

Minutes of the Monthly Meeting of the Council on Monday 4th February 2013 in the Council Chamber at 7.00pm

Mr Dorrien James of the Welsh Ambulance Trust joined the meeting at 7.30pm to discuss the possibility of housing a defibrillator at the City Hall, PADS training and expanding the Community First Responder scheme and confirmed that he would contact the Clerk with a progress update in due course.

Present: Mayor DJH George, Deputy Mayor MGD James, ES Evans, MC Gray, DB Halse, FD John, JG Lloyd, BT Price, K Rose, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).
Also present was County Councillor DB Lloyd

514 Apologies for Absence: Cllr Chant

515 Declarations of Interest: Members are requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda. Cllr Price declared a prejudicial interest in relation to Item 523.

516 Confirmation of Minutes for:-

516.1 The Council Monthly Meeting on Monday 7th January 2013 were RESOLVED to be approved.

516.2 'In Committee' Minutes of the Council Monthly Meeting on Monday 7th January 2013 were RESOLVED to be approved.

516.3 The Second meeting of the Council on Monday 21st January 2013 were RESOLVED to be approved.

Matters Arising

517 WHITESANDS CAR PARK The Clerk reported that the reflective bollard adjacent to the attendants hut had been damaged and that a couple of pot holes were in need of repair. It was RESOLVED to request that Pembrokeshire County Council as Highway Authority replace the damaged bollard. It was further RESOLVED that the City Council would undertake responsibility for the repair of the pot holes.

518 CITY HALL LIBRARY The Clerk reported that Anita Thomas had agreed to attend the monthly meeting of the City Council on Monday 4th March to discuss the future plans for St Davids City library. The information was received.

519 ST DAVIDS DROP IN CENTRE The Clerk reported that Jasmine Rogers, Senior Youth Worker for St Davids had agreed to attend the second meeting of the City Council on Monday 18th February to discuss the St Davids Youth Club. It was RESOLVED to invite Ms Roger's senior manager to attend the meeting with Ms Rogers.

520 DOG FOULING The Clerk reported that no information had been received from the dog warden. It was RESOLVED to continue to request that the warden patrol St Davids and that the Clerk would report further at the next monthly meeting.

521 ST DAVIDS MEMORIAL PLAYING FIELD The Clerk reported that the swings, mini carousel and safety flooring surrounding the witch's hat were recently vandalised. Pembrokeshire County Council had carried out immediate repairs and consequently the park was shut for 4 days. The total cost of the repairs was yet to be confirmed. The Police have been informed. It was RESOLVED to investigate the possibility of claiming the cost of the damage from the Council's insurance company once the final repair cost had been received.

522 ST DAVIDS CITY COUNCIL BADGES See proof from Name badges International. The cost would be £65.13 + VAT. It was RESOLVED to approve the colour and design of the badges but to request that the line reading, "City Councillor and Former Mayor of St Davids", be removed.

523 PORTHSTINIAN BOAT OWNERS Following a meeting of the Porthstinian Boat Owners on Tuesday 29th January 2013 Ffion Rees e-mail of 30th January 2013 the following key points were discussed:

523.1.1 Planning application for new lifeboat station at St Justinians. (Plans received Monday 4th February 2013). It was RESOLVED to consider the planning application at a second meeting of the City Council on Monday 11th February at 6pm in the Council Chamber.

- 523.1.2 Access to existing slip and water during the proposed 18 month construction period. It was RESOLVED to contact the RNLI in order to clarify the true extent of the access that would remain available to the Boatowners during the proposed construction period.
- 523.1.3 Future use of the de-commissioned boat house. Cllr Gray reported that tentative enquiries had been made independently of the City Council regarding the possibility of the boat house being relocated and conserved by St Fagan's museum and progress relating to this matter would be reported to the council. It was RESOLVED to fully support a community project that would ensure the continued use of a publicly accessible slip / jetty at St Justinians. It was further RESOLVED to contact the RNLI and request that they advise the Council of their future plans for the de-commissioned boathouse.

524 CITY HALL DEVELOPMENT Owen Jones, Big Lottery Fund e-mail of 30th January 2013 confirmed that a decision regarding the Council's Outline Proposal form for funding would be confirmed within 30 days. The information was received.

