

**Minutes of the Monthly Meeting of Council on Monday 6<sup>th</sup> April 2009 in the Council Chamber 7.00pm.**

**Present:** DJO Chant Mayor, SJ Halse Deputy-Mayor, JW Braby, DJH George, MC Gray, JG Lloyd, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

Mr WA Spees – Architect.

**1 Apologies for Absence:** BT Price (Holiday).

**2 Declarations of Interest:** Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this agenda.

J George and the Clerk declared interests as Governors of Ysgol Dewi Sant in relation to minute 5.

D Chant a prejudicial interest regarding minute 58 - Planning application on The Waterings.

**3 Confirmation of Minutes for:-**

3.1 The Council Monthly Meeting on Monday 2<sup>nd</sup> March 2009 were RESOLVED to be accepted and approved.

3.2 'In Committee' Business of the Council Monthly Meeting on Monday 2<sup>nd</sup> March 2009 were RESOLVED to be accepted and approved.

3.3 The Second Council Meeting of the Month on Monday 16<sup>th</sup> March 2009. were RESOLVED to be accepted and approved

3.4 'In Committee' Business of the Second Council Meeting of the Month on Monday 16<sup>th</sup> March 2009 were RESOLVED to be accepted and approved.

**Matters arising from the Minutes:**

**4** City Hall Phase 2 – the Mayor welcomed the architect for the new scheme Mr WA Spees and plans were presented for the next phase of the development of the City Hall. The changes will provide accessible toilets that can be reached by all users of the building as well as general improvements to the existing facilities.

4.1 Key changes include moving the Siop into the adjacent house giving it more space with the caretaker having new accommodation on the first floor of a new building within the existing garden. The toilets would be at the rear of the present house and a new Library and some form of Drop In or reading room arrangement would be on the ground floor of the new building in the garden.

4.2 There would be a foyer in front of the building in place of the existing library and Siop y Bobol as well as new stairs and a lift.

4.3 While the main hall would be altered slightly it would still accommodate around 200 seats with space for short mat bowls and badminton. The alterations to the underfloor heating would be achievable but awkward.

4.4 Mr Spees noted that there were challenges in arranging the phases of the scheme.

The Mayor thanked Mr Spees for his assistance and he left the meeting.

It was RESOLVED to forward the plans to the Library Service of Pembrokeshire County Council for comment and to request assistance with capital funding for the scheme.

**5** Pool at Ysgol Dewi Sant site.

5.1 Mr D Rowlands email of 18 March 2009 with details of the smaller 80kw wind turbine design was RESOLVED to be received.

5.2 Mr D Rowlands email of 3 April 2009 with copies of correspondence from M Lewis Pembrokeshire County Council of 27 March 2009 and the St Davids Community Pool Group reply of 3 April 2009, were RESOLVED to be received.

5.3 St Davids Community Pool Group minutes of meeting of meeting on 1 April 2009, were RESOLVED to be received.

- 5.4 Cllr C Taylor stated that it was perceived by some associated with the pool group that the City Council is not openly supportive of their endeavours, at the same time he noted some constraints on the City Council regarding provision of funding that may appear misleading.

Comment was made that the City Council had offered its moral support for retention of the pool and Cllr J Braby, who declared an interest as a member of the Pool Group, agreed that this was the case emphasising that the lack of time allowed by Pembrokeshire County Council for the group to provide a full response and business plan was the key concern.

**6 St Justinians:**

6.1 St Justinians toilets:-

- 6.1.1 Pembrokeshire County Council letter of 26 February 2009 was RESOLVED to be received.
- 6.1.2 Pembrokeshire Coast National Park Authority letter of 19 March 2009 was RESOLVED to be received.
- 6.1.3 Porthstinian Boatowner's Association – a contribution of £250 provided on 27 March 2009 was RESOLVED to be received with thanks.

- 6.2 RNLI - Report on visit of Mr Colin Williams, RNLI Divisional Inspector West on 25 March 2009. Councillors Chant, Gray, Braby and the Clerk met with Mr Williams and St Davids Lifeboat Operations Manager Mr J Wilcox. It was noted that the scheme for the new lifeboat station was progressing slowly with the situation regarding the future of the buildings to be reconsidered in due course. No new prospects were apparent regarding access and parking.

