

Minutes of the Monthly Meeting of the Council on Monday 13th April 2015 in the Council Chamber at 7.00pm

Present: Mayor DB Halse, Deputy Mayor FD John, DJO Chant, ES Evans, DJH George MC Gray, MGD James, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

- 1 Apologies for Absence:** JG Lloyd (illness), BT Price (family commitment), K Rose (working), County Councillor DB Lloyd (prior meeting).
- 2 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.
 - 2.1 Cllr James declared a personal interest in relation to Item 4.
 - 2.2 Cllr Taylor declared a personal interest in relation to Item 5.2.
- 3 Confirmation of Minutes for:-**
 - 3.1 The Council Monthly Meeting on Monday 9th March 2015 were RESOLVED to be approved.
 - 3.2 The Second Meeting of the Month on Monday 16h March 2015 were RESOLVED to be approved.
 - 3.3 The Third Meeting of the City Council on Tuesday 17th March 2015 were RESOLVED to be approved.
 - 3.4 The Fourth Meeting of the City Council on Monday 23rd March 2015 were RESOLVED to be approved.

Matters Arising

- 4 YSGOL DEWI SANT** Discussion of consultation document was RESOLVED to be deferred to the following meeting of the City Council on 27th April 2015. It was RESOLVED to convene a public info receiving session on 27th April from 6.15-7pm in the Memorial Hall.
- 5 CHRISTMAS STREET LIGHTS**
 - 5.1 Martin Avil e-mail of 18th March 2015. Designs for overhanging street displays were received.
 - 5.2 Damage to ornamental acorn at Menai, Cross Square. The Clerk reported that the cost of the repair was £70 and that LITE had agreed to make payment directly to the property owner.
- 6 CITY HALL**
 - 6.1 Archaeological excavation - Wes Spees e-mail of 1st April 2015 advising that Archeaology Wales had been instructed to prepare a Watching Brief was received.
 - 6.2 Grant funding - The Clerk reported that Peter Howe was on annual leave until 16th April 2015. It was RESOLVED to request a progress update from the architect.
- 7 ST JUSTINIANS**
 - 7.1 Provision of temporary toilets. It was RESOLVED that should no monies be received from the PBOA by the following meeting the toilets were to be removed and only reinstalled for the school holidays with the City Council paying the total cost.
 - 7.2 Purchase of original lifeboat station - Howard Richings letter of 9th April 2015 confirming the offer to sell the property to the City Council subject to a S119 valuation was open for 6 months was received.
- 8 1st RESPONDER UNIT -** The Mayor reported that the scheme was scheduled to be transferred to St Davids Fire Service on 27th April 2015.
- 9 SCHOOL COUNCILS**
 - 9.1 The date for meeting with Ysgol Dewi Sant council was confirmed as 27th April 2015.
 - 9.2 The date for meeting with Ysgol Bro Dewi school council was still to be confirmed.
- 10 CIVIC SERVICE** The Mayor Elect's civic service is to take place at 11.15am on Sunday 7th June 2015 in St Davids Cathedral followed by a reception in the City Hall. It was RESOLVED to approve a catering budget of £1000.