525 BROADBAND The company that operate an internet mast from Treledydd Fawr is TFL and their website details are www.tfl-group.com/services/broadband.php (Information kindly provided by Cllr Evans). The information was received.

Accounts

526 The Responsible Finance Officer reported that the Internal Audit for December 2012 had been completed successfully.

527 Accounts for January 2013.

It was RESOLVED to approve the accounts for the month and grant permission to pay.

528 Donations:

Letters of thanks:-

528.1 St Davids Cathedral Festival letter of 21st January 2013. It was RESOLVED to confirm the date of the City Council sponsored concert.

Correspondence

529 Llywela Harris e-mail of 15th January 2013 Re-surfacing St Davids roads. It was RESOLVED to forward the enquiry to Pembrokeshire County Council as Highway Authority. Following concerns raised by Cllr Halse regarding drains in Nun Street becoming blocked with tar and Cllr Gray regarding uneven paving slabs in High Street it was RESOLVED to raise the concerns with Pembrokeshire County Council as Highway Authority.

530 Fishguard & Goodwick Town Council letter of 24th January 2013 Invitation to a public meeting to discuss commemoration of World War I. It was RESOLVED that any councillor wishing to attend the meeting could do so.

531 PCNPA letter of 28th January 2013 Appeal lodged in respect of Penpant Farm, SSA62 6UH (NP/12/0412). It was REOSLVED that the City Council would make a representation at the meeting and that all available Councillors would attend.

532 PCNPA letter of 30th January 2013 invitation for 2 Councillors to attend Community Council Seminar on Saturday 16th March 2013 at 1pm in Oriel y Parc. It was RESOLVED that Cllr Rose would attend the seminar if work commitments permitted.

533 Standard letters and newsletters – the following items were available either on display or available electronically:-

- 533.1 NHS Hywel Dda health Board Summary of Opinion Research
- 533.2 Oriel Y Parc February newsletter.
- 533.3 PCNPA Conservation Area Grant report.
- 533.4 Fairtrade Towns January newsletter.
- 533.5 One Voice Wales Local Government Democracy Bill response.

534 Reports from Members representing the Council:-

534.1 One Voice Wales. Nothing to report.

534.2 St Davids Carnival Association. Nothing to report.

534.3 St.Davids Christmas Tree Association. Cllr Price reported that 2013 Lighting ceremony may require a formal road closure. The Association is due to meet with the police after 1st March and the information discussed would be reported back to the Council. The Association presented the city Council with a cheque for £1000 as a donation towards the cost of the Christmas street lighting.

534.4 St.Davids Day Celebration Group. Cllr James reported that the celebrations were in hand and the Clerk provided the Council with a provisional schedule of events.

534.5 St Davids Day Centre for the Elderly. Nothing to report.

534.6 St Davids Eco City Group. Nothing to report.

534.7 St.Davids Peninsula Tourist Association. Cllr Williams reported that the Association's recent meeting was successful, membership numbers had increased and a new committee had been appointed.

534.8 Porthclais Harbour Authority. Cllr John reported that the representatives of all local harbours were to meet to discuss the increase in mooring fees proposed by the PCNPA.

534.9 St.Davids - Matsieng Lesotho Link. Cllr Taylor reported that the group had held a successful AGM had that the recent Bring & Buy sale has raised £244.50 with a Lent lunch due to take place on 15th February. Cllr Taylor had also spoken to the head teachers of both Ysgol Bro Dewi and Ysgol Dewi Sant who were keen to involve the schools and encourage the link.

534.10 Youth Drop In. No further report to Minute 519.

534.11 Ysgol Bro Dewi Governor. Cllr Price reported that the school was keen to establish pre-school provision for 2-3 year old children at Ysgol Bro Dewi. In order to assess the potential demand of the provision a questionnaire was to be sent to parents of current school children and also be included in the next St Davids newsletter.

