

Minutes of the Monthly Meeting of the Council on Monday 4th January 2010 in the Council Chamber at 7.00pm

Present: SJ Halse Mayor, JG Lloyd Deputy-Mayor, DJO Chant, DJH George, PA Goddard, MC Gray, MGD James, CT Taylor, RJ Thornton with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

513 Apologies for Absence: JW Braby (Indisposed).
Absent: BT Price, S Williams.

514 Declarations of Interest: Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on the agenda.

C Taylor declared personal interests as a member of both St.Davids Community Pool Group (Minute 520) and St.Davids Cathedral Festival Committee (Minute 534).

515 Confirmation of Minutes for:-

515.1 The Council Monthly Meeting on Monday 7th December 2009 were RESOLVED to be accepted and approved.

515.2 The 'In Committee' Business of the Council Monthly Meeting on Monday 7th December 2009 were RESOLVED to be accepted and approved.

Matters arising from the Minutes:

516 WHITESANDS CAR PARK ACCESS IMPROVEMENTS

It was reported that Pembrokeshire County Council was checking on a land ownership query that had arisen.

517 LNG TANKERS in ST BRIDE'S BAY Information on the next meeting was awaited from the Milford Haven Port Authority.

518 The following item being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

ALLOTMENTS

518.1 Bissmire Fudge & Co letter of 15 December 2009 – Advice on Allotments.

518.2 Bissmire Fudge & Co letter of 15 December 2009 – Acknowledgement of instruction to act.

519 CHRISTMAS REVIEW

In reviewing the Christmas activities, each one had been successful with compliments received about the Civic Reception and the Senior Citizen's Lunch. The Responsible Catering Officer was congratulated on the quality of his sprouts and the Mayor reported that the Mayor of Fishguard had been very impressed by the standard achieved when judging the Christmas Lighting competition. Reports that the Christmas Street Lighting had also been admired were noted.

519.1 Royal British Legion letter of thanks for the Civic Reception of 12 December 2009 was received.

519.2 Festival of Trees – Miss D. O'Brien's email of 12 December 2009 offering her thanks for the Council's support for the event and a donation £563.75 to the Council as a contribution towards the costs of the Christmas Street Lighting was received with many thanks offered, it being agreed that a letter of thanks be sent to Miss O'Brien for this excellent support.

520 ST DAVIDS' COMMUNITY POOL GROUP

Minutes of Group meeting of 9 December 2009 were RESOLVED to be received with considerable progress being noted.

521 SIGNAGE FROM ORIEL Y PARC CAR PARK TO THE 'CENTRE' OF ST DAVIDS.

The Clerk reported that 3 fingerposts, that would have 2 fingers each based on the existing 'St Davids' design, would involve a budget installed cost of about £4000 to cover the route. It was RESOLVED that more detail should now be provided including modifications to existing fingerposts to include Oriel y Parc.

522 ORIENTATION MAPS The newly installed maps outside the City Hall, at Merry Vale and Quickwell Hill car parks received complimentary remarks being both attractive and informative additions to these locations with a final map due to be fitted at the new public conveniences at Oriel y Parc.

523 'EYE FULL' TOWER PLANTER AT NEW STREET AND HIGH STREET JUNCTION.

No further information on alternative locations had been received.

524 TRAFFIC CONCERNS IN NEW STREET and NUN STREET.

Pembrokeshire County Council letter of 21 December 2009 was noted and it was RESOLVED to reply encouraging further discussion on the matter and to await the full response offered.

525 ECO CITY GROUP letter of 9 December - drafts of a request for support for the Low Carbon Communities Challenge bid were discussed and it was RESOLVED to provide a letter of support in principle.

Accounts:

526 Internal Audit for November had been successfully completed and it was RESOLVED to be accepted and approved.

527 Accounts for December 2009.

INCOME AND EXPENDITURE DECEMBER 2009

Balances as at 28/12/2009	£
Current A/c	17858
Premium A/c	54003
Total	71861

SUMMARY	Car Park	City Hall	Admin	Capital	Misc	Café	St Justinian	VAT	TOTAL
Income		1265			563	1732			3560
Expenditure		199	3417	525	14473	107		2389	21110
Balance	0	1066	-3417	-525	13910	1625	0	2389	-17550

DONATIONS

LGA 1972 Sec 137 for 2009/10 is £9575 (£6.15 pp for 1557 residents)	
Last month's donations	100
Total donated 2009/10 YTD	2412
Balance available	7163

LGA 1972 Sec 214 Cemetery Maintenance	
Total donated 2009/10 YTD	700

PAYMENTS

	£
J Phillips	91.94
C & C Lunt	107.40
CK's	78.37
Redbridge Ltd	37.00
JR & SJ Jones	595.00