- 11 CITY COUNCIL YOUTH REPRESENTATIVES** Sections 118-121 of the Local Government (Wales) Measure 2011 provides the Council with the Power to appoint up to two youth representatives (aged 16 to 25) to represent the interests of young people who live, work or receive education or training in the area. It was RESOLVED to meet with the representatives of the respective school councils for the present moment and to possibly consider formally appointing Youth Representatives in the future.
- 12 MATERNITY COVER** The Clerk reported that one application had been received. This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.
- 13 WHITESANDS**
- 13.1 Charges - Cllr Evans e-mail of 20th March 2015 was RESOLVED to be deferred to the annual review of the Whitesands car park in November.
 - 13.2 Toilets - Jon Mills e-mail of 7th April 2015 advising that the County Council were to install turnstiles and charge the public to use the toilets was received. The Council expressed their dismay upon hearing the news and concerns that people would result in urinating outside the property, which would impact detrimentally on the cafe, car park and beach. It was RESOLVED to await formal confirmation from Pembrokeshire County Council.
- 14 NEWGALE**
- 14.1 Response to Viability Assessment Report. Darren Thomas e-mail of 8th April containing the County Council press release was received.
- 15 WORLD WAR 2 70th Anniversary commemoration.** Buckingham Palace's request for a beacon to be lit on 8th May 2015 was approved in principle. It was RESOLVED to contact Mr Anthony Pearce MBE to ascertain whether the City Council could use the beacon bought by the Cathedral to celebrate the millennium.
- 16 ST DAVIDS MARKET**
- 16.1 New toggles for market stalls were RESOLVED to be purchased.
 - 16.2 Cleaning stall canopies was RESOLVED to be undertaken.
 - 16.3 Implementation of cancellation policy was RESOLVED to be reviewed at a subsequent meeting of the City Council.
- 17 QUICKWELL HILL BENCH** The Clerk reported that Mr John Guest had nearly completed the bench and it was due to be installed imminently. It was RESOLVED to inform Sian Husband of the progress.

Accounts

- 18** The Responsible Finance Officer reported that the Internal Audit for February 2015 had been completed successfully.
- 19** Accounts for March 2015.

INCOME AND EXPENDITURE MARCH 2015			
Balance as at 31/03/2015		£	
	Current A/c	254890.17	
INCOME	Car Park	9150.00	
	City Hall	250.60	
	Cafe	2277.40	
	Ice Cream concession	4200.00	
	Miscellaneous	230.00	
	Market stalls	315.00	
	Total	16423.00	
	LGA 1972 Sec137 for2014/15 is £10821		LGA 1972 Sec 214 Cemetery
	Last month's donations	2400	Total donated 2014/2015 1400
	2014/15 total	4475	
	Balance available	6346	
PAYMENTS		£	
	Admin	1575.45	Salaries:Clerk & RFO
			HMRC (NIC & IT)
		116.28	Internet/telephone
		11.98	Stationery
	Whitesands	1345.00	Attendant's commission
	Playground		
	Hall & House	112.19	Caretaker's salary
		213.12	Stationery etc
		154.14	Chubb Fire & Security Ltd
		473.58	D/D Boiler service etc
		100.74	Cleaning products
		494.72	Swalec
	Mayor's Expenses		
	St Justinians		Toilet hire / cleaning
	Miscellaneous	1554.00	Grove Hotel (St D dinner)
		52.00	St Davids Day expenses
		234.00	Quickwell toilets
		161.94	Dwr Cymru -(2props)
			(inc fountain)
	Total	6599.14	
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Approval of the accounts for the month and permission to pay.

- 20** Section 1 Accounting Statements for Annual External Audit was RESOLVED to be approved.
21 Section 2 Annual Governance Statement for Annual External Audit was RESOLVED to be approved.

22 DONATIONS

22.1 THANKS

- 22.1.1 Porthmawr SLSC letter of 21st March 2015 together with a request for car park passes was received and it was RESOLVED to issue a maximum of 4 permits to be used by members of the Club.

Correspondence

- 23** Katie Cameron e-mail of 11th March 2015 New Nation Plant Monitoring Scheme. It was RESOLVED to order 10 survey packs and to forward the e-mail to appropriate local organisations.
24 Ian Panton copy letter of 25th March 2015 to PCNPA Objecting to recent planning application NP/15/0084 at Carn Nwchwn was received.
25 Grace Maddox e-mail of 26th March 2015 Countywide Great Tour 2015 was received.
26 Steve and Gill Eggleton e-mail of 26th March 2015 Via Beata trail was received.
27 Kevin Williams e-mail of 29th March 2015 Removal of redundant pool table was received with Cllr Gray and John having recently disposed of the pool table.

