

**Minutes of the Monthly Meeting of the Council on Monday 7<sup>th</sup> February 2011 in the Council Chamber at 7.00pm**

The meeting was preceded by the Mayor welcoming Sue Lewis of Pembrokeshire County Council to St Davids and she outlined the way the Safe Routes in the Community Bid for St Davids would be prepared.

Details of past successes and the required procedure were outlined with a draft map of routes that would benefit from improvement shown with preliminary budget costs of £525,000 being noted. Grant funded survey forms were about to be circulated throughout the community and details of membership of the new group, that needs broad representation, were discussed. The Council was supportive of the bid work and Sue Lewis would liaise with the Clerk to begin the meetings.

The Mayor then thanked her for an enthusiastic presentation that could provide substantial benefits to the St Davids walking and cycling routes and she left the meeting.

**Present:** JG Lloyd Mayor, CT Taylor Deputy Mayor, DJH George, PA Goddard, MC Gray, SJ Halse, MGD James, BT Price, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

**526 Apologies for Absence:** J Braby (Holiday), D Chant (Holiday).

**527 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

**528 Confirmation of Minutes for:-**

- 528.1 The Council Monthly Meeting on Monday 10<sup>th</sup> January 2011 were RESOLVED to be accepted and approved.
- 528.2 Minutes of the Second Meeting of the Month on Monday 24<sup>th</sup> January 2011 were RESOLVED to be accepted and approved.
- 528.3 'In Committee' Minutes of the Second Meeting of the Month on Monday 24<sup>th</sup> January 2011 were RESOLVED to be accepted and approved.

**Matters Arising**

**529 CITY HALL**

- 529.1 Kitchen Review – the Clerk advised that additional information had only just been received and it required further consideration.
- 529.2 Decorating, Repairs and Maintenance – Matters were in progress.
- 529.3 PRS letter of 24 January 2011 – the charges associated with the hall were now £171 based on turnover rather than the few occasions when music is played.

**530 SPEEDING IN RHODIAD Y BRENIN** – S Williams reported that PCSO Mark John had received first hand experience of speeding incidents during a visit to the area and vehicle speed checks were to be undertaken to assess the situation.

**531 WEBSITE**

St Davids Tourist Association email of 23 January 2011 - information on the prospects of having a shared calendar were discussed and it was RESOLVED to support the idea with details to be discussed at a meeting with the Tourist Association and Oriel y Parc an CADW on 9 March 2011.

**532 PARKING ASSESSMENT**

- 532.1 Additional feedback forms from the parking consultation were noted.
- 532.2 Civil Parking Enforcement was now operational and there had been an increase in the number of parking fines and it was felt that in the very quiet days of winter this was unreasonable. While the offences were likely to be legally correct it was agreed that this should be reviewed as in the past the police had been far more amenable in regard to off season enforcement.

RESOLVED that City Council would review existing waiting restrictions with a view having greater flexibility especially for resident's parking. The findings were to be presented to Pembrokeshire County Council to obtain changes in the law when the current embargo on changes is over. This extended discussion also considered resident's permits and the new experience of 1 hour parking restrictions being enforced at quiet times of year.

532.3 A Sub Group was RESOLVED to be established to look at parking options with M Gray, R Thornton J George and B Price as representatives.

### 533 FUTURE STAFFING

This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

### 534 ST DAVIDS DAY CELEBRATIONS

Preparations for the programme of events were reviewed.

### 535 MEMORIAL BENCHES IN ST DAVIDS

Copy of correspondence with the National Trust regarding the seat at Bryn y Garn was noted and it was RESOLVED to emphasise that the Council does not support the use of large blocks of wood in place of benches.

536 Donation from Mrs Hunter of £250 – The Clerk advised he had spoken to the family and it was RESOLVED to hold the funds until an appropriate use for her contribution is identified.