**7 Credit Union in St Davids.**

Clerk reported that gradual progress was being made and that discussions with the Haven Credit Union had been very constructive. As it is understood that there are a number of credit union numbers already in St Davids a meeting was planned in the next few weeks with a view to set up a collection point, possibly in the City Hall Library as an initial possibility. The Haven Credit Union has been successful in establishing collection points in local schools and this was to be considered as well. It was RESOLVED to allow hire of the Memorial Hall for no charge for the initial meeting.

**8 Play Area Maintenance and Repairs.**

RESOLVED:

- 8.1 To call a site meeting following the removal of older equipment and the abuse of other play items
- 8.2 To contact Ysgol Dewi Sant as damage had been undertaken in the day by young people in uniform.
- 8.3 To reconsider locking the area at night.

**9 Pembrokeshire Coast National Park Authority, Local Development Plan Consultation:-**

- 9.1 RESOLVED to respond to the consultation noting that the population of St.Davids was greater than stated at 1309 and there was no park and ride service in place.
- 9.2 Vicky Moller letter of 18 March 2009 regarding Housing was discussed and RESOLVED to be received.

**10 Whitesands – Road access to car park.** Clerk noted that discussions were ongoing regarding land ownership and the prospects for a new access scheme.

- 11 This item being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

Report of Staff Performance Review Committee 16 March 2009.

**12 New Councillor:**

Clerk reported that the period of notification of casual vacancy would expire on 7 April 2009. It was RESOLVED that in the event that there is no call for an election when the statutory period ends, then the Council should advertise the opportunity for residents to be considered for co-option and that this would be considered at the 11 May 2009 Meeting.

- 13** Tall Ships Adventures – Sponsored Voyage.  
Clerk reported that while there had been considerable effort by Mrs Caren Owens at Ysgol Dewi Sant to present this opportunity the only responses were from young people from outside of the St Davids community. It was RESOLVED to leave the matter for this year.
- 14** Podiatry Services - Cllr G James provided an update of efforts being made to re-establish the service.
- 15** Pembrokeshire Community Health Council letter of 27 February 2009 – NHS Consultation on the Future of Community Health Councils closes 24 April 2009 was noted.
- 16** Pembrokeshire County Council letter of 2 February 2009 – Report from North Area Liaison Meeting on 24 March 2009 – Cllr J George reported on the meeting.

**Accounts:**

- 17** Internal Audit for February 2009 had been successfully completed and it was RESOLVED to be accepted and approved.

**18** Accounts for March 2009

## INCOME AND EXPENDITURE MARCH 2009 (£)

BALANCES at 29.3.2009

Current A/c	5698
Premium A/c	23986
Total	29684

SUMMARY	Car Park	City Hall	Admin	Capital	Misc	Café	St Justinian	VAT	TOTAL
Income	127144	17954			20635	20174		8561	194468
Expenditure	62578	18211	33641		97800		1877	14281	235720
Balance	64566	-257	-33641		-77165	20174	-1877	-5720	-41252

## DONATIONS

LGA 1972 Sec 137 allowance for 2009/10 is £9575 (£6.15 pp for 1557 residents)	
Last month's donations	100
Total donated 2008/9 YTD	2533
Balance available	7042

LGA 1972 Sec 214 Cemetery Maintenance	
Total donated 2008/9 YTD	4800

PAYMENTS	John Taylor	1215.00
	W A Spees	258.75
	Peter Lavin	157.50
	Cllr C T Taylor	17.61
	St Davids Assemblies Ltd	103.50
	Viking Direct	259.90
	Peter Lavin	270.60
	Arnold Boorman	36.00
	W A Spees	948.75
	Pembs & Canine Press	52.60

Peter Lavin	292.20
Martin Griffiths	520.00
PCC (Bags)	137.50
West Wales Fencing	1242.29
Viking Direct	38.24
PCC (Waste agreement)	191.52
Peter Lavin	265.80
J Phillips	127.44
Pam Jones Translation Service	28.14
D C Menday	1347.63
P L Evans	226.12
Clerk's expenses March	16.44
Pcc green bags	134.50
P Lavin	410.70
Butherway Electrical Ltd	415.96
VAT	145.60
HM Revenue and Customs	1497.24
Viking	9.61

It was RESOLVED to grant permission to pay the accounts.

