

**Minutes of the Monthly Meeting of Council on Monday 2<sup>nd</sup> February 2009 in the Council Chamber 7.00pm.**

The meeting was preceded by the Deputy Mayor S Halse welcoming PCSO Kelly Early to the meeting and she outlined her role that includes spending around 50% of her time actually in St.Davids. She noted the forthcoming Tidy Towns initiative and concerns regarding dogs and the prospect of restarting the Neighbourhood Scheme would be followed up.

The Deputy Mayor thanked PCSO Early and she left the meeting.

**Present:** SJ Halse Deputy-Mayor, AM Foster, DJH George, MC Gray, MGD James, JG Lloyd, BT Price, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

Mr WA Spees Architect

Mr A Dixon Community Pool Group

**561 Apologies for Absence:** D Chant (Holiday) and J Braby (Holiday).

**562 Declarations of Interest:** Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this agenda.

Clerk declared an interest as a Governor of Ysgol Dewi Sant in relation to item 565.

**563 Confirmation of Minutes for:-**

- 563.1 The Council Monthly Meeting on Monday 5<sup>th</sup> January 2009, these were RESOLVED to be accepted and approved.
- 563.2 The Second Council Meeting of the Month on Monday 19<sup>th</sup> January 2009, these were RESOLVED to be accepted and approved.
- 563.3 'In Committee' Business of the Second Council Meeting of the Month on Monday 19<sup>th</sup> January 2009, these were RESOLVED to be accepted and approved.

**Matters arising from the Minutes:**

**564** City Hall Phase 2 Design

The Deputy Mayor introduced Mr Wes Spees as architect for the scheme and there was extended discussion as part of the ongoing design process. Mr Spees will report with draft designs in due course.

The Deputy-Mayor thanked Mr Spees for his help and he then left the meeting.

**565** Swimming Pool:-

- 565.1 The following emails from the Community Pool Group were RESOLVED to be received:-
  - 565.1.1 Copy of CPG Judicial Review letter before claim of 19.1.09 and Appendices of 26.1.09.
  - 565.1.2 Copy of CPG minutes of 21 January 2009.
  - 565.1.3 Copy of M Gray letter of 22 January 2009.
  - 565.1.4 Newsletter and appendix 7 of 2 February 2009.
- 565.2 The St Davids Community Pool Group email of 23 January 2009 - it was RESOLVED to offer support to the aims and efforts of the group in principle.
- 565.3 Mr A Dixon who was attending the meeting as a representative of St.Davids Community Pool Group then provided updated information on progress to date that included:-
  - 565.3.1 The initial response from Pembrokeshire County Council indicated there would be no extension to the time available for the presentation of the Community Pool Group Business Plan. In relation to the concern over consultation he commented that Pembrokeshire County Council had observed that that there was no need for the Council to consult.
  - 565.3.2 Judicial Review - The Community Pool Group had agreed to proceed to the second stage of the process and was seeking an independent legal opinion from a judge with the Community Pool Group being able to fund this stage. The 3<sup>rd</sup> stage is actually proceeding with the Judicial Review.

- 565.3.3 The house to house survey for the opinions of residents on the wind turbine was in progress with much support.
- 565.3.4 Planning - Pre-application discussions with Pembrokeshire Coast National Park Authority had indicated that the size of the wind turbine would have to be smaller than presented.
- 565.3.5 Financial Matters:-
- 565.3.5.1 An alternative financial plan was being provided that did not involve a turbine.
- 565.3.5.2 An independent structural survey had costed the refurbishment work required at £25,000.
- 565.3.5.3 Running costs were estimated as £75-80,000 at reduced opening hours with reduced staffing and a shared reception arrangement with a sports hall.
- 565.3.5.4 The Business Plan is to be forwarded to the City Council.
- 565.3.6 Operationally it would be preferable if Pembrokeshire County Council would run the pool and the Community Pool Group would take on the financial burden.
- 565.3.7 The situation regarding the land had not been discussed with Pembrokeshire County Council.
- 565.3.8 J George noted that while the Community Pool Group says it is in support of a Sport Hall yet reports from Pembrokeshire County Council were to the contrary.

Mr Dixon was thanked for keeping the Council fully informed and he left the meeting.

