

Minutes of the Monthly Meeting of the Council on Monday 3rd April 2017 in the Council Chamber at 7.00pm

Present: Mayor CT Taylor, Deputy Mayor BT Price, DJO Chant, DJH George, MC Gray, DB Halse, FD John, RT Thornton, S Williams with JE Foster (Clerk) and PL Evans (Responsible Finance Officer).

Also present County Councillor DB Lloyd.

- 1 Apologies for Absence:** ES Evans, JG Lloyd, MGD James
- 2 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.
 - 2.1 Cllr Taylor declared a personal interest in relation to Item 10.
- 3 Confirmation of Minutes for:-**
 - 3.1 The Council Monthly Meeting on Monday 13th March 2017 were RESOLVED to be approved.
 - 3.2 The "In Committee" minutes of the Council Monthly Meeting on Monday 13th March 2017 were RESOLVED to be approved.
 - 3.3 The "In Committee" minutes of the Special Meeting of the Council on Wednesday 15th March 2017 were RESOLVED to be approved.

Matters Arising

- 4 DIARY DATES** Members were reminded of the following events:
 - 4.1 Council photograph will be taken by Philip Clarke on Monday 3rd April 2017 at 6.45pm before the meeting commences.
 - 4.2 Ysgol Dewi Sant Awards Evening on Wednesday 5th April 2017 at 7.00pm at Ysgol Dewi Sant. David Haynes letter of March 2017 Invitation to all Councillors. The Mayor informed members that he would be presenting the school with a cheque from the money raised at his Charity Ball.
 - 4.3 Naas Easter Parade on Easter Sunday 16th April 2017 at 2.45pm. It was RESOLVED for the Clerk to write a letter of thanks for this kind invitation and to confirm that a Council representative would not be attending the event this year.
 - 4.4 Welcome event for the Naas Rugby Team on Thursday 13th April 2017 at 2.00pm at the Rugby Club. It was RESOLVED to offer a donation of up to £200 towards the welcome buffet.
- 5 PUBLIC ACCESS DEFIBRILLATOR** Sherilyn Hamilton-Shaw email of 16th March 2017 Cost for an external heated and alarmed cabinet for a Public Access Defibrillator. It was RESOLVED to purchase a cabinet for the Public Access Defibrillator at a cost of £400 and to arrange for an electrician to install it.
- 6 CITY OF CULTURE**
 - 6.1 The Mayor and Cllr James attended the City of Culture Partnership meeting on Wednesday 29th March 2017 at 3pm in Roch Castle.

The Mayor informed members that the bid would be mainly arts focused and that celebrity support had been suggested, local celebrities such as Cerys Matthews could be approached. The bid would be based upon existing activities that are already held in St Davids.

The Mayor reported that the Ysgol Dewi Sant Head boy and Head girl gave an excellent presentation at the meeting.

The Mayor informed members that the Tourist Association had agreed to £500 for each year of the bid.

- 6.2 Mike Cavanagh email of 28th March 2017 Updated City of Culture documents was received.
- 6.3 Mike Cavanagh email of 7th March 2017 - Financial support for the bid. By a vote 4:2 with Cllr Gray and Cllr George abstaining, it was RESOLVED to donate £5,000 towards the second stage of the bid.
- 6.4 Public engagement – The Clerk informed members that a public engagement event would take place on Wednesday 12th April at 4.00pm in the City Hall. All members were invited to attend the event.

7 CITY HALL DEVELOPMENTS

- 7.1 Youth Drop In Centre. This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.
- 7.2 New Worcester boiler. The Clerk informed members that the new boiler had been installed.
- 7.3 Lincat Boiler leaking. The Clerk reported that the water boiler in the kitchen had been leaking for several months and that a replacement was required. It was RESOLVED for the Clerk to order a new Lincat water boiler at a cost of £380.

8 MEMORIAL PLAYING FIELD Following the recent annual inspection it was RESOLVED to grant the Clerk permission to instruct any repairs that may be necessary to ensure that the equipment on site is fully compliant with health and safety legislation.

