

Minutes of the Monthly Meeting of the Council on Monday 6th December 2010 in the Council Chamber at 7.00pm

The meeting was preceded by a presentation from Clare Williams on 'Cauldrons and Furnaces' the title of the Cultural Olympiad in Wales 2012 in which St Davids will celebrate with 7 other places chosen as special sites for community cultural events. This is all a part of the London Olympics and will be based at the Bishops Palace culminating with a parade through St Davids on 12 July 2012.

The event is based on a theme of pilgrimage with the pilgrims starting at Llanthony Priory and coming across South Wales visiting many schools and local groups while collecting messages and prayers along the way, it being expected that about 1000 messages will be received.

Artists are developing the idea of a feast based on what happened at the Palace years ago and it will include a hog roast that will be paraded by the 8 chefs around St Davids and include the use of recycled materials.

Short plays will be acted by small groups and schools on the route from Oriol y Parc to the Bishops Palace, there will also be songs, a drumming group and it is hoped that local traders will provide town banners to add to the display while primary schools will create bunting about the St.Davids story to go along route.

In the palace, artists will fill the empty windows with coloured effects and the 40 corbels will be made into living statues. Other artists are looking at stories from the past with some creating the sounds of original activities and characters in the undercroft, hopefully to become a permanent feature.

Many artists are working with young people in St.Davids and beyond with coordination of the work being by Artcare it also being noted that the parade will probably be quite noisy.

The planners are looking for support for everything that is involved and the preparations as well as the day's events will be filmed. The celebrations are funded by the Legacy Trust and other groups for around £700,000 for the 8 sites in Wales.

The Council would be able to assist with:-

- The practical aspects of the 2 hour road closure.
- Seeking the support of traders and the decoration of windows with Olympic themed displays.
- The hanging of banners and flags and practical matters associated with the parade such as marshalling.

Meetings will begin from the new academic year in the autumn of 2011/12 and will then be monthly.

After questions the Mayor thanked Clare Williams for presenting this interesting project and she left the meeting.

Present: JG Lloyd Mayor, CT Taylor Deputy Mayor, JW Braby, DJO Chant, DJH George, PA Goddard, MC Gray, SJ Halse, MGD James, BT Price, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

The Mayor offered congratulations and thanks to everyone involved with the Christmas Street Lighting 'Switch On' on the preceding Saturday evening as well as the excellent Santa's Grotto for local children in the Memorial Hall.

425 Apologies for Absence: Full attendance.

426 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

427 Confirmation of Minutes for:-

427.1 The Council Monthly Meeting on Monday 1st November 2010 were RESOLVED to be accepted and approved.

427.2 The 'In Committee' Business of the Council Monthly Meeting on Monday 1st November 2010 were RESOLVED to be accepted and approved.

427.3 Minutes of the Second Meeting of the Month on Monday 15th November 2010 were RESOLVED to be accepted and approved.

Matters Arising

428 WHITESANDS CAR PARK

428.1 Annual Review – RESOLVED to reduce the rates of other vehicles for parking after 3pm on the same basis as the cars.

428.2 Access Improvement - scheme details are awaited from Pembrokeshire County Council.

428.3 Pembrokeshire Coast National Park Authority email of 26 November 2010 regarding temporary camp sites. The request for provision of evidence on situations coming under the 28 day planning rule was noted and it was agreed to leave the situation as it is with complaints to be passed to the National Park Authority and information passed on.

428.4 Correspondence from visitor - letter of 26 November 2010 regarding reduced standard of toilet facilities was noted and the Clerk was to reply to clarify the situation.

428.5 Dog ban signage - Pembrokeshire County Council email of 29 November 2010 and offer to assist with signage was accepted.

429 CITY HALL

429.1 Kitchen Review – full information was awaited and the condition of the cooker was to be improved.

429.2 Decorating, repairs and maintenance. The Clerk was asked to present a report on the condition of the building given the need for some decoration.

430 LNG TANKERS IN ST BRIDES BAY

430.1 Minutes of Meeting with Maritime and Coastguard Agency on 27 September 2010 were RESOLVED to be received.

430.2 Stephen Crabb MP letter of 19 November 2010 was RESOLVED to be received and a further concern was noted regarding the current review that could involve the closure of the Maritime and Coastguard Agency at Milford Haven.

RESOLVED to invite Stephen Crabb MP to attend a future meeting of the Council.

431 SPEEDING IN RHODIAD Y BRENIN

No response had been received from Pembrokeshire County Council or the Police - this was to be followed up.