**566** St Davids Day Celebrations:

- 566.1 Council Dinner and hospitality arrangements were reviewed.
- 566.2 Programme Review:-
- 566.2.1 St.Davids RFC is organising a 'St.Davids Day Cup' involving 3 or 4 youth teams playing Fishguard Rugby Club as a new annual competition. And to support this it was RESOLVED to purchase a cup for £100.
- 566.2.2 Dragons Parade Band - it was RESOLVED to investigate the possible use of the ATC Band to lead the parade.
- 566.2.3 St.Davids Penknife Club is to have a 'Rolling Dragon' outside the Old Cross Hotel.
- 566.3 Market(s) – The provision of a Sunday as well as a Saturday market had not received much support and it was RESOLVED that it would not proceed.
- 566.4 Cymanfa Ganu Tea in the City Hall was in hand with it being agreed to assess the quantity of crockery available.
- 566.5 Flag - Costs for a 12ft National Flag were around £115 it was RESOLVED to purchase a 4m flag to provide an appropriate size for variable wind conditions.

**567** Allotments – Pembrokeshire County Council letter of 8 January 2009 was RESOLVED to be received with the Allotment group to be advised of this position.

**568** Pembrokeshire County Council letter of 13 January 2009:

- 568.1 Waiting Restrictions on the Cross Square.  
Members preferred the provision of a drop off/pick up point at the western lower part of the Cross Square outside of Menai as the road was wider and allowed better visibility than the position suggested – it was RESOLVED to ask Mr J Price Pembrokeshire County Council's Traffic Manager to attend a site meeting.
- 568.2 Whitesands car park access – it was RESOLVED to approve the scheme in principle and investigate land ownership.
- 568.3 Vehicle Activated Speed Warning Sign by Ysgol Dewi Sant – it was noted that this is due for installation shortly., and it was agreed that provision of road marking strips of some form should be provided while noting that noise from vehicles passing over the strips was of concern to Pembrokeshire County Council.

**569** Matters arising that await a response: -

- 569.1 Pembrokeshire County Council - Surfer's showers at Whitesands are awaited.
- 569.2 Pembrokeshire Coast National Park Authority:-
  - 569.2.1 St Justinians. Letter of 20 January 2009 - Toilets at St Justinians.
  - 569.2.2 Public toilets at Grove are out to tender.

**570 County Councillor's Report**

No specific items were reported that were not covered elsewhere.

**Correspondence**

**571** Pembrokeshire Coast National Park Authority letter of 9 January 2009 on the Historic Town Scheme in Conservation Areas - it was RESOLVED to be received with no contribution agreed.

**572** Philip's Entertainments Christmas Pantomime 2009 – it was RESOLVED to defer the matter for 2 months.

**573** Pembrokeshire Coast National Park Authority letter of 12 January 2009 - Tree Warden Scheme with Tree Warden Action Pack was noted and Cllr M Gray offered to become a tree warden for the community.

**574** Pembrokeshire County Council letter of 15 January 2009 - New Traffic Order Speed Limit at Nine Wells, Solva was RESOLVED to be received.

**575** Ysgol Dewi Sant - Board for Head boy and Head girl – was withdrawn by C Taylor.

**576** Pembrokeshire Coast National Park Authority Correspondence:-

- 576.1 Letter of 19 January 2009 - Report on Community Council Seminar 2008 was RESOLVED to be received.
- 576.2 Letter of 20 January 2009 - Toilets at St Justinians it was RESOLVED that the Clerk follow up with RNLI on its current position and request a meeting with Pembrokeshire Coast National Park Authority.

**577** Credit Union - Kila Millidine email of 30 January 2009 and meeting with the Clerk regarding the possibility of a Credit Union in St Davids. It was RESOLVED to support the initiative of having a Credit Union outlet in St.Davids possibly linked to the existing Milford Haven Credit Union.

**578** Bws y Bobol letter of 23 January 2009 with details of the new coordinator, Mrs R Thornton and hire rates were RESOLVED to be received.

**579** Menter Iaith Sir Benfro letter received 29 January 2009 – Advice on translation of Welsh Language Policies was RESOLVED to be received.

**580** Pembrokeshire County Council letter of 26 January 2009 Tidy Towns Scheme – event in St Davids 23-27 February 2009.