Reports from Members representing the Council:-

- 27.1 St Davids Carnival Association. Cllr Evans reported that the next meeting was due to take place on 21st May at 5.30pm in The Bishops with event date remaining as Saturday 29th August. The organisation were keen to attract more stall holders and were hoping to secure some form of funding.
 27.2 St Davids Christmas Tree Association. Cllr James reported that the group were to convene a meeting imminently.
 27.3 St Davids Day Celebration Group. Nothing to report.
 27.4 St Davids Day Centre for the Elderly. Cllr Williams reported that the group running well after 2 weeks holiday.
 27.5 St Davids Eco City Group. Nothing to report.
 27.6 St Davids Peninsula Tourist Association. Cllr Evans reported that the next meeting was due to take place on 26th April 2015 at 7.30pm in the Grove Hotel.
 27.7 Porthclais Harbour Authority Cllr John reported that the Authority was undertaking substantial repair work costing approximately £10,000. Derek Rees was planning to launch boat trips from the harbour for disabled people.
 27.8 St Davids - Matsieng Lesotho Link. Cllr Taylor reported that the group were to hold an open meeting in the Memorial Hall on Tuesday 14th April at 6pm in the Memorial Hall to be attended by a delegation from Ysgol Dewi Sant.
 27.9 Youth Drop In. Nothing to report.
 27.10 Ysgol Bro Dewi Governor. Cllr Halse reported that he had attended several meetings recently which had covered many issues including finance, the Estyn recommendations, the current statutory consultation and it was anticipated that the Governors would hold a parental consultation meeting imminently.
 27.11 Planed Community Forum. Cllr Halse reported that the group were very motivated in terms of supporting the proposed Dementia Cafe.
 27.12 Porthstinan Boat Owners Association. Nothing to report.
 27.13 Porthmawr Surf Life Saving Club. Nothing to report.
 27.14 Community Land Trust Steering Group. Cllr Evans reported that the group met on the 2nd April 2015 and that members were asked to encourage the public to become members of the CLT. Cllr Evans would forward a copy of the membership application document to the Clerk.

Planning:

- 28** NP/15/0186 Multi purpose agricultural building and glass house. Hen Treferyn, Berea SA62 6DH. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

Any other business

- 29** Cllr Hase reported that council members had been welcomed to the Rugby Club recently as part of the Naas Rugby Tour. Cllr John informed the Council that Mr Gerald Miles had mentioned to him that at previous parties hosted by the Rugby Club to welcome Naas RFC, the City Council had contributed towards the cost of the buffet as part of the civic twinning. Cllr Gray confirmed that in the past the City Council had sponsored the buffet.
- 30** Cllr John informed members that he had concerns regarding the speed of traffic travelling adjacent to the entrance to Warpool Court Hotel. It was **RESOLVED** to include the item for discussion on the next agenda.
- 31** Cllr George informed members that he had concerns regarding the amended waiting restrictions on Bryn Road. It was **RESOLVED** to include the item for discussion on the next agenda.
- 32** Cllr Gray informed members that he had concerns regarding the waiting restrictions in Goat Street. It was **RESOLVED** to include the item for discussion on the next agenda.
- 33** Cllr John informed members that at the recent prize ceremony sponsored by the City Council at Ysgol Dewi Sant he was disappointed that no City Council prize was awarded. It was **RESOLVED** to include the item for discussion on the next agenda.

There being no further business the meeting closed at 9.20pm

Signed
Chair

Date

Minutes of the Second Monthly Meeting of the Council on Monday 27th April 2015 in the Council Chamber at 7.00pm

Present: Mayor DB Halse, Deputy Mayor FD John, DJO Chant, ES Evans, DJH George MC Gray, MGD James, K Rose, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

34 Apologies for Absence: JG Lloyd (illness), BT Price (family commitment).

35 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

35.1 Cllr Evans declared a prejudicial interest in relation to Item 43 and left the Council Chamber while the item was discussed.