432 CHRISTMAS EVENTS:

Details relating to the Senior Citizen's Lunch, the Civic Reception and the Street Lighting Competition on 16.12. 2010 were discussed.

432.1 Festival of Trees. Thanks were offered to Miss D O'Brien for organising the event and to Cllr David Chant and his family for preparing an excellent entry on behalf of the City Council. A letter of thanks was agreed to be sent to Ms O'Brien together with an invitation to the Civic Reception.

432.2 Christmas Tree and Street Lighting Switch On – Following a successful event the Christmas Tree Association will be meeting to review the new arrangements noting that the provision of Santa's Grotto in the Memorial Hall had worked well. The long queue was inside the City Hall with carols and handbell ringing to entertain those waiting. Consideration of the comments received from people without children and the changes to the character of the event will be a part of the review.

432.3 Christmas Tree Association – A donation of £300 has been received from the Christmas Tree Association on 25 November 2010 and this was received with thanks.

432.4 Community Award 2010

RESOLVED: That under section 100 (A) of the Local Government Act 1972, the public and press be excluded from the meeting for this item of business on the grounds that it involves the likely disclosure of exempt information.

433 ORIEL Y PARC – Continued opening of Information Centre - Pembrokeshire Coast National Park Authority's letter of 16 November 2010 did not clarify the matter as there as a review of core activities being undertaken - this was RESOLVED to be received.

434 WHITESANDS TENDER FOR ICE CREAM LICENCE.

RESOLVED: That under section 100 (A) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information.

435 FUTURE OF WITHYBUSH HOSPITAL

To assist the Pembrokeshire group seeking to sustain the hospital facilities in Haverfordwest it was RESOLVED to host a public meeting in the New Year when the details from the group are presented.

436 ST DAVIDS SAFE ROUTES IN THE COMMUNITY BID by Pembrokeshire County Council.

The Clerk outlined the approach being used by Pembrokeshire County Council to bid for funds in September 2011 to assist develop safe routes in St Davids. A substantial amount of survey information was required and it was RESOLVED to:-

436.1 Support the bid process.

436.2 Approve the draft Community Travel Plan Questionnaire presented.

436.3 Assist with the provision of representatives on a community group to liaise with the County Council on the bid.

437 FUTURE STAFFING – the matter was deferred to the next meeting.

438 EXTERNAL AUDIT FOR YEAR ENDED 31 MARCH 2010 – BDO LLP letter of 26 November 2010 together with the Annual Return and Notice of Conclusion of Audit.

There were no matters arising from the audit and the Council RESOLVED to approve and accept the Annual Return and to display the notice of conclusion of audit for 14 days.

Thanks were offered to Responsible Financial Officer for bringing the audit to a successful conclusion

439 PARKING SURVEY – As responses were still being received it was agreed to consider the matter at the next meeting.

Accounts:

440 Internal Audit for October 2010 had been successfully completed and was RESOLVED to be accepted and approved.

441 Accounts for December 2010.

INCOME AND EXPENDITURE NOVEMBER 2010

Balance as at 29/11/2010	Current A/c	117379.47
	Premium A/c	Nil account now closed
	Total	117379.47

SUMMARY	Car Park	City Hall	Admin	Capital	Misc	Café	St Justinian	VAT	TOTAL
Income	959	616			34514				36089
Expenditure	6470	446	2260		1347		50	182	10755
Balance	-5511	170	-2260	0	33167	0	-50	-182	25334

DONATIONS

LGA 1972 Sec 137 for 2010/11 is £9575	
Last month's donations	150
Total donated 2010/11	600
Balance available	8825

LGA 1972 Sec 214 Cemetery Maintenance	
Total donated for 2010/11	950

PAYMENTS

	£
Martin Griffiths	570.00
Glyn Edwards Ltd	45.66
Br Gas	122.12
Abba Loos Ltd	58.75
Mathias Hardware	51.08
Post Office Ltd	64.00
RBS Software Solutions Ltd	246.75
Bookers Ltd	447.95
Lumalite Ltd	95.18
J Phillips	257.08
BT	244.11
G & R Nash	5996.61
Phoenix Press Ltd	632.00
Viking Direct Ltd	85.61
D C Menday	1495.77
P L Evans	239.77
Cambrian News	129.25
LITE Ltd - Lighting Erection	10993.30
BDO LLP Audit	646.25
LITE anchor point testing	1297.20
Viking	39.59
J Phillips	120.80
Total	23718.44

RESOLVED to approve and grant permission to pay the accounts for the month.

