

**Minutes of the Monthly Meeting of the Council on Monday 2<sup>nd</sup> April 2012 in the Council Chamber at 7.00pm**

**Present:**

CT Taylor Mayor, DJH George Deputy Mayor, JW Braby, DJO Chant, PA Goddard, MC Gray, SJ Halse, MGD James, RJ Thornton, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

Pembrokeshire County Council: John Price, Traffic Manager

Residents: Emma Evans, Steve Lawton

**1 Apologies for Absence:** JG Lloyd, BT Price,

**2 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda. Cllr Halse declared a personal interest in relation to Item 4. Cllr Gray declared a personal interest in relation to Item 7 and a prejudicial interest in relation to Item 10.

**3 Confirmation of Minutes for:-**

- 3.1 The Council Monthly Meeting on Monday 5<sup>th</sup> March 2012 were RESOLVED to be approved.
- 3.2 'In Committee' Minutes of the Council Monthly Meeting on Monday 5<sup>th</sup> March 2012 were RESOLVED to be approved.
- 3.3 Minutes of the Second Meeting of the Month on Monday 19<sup>th</sup> March 2012 were RESOLVED to be approved.
- 3.4 "In Committee" Minutes of the Second Meeting of the Month on Monday 19<sup>th</sup> March 2012 were RESOLVED to be approved.

**Matters Arising**

- 4 TRAFFIC MATTERS** The meeting was attended by Mr John Price, Traffic Manager of Pembrokeshire County Council to discuss the various traffic matters effecting St Davids.
  - 4.1 Waiting restrictions in New Street – West Side. (See Minute 376 of the Meeting of 21<sup>st</sup> November 2011. regarding the implementation of double yellow lines from the junction with High Street to the junction with Fishguard Road where it was RESOLVED to amend the proposal to prohibit parking on the west side of New Street from 8am to 6pm all year round.) It was RESOLVED to amend the City Council's original proposal and to implement double yellow lines on the west side of New Street from the north side of its junction with Gospel Lane to it's junction with Fishguard Road.
  - 4.2 Waiting restrictions in Nun Street – East Side. (See Minute 136.2.2 from the Monthly Meeting of the Council on 13 June 2011. The following proposed amendment has been refused:- New Street, East side from High Street to Maes Dyfed – to extend the time limit to 2 hours during the summer season and to remove the restriction out of season.) Mr Price informed the City Council that the County Council had plans to introduce a resident's parking permit scheme in New Street. It was Resolved that Pembrokeshire County Council would undertake a survey of the area and report back to the Council together with the feedback of the residents, the technical report and any other findings.
  - 4.3 General application of the enforcements. (See Minute 136.2.5 from the Monthly Meeting of the Council on 13 June 2011. The following proposed amendment has been refused:- To amend the enforcement dates from 1<sup>st</sup> April - 30 September to 1<sup>st</sup> May – 31<sup>st</sup> August.) It was RESOLVED that this would be investigated further by the County Council.
- 5 CITY HALL DEVELOPMENT** It was RESOLVED to approve the revised questionnaire and to publish a returnable copy in the forthcoming newsletter. It was further RESOLVED to send a copy to each of the local organisations for completion.
- 6 WHITESANDS CAFÉ** Following a report from Cllr Williams it was RESOLVED to obtain a quote for installing a tap in the outside toilets. It was further RESOLVED to obtain a quote for pressure washing the exterior of the building.