9 NEWGALE Emyr Williams email of 22nd March 2017 Newgale Adaption Strategy Plan was received.

10 BUSINESS RATES INCREASES The Clerk informed members that a formal letter had been sent to Richard Hagg regarding the effects of non-domestic rates revaluation 2017. No response had been received to date. The Responsible Finance Officer informed members that the Council were affected by the increases and that the rates for the car park and city hall premise had risen significantly.

Accounts

11 The Responsible Finance Officer reported that the Internal Audit for February 2017 had been completed successfully.

12 The accounts for March 2017 were RESOLVED to be approved and permission to pay was granted.

INCOME AND EXPENDITURE MARCH 2017			
Balance as at 29/03/2017		£	
	Current A/c	180319.40	
INCOME	Car Park	8532.00	
	City Hall	198.48	
	Cafe	1821.92	
	Market stalls	400.00	
	Cawl proceeds	169.53	
	Mayor's Ball equipment rental	502.00	
	Total	11623.93	
	LGA 1972 SEC137 for 2016/17 is £10840		LGA 1972 Sec 214 Cemetery
	Last month's donations	1050	Total donated 2016/17 1400
	2016/17 total	4600	
	Balance available	5190	
PAYMENTS		£	
	Admin	2979.41	Salaries: Clerk, Asst & RFO
		73.96	Stationery/office supplies
		107.60	Internet/Telephone/photocopier
		24.30	RFO - exps
		167.00	SLCC
		17.23	Water
	Whitesands	1459.80	Attendant's commission
	Playground		
	Hall & House	57.15	Caretaker's salary
		380.62	Supplies
		438.00	Contract re vermin
		20.45	D/D Boiler service etc
		1072.00	Hall development
		290.50	PCC - Trade waste
	Mayor's Expenses	22.05	Travel
	St Justinians		Toilet hire & cleaning
	Miscellaneous	1981.15	Crug Glas - St Davids Day dinner
		988.00	PCC (3 properties)
		100.88	Dwr Cymru -(2props)
		619.02	Boiler exps re repairs
		2161.70	New heating boiler
		169.53	Scouts re Cawl comp
		54.00	Cawl comp banner
		234.00	PCC (Quickwell toilets)
	Total	13418.35	
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13 DONATIONS:**13.1 THANKS**

13.1.1 Cruse Bereavement Care letter of 17th March 2017 was received.

13.1.2 Paul Sartori letter of 21st March 2017 was received.

Correspondence:

14 Rupert Dunn letter of March 2017 Request for a letter of support for funding bid was received.

15 Kane Thomas letter of 8th March 2017 The Rights of Way Improvement Plan was received. Please see supporting documents attached:

15.1 The initial consultation letter explaining the Rights of Way Improvement Plan process.

15.2 The outline and detailed timetable showing the timescales and tasks involved at each stage.

15.3 The terms of reference, which set out the changes that have occurred since the previous Rights of Way Improvement Plan.

It was RESOLVED to defer this item to the new Council.

16 Julie Beckett email of 22nd March 2017 Request for the Festival of Arts Box Office outside the Memorial Hall. It was RESOLVED to allow the Festival of Arts to place a box office outside the Memorial Hall on the condition that the gazebo was positioned in such a place that would allow access to the display box fronting the property.

17 Wesley O'Connor email 28th March 2017 Request for free parking for an event at Whitesands. It was RESOLVED to allow the army to use the car park free of charge for their event on Saturday 13th May 2017.

18 Paul Sartori letter of 28th March 2017 Invitation for a City Council representative to attend a Service to mark the 35th Anniversary of the Paul Satori Hospice at Home. The Deputy Mayor, Cllr Bethan Price agreed to attend the service on behalf of the City Council.

19 Reports from Members representing the Council:-

19.1 St Davids Carnival Association. Cllr Price informed members that the Penknife Club were considering running the carnival this year and that a formal decision would be made at their next meeting. The Clerk reported that a fun day may be held instead of the carnival this year.

19.2 St Davids Christmas Tree Association. Nothing to report.

19.3 St Davids Day Celebration Group. The Mayor informed members that a letter had been sent to the Western Mail regarding the lack of St Davids Day celebrations and that the letter had been published recently in the newspaper.