442 Donations:

442.1 Royal British Legion Poppy Appeal letter of thanks of 2 November 2010 was RESOLVED to be received.

Donation Requests:-

442.2 Pembrokeshire Samaritans letter of 7 November 2010 - it was RESOLVED to donate £100.

442.3 Pembrokeshire Skateboard Project - flyer received 15 November 2010 was RESOLVED to be received.

442.4 Llangollen International Musical Eisteddfod letter of 10 November 2010 was RESOLVED to be received.

442.5 Starlight letter received 18 November 2010 and newsletter was RESOLVED to be received.

442.6 British Heart Foundation Cymru letter received 1 December 2010 - it was RESOLVED to donate £100.

Correspondence

443 Mid and West Wales Fire and Rescue Authority's Annual Action Plan 2011/12 – was RESOLVED to be received.

444 Pembrokeshire County Council – Local Development Plan:-

444.1 Letter 28 October 2010 – Deposit Plan was RESOLVED to be received.

444.2 Letter of 30 November 2010 - Town and Community Council Briefing Session – Invitation to a briefing session 12 January 2010 on the Deposit Plan was RESOLVED to be received.

445 City Council Gallery Working Group:-

445.1 Letter of 6 November 2010 with minutes of 28 January 2010 meeting were RESOLVED to be received.

445.2 Letter of 22 November 2010 and draft constitution for comment was RESOLVED to be received.

S Williams and S Halse outlined the considerations behind the plans for the new group 'The Friends of Oriely Parc' and it was RESOLVED to thank the previous group for their past efforts and wish the new Friends well for the future.

446 Pembrokeshire County Council letter of 8 November 2010 - Review of Polling Districts and Polling Places/Stations – response by 15 December 2010. It was RESOLVED to continue with existing arrangements for both the district and the use of the City Hall as the polling station.

447 PLANED email of 10 November 2010 - Community Play Areas, Parks and Community Gardens – A Questionnaire, this was to be completed by the Clerk.

448 Welsh Assembly Government email 15 November 2010 - Community Resilience information was RESOLVED to be received, there already being a community emergency group in place.

449 Dyfed Powys Police - Notification of Conclusion of Audit of Accounts for Year ended 31 March 2010 was RESOLVED to be received.

450 Clerk's Forum – email from Pembrokeshire County Council of 17 November 2010 regarding the implications of the Government Spending Review was RESOLVED to be received.

451 Pembrokeshire Coast National Park Authority email of 22 November 2010 "Have your say on the Pembrokeshire Coast National Park Authority Draft Recreation Plan" was RESOLVED to be received with any responses to be provided by 31.1.2011.

452 Pembrokeshire County Council letter of 22 November 2010 – Proposed diversion of Public Rights of Way it was RESOLVED to support the route proposed.

453 Sustainable Communities Act: email of 23 November 2010 – "Good News and Invite to a Parliamentary Reception" was RESOLVED to be received.

454 Came and Co email 25 November 2010 - Insurers guidance on "To Grit or not to Grit" was RESOLVED to be received and treatment priorities confirmed as maintaining clear access along the concrete path inside the play area and the City Council's property immediately outside of the City Hall but not the pavement and other areas that are the responsibility of Pembrokeshire County Council.

455 Pembrokeshire Coast National Park Authority Invitation to the Community Council Seminar on Saturday 29 January 2011 in Pembrokeshire College – RESOLVED that Cllrs G James and P Goddard would attend.

456 Haverfordwest Town Council email 29 November 2010 - Keep Chivenor 24Hrs Campaign, the information was noted as this had been considered and a letter seeking additional support had been sent to the MP.

457 Pembrokeshire Coast National Park Authority letters of 2 December 2010 Town and Country Planning Act (Trees) Regulations 1999:-

457.1 Application for Tree Works, namely reduction of Ash tree following 30% dieback at 2nd house in Pigsfoot Lane was RESOLVED to be supported.

457.2 Application for Tree Works, namely pollarding of a lime tree at 35 High Street was RESOLVED to be supported.

458 Pembrokeshire County Council letter of 3 December 2010 – Council Tax Base year 2011/12, it was RESOLVED not to set a precept for next year.

459 Standard letters and newsletters – the following items were noted:-

- 459.1 Cynnal Cymru – Sustain Wales Stakeholder update.
- 459.2 Noah's Ark Appeal Autumn 2010 Newsletter.
- 459.3 Pembrokeshire Coastal Forum November eNewsletter.
- 459.4 North Pembrokeshire Transport Forum – Haverfordwest Bus Surgery.