Post Office Ltd	30.00
Robert Mills	60.00
Viking Direct Ltd	100.33
W A Spees	603.75
Arnold Boorman	20.00
Lite Ltd	15827.45
DC Menday	1496.21
P L Evans	239.77
Sigma Designs Ltd	3009.55
Butherway Electrical Ltd	63.25
J Phillips	243.69
HMCE (NI & IR)	1801.11
National Park Authority planning fee	83.00
Total	24487.82

527.1 Permission to pay the accounts was RESOLVED to be granted.

528 Donations:

528.1 Letters of thanks for donations were RESOLVED to be received from:-

528.1.1 NSPCC letter of 15 December 2009.

528.1.2 British Heart Foundation Cymru letter of 30 November 2009.

528.2 Request: Pembrokeshire YFC letter of 7 December 2009 it was RESOLVED to offer free hire of the City Hall for a YFC event.

Correspondence

529 Shelter Cymru letter of 7 December 2009, was RESOLVED to be received with Cllr P Goddard to attend a briefing meeting on behalf of the Council on 5 February at the Wolfscastle Country Hotel.

530 Pembrokeshire Coast National Park Authority's letter of 10 December 2009, Validation of Planning Applications, was RESOLVED to be received.

531 Pembrokeshire Coast National Park Authority letter of 14 December 2009 – Pembrokeshire Coast National Park, Local Development Plan (end date 2021) (LDP) Update - minor editing changes regarding St Davids were noted with the document being RESOLVED to be received.

532 Pembrokeshire County Council letter of 8 December 2009 - Council Tax Base Financial Year 2010/2011 - Discussion on the prospects of having additional income to assist the Council's work followed with Cllr Taylor suggesting, while being very aware this was contrary to established practice, that the Council's financial position would benefit in the future from charging a precept. It was agreed to note the point for consideration in the future and it was RESOLVED that no precept would be set for the forthcoming year.

533 Pembrokeshire County Council letter of 8 December 2009, Guidance on Appointments to External Bodies was RESOLVED to be received.

534 St Davids Cathedral Festival letter of 16 December 2010 - it was RESOLVED to donate £1000 emphasising that this offer is made to support the continuation of this important event for St.Davids.

535 Paul Davies AM letter of 17 December 2009 – it was RESOLVED to invite Mr Davies to a future meeting of the Council.

536 One Voice Wales correspondence the following items were RESOLVED to be received:-

- 536.1 Letter of 21 December 2009 Pembrokeshire Area Committee meeting on 11 January 2010 in County Hall with minutes of meeting of 29.9.09.
- 536.2 Email of 22 December 2009 Welsh Assembly Government - Consultation on proposed changes to Local Authority Capital Finance framework. Consultation ends 28 January 2010. One Voice Wales' view that the consultation should be supported was noted.
- 536.3 Email of 22 December 2009 - Section 137 Expenditure Limit for 2010 – 2011 - Notification that the appropriate sum for the purposes of section 137(4) (a) of the Local Government Act for 2010-11 is £6.15, there being no change from last year.
- 536.4 Letter received 23 December 2009 – Written Statement by Welsh Assembly Government regarding an Update on Community and Town Councils from Brian Gibbons Minister for Social Justice and Local Government and 'The Voice' 1 November 2009 edition of newsletter. Further details on the 'Working with Council' training and information pack were to be obtained.

537 Standard letters, Promotional information and Newsletters – the following items were noted:-

- 537.1 Sport Pembrokeshire Newsletter December 2009.
- 537.2 Carmarthenshire and Pembrokeshire Play Times Winter 2009
- 537.3 PLANED St Davids Peninsula Hub Area Bulletin Winter 2009.
- 537.4 Pembrokeshire County Council publication 'Today' November 2009.
- 537.5 Pembrokeshire Coastal Forum December Newsletter
<http://www.pembrokeshirecoastalforum.org.uk/index.php/resources>
- 537.6 Wales Co-operative Centre - Courses and Events.
- 537.7 North Pembrokeshire Transport Forum: News Briefing Dec 2009.