#### 19 Gas Supplier Review

The Responsible Finance Officer had assessed options and reported that nPower at 3.44p/KWH offered a significant saving on British Gas currently charging 6.75 and 4.07p/KWH – it was RESOLVED to check any penalties for early withdrawal and any monthly standing charges and if these were acceptable to proceed with a change to nPower as gas provider.

#### 20 Donation Requests Under Section 137 of the Local Government Act 1972:-

20.1 Dyfed Powys Crime Prevention Trust – Bobby Van Scheme letter received 12 March 2009, it was RESOLVED to donate £25.

20.2 Requests deferred from the 2.3.09 meeting:-

20.2.1 87.7FM Radio Withybush letter of 10 February 2009 was RESOLVED to be received.

20.2.2 Cruse Bereavement Care letter of 14 February 2009, it was RESOLVED to donate £25.

#### Correspondence

21 One Voice Wales letter of 3 March 2009 – membership of One Voice Wales at £241 pa.

After discussion regarding advisory associations it was RESOLVED to accept the subscription and apply for membership and when due not to renew the membership of PALC or Community Matters.

22 British Humanist Association email of 3 March 2009 – request to complete a survey form asking for the views of the City Council on 'Religion or Belief' and Equalities and Human Rights – Survey questionnaire was RESOLVED to be received.

23 Hilary Lewis, Brass Coordinator for Pembrokeshire County Council Music Service, email of 6 March 2009 - Visit by the Welsh Brass Trio to the St.Davids family of schools with a request for no charge in order to use the City Hall on 9 June 2009. (School hall is in use on that date). It was RESOLVED to approve the use of the hall for no charge for this school activity.

24 Marloes and St Brides Community Council letter of 28 February 2009 - LNG Tankers and St Brides Bay. It was RESOLVED to offer support to the efforts being made to keep LNG tankers in the Western approaches and not

to use St Brides Bay as a temporary anchorage. A letter was to be sent to Milford Haven Port Authority as well as Welsh Assembly Government and Marloes and St Brides Community Council.

- 25** Miss LI Harris letter of 9 March 2009 regarding Traffic Concerns.  
The two matters raised, concern over traffic coming down to Quickwell Hill car park from Nun Street and the visibility for vehicles emerging into New Street from the lane to the RAFA Club were acknowledged, but it was not agreed to suggest any alterations and there was concern in the second instance over potential loss of parking in New Street.
- 26** North Pembrokeshire Transport Forum – Annual renewal of corporate membership at £12pa; it was RESOLVED to accept the subscription and renew membership.
- 27** Gill Lewis, Secretary of Eco City Group copy of email to Pembrokeshire County Council of 9 March 2009 regarding footpaths at Whitesands and to Ocean Haze was RESOLVED to be received.
- 28** Pembrokeshire County Council letter of 4 March 2009, Local Development Plan Preferred Strategy Public Consultation 25 March – 26 May 2009. The information was RESOLVED to be received without comment given the very small area at Carnhedryn that Pembrokeshire County Council administer in St Davids.
- 29** Digital UK – Switchover information pack for community organisations was RESOLVED to be received.
- 30** Community Matters letter of 10 March 2009 - Annual membership renewal at £185.00 - it was RESOLVED not to continue with membership.
- 31** Local Government Boundary Commission newsletter ‘A Line in the Sand’ Vol I, Issue I was RESOLVED to be received.
- 32** Welsh Assembly Government letter received 16 March 2009 – open invitation to tour the Senedd building was RESOLVED to be received.
- 33** Pembrokeshire County Council National Non-domestic Rate Notices for the Financial Year 2009/10 were noted as follows:-  
33.1 Whitesands car park at £4694.40.  
33.2 City Hall at £2420.55.
- 34** Stephen Crabb MP – notification of surgery dates including St Davids on Saturday 20 June 2009 was RESOLVED to be received.
- 35** City Hall - Connaught gas annual maintenance contract renewal at £313.19pa – it was RESOLVED to investigate amalgamating this contract for the House with the contract for the City Hall.
- 36** Welsh National Surfing Championships at Whitesands – email of 24 March 2009 from Jamie Bateman, the Contest Director requests permission to have Whitesands as the standby site for the championships on 2, 3 and 4 May 2009 - it was RESOLVED to grant permission for the event over the May Bank Holiday.
- 37** 14<sup>th</sup> Signals Regiment (Electronic Warfare) letter of 27 March 2009, Charity Boxing Night in aid of Help for Heroes, was RESOLVED to be received.
- 38** Tom Sutton letter of 20 March 2009 – Round Ramsey Race 2009 on 25 July 2009 - as for previous years, it was RESOLVED to allow permission for tow cars to be parked for no charge with trailers to be left on the beach for the duration of the race.
- 39** Minister for Rural Affairs, Welsh Assembly Government letter of 31 March 2009 - Scallop Dredging in Welsh Waters – was RESOLVED to be received.
- 40** Information Commissioner’s Office letter and CD received 3 April 2009 regarding advice on the provision of information was RESOLVED to be received.