### Accounts:

537 Internal Audit for December 2010 had been successfully undertaken and was RESOLVED to be accepted and approved.

538 Accounts for February 2011.

#### INCOME AND EXPENDITURE JANUARY 2011

Balance as at 31/01/2011

£

Current A/c 86161.00

SUMMARY	Car Park	City Hall	Admin	Capital	Misc	Café	St Justinian	VAT	TOTAL
Income		730			2719	1784			5233
Expenditure	821	1959	3327		4108			863	11078
Balance	-821	-1229	-3327	0	-	1784	0	-863	-5845

### DONATIONS

LGA 1972 Sec 137 for 2010/11 is £9575	
Last month's donations	1200
Total donated 2010/11	3100
Balance available	6475

LGA 1972 Sec 214 Cemetery Maintenance	
Total donated for 2010/11	950

### PAYMENTS

£

Lappset Ltd	398.64
British Gas	485.32
LITE	3664.83
Dwr Cymru	54.47
Martin Griffiths	400.00
BT (Internet)	71.89

Viking Direct	163.15
Swalec	731.49
D C Munday	1495.77
P L Evans	239.77
St Davids Glass	20.00
CPC	162.42
Martin Griffiths	360.00
PRS	171.19
Newsquest	216.00
J Phillips	87.68
Total	8722.62

RESOLVED to approve the accounts for the month and grant permission to pay the accounts.

**539 Donations:**

The following letters of thanks were RESOLVED to be received:-

- 539.1 Macmillan Cancer Support letter of 12 January 2011.
- 539.2 St Davids Cathedral Festival letter of 31 January 2011.

**Correspondence**

- 540** Marloes and St Brides Community Council copy of letter to MP and AM of 11 January 2011 and related correspondence regarding LNG Tankers in St Brides Bay. It was agreed to discuss the matter with the MP at his visit on 24 February 2011 together with the consultation on the closure of MRCC in Milford Haven.
- 541** National Trust letter of 12 January 2011 – Inalienable Land in the local area – maps and information was RESOLVED to be received.
- 542** St Davids Community Pool Group Steering Committee - minutes of meeting on 11 January 2011 – In discussion S Halse noted that the minutes record that £250,000 of funding is required from the community over 5 years. Other members expressed concern that this was not a realistic amount and as no additional information was forthcoming from C Taylor as the Council's representative on the Group it was agreed that the council should be aware of the situation.
- 543** Welsh Assembly Government letter of 14 January 2011 - Appropriate Sum under Section 137(3) of the Local Government Act 1972 - the limit for 2011-2012 is £6.43 per elector, this was RESOLVED to be received.
- 544** Society of Local Council Clerks email 18 January 2011 - Localism Bill 2011 Press release regarding the bill was RESOLVED to be received.
- 545** Mr and Mrs Potter card of thanks for Christmas Lunch received on 19.1.11 was RESOLVED to be received.
- 546** Following the Flame – One Voice Wales email 17 January 2011 - Living History of Welsh Participation in the Olympics and Paralympics - information on exhibitions and how to book them was RESOLVED to be received.
- 547** One Voice Wales email 20 January 2011 - The Referendum on the law making powers of the National Assembly for Wales was RESOLVED to be received.
- 548** Felingwm Pottery letter of 20 January 2011 – Commemorative mugs for Councils for the Royal Wedding of HRH Prince William and Catherine Middleton. With opinion divided as to whether the cost of presenting such mugs to younger school children was acceptable, it was RESOLVED to investigate prices for a mug that included a council crest.
- 549** North Pembrokeshire Transport Forum – the following items were noted:-
- 549.1 Email 22.1.11 Public Transport User's Committee for Wales consultation and questionnaire.