538 Reports from Members representing the Council on Local Groups and Events:-

- 538.1 Bws y Bobol – Cllr R Thornton noted that the bus had completed its first year of operation that included 2085 'people trips'.
- 538.2 One Voice Wales – Cllr C Taylor would attend the next meeting due the following week.
- 538.3 St.Davids Christmas Tree Association – Cllr M Gray noted that the Street Lighting was due to be turned off on 6 January.
- 538.4 St.Davids Day Celebration Group:
- 538.4.1 The Mayor advised that the next meeting was on 12 January 2009 at 7pm in the Memorial Hall.
- 538.4.2 Cllr G James outlined the position of the Over 50's Forum Eisteddfod that had some funding, there was also a coffee morning on 16 January and it was RESOLVED there would be no charge for hire of the hall. The provision of winner's certificates was agreed to be undertaken by the Clerk.
- 538.5 St Davids Eco City Group – Cllr R Thornton reported that the previous meeting had considered the Low Carbon Communities Challenge bid.
- 538.6 St.Davids Peninsula Tourist Association – no progress to report.
- 538.7 St.Davids Matsieng Lesotho Link – Cllr C Taylor advised there was a Bring and Buy sale on Saturday 9 January.
- 538.8 Youth Drop In – no report.
- 538.9 Ysgol Bro Dewi Governor – no report.
- 538.10 New group – There is a meeting to form a Neighbourhood Watch Group with Dyfed Powys Police on Wednesday 13 January at 7pm in the Memorial Hall.

539 County Councillor's Report.

Cllr J George reported on blocked drains being cleared by Pembrokeshire County Council.

Questions for members:

- I. Cllr D Chant emphasised that there was an urgent need to repair substantial potholes on the main road following the recent bad weather. J George was aware that this was needed and would check on the plans for repair work.

- 2. Cllr M Gray questioned the poor level of road surface treatment during the freezing weather and asked what was the Pembrokeshire County Council policy regarding grit and salt on the lanes? J George advised that there was no surface treatment being provided for lanes. Cllr Gray noted that access to St Justinians RNLI was difficult and that more consideration to smaller roads that are vital to the community was essential.

It was RESOLVED to write to Pembrokeshire County Council expressing concern about the lack of salt and grit treatment received.

Clerk’s Business:

540 Markets.

Clerk confirmed that a one week advance payment and booking arrangement was to be used in 2010 and it was agreed that stallholders could sell items that were not their main business interest as long as they are produced locally.

541 City Hall Bookings Review

Free of Charge Bookings - RESOLVED that the following groups were not to be charged for bookings during 2010 - The Royal British Legion, St.Davids Community Pool Group, St Davids Day events, St Davids Matsieng Link Group, Carnival Committee and Bws y Bobol with the position to be monitored over 3 months.

Planning:

542 NP/09/132/A Pembrokeshire Coast National Park Authority letter of 15th December 2009 - Site at Rhos y Gors at Rhodiad - Appeal withdrawn by applicant Mr C Harding – was RESOLVED to be received.

543 NP/09/273A Pembrokeshire Coast National Park Authority letter of 16th December 2009 - Notification of appeal on personal application for lifetime permission to continue residential use of chalet at Higney, Rhodiad by Mr C Harding.

543.1 Stephen Crabb MP Letter of 22 December 2009 it was RESOLVED to confirm the Council’s decisions to Mr Crabb.

There being no further business the meeting closed at 8.35pm

Signed
Chairman

Date

**'In Committee' Minutes of the Monthly Meeting of the Council on Monday 4th January 2010
in the Council Chamber at 7.00pm**

Present: SJ Halse Mayor, JG Lloyd Deputy-Mayor, DJO Chant, DJH George, PA Goddard, MC Gray, MGD James, CT Taylor, RJ Thornton with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

544 Apologies for Absence: JW Braby (Indisposed)
Absent: BT Price, S Williams.

Business:

545 ALLOTMENTS

545.1 Bissmire Fudge & Co - Two letters dated 15 December

There being no further business the meeting closed at 8.35pm

Signed
Chairman

Date

Minutes of the Second Council Meeting of the Month on Monday 18 January 2010 in the Council Chamber at 7.00pm

Present SJ Halse Mayor, JG Lloyd Deputy-Mayor, DJH George, PA Goddard, MC Gray, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

543 Apologies for Absence: J Braby, D Chant, G James and B Price.

544 Declarations of Interest: Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on the agenda.

Matters Arising from the 4th January 2010 Meeting:

545 WHITESANDS CAR PARK ACCESS IMPROVEMENTS - No new information was available from Pembrokeshire County Council.

546 LNG TANKERS in ST BRIDE'S BAY - Confirmation was awaited for the next meeting on either 10th or 11th February at 7pm at Milford Haven Port Authority.

547 This item being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.
547.1 ALLOTMENTS.

548 CHRISTMAS STREET LIGHTING Contract for 2010 to 2012 - The Clerk reported on progress in the preparation of the tender with insurance and testing details awaiting confirmation.

549 SIGNAGE FROM ORIEL Y PARC CAR PARK TO THE 'CENTRE' OF ST DAVIDS.
The scheme with Oriol y Parc was progressing with design costs being considered.