- 7 STAFF APPRAISAL FORMS** This item being a matter of contract was RESOLVED to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was agreed that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.
- 8 VANDALISM AT WHITESANDS** The Clerk reported that a picnic bench was recently set on fire in the car park late at night. The matter was reported to police. The Clerk further reported that due to the extent of the damage an immediate repair was necessary and that permission was sought for and granted from the Mayor to replace the bench.
- 9 MUSIC AND ALCOHOL LICENCE** An application for a new premises licence was sought by Pembrokeshire Properties Ltd at the Sound Café, High Street. The application stated the café has the capacity to seat 65 people indoors and 35 people outdoors. In the summer season (1<sup>st</sup> April to 31<sup>st</sup> October) the premises will be open from 8am to 12.30 am from Sunday to Thursday and from 8am to 1.30 am on Fridays and Saturdays. Winter opening hours will be from 9am to 5pm from Sunday to Thursday. Exact winter weekend hours weren't specified, the application merely stated that the premises "will only open in the evening on weekends". Details of the application included:
- 9.1 Permission to show films from 9am to 11pm everyday with the intention of hosting an occasional film day / night. It was RESOLVED to support this section of the licence application.
  - 9.2 Permission to hold indoor sporting events from 8am to midnight every day with the intention of having a pool table for general use and occasional competitions. It was RESOLVED to support the use of a pool table but only in accordance with the opening hours of the venue.
  - 9.3 Permission to play live music both amplified and acoustic indoors and outdoors from 6pm to 10pm everyday. It was RESOLVED not to support this section of the licence application.
  - 9.4 Permission to play recorded music indoors as from 8am to midnight everyday. It was RESOLVED not to support this section of the licence application.
  - 9.5 Permission to sell late night refreshment indoors from 11pm to midnight everyday. It was RESOLVED not to support this section of the licence application.
  - 9.6 Permission to sell alcohol both indoors and outdoors from 9am to midnight from Sunday to Thursday and from 9am to 1am on Fridays and Saturdays. It was RESOLVED not to support this section of the licence application.
- 10 STAFF PERFORMANCE PAY REVIEWS** This item being a matter of contract was RESOLVED to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was agreed that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information
- 10.1 John Phillips.
  - 10.2 Paul Evans.
  - 10.3 Heidi Gray.

### Accounts

- 11** The Internal Audit for February 2012 was RESOLVED to be approved.
- 12** Accounts for March 2012.

INCOME AND EXPENDITURE MARCH 2012									
<b>Bal 26/03/2012</b>			£						
		Current A/c	135285.38						
<b>SUMMARY</b>									
	Car Park	City Hall	Admin	Capital	Misc	Café	St Justinian	VAT	TOTAL
Income	8195	665				1822			10682
Expenditure	1266	512	5744		2171			144	9837
Balance	6929	153	-5744	0	-2171	1822		-144	845
<b>DONATIONS</b>									
	LGA 1972 Sec 137 for 2010/11 is £9575				LGA 1972 Sec 214 Cemetery Maintenance				
	Last month's donations		125		Total donated for 2011/12		950		
	Total donated 2011/12		4625						
	Balance available		4950						
<b>PAYMENTS</b>									
			£						
	Grove Hotel		1002.65						
	Glyn Edwards Ltd		48.68						
	North Pems Transport		12.00						
	Xmas Tree Assoc		150.00						
	CK Supermarkets		90.00						
	McAfee		39.99						
	Audrey James (2)		140.00						
	Peter Lavin(3)		883.50						
	J Phillips		104.22						
	Br Gas (Comm)Ltd		343.16						
	C Passfield		500.00						
	Chubb Fire		143.89						
	MrFlag.com		331.14						
	C H Gray		1242.87						
	P L Evans		203.80						
	<b>Total</b>		<b>5235.90</b>						

It was RESOLVED to approve the accounts for the month and grant permission to pay.

**13 Donations:**Donation Requests:-

13.1 Ysgol Bro Dewi fl saints letter (not dated) request for use of the hall. It was RESOLVED to waive the fee for the hire of the hall.