535 County Councillor's Report

- 535.1 Cllr Lloyd reported that improvements had been made within the County's Education department and that full administration powers would be resumed in March 2013.
- 535.2 Cllr Lloyd reported that following a recent salary review, some County Council employers would see their pay reduced. The majority of those affected would be those receiving a lower income.
- 535.3 Following the recent Hywel Dda decision to close the Special Care Baby unit and Worthybush Hospital, Cllr Lloyd reported that he intended to propose a further Notice of Motion against the closure in the face of overwhelming public opinion.
- 535.4 Cllr Lloyd reported that the decision to close the Minor Injury Unit at Tenby Hospital could become the subject of a Judicial review on the grounds that the on balance the public were not fairly consulted. An advert was due to be included in the local press appealing for donations to fund the review.
- 535.5 The Helping Hand mortgage scheme was now available to assist first time buyers in Pembrokeshire. The interest rate was fixed a 5% with the County Council acting as a Guarantor.
- 535.6 Cllr Lloyd reported that Ysgol Dewi Sant was in "fine fettle" with Mr Michael Reed being appointed as the new Head of Mathematics. Rachel Thomas and Amanda John had applied for the Kite mark for sporting excellence in the provision of sport and physical education. The recent Ysgol Dewi Sant Formula 1 project was currently on display at County Hall and Cllr Lloyd urged members to go and see it. Cllr Lloyd also reported that in 2008 the catchment area for Ysgol Dewi Sant was reduced and that he would keep the City Council fully updated of any decision that was to be made on the subject.

536 Clerk's Business:

- 536.1 Photocopier upgrade. The Clerk reported that the duplex unit on the photocopier was not working properly. It was RESOLVED that the Clerk would obtain a quote for upgrading the machine from Glyn Edwards.
- 536.2 Agendas for second meeting of the month. It was RESOLVED that agendas would be published and distributed prior to the weekend before the second meeting of the month.
- 536.3 Emergency Committee meeting. It was RESOLVED to hold a meeting on Monday 11th March 2013 in the Council Chamber.

537 Any other business

- 537.1 St Davids Day Dinner
- 537.1.1 Presentation glasses for St Davids Day Dinner. Cllr Gray presented a tankard and goblet that had been engraved with the City Council logo for presentation to the Charge De Affairs of Lesotho High Commission and the Mayor of Naas at the Council's annual dinner. It was RESOLVED to approve the gifts and for the Mayor to present them.
- 537.1.2 By a vote of 6;3 with 2 abstentions it was RESOLVED that City Councillors would not have to pay for their own meals only those of their personal guests.
- 537.1.3 The Mayor proposed that the Manager of Oriol Y Parc be invited as a guest of the Council. It was RESOLVED to invite Miss Paula Ellis and guest to the annual dinner.
- 537.2 St Davids Community Forum. Following a proposal by Cllr Halse it was RESOLVED to discuss the Forum at the next monthly meeting of the City Council.
- 537.3 Invitation to Superintendent of Dyfed Powys Police to attend a meeting with the City Council. Following a proposal by Cllr John it was RESOLVED to pursue an RSVP from the Superintendent.
- 537.4 The Mayor informed the Council that he planned to hold the annual staff reviews in April and that he would meet with the Staff Review Committee to arrange a time and date.
- 537.5 The Responsible Finance Officer reported that following a recent inspection by the Environmental Health department of Pembrokeshire County Council the City Hall's kitchen had retained its Level 5 Health & Hygiene rating.

There being no further business the meeting closed at 9.25pm.

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Chair

Date.....

Minutes of the Second Meeting of the City Council on Monday 11th February 2013 at the Council Chamber at 7.00pm.

Present: Mayor DJH George, Deputy Mayor MGD James, ES Evans, MC Gray, DB Halse, FD John, JG Lloyd, BT Price, K Rose, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

538 Apologies for Absence: DJO Chant, CT Taylor

539 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

539.1.1 Cllr Gray and Cllr Price declared a personal interest in relation to Item 541.

Matters Arising

540 TRAFFIC MATTERS (originally discussed at a meeting of the City Council on Monday 7th January). Following Mr John Price, Traffic Manager of Pembrokeshire County Council e-mail of 5th February 2013 which corrected information previously provided to the City Council in error, the following items were reconsidered:

540.1 No waiting at any time

540.1.1 Stephens Lane on both sides of the road for 28 metres north of the junction with Bryn Road. It was RESOLVED to support the proposal.

540.1.2 St Justinians on the south side of the road for 7 metres to protect the bus turning area. It was RESOLVED to support the proposal.

540.2 Disabled bay

540.2.1 A 3 hour disabled space adjacent to the bus turning area at St Justinians. It was RESOLVED to refuse to support the proposal.

