

**Minutes of the Monthly Meeting of the Council on Monday 2<sup>nd</sup> December 2013 in the Council Chamber at 7.00pm**

**Present:** Mayor MGD James, Deputy Mayor D Halse, DJO Chant, ES Evans, DJH George, MC Gray, FD John, JG Lloyd, K Rose, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

**244 Apologies for Absence:** BT Price, County Councillor DB Lloyd.

**245 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

**246 Confirmation of Minutes** for:-

- 246.1 The Council Monthly Meeting on Monday 4<sup>th</sup> November 2013 were RESOLVED to be approved.
- 246.2 'In Committee' Minutes of the Council Monthly Meeting on Monday 4<sup>th</sup> November 2013 were RESOLVED to be approved.
- 246.3 The second Meeting of the Council on Monday 18<sup>th</sup> November 2013 were RESOLVED to be approved.
- 246.4 'In Committee' Minutes of the Second Meeting on Monday 18<sup>th</sup> November 2013 were RESOLVED to be approved.

**Matters Arising**

**247 YSGOL DEWI SANT** Following Huw Jones, Professional Officer for Planning Places & Admissions of Pembrokeshire County Council e-mail of 29<sup>th</sup> November 2013 it was RESOLVED to write to Pembrokeshire County Council confirming the City Council's support for Option 9 as outlined in report given by the Director of Children and Schools at the Cabinet meeting of 4<sup>th</sup> November 2013, which would establish a new Voluntary Aided school for 3 - 19 year old pupils as a result of a merger between Ysgol Dewi Sant and Ysgol Bro Dewi VA school with the retention of both sites and the option to extend to other schools in area.

**248 YOUTH CLUB** Copy letters sent by Pembrokeshire County Council to parents of children involved in damaging fire extinguishers in the City Hall were received. It was RESOLVED to request that Pembrokeshire County Council, as the organisation responsible for the use of the hall, be asked to pay for the damage should no monies be received from the children involved. Cllr James confirmed that she would still hold an informal follow up meeting with the youngsters that recently attended the youth liaison meeting in the City Hall during October.

**249 ARRANGEMENTS FOR CHRISTMAS EVENTS**

- 249.1 Civic Reception on Friday 6<sup>th</sup> December 2013 at 7pm in the City Hall. Cllr Williams informed the council that arrangements were well in hand and it was agreed that anyone wishing to help set up the tables would meet in the City Hall at 4pm on Thursday 5<sup>th</sup> December 2013
- 249.2 Senior Citizens' Christmas lunch on Wednesday 11<sup>th</sup> December at 12 noon in the City Hall. It was agreed that Councillors would meet in the City Hall at 11.15am.

**250 REMINDER OF FOLLOWING CHRISTMAS EVENTS** The following information was received by the Council.

- 250.1 Christmas lights competition. Judging for businesses and residents to take place on Monday 16<sup>th</sup> December at 7pm by the Mayor, Mayor's Consort and Cannon Dorrien, the Mayor's chaplain.
- 250.2 Children's Christmas Show on Tuesday 17<sup>th</sup> December 2013 at 1.30pm in the City Hall.
- 250.3 Winners of Christmas lights competition to be announced on Wednesday 18<sup>th</sup> December at 10am in the Memorial Hall.

**251 NAAS TWINNING** Following Willie Callaghan, Mayor of Naas letter of 17<sup>th</sup> November 2013 inviting the Mayor, City Councillors and Clerk to Naas Easter Parade it was RESOLVED that Cllrs John and Rose with their respective partners would represent the City Council at the parade in Naas. It was further RESOLVED that the Council would pay both travel and accommodation expenses incurred.

#### 252 ST DAVIDS LIFE BOAT STATION

252.1 Cllr Chant provided the Council with a report regarding the recent Development Committee meeting at PCNPA a copy of which is attached to these minutes. The information was received and the Mayor thanked Cllr Chant for attending the meeting on behalf of the Council.