550 PAUL DAVIES AM – It was reported that Mr Davies will attend the City Council meeting on 15 February 2010.

551 ST DAVIDS DAY CELEBRATIONS

In general discussion more events were planned for 2010 but the Best Cawl in St Davids Competition was in need of an organiser and it was agreed to contact all those previously involved with the event to see who might be able to run it in the future.

551.1 Council Dinner:

551.1.1 Venue - Menus from the Old Cross Hotel of 7 January 2010 and from the Grove Hotel of 18 January 2010 were noted it being RESOLVED to go the Grove Hotel.

551.1.2 Guest lists: It was RESOLVED to invite Dr Rob Jones of Shalom as speaker together with Mr P Davies as Community Award winner, the Chairman of Pembrokeshire County Council, Mayor of Naas Town Council and High Commissioner of Lesotho.

551.2 Cymanfa Ganu - Tea in the City Hall will be as before with Welsh cakes and Bara Brith with butter to be provided.

551.3 Parade of Dragons – Council confirmed its support for Oriol y Parc in the running of the parade and it was RESOLVED to donate £150 towards the cost of materials for the dragons under Section 137 Local Government Act 1972.

552 PEMBROKESHIRE COUNTY COUNCIL MATTERS

552.1 Excessive Traffic Speed in New Street and Nun Street - Pembrokeshire County Council letter of 8 January 2010.

It was RESOLVED to restate the invitation to Mr D Thomas, Head of Highways and Construction of Pembrokeshire County Council to meet with the City Council in order to review the concerns raised rather than continue the correspondence.

The risks from speeding and hazards, especially for the young and frail where roads are narrow remain a priority. While the Traffic Management Review had been undertaken by Pembrokeshire County Council in 2007, little or no action had followed this assessment and it was felt that a site meeting to take these points forward was essential as responses so far lacked a constructive approach.

552.2 Pothole Repairs in Roads – Cllr George advised Pembrokeshire County Council is due to inspect all streets following recent damage in the cold weather.

552.3 Policy on Treating Minor Roads with Salt and Grit.
Pembrokeshire County Council's letter of 14 January 2010 was RESOLVED to be received, it being noted that lack of treatment especially of the route to the RNLI Station was not clarified. Cllr Gray was to present this letter to the St Davids RNLI.

553 ECO CITY Low Carbon Communities Challenge – no further information was available on the bid.

554 Whitesands Bay Hotel – Cllr C Taylor raised concerns he had received from residents regarding the condition of the Hotel and the terms of the planning permission granted. It was agreed to obtain further information.

Correspondence

555 WA Spees Architects – Approval of planning application plans for the City Hall Development – it was RESOLVED to defer a consideration of the drawings until the next meeting.

556 One Voice Wales email of 14 January 2010 - Snow and Ice Advice for Town and Community Councils.
The information was noted and it was RESOLVED to obtain a stock of rock salt next summer and to provide gritting at the front of the City Hall.

557 One Voice Wales – Cllr C Taylor reported on a recent local area meeting in which it was noted that the new County Emergency Planning Officer was now in post in Pembrokeshire County Council.

558 Y Gudol - Access to the public toilets by the City Hall – it was RESOLVED to a request a handrail and the painting of the steps by Pembrokeshire County Council and to ask for improved drainage from the adjacent garages as water running on to the path was freezing making the surface unsafe.

Clerk's Business:

559 Markets – Clerk reported on an enquiry over the use of gazebos instead of the market stalls. It was RESOLVED not to allow alternatives to the market stalls made available in order to retain the appearance of the market.

Planning:

560 NP/09/495 Conversion to sustainable holiday let Old Laundry Building letter of 13 January 2010 advising that the matter will go to committee on 27 January 2010 as the comments of the City Council are contrary to the view of officers was noted.

Mayor's Business

561 Oriol y Parc Stakeholders meeting - it was RESOLVED that as the mayor was due to attend a forthcoming meeting it was agreed to request information on the management changes of the gallery that seem to have changed from the original proposal and to ask for an improvement in the appeal of the paintings on display.

There being no further business the meeting closed at 8.40pm

Signed

Date

'In Committee' Minutes of the Second Council Meeting of the Month on Monday 18 January 2010 in the Council Chamber at 7.00pm

Present SJ Halse Mayor, JG Lloyd Deputy-Mayor, DJH George, PA Goddard, MC Gray, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

562 Apologies for Absence: J Braby, D Chant, G James and B Price.

563 ALLOTMENTS

There being no further business the meeting closed at 8.35pm

Signed

Date