Planning

541 NP/13/0017 New lifeboat station, cliff top shelter, access and parking at St Justinians, SA62 6PY.

541.1 The Council considered that the application had been extremely well researched and that the proposed lifeboat station was appropriate in scale and design to both the existing and neighbouring properties and was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. The Council further considered that the proposal would ensure the continued provision of the voluntary maritime rescue service provided at St Davids Lifeboat station. It was unanimously RESOLVED to support the application.

541.2 It was further RESOLVED to contact the Highway Authority regarding the proposed Construction Traffic Management plan referred to in the planning application and to request that the City Council be fully consulted prior to its implementation.

Any other Business

542 Aprons and hats for City Council catering events. It was RESOLVED to purchase 12 disposable chef's hat and 12 white aprons embroidered with the City Council's logo.

There being no further business the meeting closed at 6.40pm.

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Chair

Date.....

Third Meeting of the Month on Monday 18th February 2013 at the Council Chamber at 7.00pm.

The meeting was preceded by a visit from Mr Howard Richings and Mr Colin Williams of the RNLI. Mr Richings confirmed that the RNLI had no use for the existing boat house or slip way once the proposed new lifeboat station was fully commissioned and as such planned to demolish them. Mr Richings informed the Council that the building and structure was owned by the RNLI and that the land that the building was erected upon was leased from the Crown Estate.

Once the building no longer existed the lease of the land would automatically terminate. However, the boathouse was a listed building and as such could not be disposed of without permission. Mr Richings suggested that the Crown Estate manager would be prepared to discuss a future lease of the land once a decision regarding the planning application had been reached. Mr Richings also confirmed that the RNLI had no objections to the boat house being removed and then conserved by St Fagan's museum; however the RNLI could not fund the project. Mr Richings informed the Council that the majority of construction materials would be brought to site via the coast and that the RNLI's contractors would endeavour to ensure that any disruption at St Justinians would be kept to an absolute minimum in line with a recent completion at Plaidstow.

Present: Mayor DJH George, Deputy Mayor MGD James, ES Evans, MC Gray, DB Halse, FD John., BT Price, K Rose, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

543 Apologies for Absence: Cllr Chant, Cllr Lloyd

544 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

544.1 Cllr Gray declared a personal interest in relation to Item 545.2 (St Fagans)

Matters Arising**545 ST JUSTINIANS**

545.1.1 Access to existing slip and water during the proposed 18 month construction period. Stephen Benger, Engineering Development Control manager at Pembrokeshire County Council e-mail of 18th February outlining requirements for the Construction Traffic Management Plan was considered by Council. It was RESOLVED to forward the information to the Porthstinian Boat Owners Association together with the Council's resolutions passed at its meeting of the 4th February 2013 in relation to this matter. It was further RESOLVED to copy the information to the RSPB, Pembrokeshire County Council, PCNPA and the National Trust.

545.1.2 Future use of the de-commissioned boat house. It was RESOLVED to write a letter spurring the proposed conservation of the existing boat house by St Fagans museum. It was further RESOLVED to express a preliminary interest with the Crown estate. It was further RESOLVED to contact MS Jane Gibson, Director of Park Direction and Planning at PCNPA to discuss the possible implications of a community used jetty at St Justinians.

546 ST DAVIDS DAY CELEBRATIONS Finalised programme included.

546.1 Dragon parade.

546.1.1 Road Closure. Emma Bowen e-mail of 5th February 2013 was received.

546.1.2 Stewards. It was RESOLVED that any councillors available to steward at the event would contact the Clerk.

547 CITY HALL DEVELOPMENT Following Helen Richards e-mail of 7th February 2013 the Clerk reported that an amended Outline Proposal form omitting any proposed improvements that could constitute a statutory requirement would be submitted in due course. It was RESOLVED that the Committee would inform the Council of any progress in this matter as soon as any information becomes available.