Letters of thanks:-

13.2 RBIB letter of 27<sup>th</sup> March 2012 was RESOLVED to be received.

**Correspondence**

- 14** Pembrokeshire County Council e-mail of 5<sup>th</sup> March 2012 Community Led Projects 2012-2013. It was RESOLVED to make an expression of interest in an attempt to obtain funding to combat the problem of dog fouling in the area.
- 15** Lisa Sykes e-mail of 9<sup>th</sup> March 2012 and Hanna Rowe e-mail of 28<sup>th</sup> March 2012 Coast Magazine Awards. In view of the timing of the award ceremony it was RESOLVED to defer this item until the elections had taken place.
- 16** Clare Williams e-mail of 11<sup>th</sup> March 2012 Cauldrons & Furnaces meeting was RESOLVED to be received.
- 17** Sherriff of Haverfordwest letter 12<sup>th</sup> March 2012 Sheriff's breakfast fundraiser was RESOLVED to be received.
- 18** Sue Lewis 13<sup>th</sup> March 2012 Safe Routes in the Community bid it was RESOLVED to write to Pembrokeshire County Council to express the City Council's disappointment that despite a tremendous amount of hard work the scheme was unsuccessful.
- 19** Kelly Clift e-mail of 16<sup>th</sup> March 2012 dog fouling was RESOLVED to be received.
- 20** One Voice Wales letter of 19<sup>th</sup> March 2012. It was RESOLVED to renew the City Councils membership.
- 21** Gerald Miles e-mail of 20<sup>th</sup> March 2012 invitation to Treginnis to meet and greet the Naas rugby club. It was RESOLVED that any Councillors able to attend the event would contact the Clerk. Cllr Goddard advised the Clerk that she would be unable to attend as she would be representing the Council at the Easter Parade in Naas. The Mayor indicated his intention to attend the event prior to departing to the Easter Parade.
- 22** Dyfed-Powys Police e-mail of 22<sup>nd</sup> March 2012 cyclists and skate boarders. It was Resolved to request that Sgt Godkin attend a Council meeting to discuss the Council's concerns.
- 23** Anna Bennett e-mail of 27<sup>th</sup> March 2012 invitation to Dr Hamilton's leaving party and request to use crockery. It was RESOLVED to grant permission for St Davids Surgery to use the City Council's crockery for the event.
- 24** Urdd Gobaith Cymru invitation to the proclamation ceremony and procession was RESOLVED to be received.
- 25** Standard letters and newsletters – the following items are on display or available electronically:-
- 25.1 One Voice Wales spring edition was RESOLVED to be received.
  - 25.2 Boundary Commission for Wales was RESOLVED to be received.
  - 25.3 Pembrokeshire County Council guideline governing affordable housing was RESOLVED to be received.
  - 25.4 Oriol Y Parc April edition was RESOLVED to be received.
  - 25.5 One Voice Wales illegal Money Lending was RESOLVED to be received.
  - 25.6 Superact Bandstand marathon events 2012 was RESOLVED to be received.
  - 25.7 One Voice Wales Hydro Power Development was RESOLVED to be received.
  - 25.8 North Pembrokeshire Transport Forum Annual Report was RESOLVED to be received.
  - 25.9 Pembrokeshire Community Forum Network was RESOLVED to be received.
  - 25.10 Marine Conservation Zone Project Wales Newsletter 4 was RESOLVED to be received.
  - 25.11 COCA Newsletter February 2012 was RESOLVED to be received.

**26 Reports from Members representing the Council:-**

- 26.1 Hywel Dda Pre-consultation meeting. Cllr Goddard reported that the two main problems affecting the hospital were recruitment and transport and as such they were having a detrimental effect on the service that Hywel Dda could provide in the future.
- 26.2 One Voice Wales Cllr Goddard reported that One Voice Wales was considering tuning itself into a company.
- 26.3 St Davids Carnival Association. Nothing to report at present.
- 26.4 St.Davids Christmas Tree Association. Cllr Price absent.
- 26.5 St.Davids Day Celebration Group. Nothing to report at present.