Matters Arising

36 SCHOOL COUNCILS

36.1 Members were joined by Lewis Davies and Lauren El Ataar representing Ysgol Dewi Sant School Council. Mr Davies and Miss El Ataar presented the Council with the following information received from the pupils of Year 9:

WHAT WE WOULD LIKE

- Swimming pool
- Extension to the park- getting rid of old and unused rides and swapping for new and wanted ones, such as zip wire, monkey bars, and more things for older(teenage) people.
- Skate park
- Modern school
- More community events for Welsh Bacc students.

SCHOOL COUNCIL ISSUES

Some things we discuss in our weekly meeting (Thursdays)

- Closure of school, say about trip to Narberth and what we did etc.
- Uniform policy, were nearly there with it just a few more 'tweaks'
- Piercings
- Canteen food
- How can we bring the community closer to the school?
- Activity clubs for all ages to engage all people to join together.
- Open days in the school, for everyone, pupils showing round etc
- Coffee mornings with bake from students, also pupils organising this.
- Cook meals for community and tickets would be at a fair price, especially for older people.

36.2. The Council considered that it would be more beneficial to become involved in projects such as the Welsh Bacalaureate as they were evolving and was hopeful that future meetings with the school's council would ensure that pupils had the opportunity to become more involved in community activities as well, such as community pantomimes and the Dial A Ride scheme, for example.

36.3 The Council RESOLVED to meet with the School Council representatives twice a term.

36.4 Date for meeting with Ysgol Bro Dewi School Council - still to be confirmed.

37 YSGOL DEWI SANT The Council discussed the proposed changes to secondary provision in St Davids as contained in the Statutory Document: which would " Remove the sixth forms of Ysgol Bro Gwaun and Ysgol Dewi Sant with a view to re-designate the schools as 11-16 schools. Post 16 provision is to be transferred to a new integrated sixth form centre on the site of Pembrokeshire College."

37.1 The City Council strongly disagreed with the proposal as contained above and RESOLVED to support a proposal to reduce the age range to 11-16 at Ysgol Dewi Sant, **providing** that core 6th Form provision is to be delivered on the Ysgol Dewi Sant site and administered by a 'Hub' comprising the Head teachers of YDS, Sir Thomas Picton, Tasker Millward and Fishguard together with representatives from Pembrokeshire College and the County Council as LEA, and implementing teaching methods and strategies that are deemed 'transformational' such as new IT systems that would deliver technology enhanced education through multi-media e-learning, thus ensuring that 21st century funding is secured for the 11-16 school, as well as sustaining a degree of pastoral care and parental choice for the '6th Form' element. The City Council continued to support a more significant use of Welsh at Ysgol Dewi Sant.