252.2 E-mail from Gerallt Nash to Malcolm Gray dated 17<sup>th</sup> October 2013 advising that the National Museum of Wales was unlikely to re-home the existing boat house once it has been decommissioned. Cllr Gray reported that alternative options were being explored and that the Council would be informed of any progress in the future.

252.3 Date for meeting of council led working group. As no official notification had been received from the planning authority in respect of the application for a new lifeboat station, it was RESOLVED not to hold a full meeting of the working group but to have an informal meeting with the PBOA at 7pm on the 12<sup>th</sup> December in the Memorial Hall in order to discuss any progress that they had made since the working group's last meeting in April 2013.

#### 253 REVIEW OF TOILET PROVISION AT ST JUSTINIANS

<b><u>EXPENSES</u></b>	<b>2013</b>	<b>2012</b>
Hire of Portalooos	1560	1610
Cleaning of toilets	<u>2160</u>	<u>1530</u>
<b>Total</b>	<b>3720</b>	<b>3140</b>
<b><u>INCOME</u></b>		
Boat Owners Contribution	600	500
Total	<u>600</u>	<u>500</u>
<b>Net Cost to Council</b>	<b><u>3120</u></b>	<b><u>2640</u></b>

Following the increase in cost to the City Council it was RESOLVED to request a total contribution of 66% from the commercial boat companies that operate boat trips from St Justinians prior to the installation of the toilets in 2014 with the City Council paying the remaining 34%. It was further RESOLVED that should the Council receive no contribution towards the costs there would be no provision of toilets in 2014.

*(N.B. Based on the figures for 2013 this would equate to each of the 4 boat companies paying £613.80 (16.5% each) totalling £2455.20 (66%) and the City Council paying £12640.80 (34%) though the numbers would vary each year depending when Easter and the school holidays fall.)*

**254** COMMUNITY AWARD 2013 It was RESOLVED that by virtue of The Public Bodies (Admission to Meetings) Act 1960, inclusion of the press and public should be considered regarding the next item on the basis that it could be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**Accounts**

**255** Internal Audit for October 2013. The Responsible Finance Officer reported that the Internal Audit had been completed successfully.

**256** Accounts for November 2013. `

INCOME AND EXPENDITURE NOVEMBER 2013				
<b>Balance as at 25/11/2013</b>			£	
		Current A/c	244074.04	
<b>INCOME</b>	Car Park		2230.00	
	City Hall		1044.46	
	Cafe		1821.92	
	St Justinians			
	Miscellaneous			
	Market stalls		135.00	
	<b>Total</b>		<b>5231.38</b>	
	LGA 1972 Sec137 for 2013/14 is £10532			LGA 1972 Sec 214 Cemetery
	Last month's donations		1200	Total donated for 2013/14 950
	Total donated 2013/14		1965	
	Balance available		8567	
<b>PAYMENTS</b>			£	
	Admin			Salaries:Clerk & RFO
			21.00	Phone and Internet
			225.00	Stationery etc
				HMRC (NIC&IT)
	Whitesands		335.00	Attendant's commission (5)
			688.38	Cafe repairs
			488.55	Electricity re Ice Cream
			6560.00	Overflow field commission
	Hall & House			Caretaker's salary
			107.43	Chubb Fire
			37.31	Supplies
			15.59	D/D Boiler service
	Mayor's Expenses			
	St Justinians		540.00	Toilet hire / cleaning
	Miscellaneous		219.90	Xmas supplies
				Bank charges
				Printing Newsletter
			933.00	PCC (Council tax-3props)
			108.12	Dwr Cymru -(2props)
	<b>Total</b>		<b>10279.28</b>	
Minutes 2013 / 2014			64	

The accounts were approved and permission was granted to pay.

