

Minutes of the Monthly Meeting of Council on Monday 9th January 2006 in the Council Chamber at 7.00pm.

Present: DJH George as Mayor in the Chair, BT Price-Deputy-Mayor, AR Cox, MC Gray, SJ Halse, MGD James, JG Lloyd, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk)

528 Apologies for Absence: JW Braby (Holiday), DJO Chant (Holiday), JF Godkin (social commitment), DGB Lloyd (Work commitment).

Confirmation of Minutes for:-

529 Council Monthly Meeting on Monday 5th December 2005, were RESOLVED to be accepted.

530 'In Committee' Business of the Council Monthly Meeting on Monday 5th December 2005 were RESOLVED to be accepted.

Matters arising from the Minutes:**531 WHITESANDS:**

- 531.1 Beach Café Contract completion –
 - 531.1.1 Pembrokeshire County Council letter of 5 December 2005 re technical matters was RESOLVED to be received and the following agreed:
 - 531.1.1.1 A letter was to be sent to Viessmann Ltd emphasising concerns over the system occasionally providing excessively hot water on sunny days, prior to making any design alterations to the system.
 - 531.1.1.2 It was agreed to accept the cost as recommended from HL Fielding for the external battery housing of £1523.00 ex vat.
 - 531.1.2 Carreg Construction Ltd letter of 14 December 2005 was RESOLVED to be received and their completion of work additional to contract regarding 'tenting' of vinyl flooring in Gallery area was noted.
 - 531.1.3 Final Payment – an amount of £1000 was agreed to be retained until final works were complete and contact certification provided.
- 531.2 Beach Café Building Layout – A request for internal design change from M Pawlik - Pembroke Design letter of 12 December 2005 and copy letter from Pembrokeshire County Council regarding safe visibility at the single to the kitchen was noted and closure of the door was RESOLVED to be approved subject to Fire Authority approval being granted.
- 531.3 Beach Café Tenancy – a review of the tenancy agreement was agreed to be undertaken and being a matter of contract was RESOLVED to be considered 'In Committee' at the end of the meeting.
- 531.4 Matters from the Annual Review meetings:-
 - 531.4.1 Car Parking Order – awaits Pembrokeshire County Council advice regarding any costs.
 - 531.4.2 Improvements to the entrance area road layout had been discussed with Pembrokeshire County Council Traffic Manager on site. It was RESOLVED to request a second access west of the chicane by the attendant's hut and the landowner was to be approached with the proposal.
 - 531.4.3 Volunteer 'Coast Care' Group, a representative of the Pembrokeshire Keep Wales Tidy Group was agreed to be invited to meet the council.
 - 531.4.4 Pembrokeshire Coast National Park Authority letter of 19 December 2005 was RESOLVED to be received and the following agreed:-
 - 531.4.4.1 Footpath from Golf Club to car park - A working group was to be established with Pembrokeshire County Council and Pembrokeshire Coast National Park and landowners to take part.
 - 531.4.4.2 The request for permission to use Sandy Lane for peak weeks had been refused and Porthmawr Surf Life Saving Club was to be advised of the National Park's decision.
 - 531.4.5 Surfer's showers – awaits Pembrokeshire County Council response.
- 531.5 Car Park Management:-
 - 531.5.1 Season Tickets – Conditions for issuing season tickets for commercial users – all applications for season tickets for all trade use were to be presented to the Council for consideration.
 - 531.5.2 Signage:
 - 531.5.2.1 It was noted that a Pembrokeshire County Council warning sign regarding public safety including the rip tide was in place.
 - 531.5.2.2 Assessment of other signs for replacement was in hand.

532 MEMORIAL PLAYING FIELDS: Maintenance and repair work.

- 532.1 Worn scramble net – The superficial wear of the net had been discussed and a price for a replacement Wicksteed Leisure Ltd net was quoted as being £553.41 +8.5% carriage and Vat for a replacement plus installation. The Clerk noted possible assistance for funding was possible and it was RESOLVED that as the cost was high and also that the whole Multiplay unit was now several years old. Costs for a complete replacement system were to be investigated.

533 ST JUSTINIANS - Parking and Toilets: –

- 533.1 St Justinians Management Initiative Group – the next meeting of the Technical Group is on 11 January 2005.
- 533.2 Planning Application NP/05/616 – it was agreed to request a deferment of the hearing of the application pending receipt of further information.

534 CITY HALL: Phase 2 Development - Pembrokeshire County Council, Public Protection had visited site and a response is awaited.