- 26.6 St Davids Day Centre for the Elderly. Cllr James reported that all is going well with the Day Centre.
- 26.7 St Davids Eco City Group. Nothing to report at present.
- 26.8 St.Davids Peninsula Tourist Association. Cllr Williams reported that the Sandchurch Competition would be held at 11.30am on Thursday 2<sup>nd</sup> August at Whitesands beach.
- 26.9 St.Davids - Matsieng Lesotho Link. Nothing to report at present.
- 26.10 Youth Drop In. Cllr Price absent.
- 26.11 Ysgol Bro Dewi Governor. Cllr Price absent.
- 26.12 Mayor's Report for the Month. The Mayor informed the Council that at a meeting held by Plened on 22<sup>nd</sup> March 2012 Mr Andy Dixon reported that The Swimming Pool Group were considering a scheme to build houses with a swimming pool in St Davids. Mr Dixon confirmed that the Group had no plans to create a swimming pool without the housing development. Mr Dixon was unable to provide details of the location of the development and would not answer questions in relation to the proposed housing element of the scheme. Following the meeting volunteers were requested to join the Community Forum with Debra Murphy volunteering to Chair.

## 27 County Councillor's Report

- 27.1 Cllr George reported that Pembrokeshire County Council had received complaints of cars parking on the newly resurfaced grass / seating areas in Bryn Road. The City Council had received no formal complaints and as such it was RESOLVED to leave the matter in abeyance.
- 27.2

## Planning

- 28 C2/12/pc Clearance of Trees in close proximity to overhead power lines at land from Y Bont to Melin Dan Rhw and land parallel to Pontypendyd. It was RESOLVED to support the application and to include the proviso of the Council's preference for the cables to be laid underground.
- 29 T9/12/MH/pc Application for tree works – TPO 83 at Glan Y Mor. It was RESOLVED to support the application.
- 30 NP/12/0137 Application to operate an external bar between the hours of 10am and 11pm from 15<sup>th</sup> March 2012 to 30<sup>th</sup> September 2012 at The Farmers Arms, SA62 6RF. It was RESOLVED to support the application.
- 31 NP12/0151 Replace existing wooden shed on a revised alignment at 11 Millard Park, SA62 6QH. It was RESOLVED to support the application.
- 32 T7/12/MH/pc TPO 98 Pigsfoot Lane. Application withdrawn. The information was RESOLVED to be received.
- 33 NP/11/246 Temporary toilet and shower accommodation (Retrospective) at Porthclais Campsite, SA62 6RR. Appeal refused. The information was RESOLVED to be received.

## 34 Clerk's Business:

- 34.1 Memorial playing fields. It was RESOLVED that Cllr Gray would liaise with Mr David Bennett regarding late night noise and the locking of the gate.
- 34.2 Cleaning Bws Y Bobl. The Clerk informed the Council that PVT had agreed to pay for the cost of cleaning the bus.
- 34.3 Joms at Croeswdig gate. This item being a matter of contract was RESOLVED to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was agreed that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information
- 34.4 Market stall hire. The clerk reported that a request had been made by one of the stall users to hire all of the stalls for use at a market in Newport. It was RESOLVED to refuse the request.

## 35 Mayor's Business

- 35.1 Letter of congratulations to St Asaph. It was RESOLVED to send a letter of congratulations to St Asaph upon being granted City Status.
- 35.2 Mayor's Ball The Mayor informed the Council that the net sum raised at the Ball was over £4000 and that he would wait until after the elections before presenting cheques to the relevant charities.
- 35.3 Army parade. The Mayor thanked the Councillors for attending and informed the Council that he had received thanks from the army for the Council's contribution in organising the event as well as sponsoring the reception.
- 35.4 Australian choir. The Mayor informed the Council that he had been presented with a shield by the touring Australian choir and that he replicated the gesture by presenting the choir with a shield of the St Davids City Council.

There being no further business the meeting closed at 9.15pm

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Chair

Date.....