- 37.2 The City Council continued to support the change of status at Ysgol Dewi Sant to a Voluntary Aided school (with the option to attend the school extended to all other faith primary schools in north Pembrokeshire) and RESOLVED to strongly recommend that either the school's Governors or the LEA undertake to formally consult on the proposal.
- 37.3 City Council was mindful that the current proposal related specifically to education provision at Ysgol Dewi Sant, but was aware that as a result of the current Statutory Consultation there had been a significant degree of support within the community for a 3-16 through school comprising Ysgol Bro Dewi and Ysgol Dewi Sant, with the possible addition of other feeder primary schools in the area. The City Council RESOLVED to recommend that the LEA undertake to formally consult on the proposal and urged them to do so as soon as is practically possible in order for the community (including the schools, parents, Governors, City Council, Diocese etc) to be in possession of all of the facts necessary to make a fully informed decision.
- 38** 1st RESPONDER UNIT - Les Owen, Watch Manager of St Davids Fire & Rescue Crew letter (not dated) was received. It was RESOLVED to donate £2500 towards the cost of purchasing a new vehicle and kit. It was RESOLVED to make a further contribution of £1000 in 12 months time and to continue to provide an yearly donation, with the donation amount to be reviewed annually.
- 39** WHITESANDS
- 39.1 Rust on external girders fronting the beach cafe. It was RESOLVED to undertake the necessary repair work.
- 39.2 Repairs to wind turbine. It was RESOLVED to undertake the necessary repair work.
- 39.3 Use of over flow car park by Dyfed Archaeology- Ken Murphy e-mail of 14th April 2015 was received. It was RESOLVED to allow Dyfed Archaeology to use the overflow field free of charge. The Clerk reported that Mr Murphy was happy to excavate the site of the new toilets at City hall free of charge in return for use of the over flow car park. It was further RESOLVED to arrange a site visit for Councillors in the week commencing 18th May 2015.
- 40** NEWGALE Date for meeting with Solva, Brawdy and Llanrhian Community Councils. It was RESOLVED to convene a meeting in the week commencing 18th May 2015.
- 41** WORLD WAR II 70th Anniversary commemoration 8th May 2015. The Clerk informed the Council that it may hoped to have a beacon on the Cross Square at 9pm on 8th May 2015, however the event was still subject to a press embargo imposed by Buckingham Palace. It was RESOLVED to determine whether it was possible to have the beacon lighting ceremony in the Memorial Garden together with a bugler, the bells ringing and the Dean, Mayor and Councillors present. It was further RESOLVED to request permission to lift the embargo in order to publicise the event.
- 42** QUICKWELL HILL BENCH The Clerk reported that the bench had been delivered to the City Hall and it was anticipated to be installed on site within a few weeks. It was RESOLVED to install a small brass plaque detailing that the bench was commissioned by the City Council and designed by competition winner, Mr Joshua Price, aged 11 of Ysgol Bro Dewi.
- 43** CITY HALL - funding. Peter Howe e-mail of 16th April 2015 was received. It was RESOLVED to invite the architect, Mr Wes Spees to a meeting with the Council on 1st June.
- 44** RED CROSS CENTRE - Rebecca Thornton e-mail of 24th April 2015 was received. Cllr Williams reported that the property was due to be marketed in July and it was anticipated that the Day Centre group would need to find alternative premises within 6 months. Cllr Williams questioned whether the City Council would be prepared to purchase the property, subject to the implementation of a charitable discount of the market value. It was RESOLVED to await confirmation from Mr Jeff Collins as to whether the Red Cross could implement a S119 discount.
- 45** ST JUSTININAS - Toilet provision. Ffion Rees e-mail of 27th April 2015 confirming that a contribution of £2235 was to be paid to the City Council by the end of the week was received.

Finance

46 DONATIONS

46.1 REQUESTS

- 46.1.1 Gerald Miles letter (not dated) City Council Welcome buffet for Naas RFC twinning tour. It was RESOLVED to donate £240 and to provide an annual donation up to £250 towards the cost of the welcome buffet.
- 46.1.2 Rhys Price letter of 22nd April 2015 Proposed tour to Cork. It was RESOLVED to offer one free use of the City Hall as a contribution towards the fund raising effort.

Correspondence

- 47 Kate Lindley e-mail of 17th April 2015 Invitation to members to attend RNP launch on 4th May 2015 was received.

Planning:

- 48 NP/15/203 Change of use of existing farm buildings & associated land to provide parking & disabled parking areas, workshop, ticket office/shop gallery, bug zoo, bunk room & extension, scientific laboratory, interpretive centre, insect breeding rooms, storage, restaurant & kitchen, new polytunnels & remove & resite silo & new toilet block at Lower Harglodd, SA62 6BX. It was RESOLVED to defer the item pending a site visit on Thursday 7th May at 5pm.
- 49 NP/15/189 Construction of agricultural general purpose shed at Rhosgadw, SA62 6PW, The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

Any other business

- 50 Cllr Gray informed members that he was aware that significant changes to the charging system at the Civic Amenity site has been recently implemented. It was RESOLVED to include the item for discussion on the next agenda.
- 51 Cllr George informed members that cyclists travelling illegally along the one way system continued to be a problem. It was RESOLVED to inform the police.

There being no further business the meeting closed at 9.15pm

Signed
Chair

Date