**41 Brochures, Courses and Newsletters etc – the following items were RESOLVED to be received:-**

- 41.1 Department for Business, Enterprise and Regulatory Reform – ‘Important information on employment law and free help for your business’.
- 41.2 Milford Haven Port Authority – First newsletter available electronically from the Clerk.
- 41.3 PIPPA Post Spring 2009.
- 41.4 North Pembrokeshire Transport Forum – News Briefing 9.3.09 and AGM minutes.

**42 Reports from Members representing the Council on Local Groups and Events:-**

- 42.1 Bws y Bobol – Cllr R Thornton no new changes.
- 42.2 PALC – Cllr C Taylor attended the last committee meeting and outlined concerns that had been noted in the earlier discussion on One Voice Wales and membership of PALC was confirmed as not to be renewed.
- 42.3 St.Davids Christmas Tree Association – Cllr R Thornton noted that there had been no meetings.
- 42.4 St.Davids Day Celebration Group – Cllr S Halse no matters to report.
- 42.5 St Davids Eco City Group – Cllr R Thornton no matters to report.
- 42.6 St.Davids Peninsula Association for the Care of the Elderly and Disabled – Next meeting is on 7 April 09 with Cllr G James and Cllr J George offering their thanks to the Mayor for the substantial funds raised for local elderly services groups following the recent and very successful Mayor’s Ball.
- 42.7 St.Davids Peninsula Tourist Association – Cllr D Chant no matters to report.
- 42.8 St.Davids Matsieng Lesotho Link - Cllr C Taylor noted a successful Lent lunch made in the order of £350 and that further fund raising efforts are to follow.
- 42.9 Youth Drop In – Cllr R Thornton no matters to report.
- 42.10 North Pembrokeshire Transport Forum – Cllr C Taylor reported on the AGM and emphasised the success of the group.

**43 County Councillor’s Report**

Cllr J George reported that after a long wait resurfacing work on paths in Heol Dewi had been completed and also noted that the new shower at Whitesands had been located at the top of the car park as the operators of the surf life saving building had refused to pay for water for beach side showers.

**Clerk’s Business:****44 ANNUAL REVIEW OF POLICIES, LICENCES, AGREEMENTS, AUDIT, RISK ASSESSMENTS, TENANCIES, ASSETS, INSURANCES AND STAFF 2009**

A schedule with all aspects of the Council’s responsibilities had been reviewed by the Clerk and the following points requiring clarification were presented:-

- 44.1 Policies, Licences, Tenancies and Agreements – A summary schedule of all the documents was presented and the Clerk outlined the following:-

- 44.1.1 Register of Members Interests, Gifts and Hospitality – members were invited to provide an update to the information on register and there were no amendments given.
- 44.1.2 Other matters that would need consideration later in the year include:-
  - 44.1.2.1 Whitesands Café Tenancy - a rent review was due 31 October 2009.
  - 44.1.2.2 Croeswdig Field Tenancy - expires on 30 November 2009.
  - 44.1.2.3 Caretaker Tenancy – no agreement.