- 534.1 Marketing of the Hall – Local hall survey responses are awaited (4 received to date).
- 534.2 Works outstanding:-
- 534.2.1 Replacement of fascia boards – Pembrokeshire Scaffolding quotation of 9 December 2005 of £1800 and Kim Owen quotation for the work at £3325.00 were noted as were funding options.
- 534.2.2 Sink unit for the Youth Drop In – PK Plumbing quotation of 6 December 2005 for £2000 was noted and further quotations were still being sought.
- 534.2.3 Provision of a replacement frame for door at side of Flat accessing Y Gudel that was in poor condition was noted.
- 534.2.4 Hearing Loop – the installation of a loop was to be investigated.
- 534.2.5 St Davids Community Buildings Audit letters and survey form of 6 and 7 December 2005, were RESOLVED to be received.
- 534.2.6 Annual electrical certification for the Hall was noted as having been completed successfully with new certificate of 19.12.05 recommending minor works, that were noted.
- 534.2.7 Quarterly Bookings Review – request for 2 day booking in November 2006 for exhibition for charitable purposes by Pembrokeshire Crafts that clash with the Youth Drop In were RESOLVED to be accepted.

535 TRAFFIC MANAGEMENT INITIATIVE: No report other than as at St Justinians.**OTHER MATTERS ARISING:**

536 Audit 2004/5 Recommendations – Responsible Financial Officer reported that a provision for budget monitoring would be available at the next meeting.

537 Cross Square:

- 537.1 Elm tree – quotations for removal and choice of replacement of the diseased Elm Tree were noted as follows:
- 537.1.1 West Wales Tree Care – felling in sections £300 - grind out root £140.
- 537.1.2 County Trees (Grandiflora) £380 to fell and £50 to grind out root
- 537.1.3 Lower Moor Nursery could supply and plant a tree for around £100-120 depending on size
The options were discussed including the ornamental Crataegus variety. It was then RESOLVED to accept the quotation from County Trees to fell and replace the tree in as near as the same location as possible with a pink flowered infertile horsechestnut *Aesculus Hippocastanum Baumanii*.
- 537.2 Machinery housing – Pembrokeshire Coast National Park Authority suggests construction of a replacement either in Caerbwdy stone with a slate top to act as a seat, or larch that is more durable than green oak as a wooden alternative. While funding and other options were discussed, such as below ground installation. It was RESOLVED to repair the existing with timber while the arrangement is considered further.

538 The Landscape Gallery – a letter had been sent to the local working group and they had advised that the matter was awaiting clarification.

539 St Davids Day Dinner – Responses were awaited from all enquiries it was RESOLVED to invite the Mayor of Naas and Her Excellency the High Commissioner to Lesotho to the Dinner.

540 Christmas Events and Activities Review:

- 540.1 The Senior Citizens Lunch and the Civic Reception had both been successful with compliments received and in particular letters of thanks for the Buffet from the Royal British Legion, Mrs C Newbery and Mr and Mrs H Beaumont.
- 540.2 Street Lighting – the review of this year's lighting would be discussed with the Christmas Tree Association with the following being noted:
- 540.2.1 Anchor points in the High Street were to be checked and a further post provided if necessary.

540.2.2 A letter of thanks was to be sent to thank the Christmas Tree Association for their efforts particularly noting the volunteers who undertook the work.