**581** PLANED training leaflet on Community Building Energy Audit training Saturday 28 February 2009 was RESOLVED to be received.

**582** Mrs Sian Richardson email of 30.1.09 - enquiry regarding sponsorship for Tall Ships voyage. It was RESOLVED to:-

- 582.1 Advertise the offer of sponsorship for a young person at Ysgol Dewi Sant for a voyage and then assess the response. Mrs Richardson was to be advised of the position.
- 582.2 The rules for the receipt of sponsorship were RESOLVED to be confirmed as being open to residents over appropriate age for a voyage who live within the St.Davids community and attend Ysgol Dewi Sant.

**583** Dyfed Powys Police Authority – poster received 2 February 2009 - Community Consultative Fora 'Money Talks' Wednesday 11 February 2009 in the Market Hall Fishguard at 7pm, was RESOLVED to be received.

**584** Dean of St Davids - The recent announcement of the appointment of Revd Canon Jonathan Lean as the new Dean of St.Davids was received with appreciation and a letter of congratulation was agreed to be sent to him.

**585** Donations – correspondence giving thanks for contributions provided were noted from:-

- 585.1 Macmillan Cancer Support letter of 9 January 2009 for donation of £103.

- 585.2 St Davids Cathedral Festival email of 17 January 2009 for sponsorship of £750.
- 585.3 Pembrokeshire Voluntary Transport letter of 15 January 2009 for donation of £326.64.

**586** Donation Requests Under Section 137 of the Local Government Act 1972:-

- 586.1 Victim Support Cymru letter received 21.1.09 was RESOLVED to be received.
- 586.2 Kidney Wales Foundation letter of 20 January 2009 was RESOLVED to be received.

**587** Brochures, Courses and Newsletters etc – the following items were RESOLVED to be received:-

- 587.1 North Pembrokeshire Transport Forum:-
  - 587.1.1 Briefing January 2009 and invitation to the Pembrokeshire Federation of Women's Institutes Transport Forum on Thursday, 26th February, Letterston Memorial Hall at 7.30 pm.
  - 587.1.2 The Annual General Meeting of the North Pembrokeshire Transport Forum will be held on 24th March 2008, at the Letterston Memorial Hall, Station Road, Letterston SA62 5RZ, at 7.00 pm.
- 587.2 Pembrokeshire Tourism Invitation to event at Folly Farm Tuesday 3 February 2009.
- 587.3 The Voice – Newsletter of the British Cleaning Council.

**588** Reports from Members representing the Council on Local Groups and Events:-

- 588.1 Bws y Bobol - R Thornton noted the ongoing need for voluntary drivers.
- 588.2 PALC - C Taylor reported on a recent meeting with interest mainly on the Welsh Language Schemes and the implications of communities being affected by conservation area grant applications having an adverse effect on the outcome of individual planning applications in the same area.
- 588.3 St.Davids Christmas Tree Association - B Price noted there no new matters to report.
- 588.4 St.Davids Day Celebration Group – S Halse noted that this was not a real 'group' and it needed more support.
- 588.5 St Davids Eco City – Meeting due in the week.
- 588.6 St.Davids Peninsula Association for the Care of the Elderly and Disabled – J George re-iterated the need for drivers of the minibus.
- 588.7 St.Davids Peninsula Tourist Association – S Williams reported the £300 contribution from the Association towards the primary schools of the peninsula. This was providing £50 per school for them each to make a Dragon and then parade them through St Davids as a part of the St Davids Day Celebrations. The St Davids broadsheet was being redesigned and improvements were planned for their use of the internet.
- 588.8 St.Davids Matsieng Lesotho Link Group – C Taylor reported that 2 charity events were planned, a coffee morning and Lent Lunch on Friday 13 March 09. Efforts to communicate with the Matsieng Secondary School were continuing as was provision of a leaflet on the group's effort.
- 588.9 Youth Drop In – B Price and R Thornton planned to revisit.

**Clerk's Business:**

**589** City Hall – Annual electrical tests - Confirmation that premises licence electrical testing and portable appliance testing have both been completed for 2009 was noted.

**590** PLANED Business Group Meetings – it was RESOLVED that the Clerk should attend future meeting following a request to develop business and local event activities.