**44.2 Risk Management - Inspections and Risk Assessments of Council Property and Events:**

- 44.2.1 Risk Audit 2009.
  - 44.2.1.1 The Clerk reported that routine inspections of council assets and property are continuing with records being made on the Staysafe system.
  - 44.2.1.2 The Clerk outlined the current review of all existing risk assessments that was now being undertaken emphasising the voluntary assistance of Mr John James whose enthusiastic interest as well as his experience as a risk management professional

within the oil industry was greatly appreciated. Thanks were offered to Mr James by the Council for his help.

**44.2.2 Financial Management Risk Assessment**

It was reported that there were no items identified by either internal review or from the external auditor's report that needed further attention.

**44.3 Assets – Asset Register updated 16 March 2009 was RESOLVED to be received.**

**44.4 Insurance – Amendments to cover had been made from time to time during the year including recent changes to the play area and bus shelter.**

**44.5 External Audit (Non financial) – There were no items requiring attention identified in the 2007/8 External Auditor's Report.**

**44.6 Works – Maintenance and Repairs Outstanding**

The Clerk outlined items for approval of expenditure and it was RESOLVED to investigate the bump in the tarmac at the Whitesands café.

Other items to be considered are the painting of the rear gates to the City Hall, fixing of street name plates for Noddfa Dewi and Anchor Drive as well as rewiring 2 Christmas display light assemblies.

**44.7 Whitesands Beach Café**

The Clerk reported on a pre-season inspection and meeting with the tenants in which the following queries arose:-

**44.7.1** Kitchen radiator – removal as wet environment effecting surface – it was RESOLVED to approve the removal of the radiator.

**44.7.2** To clarify the conditions for storage in the compound with the insurers.

**44.7.3** Tenants had commented that they were considering provision of mobile flower troughs to place near the external seating in order to act as a screen for the toilet block. The troughs would be stored in the compound over night.

**44.7.4** It was noted that the information area needed to be kept clear of commercial displays.

**45** Christmas Pantomime – deferred from the January meeting for 2 months it was RESOLVED not to proceed given the projected costs involved.

**46 Electronic Office:-**

**46.1** Computer back up – A double back up system was being maintained.

**46.2** Website – functional but in need of an update and development. Specification for upgrade was to be evaluated

**47 Whitesands:-**

**47.1** Anti social behaviour in toilets over the weekend of 28 March 2009.

**47.2** Season tickets – A request from Mr M Greenwood for the use his season ticket by more than one car was not accepted

**48 Cross Square Electrical Installation**

The Clerk reported that Butherway Electrical Ltd had confirmed that the electrical installation was working after discussion it was agreed to further assess the tree lighting transformer.

**49** Future Meeting – An offer from Margaret Brooks, the Anti-Social Behaviour Reduction Coordinator for the Community Safety Partnership to attend a City Council meeting was RESOLVED to be accepted for a future meeting.

**50** Library Service, Readings for Children during the 6 week summer holiday period – it was RESOLVED to allow the reading sessions in the Memorial Hall for no charge, should numbers attending be too many for the Library and as long as there was no clash with other bookings.

**51** County Councillor Mark Edwards, Pembrokeshire County Council Cabinet Member for Communities and Partnerships had confirmed he could attend the meeting on 1 June 2009.

**Planning:**

Current application

**52** NP/09/088 Dwelling adjoining Marychurch. Due to officer's comments being contrary to the support offered by St Davids City Council the application will be reported to the Development Management Committee on 15 April 2009.

New Applications

**53** NP/09/117 Change of use of Glan-y-Mor campsite from 60 tent pitches to 36 tent, camper van and caravan pitches.

A letter from Caerfai Bay Caravan Site of 27 March 2009 was noted. The application was viewed as an improvement to the site and it was RESOLVED to offer COUNCIL SUPPORT presuming that pitch sizes and separation would be checked to be within current legislation. It was noted that access could be improved if the design presented by Glan y MOR in a previous planning application that created a one way system on the site was included.

**54** NP/09/119 Rebuilding of garage and outbuildings at Parc y Rhos, Pencarnan – it was RESOLVED to offer COUNCIL SUPPORT.

**55** NP/09/123 Extension of agricultural building at Upper Clegyr – it was RESOLVED to offer COUNCIL SUPPORT.

**56** NP/09/132 Certificate of Lawfulness for use as a dwelling Rhos y Gors, Rhodiad - given the previous history around this site and the recent related appeal it was RESOLVED that the view of the Planning Inspectorate that had already been determined should be supported.