- 549.2 News Briefing January 2011.
- 549.3 Notification of Annual Meeting on 16 March 2011 in Newport.
- 550** Pembrokeshire County Council letter of 19 January 2011 – Deposit Local Development Plan – Consultation closes 9 March 2011 – Plan, maps, alternative sites guidance and news sheet were RESOLVED to be received.
- 551** Stephen Crabb MP proposed visit to meeting on 21 February 2011.  
B Price offered her apologies and it was agreed to advise the MP that it wished to consider the consultation on the closure of Milford Haven Coastguard, LNG tanker safety in St Brides Bay and parking enforcement.
- 552** Pembrokeshire Consultative Forum on Thursday 24 February 2011 in Simpson Cross Community Hall organised by PAVS was RESOLVED to be received.
- 553** Pembrokeshire Coast National Park Authority letter of 28 January 2011 – Local Development Plan – Draft Supplementary Guidance (SPG) and draft Planning Enforcement and Compliance Policy was RESOLVED to be received.
- 554** Pembrokeshire County Council email and public notice of closure of Feidr Pant-y -Bryn on Tuesday 15 February 2011 was noted.
- 555** An invitation to members to attend the unveiling of the Rolf Harris pictures at Oriel y Parc on Friday 11th February, 2011 at 12 noon had been received and several members agreed to attend with apologies from C Taylor, B Price and S Halse.
- 556** Mrs Vicky Ireland donation of £20 towards the newsletter – this generous contribution was much appreciated and a letter of thanks was to be sent to Mr and Mrs Ireland.
- 557** Deborah O'Brien email of 30 January 2011 regarding the Festival of Trees was RESOLVED to be received.
- 558** Invitation to a Fancy Dress Talent Show to be a judge on Saturday 19 February 2010 in the RAFA Club at 6pm - Councillors M Gray, B Price, S Williams and C Taylor agreed to assist as judges.
- 559** Rhys Sinnett - email of 4 February 2011 Modernisation of HM Coastguard service and the campaign to retain Milford Haven as a Coastguard station was to be discussed with Stephen Crabb MP at his forthcoming visit.
- 560** Save Withybush Action Team public meeting on Friday 11 February 2011 at 7pm was to go ahead with the Council acting as hosts and supporting the initiative.
- 561** Standard letters and newsletters – the following items were noted:-
- 561.1 Pembrokeshire Coastal Forum eNewsletter.
  - 561.2 British Cleaning Council newsletter Winter 2010 The Voice.
- 562 Reports from Members representing the Council:-**
- 562.1 Bws y Bobol – R Thornton reported that no meetings had been held.
  - 562.2 One Voice Wales - P Goddard reported on a recent meeting where the main item was the forthcoming census. It was noted that the fine for not completing it is £1000.
  - 562.3 St Davids Carnival Association - G James reported that the next meeting was due next month.
  - 562.4 St.Davids Christmas Tree Association - B Price advised that a meeting was due.
  - 562.5 St Davids Community Pool Group – C |Taylor - This has been discussed under minute 542.
  - 562.6 St.Davids Day Celebration Group – S Halse - plans had been discussed under minute 534.
  - 562.7 St Davids Day Centre for the Elderly – G James had nothing to report.
  - 562.8 St Davids Eco City Group – No report due to clash of meetings.
  - 562.9 St.Davids Peninsula Tourist Association – S Williams advised that the leaflets are now available.
  - 562.10 St.Davids - Matsieng Lesotho Link – C Taylor - nothing additional to report.
  - 562.11 Youth Drop In – B Price - nothing to report.
  - 562.12 Ysgol Bro Dewi Governor – B Price nothing to report.
  - 562.13 Mayor's Report for the month was noted.

**563 County Councillor's Report.**

Cllr George presented general information on the forthcoming census and statistics relating to health, social care and well being in Pembrokeshire.

**Clerk's Business:**

**564** Orientation Map - QR Codes re D Malein email 4 January 2011 – The Clerk reported that the addition of individual codes for all of the entries on the map was not practical in the space available and it was suggested that a QR code for the Council be provided that would connect to a webpage that would include links to all of the premises that have websites.

**565 Whitesands:-**

- 565.1 Damage to the front wall of the café and the loss of the nose cone of the wind turbine was noted.
- 565.2 Ventilation of Café – a site visit by councillors was agreed for Sunday 13 February at 2pm.

**Planning:**

**566** NP/10/382 and 383 Shop and holiday accommodation at 34-36 High Street - Amended plans received 21 January 2011.

Correspondence objecting particularly to the size of the building had been received from:-

- 566.1 Mr R and Mrs P Marsh email 4 February 2011.
- 566.2 Elizabeth Taylor email and letters of objection 21 September 2010 and 24 January 2011.

Mr Marsh and Ms Taylor were in attendance and the Mayor invited them both to present their views.

After discussion it was agreed there was general support for the key points expressed and it was RESOLVED:-

1. To object to the plans on the grounds that they are not in keeping with the existing buildings within the St Davids Conservation area, this includes objections to the design of the shop windows that are much larger than existing designs.
2. That the proposed building is far too large for this site that some years ago was just 2 small cottages. The Council does not object to development of the site but the proposed building is so large it will affect the appearance of the High Street in a detrimental way.
3. That the accommodation and business interests involved will add to the parking burden that St Davids faces in this central area with inadequate provision for holiday accommodations users and shop staff
4. That this Council asks how can the Pembrokeshire Coast National Park Authority justify such a large development in a Conservation Area?