19.4 St Davids Day Centre for the Elderly. Cllr Williams reported that the group would recess for a fortnight over Easter and that the group would arrange trips out once the weather improved.

19.5 St Davids Peninsula Tourist Association. Nothing to report.

19.6 Porthclais Harbour Authority. Nothing to report.

19.7 St Davids - Matsieng Lesotho Link. The Mayor provided members with the following report:

The twinning support group has been well supported financially over the past few months. YDS has been very active in various ways. The recent Mayor's Ball successfully raised funds for the group, the school itself hosted a well-attended 'Lent lunch' last Friday, and the group itself will again be holding its own lent lunch, the last in the present series, at the City Hall next Friday at 12.00 noon. All councillors will be very welcome to attend. This will be my last report both as councillor and chairman of the group. The new council to be elected in May will need to appoint a new representative if reports are to

continue to be made to the City Council. May I take this opportunity of thanking the council for all the support that I have received while I have had the privilege of holding this dual role.

- 19.8 Youth Drop In. Nothing to report.
 19.9 Ysgol Bro Dewi Governor. Cllr Halse reported that the school was very happy at present and that the Head teacher was doing a good job.
 19.10 Planed Community Forum. Nothing to report.
 19.11 Porthstinan Boat Owners Association. Cllr Chant provided members with the following report:

Moorings - the mooring and membership will remain the same this year at £50 for membership, £200 for your first mooring and £250 for any subsequent moorings, all fees need to be paid by the 1st May or you will lose both mooring and membership. Sian will email round invoices with BACS details. Anyone not able to pay by BACS can you please arrange to get a cheque to Sian please.

Insurance - I have had copies of insurance from 2 members so far, no boats are to be moored at St Justinians unless I have had copies of up to date insurance certificates. For those of you whose insurance policies are due during the season please can you email/send/give me a copy as soon as you receive it as I don't have the time to chase people up.

Toilets - It was agreed, as the cost for the toilets is around the same this year (it's actually £100 less than last year due to Easter being late) that we maintain the status quo and the PBA as an Association would donate £900 and the commercial operators would once again be requested to donate what they felt was reflective of their usage and could afford. This needs to be paid to the council by the 14th of April so could all commercial operators please email Sian with what they are prepared to donate and pay it by the 10th of April so that Sian can pay the City council promptly please. Slipway - The RNLI have agreed to maintain the status quo for the slip and will continue to maintain it but PBA will be responsible for cleaning the weed, who is going to do this is an outstanding point at the moment but Clive has said he will try and sort cleaning it before this weekend which will give us a bit more time to sort out a permanent solution. RNLI will still require copies of up to date risk assessments and insurance certificates, so could everyone please email copies of these to Andrew who will collate them and send them to Clive Gotley in Poole. They will no longer be going to Dai as the old station is now being managed centrally.

- 19.12 Porthmawr Surf Life Saving Club. Cllr Gray informed members that the Annual General Meeting would take place next week.
 19.13 Community Land Trust. Nothing to report.
 19.14 Bws Y Bobl. Cllr Gray reported that the new bus would be delayed until August. Cllr Price suggested that the bus should only be used for local community groups. Gray informed members that this would be discussed at the next AGM.
 19.15 Music Festival. Cllr John reported that Brains would be supporting the music festival. The next meeting would take place on Thursday 6th April 2017.

20 County Councillor's report:

Cllr Lloyd thanked members for his invitation to the St Davids Day dinner at Crug Glas on 1st March 2017 and informed members that he had also attended the Mayor's Charity Ball later that week. The Ball raised a good sum of money and was an extraordinary achievement.

3-16 VA SCHOOL

Cllr Lloyd informed members that the pupils of Ysgol Dewi Sant may have to be decanted to another school site in order for the new school to be built, however where the children would be located had not

yet been finalised. Cllr Lloyd apologised for not being present at the recent public meeting, however he had been advised by the Monitoring Officer that he was not able to attend due to elections being underway.

Paul Howe, chair of the future schools group chaired the meeting, as members of Pembrokeshire County Council were also not able to attend due to the elections period. The Clerk, Miss Foster took notes at the meeting and has agreed to pass these on to Pembrokeshire County Council.

Cllr Lloyd confirmed that there will be a new school which will serve the community over the next many years.

