

**Minutes of the Monthly Meeting of the Council on Monday 9<sup>th</sup> January 2012 in the Council Chamber at 7.00pm**

**Present:**

CT Taylor Mayor, DJH George Deputy Mayor, DJO Chant, PA Goddard, MC Gray, SJ Halse, MGD James, JG Lloyd, BT Price, RJ Thornton, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

**Apologies for Absence:**

JW Braby.

**424 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda. Cllr Price declared a personal interest in relation to Items 428 and 429. Cllr Goddard declared a prejudicial interest in relation to Item 445.

**425 Confirmation of Minutes for:-**

425.1 The Council Monthly Meeting on Monday 5<sup>th</sup> December 2011 were RESOLVED to be approved.

**Matters Arising**

**426 CITY HALL** It was RESOLVED that under section 100 (A) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business by reason of the confidential nature of the business to be transacted.

**427 CROESWDIG FIELD** Cllr Gray and the Clerk met with Mrs Christine Passfield at Croeswdig field on Wednesday 7<sup>th</sup> December 2011. The field was empty, the hedges and gates that met with the adjoining land were in a good state of repair. The entrance gate leading in from the road was impassable by foot, barrow or vehicle. Mrs Passfield informed the Clerk that the entranceway would be cleared prior to the arrival of the new tenants. It was RESOLVED that the Clerk would confirm that the work had been undertaken prior to the commencement of the new tenancy agreement.

**428 CHRISTMAS TREE ASSOCIATION** the City Council's insurance policy would not include the Christmas lighting ceremony on the Cross Square as it is not a City Council event. It was RESOLVED that the Clerk would provide the Christmas Tree Association with details of the City Council's insurance brokers should the Association wish to compare the price of insurance cover.

**429 Y GUDEL** Upon the advice of Carreg Construction, Martin Andrews of MSA Chartered Surveyors inspected the plans and conducted a site visit on Thursday 5<sup>th</sup> January 2012. Mr Andrews prepared a draft letter to be sent to TYF outlining his fees, his observations regarding the plans, his concerns in relation to the works to be undertaken and the closure of the footpath. It was RESOLVED to approve the draft letter and grant Mr Andrews permission to contact TYF.

**Accounts**

**430** Internal Audit for November 2011 was RESOLVED to be approved.

**431** Accounts for December 2011.



**Correspondence**

- 432** Pembrokeshire County Council letter of 8<sup>th</sup> December 2011 – council tax precept. It was RESOLVED not to request a precept.
- 433** Heather Jones e-mail of 14<sup>th</sup> December 2011 – installation and relocation of telegraph poles in Goat Street was RESOLVED to be received and acknowledged.
- 434** Brian Powdrill e-mail of 14<sup>th</sup> December 2011 – copy of e-mail from Rob Scourfield to Ceri Porter, both of Pembrokeshire Coast National Park Authority regarding the installation and relocation of telegraph poles in Goat Street was RESOLVED to be received and acknowledged.
- 435** Susan Lynas e-mail of 8<sup>th</sup> January 2012 – installation and relocation of telegraph poles in Goat Street was RESOLVED to be received and acknowledged.
- 436** Upon consideration of Items 9, 10 and 11 it was proposed to implement a policy whereby the City Council would refuse to support any planning applications relating to the installation of telegraph poles unless the cables were to be laid underground. By a vote of 6 to four it was RESOLVED not to uphold the proposal.
- 437** Kelly Cliff e-mail of 20<sup>th</sup> December 2011 – dog fouling it was RESOLVED that the Clerk would contact the Environmental Health Department of Pembrokeshire County Council, the Dog Warden and the Police requesting their assistance to encourage dog owners to clear up their dog's mess.
- 438** Clare Williams e-mail of 2<sup>nd</sup> January 2012 – notification of change of venue for Cauldrons & Furnaces meeting on 17<sup>th</sup> January 2012 was RESOLVED to be received.
- 439** Elaine Morgan letter of 9<sup>th</sup> January 2012 letter of thanks to the City Council for attending the funeral service of the late Cannon Bob Morgan and for flying the Welsh flag at half mast.
- 440** Standard letters and newsletters – the following items are on display or available electronically:-
- 440.1 The Dyfed Archaeological Trust Winter 2011 newsletter RESOLVED to be received.
  - 440.2 Historical Promotions – HM Queen's Jubilee and Olympic Celebrations 2012 RESOLVED to be received.
  - 440.3 North Pembrokeshire Transport forum news briefing RESOLVED to be received.
  - 440.4 One Voice Wales December/January issue of CCW's External Funding Newsletter RESOLVED to be received.