541 County Councillor's Report: There was no report.

Correspondence

- 542** Pembrokeshire County Council/Pembrokeshire Coast National Park Authority letter received on 6 December 2006 – Rights of Way Improvement Plan for Pembrokeshire- Report on Key Issues and the Way Forward, was RESOLVED to be received.
- 543** Pembrokeshire County Council/Pembrokeshire Coast National Park Authority letter of 28 November 2005 – Joint Unitary Development Plan – Inspector's Report was RESOLVED to be received.
- 544** Pembrokeshire County Council letter of 12 December 2005 – Council Tax Base Financial Year 2006/7 – It was RESOLVED not to set a precept.
- 545** Gerald D Nash letters of 16 December 2005 and 5 January 2006 re Whitesands car park field acknowledging payment of £6,246.48, and planned remedial work were RESOLVED to be received.
- 546** Farmers Arms – Advice on an application for a new premises licence in Pembrokeshire County Council's letter of 19 December 2005 was noted. Objections received from the resident's of Goat Street as a petition of 54 signatures and a letter from Mr A York of 3 January 2006 were also received.
After discussion on the objections received, and giving due note to the stated policy of the City Council on Premises Licencing, it was RESOLVED to recommend continuation of the current opening hours with closure at 11pm.
- 547** PALC News December 2005, was RESOLVED to be received.
- 548** One Voice Wales letter received of 23 December 2005 and feedback form for non-member councils and first newsletter were noted and it was RESOLVED to invite a representative to meet with the Council.
- 549** Pembrokeshire Coast National Park Authority letter of 23 December 2005 - Retrospective Planning Applications was RESOLVED to be received.
- 550** 14th Signals Regiment (Electronic Warfare) – Request for the Regiment to exercise the Right to the Freedom of the City of St Davids on 22 July 2006 was RESOLVED to be received with pleasure and permission granted.
- 551** Welsh Labour Party - Invitation to policy consultation meeting on 19 January 2006 at Milford Haven, was RESOLVED to be received
- 552** Edwina Hart AM MBE, Welsh Assembly Government - Risk Reduction Planning Guidance for the Fire and Rescue Authorities – Wales a Safer Country, was RESOLVED to be received.
- 553** DONATIONS *under Sec 137 Local Government Act 1972:*
- 553.1 Letters of thanks that are on display have been received from:-
- 553.1.1 The National Eisteddfod of Wales letter of 12 December 2005.
- 553.1.2 Victim Support Dyfed letter of 14 December 2005.
- 553.1.3 Age Concern Cymru letter of 15 December 2005.
- 553.2 Donation Requests:
- 553.2.1 Pembrokeshire Coalition it was RESOLVED to donate £50.
- 554** The following items of correspondence were RESOLVED to be received:-
- 554.1 Opportunity Wales letter received re ecommerce and December 05 newsletter.
- 554.2 Local Councils Update 2005.
- 554.3 Pembrokeshire Tourism – Cruise Workshop on 17 January 2006 in Narberth.
- 554.4 PAVS – Volunteering Pembrokeshire Winter 2005.
- 554.5 British Cleaning Council newsletter Winter 2005/6.
- 554.6 Clerks and Councils Direct.
- 554.7 Inter Action LGIB newsletter, December 2005.
- 554.8 Unsolicited information: Fitzpatrick Woolmer, Community Noticeboards.

555 Clerk's Business:-

- 555.1 Whitesands – Maintenance on attendant's hut - painting of the external woodwork was RESOLVED to be undertaken before the new season commenced.
- 555.2 Photocopier – As the photocopier had failed and a replacement machine received on trial from Glyn Edwards Office Equipment Ltd for 1 week. Quotations for this machine and 2 others were to be obtained and subject to agreement by the Mayor, Deputy-Mayor and Clerk a new machine ordered the cost being in the order of £2000.
- 555.3 Bryn Road Public Conveniences an informal request for late evening closure of the toilets had been received from the Police following repeated incidents of vandalism and misuse as a gathering place for drinking. It was RESOLVED to ask Pembrokeshire County Council if the toilets could be closed from 9pm noting that effort in the past had been made to seek winter opening of the toilets.

556 Planning:

Current plans - further information on the following applications:-

- 556.1 NP/05/410 Workshop outbuilding at Treledydd Fawr - none received.
 556.2 NP/05/557 2 Mobile field shelters on land at Berea – had been withdrawn by the applicant.

New applications:-

- 556.3 NP/05/659 Wildlife pond (retrospective) – Trewellwell Farm, Caerfarchell.

Letters of objection from:

556.3.1 Mr PA and Mrs JAF Trier of 27 December 2005.

556.3.2 Mr C Willis of 3 January 2006.

556.3.3 Rev and Mrs DC Menday of 2 January 2006

It was RESOLVED to REJECT the application with these points being presented:-

- The development was not in keeping with this woodland area and had dramatically changed the natural environment.
- If the application had preceded the work being undertaken, it would still have been rejected.
- Members noted that informal discussion with the National Park indicated that as the work had been completed there was little likely to be done. This was of great concern as what is to stop further changes being undertaken in the valley in the future with retrospective planning applications to follow. This approach was also of greater concern throughout the whole community with previous discussions over inconsistency in the approach of the National Park being reiterated. In particular why does the National Park allow some applicants to act outside the law?

- 556.4 NP/05/665 Extension and alterations at Rhosson – It was RESOLVED to be received to offer COUNCIL SUPPORT.

- 556.5 NP/05/666 Restore thatch and pegged slate roof; reduce kitchen width, addition of conservatory, conversion of granary and stable at Rhosson – It was RESOLVED to be received to offer COUNCIL SUPPORT n.

- 556.6 NP/05/676 Change of use to guest house accommodation and internal alterations – Eastern buildings, Lower Porthmawr, Whitesands Bay – It was RESOLVED to be received to offer COUNCIL SUPPORT.

- 556.7 NP/05/677 Alterations-change bar and lounge to bedrooms for disabled persons at Ocean Haze Hotel – It was RESOLVED to be received to offer COUNCIL SUPPORT.