**591** Whitesands

- 591.1 Ongoing problems with the café heating system were being investigated.
- 591.2 Resident's Passes – the dates for issue were confirmed as Monday 23 – Saturday 28 February and this was agreed to be advertised in the St Davids City News.
- 591.3 Car Park Pass application – a request from Mr J Fletcher was considered but as he was not on the electoral roll the issue of a pass was not supported.

**Planning:**

Previous Applications

**592** NP/08/417 - Barn at Treleddy Fawr Removal of Condition 1 of NP/03/328 – Application withdrawn by applicant.

New Applications

**593** NP/09/032 Permission to widen the existing roadway at Carn Nwchwn Farm - it was RESOLVED to offer COUNCIL SUPPORT.

594 NP/09/051 Agricultural building at Rhosgadw Farm Services Rhosgadw, Rhodiad-y-Brenin - it was RESOLVED to offer COUNCIL SUPPORT.

**Accounts:**

595 Internal Audit for December 2008 had been successfully completed and was RESOLVED to accepted and approved.

596 Accounts for January 2009.

Balances at 23.01.09 Current Account £14840 Premier Account £23982.

PACTO	326.64	Butherway Electrical Ltd	395.83
Arnold Boorman	20.00	Total Heating Solutions Ltd	329.27
Total Heating Solutions Ltd	495.34	Clerk's expenses Nov – Jan	59.03
Image Screen Arts	381.80	Lower Moor Nursery	179.00
W A Spees	1121.25	British Gas	1022.52
Mathias Mica	28.86	DC Menday	1301.83
The Consortium	69.87	PL Evans	220.12
BT	87.35	Swalec	89.44
LITE	5275.05	Swalec	509.24
		Post Office	27.00

PERIOD 1.4.08 – 23.01.09	INCOME	EXPENDITURE £	BALANCE for PERIOD £
TOTAL	186985	247002	-60017
Car Park	118711	54864	+63847
City Hall	16728	13748	+2980
Admin		28308	-28308

596.1 It was RESOLVED to investigate the possibility of looking at alternative suppliers of gas.

596.2 It was RESOLVED to grant permission to pay the accounts.

Sec 137 Donations from 01/04/2008

Tall Ships	300.00	Pembs Special Needs Gym Club	50.00
All Pembs Cruse	50.00	British Red Cross	50.00
Crossroads	50.00	H O P E	50.00
Army Benevolent Fund	250.00	Royal British Legion	50.00
Urdd Gobaith Cymru	25.00	St Non's Bro Cerwyn Centre	50.00
Shelter Cymru	50.00	Macmillan Cancer Relief	103.00
948 Squadron ATC	25.00	PVT	5.00
Celtic Coaster	1000.00		

Sec 214 Donations from 01/04/2008

Caerfarchell Chapel	100.00	Berea Chapel	100.00
Tretio Chapel	100.00	St Davids Cathedral re Cemetery	4500.00

**Mayor's Business**

597 Whitesands Shop it was RESOLVED to look at the arrangements of display that currently obscures the information display.

There being no further business the meeting closed at 9.55pm

Signed .....  
Chair

Date.....

**Minutes of the Second Meeting of the Month on Monday 16 February 2009 in the Council Chamber at 7.00pm.**

**Present:** SJ Halse Deputy-Mayor, JW Braby, DJH George, MGD James, JG Lloyd, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Munday (Clerk).

**598** Apologies for Absence: D Chant, A Foster, M Gray and B Price were RESOLVED to be received.

**599** PLANED were to have provided a presentation on the Community as the Rural Hub at this meeting, but apologised as the presenter was unwell. The Clerk had been sent a copy of the presentation and PLANED now suggested that members would be welcome to attend a further presentation in Solva in March.

**600** Road Accident – it was RESOLVED to send a card of condolence to the Commanding Officer of 14<sup>th</sup> Signals Regiment (Electronic Warfare) following the recent road traffic accident in which 3 soldiers were killed.

**601 Declarations of Interest:**

Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this agenda.

G James, J George, R Thornton and the Clerk declared their interest as governors of Ysgol Dewi Sant in relation to item 602.