**567** NP/11/017 Proposed cycle store, enlargement of previously approved extension and change of use of agricultural land to residential (change of use of land retrospective) at Ty Milwr, Rhodiad, SA62 6PJ - it was RESOLVED to support the application.

**568** NP/11/022 and 023 Advert and full applications for change of use to form dwelling / art gallery and sign at The Chapel, Goat Street it was RESOLVED to support the application.

**569** NP/11/038 2 new dormer windows and minor alterations to 3 other windows at Pant y Bryn it was RESOLVED to support the application.

**570** NP/11/039 Dwelling on vacant Land at 44 Bryn Road - it was RESOLVED to support the application given the onsite parking.

There being no further business the meeting closed at 9.10pm

Signed ..... Chair

Date.....

**'In Committee Minutes of the Monthly Meeting of the Council on Monday 7<sup>th</sup> February 2011 in the Council Chamber at 7.00pm**

**Present:** JG Lloyd Mayor, CT Taylor Deputy Mayor, DJH George, PA Goddard, MC Gray, SJ Halse, MGD James, BT Price, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

**571 Apologies for Absence:** J Braby (Holiday), D Chant (Holiday).

**Matters Arising**

**572 FUTURE STAFFING**

The Mayor thanked the committee for all of the work it had done.

There being no further business the meeting closed at 9.10pm

Signed .....  
Chair

Date.....

**Minutes of the Second Meeting of the Month on Monday 21 February 2011 at the Council Chamber at 7.00pm.**

The Mayor welcomed Mr Stephen Crabb MP and Adele Jones to the meeting and a broad discussion followed on these points:-

Milford Haven Coastguard Closure Consultation – Mr Crabb outlined the concerns against the closure initiative that has arisen through the benefits of new technology which involves a potential reduction in the coastguard service to just 2 full time centres for the whole country.

Mr Crabb did not agree with this call centre style reorganisation as local knowledge was crucial to marine safety and he did not want the Milford Haven station to close as he was not convinced of the benefits of removing the local service.

Milford Haven has a very substantial mix of shipping types and is a busy port in an environmentally sensitive coastal area as a recent National Geographic award had recently confirmed. He emphasised that the need for local knowledge remained a critical matter as part of the HM Coastguard service. This was reiterated in the discussion and while the communications network ideas were of value, details of local situations needed local expertise.

He emphasised that this consultation was not a part of the current economic cuts having been commenced prior to recent budget reductions.

Implementation is due in 2013 with a decision on Milford Haven by the end of March. He is working in a cross party role with 9 other coastal MP's who have similar concerns.

On an allied matter he noted that transfer of Search and Rescue helicopter services had been intended to be from the military to a civilian working basis but the government had recently stopped this proposal.

LNG Tankers in St Bride's Bay – It was restated that operators of the LNG terminals' policy is not to anchor LNG tankers in St Bride's Bay. Control at sea is not possible in the light of marine law and the safety record of LNG ships has been excellent. He offered to forward copy correspondence regarding enquiries as a result of his discussions with the Friends of the National Park.

If the forthcoming Referendum provides a yes vote what is the future of an MP in this area? – He felt that differing numbers voting in constituencies lacked fairness, so it needs addressing, albeit coastal areas like Pembrokeshire are constrained by their boundaries. One way was by county representation but it is too large for one parliamentary constituency so some boundary changes may be reviewed.

Mr Crabb was against further powers being granted to Wales as Pembrokeshire is not felt to have benefited from devolution.

Future of Worthybush Hospital - S Crabb wishes that the hospital be retained as a district general hospital but feels it is being reduced by stealth with the leaked document regarding reductions having removed some credibility from the Health Board.

There was concern that the hospital authorities may make reductions using patient safety rather than budget cuts as a basis. There were real concerns over the future for the hospital.

How secure are Cawdor Barracks? - S Crabb had spoken to the Armed Forces Minister and no information had become available. He felt that having military bases spread across the country was important as it built an association with communities.

Affordable Housing - Need for larger 3 and 4 bedroom houses for young families in St.Davids. This is a Pembrokeshire wide matter there being a waiting list of 4500 and yet whenever a scheme is presented the level of objection is considerable. Pembrokeshire County Council is contemplating on the possible use of covenants on properties to limit them to being available only for people with established local connections. At the moment it is something of a stalemate with the bodies concerned.