- 556.8 NP/05/682 Livestock shed and hardcore area – Field 4327 adjoining 121 Nun Street – It was RESOLVED to be received to offer COUNCIL SUPPORT.

- 556.9 NP/06/001 Conservatory at 15 New Street – It was RESOLVED to be received to offer COUNCIL SUPPORT

- 556.10 NP/05/001/gdo6 Storage Building at The Perennial Nursery, Rhosygilwen – It was RESOLVED to be received to offer COUNCIL SUPPORT

557 Accounts:

- 557.1 Internal Audit for November 2005 had been successfully completed.

- 557.2 Accounts for December 2005.

Balances as at 30th December 2005: Premier Account £607.59 Loan Account £10,337.92
 Current Account £45,213.64

ACCOUNTS PRESENTED FOR PAYMENT (ALREADY PAID)

J Phillips	157.97
Kim Owen	500.00
Bookers Ltd	322.29
Star Window Cleaning	45.00
Safety First (Food Course)	282.00
Glyn Edwards Ltd	67.21
B S Davies (Internal Auditor)	80.00
Dyfed Alarms Ltd	199.75
G D & R S Nash	6246.48
Stephanie's Tea Room	785.70
Peter Mogg	482.50
Carreg Construction Ltd	7050.00
Old Cross Hotel	33.00
JBH Supplies Ltd	470.66
Cotton Ltd	1653.08
Mathias Hardware	124.32
Jewson Ltd	59.58

M&S Transport	117.50
Rev D C Menday	1160.04
P L Evans	190.50
Kim Owen	420.00
Rev D C Menday (Software)	143.42
Butherway Electrical Ltd	199.75
Gwyn Davies and Sons Ltd	137.18
Inland Revenue	1339.68
Granwax Products	106.50
DC Menday software	26.23
Pembrokeshire County Council (sign fixings)	216.20
British Gas	460.08

INCOME (01/04/05 to 30/12/05)
£141082.15
(Car Park £117282. Hall £8171.59)

EXPENDITURE (01/04/05to30/12/05)
£114756.28
(Admin £25045.92Car Park£37769.22Hall£7970.42)

DONATIONS FROM 01/04/05)

Crossroads	50.00
Childline Cymru	100.00
PCNPA	100.00
Grassroots Cymru	100.00
Bobath	50.00
St Davids Cathedral Festival	750.00
St Davids Cemetery	400.00
Caerfarchell Cemetery	100.00
Tretio Cemetery	100.00
Berea Cemetery	100.00
Torch Theatre Group	50.00
Royal British Legion	50.00
Portfield School	50.00
Urdd Gobaith Cymru	25.00
McMillan Cancer Relief	103.00
National Eisteddfod	50.00
Victim Support	25.00
Urdd Gobaith Cymru	25.00
Age Concern Cymru	50.00

Financial provisions: Whitesands £20000, Whitesands Shop tenancy Bond £500. Croeswdig tenancy bond £500, Pembrokeshire County Council grounds maintenance £1500 - Total £22,500.

557.3 Permission to pay the accounts was RESOLVED to be granted.

557.4 Responsible Finance Officer reported that:-

557.4.1 Card based account and internet based banking facilities were being set up.

557.4.2 He had been on an Inland Revenue course for the electronic submission of accounts. This approach was now to be undertaken and the Inland Revenue would be paying the City Council £575 over the next 4 years to use this service.

557.4.3 There had been a delay in the receipt of the Vat return for this period.

558 Whitesands Tenancy – it was RESOLVED to go ‘In Committee’ and that the public be excluded under the terms of Section 1 of the Public Bodies (Admission to Meetings) Act 1960 as the disclosure of information would be prejudicial to the public interest. After this discussion the meeting resumed in public.

559 Mayor’s Business:

559.1 With great ceremony the Mayor presented Cllr Shân Williams with a Foundation Certificate in Food Hygiene.

There being no further business the meeting closed 9.10pm

Signed
Chairman

Date

Minutes of the 'In-Committee' Business of the Monthly Meeting of Council on Monday 9th January 2006 in the Council Chamber at 7.00pm.

Present: DJH George as Mayor in the Chair, BT Price-Deputy-Mayor, AR Cox, MC Gray, SJ Halse, MGD James, JG Lloyd, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk)

560 Apologies for Absence: JW Braby (Holiday), DJO Chant (Holiday), JF Godkin (social commitment), DGB Lloyd (Work commitment).

561 Business

WHITESANDS CAFÉ BUSINESS TENANCY:

There being no further business the meeting closed 9.05pm.

Signed
Chairman

Date