**441 Reports from Members representing the Council:-**

- 441.1 One Voice Wales report pending the next meeting.
- 441.2 St Davids Carnival Association report pending the next meeting.
- 441.3 St.Davids Christmas Tree Association Cllr Price reported that the next meeting will take place on 18<sup>th</sup> January 2012 at 7pm in the council chamber.
- 441.4 St.Davids Day Celebration Group – Cllr Halse distributed the 2012 St Davids Day programme and following the cathedral's decision to hold the children's service on Monday 5<sup>th</sup> March it was RESOLVED that Cllr Price as School Governor would inform Ysgol Bro Dewi that Tabernacle Chapel could be available for a service on 1<sup>st</sup> March.
- 441.5 St Davids Day Centre for the Elderly – Cllr James reported that the centre is continuing to do well and there is nothing immediate to report at present.
- 441.6 St Davids Eco City Group – Cllr Thornton reported that there had not been a meeting held for some time consequently there was nothing to report.
- 441.7 St.Davids Peninsula Tourist Association Cllr Williams reported that the next meeting is to take place on Wednesday 11<sup>th</sup> January 2012.
- 441.8 St.Davids - Matsieng Lesotho Link - Cllr Taylor reported that the recent bring and buy sale had raised £297.67 for the group. Thanks we to all those that lent their help and support.
- 441.9 Youth Drop In – Cllr Price informed the Council that there was nothing to report.
- 441.10 Ysgol Bro Dewi Governor – Cllr Price distributed the schools recent newsletter.
- 441.11 Mayor's Report for the Month – Cllr Taylor reported that since the Council's meeting in December he had judged the Christmas lights in Fishguard and Goodwick, travelled to Cardiff for Prince Seeiso's farewell party, attended the Mayor of Haverfordwest's Civic Carol Service and that he had also started the New Year's Day swim at Whitesands on behalf of The Penknife Club.

**442 County Councillor's Report**

- 442.1 Cllr George reported that following a recent road traffic accident near Hendre, SLOW signs were to be installed.
- 442.2 A recent spate of vandalism where damage was caused to Jali Mali shop in New Street had been reported to the police. Cllr Price reported that her son's car had recently been damaged and that the incident had also been reported to the police.

**Planning:**

- 443** NP/11/510 Single storey glazes rear extension at Ffynnon Faiddog, Whitesands, SA62 6PT. It was RESOLVED to support the application.
- 444** NP/11/511 Certificate for lawfulness for use as a domestic dwelling house at 33 Goat Street, SA62 6RF. It was RESOLVED to support the application.
- 445** NP/12/001 Rear extension, insertion of window in gable end and insertion of roof windows at Bronllys, 23 New Street, SA62 6SW. It was RESOLVED to support the application.
- 446** NP/11/185 Conversion of outbuilding to dwelling at The Old Cottage, Llanvirn, Berea SA62 6DX. The applicant is appealing against the Pembrokeshire Coast National Park Authority Planning Authority's decision to refuse planning permission. It was RESOLVED to confirm the City Council's continued support of the application.

**447 Mayor's Business**

- 447.1 Menu options for the Councillor's St Davids day dinner. It was RESOLVED to acquire sample menus from The Bishop's, The Old Cross Hotel and The Grove Hotel.
- 447.2 The Mayor informed the Council that despite receiving several letters of support regarding amending the route of the Olympic flame, there were currently no official proposals to do so.
- 447.3 The Mayor informed the Council that he had received a letter from Countryfile magazine apologising for their error regarding the publication of a photograph pertaining to be St Davids Cathedral.
- 447.4 The Mayor informed the Council that the Pembrokeshire Coast National Park Authority were keen to display the St Davids City Charter from 1<sup>st</sup> March to mid July in the gallery at Oriol Y Parc. It was RESOLVED to permit the charter to be moved from the Cathedral library and to be displayed at Oriol Y Parc.

There being no further business the meeting ended at 8.20pm

Signed .....

Date .....

**Minutes of the Second Meeting of the Month on Monday 23<sup>rd</sup> January 2012 at the Council Chamber at 7.00pm.**

**Present:**

CT Taylor Mayor, DJH George Deputy Mayor, PA Goddard, SJ Halse, MGD James, RJ Thornton, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

**Apologies for Absence:**

JW Braby, DJO Chant, MC Gray, JG Lloyd, BT Price,

**449 Declarations of Interest:** Members are requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda. Cllr Taylor declared a prejudicial interest in relation to Item 8.1

**Matters Arising**

**450 Y GUDEL** No further progress has been made regarding the Party Wall agreement. See Martins Andrews' e-mails of 13<sup>th</sup>, 19<sup>th</sup> and 23<sup>rd</sup> January 2012 and copy of Nayfe Janukowicz's e-mail of 13<sup>th</sup> January 2012. The information was RESOLVED to be received.