Cllr Chant informed members that he had attended the public meeting and that it was apparent that not one person at the meeting was in support of decanting the pupils to another school site in Haverfordwest.

Cllr Lloyd agreed to pass this information to Pembrokeshire County Council and advised members that every effort would be made to ensure that the well-being of the pupils was taken into consideration.

COMMUNITY LAND TRUST

Cllr Lloyd informed members that the joint planning application for the housing and Premier Inn was underway.

Cllr Price raised her concerns regarding the planning application for the proposed housing and Premier Inn as no plans had been presented to the City Council. Is there a need for another hotel in St Davids?

Cllr Lloyd advised members that there had been a delay and that the joint planning application would be available soon. The National Park Authority would not accept separate applications for the project.

Cllr John asked whether the swimming pool would be included in the plans.

Cllr Lloyd explained that the swimming pool would not be included in this first application, and that a separate application would come at a later stage.

Cllr Price thanked the County Councillor, David Lloyd for all his hard work over the last five years and wished him the best of luck in the forthcoming election.

Planning:

21 NP/17/0107 Erection of garden workshop at 4A Bryn Road, St Davids, SA62 6RB. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

22 NP/17/0179 The works consists of the installation of wifi in a listed building at 11 Cross Square, St Davids, SA62 6SE. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

Mayor's Business

23 City Charter. The Mayor informed members that the City Charter was now being stored in the Cathedral Treasury.

- 24** Road signs at Cross Square. The Mayor reported that a car had driven the wrong way around the Cross Square as the no entry and one way signs were not visible due to their location. It was RESOLVED to include this as an item on the agenda for the next meeting of the City Council.
- 25** Arrows left at Waun Fawr. Colin Reynolds email of 3rd April 2017 Informing members that archery arrows had been left on the Waun Fawr field and that these could potentially injure a child. It was RESOLVED for the Clerk to inform the Rugby Club committee that the Council have not given permission for any person to utilise the pitch for activities such as this and that the Council would inform the Police.
- 26** Refreshments at the Cross Hotel. The Mayor thanked members for their five years of service and invited Councillors to the Cross Hotel for light refreshments following the meeting.

Clerk’s Business

- 27** St Davids 3-16 VA School. David Haynes letter of 23rd March 2017 Redevelopments to the Ysgol Dewi Sant site and possible re-location of pupils to another school site temporarily whilst this work is being undertaken was received. The Clerk informed members that a Public Meeting had been held on Wednesday 29th March at 7pm in the City Hall to discuss the issue of re-locating pupils to another school site whilst the work was being undertaken. The Clerk confirmed that all questions raised at the meeting would be collated and forwarded to the Chief Executive of Pembrokeshire County Council, Mr Ian Westley.
- 28** North Pembrokeshire Transport Forum Membership Renewal. It was RESOLVED to renew the annual membership at a cost of £12.
- 29** Provision of temporary toilets at St Justinians (Good Friday is 14th April 2017). The Clerk reported that a formal letter had been sent to the Porthstinian Boat Owners Association. It was RESOLVED for the Clerk to arrange for two temporary toilets at St Justinians from Thursday 13th April 2017 until Saturday 30th September 2017, with an additional two toilets for the six weeks of the school summer holidays.

There being no further business the meeting closed at 8.50pm

Signed

Date

Minutes of the Special Meeting of the Council on Friday 28th April 2017 in the Council Chamber at 5.30pm

Present: Mayor CT Taylor, DJH George, DB Halse, MGD James, FD John, JG Lloyd, RT Thornton, S Williams with JE Foster (Clerk).

30 Apologies for Absence: Deputy Mayor BT Price, DJO Chant, ES Evans, PL Evans (Responsible Finance Officer), MC Gray.

31 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

Planning:

32 NP/17/0234 Install one battery cabinet, with a volume not exceeding 2.5m cubed, within the existing telecommunications compound and install supporting ancillary cabling and equipment to facilitate the delivery of a temporary tow-to-site generator in the event of a power outage at Glasfryn Lane, St Davids. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was **RESOLVED** to support the application.

There being no further business the meeting closed at 5.40pm

Signed

Date