Correspondence:

548 Pembrokeshire County Council letter of 22nd January 2013 North area liaison meeting. The information was received.

- 549** David Whitworth e-mail of 1st February 2013 St Davids City Council crest. It was RESOLVED to send Mr Whitworth a City Council tie.
- 550** Dean Philpin e-mail of 4th February 2013 Alternative premises for school access. It was RESOLVED to confirm the City Council's consent for the City Hall to be used by the Ysgol Dewi Sant in any emergency situation.
- 551** Mari Williams e-mail of 5th February 2013 Keep Wales Tidy tea break. The information was received.
- 552** Chris Kimpton e-mail of 6th February 2013 Appeal against PCNPA decision at Penpant Farm. It was RESOLVED that the Clerk would speak on behalf of the City Council.
- 553** Vanessa Walker e-mail of 8th February Free Code of Conduct training. It was RESOLVED that Cllrs James, Halse, Evans, Rose and Taylor would attend the training.
- 554** Ian Panton e-mail of 8th February 2013 Planed meeting on 20th February. The information was received.
- 555** Paula Evans e-mail 8th February 2013 One Voice Wales training in Haverfordwest The information was received.
- 556** Tidal Energy Ltd e-mail of 11th February 2013 Project update. The information was received.
- 557** Ann Humble e-mail of 11th February 2013 Invitation to Porthstinian Boat Owners Association meeting and copy of Howard Richings reply. It was RESOLVED that the Deputy Mayor, Cllrs Halse, Price, Taylor would attend the meeting at 9am with the Clerk attending at 9.30am.
- 558** Kay Harvey-Purdue e-mail of 12th February 2013 Impacts of Tourism in Coastal Environment. It was RESOLVED to provide Ms Harvey-Purdue with Cllr James' contact details.
- 559** Copy of e-mail sent from Ffion Rees to Howard Richings on 13th February 2013 Porthstinian Boat Owners objection to RNLI' s application for planning permission for new lifeboat station at St Justinians. It was RESOLVED to acknowledge Ms Rees' e-mail and to inform her of the City Council's resolve in relation to the planning application.
- 560** Copy of e-mail sent from Mr John Price to Cllr Bethan Price.
- 560.1 Complaint against the City Council regarding it's decision to support the RNLI's planning application for a new lifeboat station at St Justinians (NP/13/0017). It was RESOLVED to respond confirming that at a meeting of Monday 11th February 2013 the City Council considered the planning application for a new lifeboat station at St Justinians (NP/13/0017) and unanimously resolved to support the application. It was further RESOLVED to inform Mr Price that many of the individual councillors had given a considerable amount of time to studying the detailed implications of the application before deciding their vote and were satisfied that the various Statements contained within the application adequately addressed their concerns. It was also RESOLVED to confirm that at a meeting of the City Council held on Monday 4th February 2013 the City Council considered a letter from the Porthstinian Boat Owners Association outlining their concerns about the access to the water and slip at St Justinians as well as their concerns regarding the future of the existing boat house once it has been decommission as a life boat station, and to inform Mr Price that it had been resolved to fully support the Boat Owners in their endeavours to find a long term solution regarding the future of Porthstinian and the City Council was committed to taking a proactive role to achieve this.
- 560.2 Allegations against the Clerk. It was RESOLVED that by virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from discussions on this item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Planning:

- 561** NP/12/0542 Conversion and single storey extension at Dan Y Garn, SA62 6PL. Permission refused. The information was received.
- 562** NP/13/0060 Erection of porch to front elevation at Pen Y Cae, Maes Elfed, SA62 6QE. It was RESOLVED to support the application.
- 563** NP/13/0054 Non-illuminated fascia sign at The Pharmacy, 13 Cross square, SA62 6SE. It was RESOLVED to support the application.

Clerk's Business

- 564** The Clerk confirmed that visitors for future Council meetings were as follows:
- 564.1 4th March – Jasmine Rogers, Liz Griffiths and Chris Charlton re: St Davids Youth Club.
- 564.2 18th March – Antia Thomas and Mike Cavanaugh re: St Davids library.
- 564.3 22nd April – Commissioner Salmon re: provision of police service in St Davids.

Any other Business

514 Street lights at Ysgol Bro Dewi, Nun Street. The Mayor reported that he had received complaints regarding poor lighting in Nun Street. It was RESOLVED to leave the matter in abeyance for the time being.

515 Cllr Evans reported that Cllr Lloyd was now back at home following his recent operation. It was RESOLVED to send Cllr Lloyd a Get Well Soon card conveying the Council's best wishes.

There being no further business the meeting closed at 8.55pm.

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Chair

Date.....