460 Reports from Members representing the Council:-

- 460.1 Bws y Bobol - R Thornton noted that no meetings had been held but Bws y Bobol has been used almost daily in recent weeks.
- 460.2 One Voice Wales - P Goddard noted the next meeting was in January 2011.
- 460.3 St Davids Carnival Association - G James advised that the next meeting was in March 2011.
- 460.4 St.Davids Christmas Tree Association - B Price noticed that the next meeting is in February 2011.
- 460.5 St Davids Community Pool Group - C Taylor advised there was nothing to report.
- 460.6 St.Davids Day Celebration Group - S Halse anticipated that the Dragon Parade was to take place with support from the National Park Authority.
- 460.7 St Davids Day Centre - G James nothing to report.
- 460.8 St Davids Eco City Group - R Thornton noted that meetings clashed with Council meetings so there was no report.
- 460.9 St.Davids Peninsula Tourist Association – D Chant advised that the Association's Broadsheet was available with changes planned for next year's edition; also the number of new members now attending was encouraging.
- 460.10 St.Davids - Matsieng Lesotho Link – C Taylor reported that the Gold Star Award of £750 has been received specifically for improving publicity and assisting the work of the committee. The next event was a coffee morning in January 2011.
- 460.11 Youth Drop In – B Price advised that there was nothing to report.
- 460.12 Ysgol Bro Dewi Governor - B Price noted that as well as its Christmas activities the school had won the Festival of Trees.
- 460.13 Mayor's Report for the Month – no report.

County Councillor's Report.

461 The provision of dog waste bins particularly near schools was discussed.

462 Housing – The advertising of Council properties that come available for rent will now be on the Pembrokeshire County Council website and advertisements in the Western Telegraph will be withdrawn.

463 Vehicle Actuated Speed sign had been removed from the road by Ysgol Dewi Sant on account of corrosion and vandalism.

Clerk's Business:

464 Play Area.

It was RESOLVED to undertake the following minor works on account of wear and tear:-

- 464.1 Rocking Horse – replace the foot boards at £122 per pair and 5 plastic seat inserts at £14 each.
- 464.2 Replace a cradle swing seat for the toddler swing.
- 464.3 Repair chain link damaged fence post N side.
- 464.4 Refit bent weldmesh fence on the south side.
- 464.5 Level the worn area at the top of the steps.
- 464.6 Concrete the external access where water run off had caused slight erosion.
- 464.7 Undertake trimming of tree adjacent to the Glasfryn Lane to be clear of cables.

Planning:

465 NP/10/474 Erection of Orientation sign at Oriel y Parc SA62 6NW – City Council's own application.

466 NP/10/ 476 Installation of extraction unit and terminal to roof of restaurant at Saffron, 20 Nun Street, SA62 6NT. P Goddard declared a personal interest as a neighbour and it was RESOLVED to offer Council Support.

467 NP/10/459 Renovations/Alterations and Change of use to 3 units of self catering accommodation at Upper Porthmawr Farm, Whitesands, St Davids Grid Ref: SM73692743. C Taylor declared a personal interest as a neighbour and it was RESOLVED to offer Council Support.

468 NP/10/492 Agricultural building at Penberry Farm – it was RESOLVED to offer Council support.

469 NP/10/515 Change of use part of site and replacement of garage block with changing and storage facilities for TYF Group Ltd at 20 High Street. This application also has associated applications:-

469.1 NP/10/516 Listed Building consent.

469.2 NP/10/517 Conservation area consent for demolition in a Conservation Area.

B Price declared a personal interest

While supporting the application the Council emphasises the need to have effective surface water disposal from the building. The current arrangement involves excessive quantities of water pouring into Y Gudel during rainy weather.

It was RESOLVED to support the 3 applications subject to underground drainage being provided for roof and surface water runoff.

Mayor’s Business

470 Mayor’s Civic Service was confirmed for Sunday 16 January 2011 in the Cathedral at 11.15am followed by refreshments at the Grove Hotel with apologies being received from D Chant, J Braby and M Gray.

There being no further business the meeting closed at 9.05pm

Signed
Chair

Date.....

**Minutes of the 'In Committee' Business of the Monthly Meeting of the Council on Monday 6th
December 2010 in the Council Chamber at 7.00pm**

Present: JG Lloyd Mayor, CT Taylor Deputy Mayor, JW Braby, DJO Chant, DJH George, PA Goddard, MC Gray, SJ Halse, MGD James, BT Price, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

471 Apologies for Absence: Full attendance.

472 Community Award 2010

Two proposals had been received.

473 WHITESANDS TENDER FOR ICE CREAM LICENCE 2011 – 2013

This was a public tender advertised in the County Echo on 26 November 2010.

There being no further business the meeting closed at 9.05pm

Signed
Chair

Date.....