**Minutes of the Second Meeting of the Month on Monday 23<sup>rd</sup> April 2012 at the Council Chamber at 7.20pm.**

Following recent reports of vandalism and anti-social behaviour in the City, the meeting was preceded by a visit from Sergeant Fintan Godkin of Dyfed-Powys Police. Cannon Davies informed the Council of the spate of vandalism, burglary and antisocial behaviour that had taken place recently in the Cathedral Close. The Mayor informed Sgt Godkin of recent vandalism at Whitesands car park and of the problems typically encountered there during the school holidays as well as a sometimes intimidating congregation of youths outside Cks supermarket. Sgt Godkin expressed his surprise at the level of recent incidents and ensured the Council that a police presence will be encouraged in both the Cathedral Close and at Whitesands car park and that police officers had recently attended Ysgol Dewi Sant to meet with the pupils and inform them that they were now adopting a zero tolerance stance on anti social behaviour. Cllr Gray suggested the implementation of a Neighbourhood Watch scheme and Sgt Godkin assured the Council that he would ask the relevant police officer to contact Cllr Gray with the information. Sgt Godkin urged the Council to report all incidents to the police regardless of their nature. Following Cllr James' suggestion it was RESOLVED to place a notice in the newsletter urging local residents to do the same. Sgt Godkin and Cannon Davies the left the Council Chamber.

**Present:** CT Taylor Mayor, DJH George Deputy Mayor, JW Braby, DJO Chant, PA Goddard, MC Gray, SJ Halse, MGD James, JL Lloyd, RJ Thornton, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

Cannon Dorrien Davies, Emma Evans, Keeley Rose

**Apologies for Absence:** BT Price

**36 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda. Cllr Chant declared a personal interest in relation to Item 63 and abstained from voting.

### **Matters Arising**

- 37 SOUND CAFÉ** Premises licence application. See Pembrokeshire County Council letter of 16<sup>th</sup> April 2012 meeting of Licensing Sub-committee on 30<sup>th</sup> April 2012 and Pembrokeshire Properties Ltd. E-mail of 17<sup>th</sup> April 2012 withdrawal of application. As of 23<sup>rd</sup> April 2012 no formal withdrawal of the application has been received by Pembrokeshire County Council and the meeting of the sub-committee is due to go ahead. It was RESOLVED not to attend the meeting.
- 38 SPEED LIMIT, NUN STREET** John Price, Traffic Manager at Pembrokeshire County Council letter of 5<sup>th</sup> April 2012 proposal to introduce a 20 mile per hour speed limit in Nun Street. It was RESOLVED to endorse the speed limit and support the proposal.
- 39 RESIDENT PARKING SCHEME** Copy of letter of 4<sup>th</sup> April 2012 sent to local residents from John Price, Traffic Manager at Pembrokeshire County Council requesting an indication of support in principle for a resident parking permit scheme in New Street. It was RESOLVED to approve the revised bid.
- 40 SAFE ROUTES IN THE COMMUNITY BID** Copy of comments and feed back given to Sue Lewis of Pembrokeshire County Council from the Welsh Assembly Government and a proposed revised bid to be submitted in October 2012. It was RESOLVED to support the amended bid.
- 41 GATE POSTS AT CROESWDIG** The Clerk informed the Council that the work has been completed and the contractor has been paid.

**42 Donations:**

Requests

- 42.1 Paul Sage & Mel Heseltine e-mail of 10<sup>th</sup> April 2012 (request for use of tables and chairs at Treginis Fate). It was RESOLVED to approve the use of the plastic chairs and to approve the use of the tables subject to their availability.

Letters of thanks:-

- 42.2 Paul Satori foundation letter of 4<sup>th</sup> April 2012 was RESOLVED to be received.

**Accounts**

- 43 Accounts for year to 31/03/2012 were RESOLVED to be accepted.  
 44 Annual Audit: Section 1: Accounting Statements was RESOLVED to be accepted.  
 45 Annual Audit: Section 2: Annual Governance Statements were RESOLVED to be accepted.