Parking – Pembrokeshire County Council do not seem to have fully assessed the situation given the level of complaints both locally and throughout the county. One suggestion is remove the 1h limit for resident's parking in restricted areas.

Stephen Crabb was thanked by the Mayor for his visit that was much appreciated and he and Adele Jones then left the meeting.

**Present:** JG Lloyd Mayor, CT Taylor Deputy Mayor, PA Goddard, MC Gray, SJ Halse, MGD James, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

**573 Apologies for Absence:** J Braby, D Chant, J George and B Price.

### **Matters Arising from 7 February 2011 Meeting**

#### **574 STAFFING**

Progress with the appointment of the new Clerk was being made with .20 applications having been received so far the closing date for applications on 25 February 2011. The next staffing committee meeting was amended to 3 March 2011.

#### **575 ST DAVIDS DAY**

Planning of the activities around St Davids Day was all finalised including preparations in the City Hall, marshalling of the Dragon Parade, Cymanfa Ganu tea, and the programme on the day itself including hosting of VIP guests and the dinner.

#### **576 ROYAL WEDDING – COMMEMORATIVE MUG**

The price for a St Davids mug was confirmed at £5.95 each including the Council crest there being a minimum order 100. As there was some reticence to commit to this expense it was agreed to investigate an alternative and to assess the cost of providing a commemorative coin.

### **Correspondence requiring attention prior to the meeting on 7 March 2011.**

**577** An invitation to the Official Launch of Menter Iaith Sir Benfro 'Do the little things' Project on the 4th March at Oriel y Parc – it was RESOLVED that the Mayor should attend.

#### **Clerk's Business**

**578** The Clerk advised that the Police have given notice that the monthly Neighbourhood Policing meetings in the area were to finish due to the very low numbers of residents attending.

**579** Market stalls – A request from a trader wishing to sell meat and have a burger griddle was RESOLVED not to be accepted given there was an existing provider .

#### **580 City Hall:**

580.1 Main curtain damage – it was noted that a further hook had been ripped from the main hall curtains.

580.2 Notice board - Refitting of pinboard material had been completed and enabled the old collection box to be opened revealing many unpleasant things and £50.58 plus foreign money.

580.3 Parking in New Street and Nun Street – One consequence of the new civil parking enforcement arrangements is that vehicles are being left in places that are legal but actually cause obstruction. A recent instance of parking in New Street on the opposite side to the designated parking spaces caused traffic disruption and as it was not a parking infringement the enforcement officers could not act as it was a police matter.

There are several areas in St Davids, including the Cross Square where traditionally there has been no parking yet it was legally possible. All of these needed to be reviewed as well as there being a need for greater flexibility, as had been the case in the past when parking was controlled by the police. This was exemplified by the issue of parking tickets outside of the doctor's surgery when people attending the surgery had to wait longer than 1 hour.



**Planning**

**581** NP/10/383 Demolish existing and construct 2 new shops with holiday flats over and detached stores 34-36 High Street.

Pembrokeshire Coast National Park Authority letter of 11 February 2011 giving notification that as the City Council's opinion was contrary to the Authority the plans would be heard by the Development Management Committee on 23 February 2011 – it was RESOLVED that the Council would present its views and that the Clerk should speak at the meeting.

**Any Other Business:**

**582** Whitesands Café Ventilation

Following a site visit by several members, options to improve ventilation were to be investigated further and this could include provision of a fan to extract air to the east side together with fitting a louvred vermin proof rear door to allow air to come in.

Removal of additional heat from the kitchen, possibly by removing roof panels was mentioned but would involve substantial expense.

These were to be assessed together with the views of the original contractor and architect.

**584** City Hall kitchen –

584.1 Clerk reported that further information was being sought from other kitchen suppliers given the lack of response from the previously agreed provider.

584.2 It was noted that a Food Safety Inspector had been checking on voluntary groups that use the facilities.

**585** Save Wthybush Action Team

Further to the recent public meeting it was RESOLVED to write to the Chief Executive of Hywel Dda Health Board to both support the continuation of services and to obtain his view on the future of the hospital.

There being no further business the meeting closed at 9.05pm

Signed .....  
Chair

Date.....