**451 DOG FOULING** Further to the City Council's meeting's of 9<sup>th</sup> January 2012, the Clerk has written to Mrs Clift informing her of the Council's resolve to contact the dog warden, the Environmental Health Department at Pembrokeshire County Council and the police. The Clerk had been informed by the police that they had been to Ysgol Bro Dewi and spoken to concerned parents and that they had informed several dog owners that they faced being fined if they were caught failing to pick up their dog's mess. The Clerk informed the Council that there had been no response from the dog warden to date..

**452 THE CITY COULCIL'S ST DAVIDS DAY DINNER** Menus were presented from The Grove Hotel and The Old Cross Hotel. The kitchen at The Bishop's is currently being refurbished thus they are unable to accommodate a dinner on 1<sup>st</sup> March 2012. It was RESOLVED to hold the St Davids Day dinner at The Grove Hotel with the City Council paying for official guests and the Councillor's paying privately for themselves and their partners.

**453 DRAGON'S PARADE**

453.1 Volunteer stewards are required for the parade at 11.00am on Saturday 25<sup>th</sup> February 2012 it was RESOLVED that Councillors George, Goddard, Halse, James and Thornton would steward the event.

453.2 Confirmation of health & safety risk assessment responsibility and public liability insurance. It was RESOLVED that the Clerk would undertake a risk assessment on behalf of the Council. It was further RESOLVED that the event would form part of the Council's responsibility and as such would be covered by the Council's insurance policy.

**454 ST NONS CLOSE** Following a visit to the Council Chamber by Miss Mary Trott of St Nons Close the Clerk has contacted June Shobbrook of Pembrokeshire County Council to enquire whether it is possible to remove St Nons Close from the St Nons Apartments address. The duplication of the words St Nons Close is causing constant confusion for the residents, post men and delivery services. Ms Shobbrook is making the necessary enquiries with the Royal Mail and will report to the Clerk with any progress. It was RESOLVED to await further information.

**455 Donations:**

Donation Requests:-

455.1 St Davids Cathedral Festival letter of 21<sup>st</sup> November 2011 it was RESOLVED to donate £1000.

455.2 H.O.P.E. letter (not dated) request to use the City Hall facilities. It was RESOLVED to approve free use of City Hall.

**Correspondence**

- 456 The Dean of St Davids invitation to the Mayor, City Councillors and Clerk to a Choral Eucharist on Thursday 1<sup>st</sup> March 2012 at 12.30pm in St Davids Cathedral. It was RESOLVED to contact the Dean with an approximate number.
- 457 Hatti Woakes e-mail of 16<sup>th</sup> January 2012 e-petition regarding the continuation of concessionary fares on community transport. It was RESOLVED that the Clerk would sign the petition on the Council's behalf.

**Clerk's Business**

- 458 Annual leave request for 4<sup>th</sup>-13<sup>th</sup> April 2012 (8 days leave in total) it was RESOLVED to approve the request.
- 459 Resident's passes have been ordered with ISA Imaging and despatched. Peter Lavin will be in the Memorial Hall to administer the passes on Monday 13<sup>th</sup> February, Thursday 16<sup>th</sup> February and Saturday 18<sup>th</sup> February from 10am – 12 noon and 5pm – 6pm. He will also be in the City Hall on Wednesday 15<sup>th</sup> February (same times). The information was RESOLVED to be received.
- 460 Parking tickets for Whitesands car park have been ordered with Phoenix Press and will be available shortly. The information was RESOLVED to be received.
- 461 2012 Elections. Training will be provided to new clerks on Tuesday 21<sup>st</sup> February 2012 at 7pm in County Hall it was RESOLVED to grant the Clerk permission to attend the course.

**Planning**

- 462 NP/12/026 Renovation and extension to existing farm house at Porthclais Farm, SA62 6RR it was RESOLVED to support the application.
- 463 NP//12/532 Demolition of existing outbuildings and erection of two storey hotel accommodation at Grove Hotel, SA62 6SB. The plans were withdrawn 13<sup>th</sup> January 2012. The information was received.
- 464 NP/12/ 533 Demolition of existing outbuildings and erection of two storey hotel accommodation at Grove Hotel, SA62 6SB (conservation area). The plans were withdrawn 13<sup>th</sup> January 2012. The information be received.

**465 Mayor's Business**

- 465.1 Cauldrons & Furnaces meeting of 17<sup>th</sup> January 2012 – the Mayor expressed his concern that there remained some considerable ambiguity regarding the event. It was RESOLVED to invite Planed to attend the next Council meeting.
- 465.2 City Charter – the Mayor informed the Council that he was to meet Paula Ellis of Oriel Y Parc on Monday 30<sup>th</sup> January to arrange displaying the charter in the gallery.

**Any Other Business**

- 466 Cllr Goddard informed the Council that she had met recently with Steven Bradley, Commons Development Officer of Planed. It was RESOLVED that the Clerk would contact Mr Bradley to obtain any information relevant to the City Council.

There being no further business the meeting ended at 8.10pm

Signed .....  
Chairman

Date