**Correspondence**

- 46 Helen Cawley of the BBC e-mail of 4<sup>th</sup> April 2012 request to film at Whitesands. It was RESOLVED to grant permission to film and broadcast.  
 47 Peter Radford of Bissmire Fudge & Co e-mail of 5<sup>th</sup> April 2012 matter completed. The information was RESOLVED to be received.  
 48 Mari Williams of Keep Wales Tidy e-mail of 10<sup>th</sup> April 2012 Wales coast path clean up event was RESOLVED to be advertised in the St Davids newsletter.  
 49 Laurence Harding of Pembrokeshire County Council letter of 13<sup>th</sup> April 2012 Community Council representation on the Standards Committee was RESOLVED to be deferred until the next full meeting of the Council.  
 50 Clare Williams e-mail of 16<sup>th</sup> April 2012 minutes of recent Cauldrons & Furnaces meeting were RESOLVED to be received. It was further RESOLVED to ascertain the use of Cllr's Gray field as a car park for the event.  
 51 Camilla Stewart e-mail of 18<sup>th</sup> April 2012 catalogue of publicly owned paintings. It was RESOLVED to inform Ms Stewart that the Council owned no such art works.  
 52 Abba Loos Ltd letter of 23<sup>rd</sup> April 2012 arrangements for the hire of portable toilets at St Justinians. It was RESOLVED to approve the arrangements.

**Clerk's Business**

- 53 Dates for Christmas. It was RESOLVED to hold the Civic Reception on 7<sup>th</sup> December 2012 and to hold the Senior Citizen's lunch on 12 December 2012.  
 54 Cleaning of toilets at St Justinians. This item being a matter of contract was RESOLVED to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was agreed that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information  
 55 Memorial playing field, Cllr Gray reported that all was quiet there at the moment and Mr Bennett would let him know if the noise was getting out of hand.

**Planning:**

- 56 NP/12/10/0180 Demolition of garage and construction of dwelling, replacement garage, with holiday / guest suite above and renovation of the existing Bothy and attached lean to at Prospeoct House, 60 Nun Street, SA62 6NX. It was RESOLVED to support the application.  
 57 NP/12/0194 Subdivision to create one additional dwelling at 44 Bryn Road, SA62 6QU. It was RESOLVED to support the application.  
 58 NP/12/0197 Wind turbine at Upper Treleddyn, SA62 6PY. By a vote of 5:4 it was RESOLVED to support the application.



**Mayor's Business**

- 59 CITY HALL DEVELOPMENT It was RESOLVED that by virtue of The Public Bodies (Admission to Meetings) Act 1960, inclusion of the press and public should be considered regarding the next item on the basis that it could be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- 60 Resurfacing of Whitesands car park. It was RESOLVED that as the surface of the car park was still in a good state of repair there was no need to investigate the cost of resurfacing at the present time.
- 61 Easter parade in Naas. The Mayor reported that he and Cllr Goddard had attended the parade in Naas. The Mayor expressed his thanks to both Cllr Goddard and Mr David Goddard for their support.

**Any Other Business**

- 62 Cllr Halse reported to the Council that she had been informed by Paula Ellis of Oriel Y Parc that new dragons had been ordered for the 2013 Dragon Parade and that more schools would be attending the event. The information was RESOLVED to be received.

There being no further business the meeting closed at 8.40pm

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Chair

Date.....

**Minutes of the Special Meeting of the City Council on Monday 30<sup>th</sup> April 2012 at the Council Chamber at 6.00pm.**

**Present:** CT Taylor Mayor, DJH George Deputy Mayor, JW Braby, DJO Chant, PA Goddard, MC Gray, MGD James, JL Lloyd, RJ Thornton, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

**Apologies for Absence:** SJ Halse, BT Price

**63 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

**Matter arising**

**72 WHITESANDS BEACH CAFÉ** This item being a matter of contract was RESOLVED to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was agreed that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

**73 HELP FOR HEROES** email of 30<sup>th</sup> April 2012 request to erect a gazebo on the Cross Square to be used as a charitable fundraising stand. It was RESOLVED to approve the request. It was further RESOLVED to donate £150 to the charity.

**Any other business**

**74 CAULDRONS & FURNACES** Cllr Goddard reported that following recent discussions CADW had now agreed to provide wrist bands for the event at the Bishops Palace which was due to commence at 2pm on 7<sup>th</sup> July 2012.

There being no further business the meeting closed at 6.05pm

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Chair

Date.....