**57** NP/09/138 Extension of single storey Outbuilding to form a two storey building at Caerleon, 30 High Street – it was deemed to be an appropriate improvement and it was RESOLVED to offer COUNCIL SUPPORT.

**58** NP/09/153 Extension and alterations at The Waterings, Anchor Drive – Councillor D Chant declared a prejudicial interest and passed the chair to Deputy Mayor and then left the room. It was RESOLVED to offer COUNCIL SUPPORT.

The Mayor was invited to return to the Chair

**Mayor's Business**

**59** Mayor's Charity Ball

The Mayor offered his thanks to everyone for the help with the event that had been such a successful evening After expenses including a donation of £200 to the 6<sup>th</sup> form of Ysgol Dewi Sant for their services as waiters during the evening a total of £2400 had been paid to local groups undertaking charitable work for the elderly in St Davids. Appreciation was expressed to the Mayor for this excellent outcome.

**60** Election Procedure for Mayor

After a discussion on the procedure for election of a Mayor and Deputy Mayor it was RESOLVED to retain the existing arrangement of direct election at the annual meeting of council.

There being no further business the meeting closed at 9.20pm

Signed .....

Chair

Date.....



**'In Committee' Minutes of the Monthly Meeting of Council on Monday 6<sup>th</sup> April 2009 in the Council Chamber 7.00pm.**

**Present:** DJO Chant Mayor, SJ Halse Deputy-Mayor, JW Braby, DJH George, MC Gray, JG Lloyd, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

**61 Apologies for Absence:** BT Price (Holiday).

**62 Staff Performance Review** A copy of the 'In Committee' meeting notes from the Staff Performance Review meeting on 16 March 2009 were circulated and discussed.

**63 CLERK**

RESOLVED that:-  
63.1

**64 RESPONSIBLE FINANCE OFFICER**

RESOLVED that:-  
64.1 The current pay set at Spinal Column Point (SCP) 18 on 1 April 2007 be increased to SCP 19 from 1 April 2008 and back paid accordingly.  
64.2 The level of pay from 1 April 2009 was to be set at SCP 20.

There being no further business the meeting closed at 9.20pm.

Signed .....  
Chair

Date.....

**Minutes of the Second Meeting of the Month on Monday 20 April 2009 at the Memorial Playing Fields at 7.00pm.**

**Present:** DJO Chant Mayor, SJ Halse Deputy-Mayor, DJH George, MC Gray, JG Lloyd, BT Price, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

**65 Apologies for Absence:** None received.

**66 Declarations of Interest:**

Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this agenda.

**Matters arising from the 6 April 2009 Meeting:**

**67** Play Area - Review of Facilities. A site meeting preceded this meeting to assess work required as a result of both wear and tear as well as damage to various play items. While normal repairs were being undertaken the Clerk was to provide additional information on likely costs of replacement of existing and new play items.

**68** Pool Facilities at Ysgol Dewi Sant.

Cllr J George noted that at the Pembrokeshire County Council Cabinet meeting earlier in the day Messrs Cotton Ltd had been appointed as 'design and build' contractor for the sports hall project. The Cabinet also agreed that it would not be going to tender for the scheme as Cotton Ltd were a local contractor with a proven track record having satisfactorily constructed the Haverfordwest and Fishguard swimming pools and leisure facilities. He also noted that discussions regarding the planning position were ongoing with Pembrokeshire Coast National Park Authority.

Cllr C Taylor stated his concern that he felt the City Council was not being seen to be actively supporting the community efforts to sustain the pool and he wanted a financial commitment to be provided to assist the St.Davids Community Pool Group. He drew a parallel example with the St Davids Cathedral Festival that received financial support from the City Council. While declaring a personal interest in the Festival he felt that clear support for the Group should be provided.

Cllr S Halse mentioned that Mr M Lewis, Director of Finance and Leisure for Pembrokeshire County Council, had expressed grave reservations over the Business Plan submitted by the Pool Group.

In general discussion It was understood that discussions were still taking place regarding amendments to the business plan but details were not available and without a sound business plan the provision of any financial contribution was difficult to assess.