**Matters arising from the 2 February 2009 meeting:****602** Pool and Sport Facilities at Ysgol Dewi Sant:-

602.1 Email from Pembrokeshire County Council 13 February 2009 requesting confirmation that financial support of £20,000pa and commitment to underwrite all additional costs of the swimming pool.

This information was received and it was RESOLVED to reply to Pembrokeshire County Council advising that the provision of any financial support as a part of the Community Pool Group's business plan has not been discussed as the City Council has not been approached on this particular matter.

602.2 A Dixon email of 16 February 2009 with an amended business plan that excluded any City Council precept was RESOLVED to be received noting that Mr Dixon's reply quoted an 80 MW wind turbine that was presumed to be 80kw.

602.3 Copy of Community Pool Group email to the Leader of Pembrokeshire County Council of 14 February 2009 regarding Overview & Scrutiny Protocols in respect of the decision to close St Davids Swimming Pool was RESOLVED to be received.

**603** St Davids Day Celebrations

Arrangements for the Council Dinner, a review of the programme and new events were all discussed and finalised. Points noted included:-

603.1 Markets - it was RESOLVED that while the St Davids Day market was oversubscribed, 2 stalls should continue to be provided for Trehale Farm given their ongoing attendance

603.2 Children's Dragon Parade - more marshals were needed on the day.

603.3 St Davids Day Challenge – the first playing of mini rugby matches for the new City Council would occur on Sunday 1 March and support for the event was requested.

603.4 Post Cymanfa Ganu Tea – The loan of Luncheon Club cups was to be requested given the popularity of this occasion and some polystyrene cups also to be provided.

603.5 Pembrokeshire Banner, funding request was RESOLVED to be received.

**604** RESOLVED: That under section 100 (A) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information

604.1 City Hall Phase 2

**605** Tall Ships Adventures. Age groups – in noting that voyages for under 16's were now available, albeit on more traditional sailing boats, it was RESOLVED to leave the voyage open for a proper tall ships voyage.

**Correspondence**

**606** Pembrokeshire County Council, Annual Inspection Report for Play Area.

The Clerk outlined the content of the annual report noting that the few high and moderate risk items had been addressed and all of the other low risk items were to be completed.

Given the difficulty of finding long term maintenance and repair service contractors a suggestion that Mr Carl Mason, who provides a landscape garden service for £10 /hour, could undertake the work was RESOLVED to be approved and the arrangement was to be monitored.

**607** PLANED Internet Crime and Businesses, Thursday 26th February 2009 at Bloomfield Centre, Narberth on how to survive an on line attack on your business was RESOLVED to be received.

**Clerk’s Business**

**608** Signage /Orientation Panel – C Taylor declared a personal interest as owner of a local business.

Clerk reported that as well as the prices received from Woolmer Fitzpatrick Ltd, Codair Ltd and and Plus Publishing Ltd, he had received a quotation from Harlequin using a design by Richard Cotton. There was support for the basis of this design that was specific to St Davids and was likely to be able to include all local enterprises. Any effect of this inclusive approach on funding already offered by St Davids Peninsula Tourist Association was to be investigated. Discussion on the location and number of sites in relation to likely costs followed and the Clerk was asked to provide further information on how the panels could be updated and to finalise the locations for the first 3 sites namely outside the City Hall, in the Pebbles and the Grove car park as well as assessing the planning position.

**609** Annual Meetings – Confirmation that the Annual meetings of the Community and the City Council, followed by the monthly meeting for May, would be held on Monday 11 May 2009 beginning at 6.45pm.

**Any Other Business:**

**610** Condolences were offered to Mr Paul Evans, Responsible Financial Officer following the recent passing of his mother.

**611** Podiatry Clinic was requested as an agenda item for the next meeting.

There being no further business the meeting closed at 8.35pm

Signed .....  
Chair

Date.....

**'In Committee' Minutes of the Second Meeting of the Month on Monday 16 February 2009 in the Council Chamber at 7.00pm.**

**Present:** SJ Halse Deputy-Mayor, JW Braby, DJH George, MGD James, JG Lloyd, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

**612** Apologies for Absence: D Chant, A Foster, M Gray and B Price were RESOLVED to be received.

**Business:**

**613** City Hall Phase 2.

There being no further business the meeting closed at 8.30pm

Signed .....  
Chair

Date.....