## 257 Donations

### Donation requests

257.1 St Davids Scout Group. Please see Martin Spain e-mail of 22<sup>nd</sup> November together with draft audit report. (No donation history). It was RESOLVED to donate £100. It was further RESOLVED to consider further donation once the group had been re-established and the accounts were audited and in order.

### Letter of thanks

257.2 Dean of St Davids Cathedral letter of 13<sup>th</sup> November 2013. The information was received.

257.3 Shalom House letter of 26<sup>th</sup> November 2013. The information was received.

## Correspondence

258 Land Registry Letter of 25<sup>h</sup> November 2013 Notice of an application to enter a unilateral notice – B133 (01) in respect of Whitesands Bay Car Park by Darwin Bowie Solicitors acting on behalf of Doreen Lily Bowie.

259 Land Registry Letter of 26<sup>th</sup> November 2013 Notice of an application to enter a unilateral notice – B133 (01) in respect of Croeswdig Field by Darwin Bowie Solicitors acting on behalf of Doreen Lily Bowie.

244 Naomi Bowie e-mail of 28<sup>th</sup> November 2013 containing a standard letter in respect of the above letters received from the Land Registry.

245 In relation to the above items (Nos 15-18) it was RESOLVED that copies of all correspondence relating to the unilateral notices be forwarded to the City Council's solicitor and to await their advice.

246 Chris & Carole Woodard letter of 28<sup>th</sup> November 2013 suggesting the installation of Christmas lights in The Pebbles. Due to the technical implication of increasing the display of lights in the city it was RESOLVED to maintain the display as it is.

## 247 Reports from Members representing the Council:-

247.1 PALC. Cllr Taylor reported that to date no meeting had been called since the Council became a member in June 2013.

247.2 St Davids Carnival Association. Cllr Rose reported that a meeting was due to take place in January 2014.

247.3 St Davids Christmas Tree Association. Cllr James reported that the recent lighting ceremony and Santa's grotto had been very successful and that the police were very pleased with the management of the event. Thanks were given to Cllr John for organising the decorative surround at the base of the Christmas tree and it was RESOLVED to write a letter of thanks to Mr Eddie Bolger for constructing the surround together with a cheque of £68 to cover the cost. It was further RESOLVED to write a letter of thanks to Mr Nigel Orchard for providing and erecting the safety barriers at the event.

247.4 St. Davids Day Celebration Group. Nothing to report.

247.5 St Davids Day Centre for the Elderly. Nothing to report.

247.6 St Davids Eco City Group. Cllr Rose reported that a meeting was due to take place on Thursday 5<sup>th</sup> December 2013 and that new members had joined the car scheme.

247.7 St Davids Peninsula Tourist Association. Cllr Chant provided the Council with a report a copy of which is attached to these minutes.

247.8 Porthclais Harbour Authority. Cllr John reported that the Authority's AGM was to take place at 7pm in the City Inn on Wednesday 3<sup>rd</sup> December 2013.

247.9 St Davids - Matsieng Lesotho Link. Cllr Taylor provided the Council with a report a copy of which is attached to these minutes.

247.10 Youth Drop In. Cllr John reported that when he had visited the Youth Club all was going well. The Club were due to go Go-Karting soon and Cllr Rose reported that she was in the process of organising a youth disco.

247.11 Ysgol Bro Dewi Governor. In order to provide the Council with a report it was RESOLVED to offer to send a temporary replacement to represent the City Council should Cllr Price be unable to attend the next Governor's meeting.

247.12 Planed Community Forum. Cllr Halse reported that at a recent meeting he felt somewhat under pressure to justify the Council's actions. Cllr Halse reported that Hubsite was working well and that information regarding its use was to be submitted for inclusion in the next newsletter. Care in the Community were to attend the next carnival with Under Milk Wood as their theme. Cllr Halse confirmed that Planed was subsidised by European funding and as such the cuts being made by Pembrokeshire County Council would not impact on their budget.

There being no further business the meeting closed at 8.35pm

Signed .....  
Chair

Date .....