Cllr G James recalled that the City Council had actively encouraged interested individuals to its meetings prior to the formal announcements over the pool demonstrating the City Council had sought to present support.

In regard to a suggestion by the Community Pool Group that City Councillors deliver its newsletter, members agreed to assist with these deliveries.

**69** City Hall Phase 2

The points raised with Mr WA Spees at the 6 April 2009 council meeting were confirmed as being the required alterations and Pembrokeshire County Council's Library Service had advised the Clerk that they are considering the plans provided and would respond in a few weeks.

**70** Pembrokeshire Community Health Council - The NHS, Consultation on the Future of Community Health Councils - It was RESOLVED to support the existing arrangements of having a county based organisation to ensure that support for local matters was provided.

**71** One Voice Wales – the following items of correspondence were RESOLVED to be received:-

71.1 Letter of 9 April 2009 confirming membership.

71.2 Letter and information update received 17 April 2009.

71.3 Email of 20 April 2009 - Community Action for Climate Change Networks in Llangollen on 6th May, in Aberystwyth on 19th May and in Cardiff on 20th May 2009.

### Correspondence

- 72** Pembrokeshire County Council letter of 2 April 2009 with notification of intention to close Hayscastle School on 31 August 2010 was RESOLVED to be received.
- 73** Pembrokeshire County Council letter of 9 April 2009, Commercial Recycling of Cardboard now available at the City Hall from 13 April 2009 was RESOLVED to be received.
- 74** British Humanist Association letter with new Guidance on 'Religion or Belief' Equalities was RESOLVED to be received.
- 75** Robin Copley – email of 14 April 2009 regarding a forthcoming visit to Orléat was RESOLVED to be received.
- 76** Worcester Maintenance Contract Renewal (7.4.09) for City Hall boiler for annual charge of £148.44 was RESOLVED to be accepted and approved.
- 77** Pembrokeshire Voluntary Transport - Change of contact details were RESOLVED to be received.
- 78** Donations:-  
Donation request letter of 14.4.09 from Hillside Home League of Friends letter and information on Open Day and Fete on Saturday 6 June 2009 was RESOLVED to be received. S Williams declared a personal interest and did not take part in discussion or vote thereon.

78.1 The following letters of thanks were RESOLVED to be received:-

- 78.1.1 Dyfed Powys Crime Prevention Trust for the donation of £25 towards the Bobby Van Scheme.
- 78.1.2 Cruse Bereavement Care for the donation of £25.

### Clerk's Business

- 79** Car Park Attendants Mr P and Mrs C Lavin – Clerk provided information regarding the sudden change in circumstances for Mr and Mrs Lavin. The Clerk advised that a card with very best wishes from the Council had been sent to them, and the Council noted its concern and support for Mrs Lavin.
- 80** Staff Performance Review.  
Clerk and Responsible Financial Officer both thanked the Council for the pay awards provided in the recent review.
- 81** French market (Bodtara) – request for a stall on the Cross Square during part of Cathedral Festival Week. Mayor reported on a recent visit by the stall holders.

Cllr C Taylor declared a personal interest as a member of St Davids Cathedral Festival expressing concerns about having such a market. After discussion it was RESOLVED to allow the market stall that sold French produce and made crepes to trade during Festival Week except for Sunday and also Thursday when there was the existing market. A charge of £30 was to be made as the space involved was the equivalent of 2 of the existing stalls.

### Planning

- 82** NP/09/088 Land adjacent to Marychurch – the deferment of the consideration of the application to 20 May 2009 was noted.

### Any Other Business:

- 83** Eco City Group – Some time ago sculptured footprints were made from the feet of a number of residents with the aim of providing a visual reminder of the concept of the 'carbon footprint' with each footprint having a personal quotation attached.

As the intention is to display the footprints in various locations around St Davids permission to present some in the City Hall and at Whitesands café was RESOLVED to be granted.

- 84** Flag Repairs – Mrs J Phillips had undertaken various repairs to the large flag and it was RESOLVED to provide a Section 137 contribution of £25 for the work undertaken.

There being no further business the meeting closed at 8.15pm

Signed .....

Chair

Date.....