

Minutes of the Monthly Meeting of the Council on Monday 7th January 2013 in the Council Chamber at 7.00pm

Present: Mayor DJH George, Deputy Mayor MGD James, ES Evans, MC Gray, D Halse, FD John, JG Lloyd, BT Price, K Rose, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer). Also present was County Councillor DB Lloyd

445 Apologies for Absence: DJO Chant, BT Price

446 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

446.1.1 Cllr Taylor declared a personal interest in relation to Items 454, 467 & 470.

446.1.2 Cllr Halse declared a prejudicial interest in relation to Item 455 and left the Council Chamber while the item was discussed by Council.

447 Confirmation of Minutes for:- for:-

447.1 The Council Monthly Meeting on Monday 3rd December 2012 were RESOLVED to be approved.

447.2 'In Committee' Minutes of the Council Monthly Meeting on Monday 3rd December 2012 were RESOLVED to be approved.

447.3 The Second meeting of the Council on Monday 17th December 2013 were RESOLVED to be approved.

448 CHRISTMAS EVENTS REVIEW

448.1 Civic Reception. The Council expressed their thanks to Cllr Williams for organisation the buffet and to all other that helped to make the event a very successful and enjoyable evening. It was RESOLVED to provide a similar size buffet for the 2013 reception. It was further RESOLVED to write a letter of thanks to the cathedral choral scholars for providing the musical entertainment.

448.2 Senior citizens' Christmas lunch. The Mayor reported that he had received several expressions of thanks from the community for lunch provided by the City Council. It was RESOLVED to write a letter of thanks to Ysgol Bro Dewi for their performance of the Nativity and to the hand bell ringers for providing the musical entertainment.

448.3 Christmas pantomime for Ysgol Bro Dewi. It was RESOLVED to ensure that the stage lights and electrical system were inspected by a suitably qualified electrician and that any faults or repairs be rectified immediately.

449 DATES FOR CHRISTMAS EVENTS 2013

449.1 Festival of Trees it was RESOLVED to provisionally book the City Hall for the 28th - 30th November 2013 with the date to be confirmed by the Christmas Tree Association.

449.2 Christmas tree lighting ceremony it was RESOLVED that the event would take place on 30th November 2013.

449.3 Civic reception it was RESOLVED that the event would take place on 6th December 2013.

449.4 Senior citizens' Christmas lunch it was RESOLVED that the event would take place on 11th December 2013.

449.5 Christmas pantomime for Ysgol Bro Dewi it was RESOLVED that the event would take place on 17th December 2013.

450 TENDER FOR INSTALLATION OF CHRISTMAS LIGHTS the proposed advert was RESOLVED to be approved.

ST DAVIDS CITY COUNCIL

NOTICE OF PUBLIC TENDER for INSTALLATION and REMOVAL OF CHRISTMAS STREET LIGHTING DISPLAY I give notice that Tenders are invited for the period 2013 – 2015. Tender information is available from the Clerk and is to be returned by 3.00pm on Monday 4th March 2013.

Clerk – Miss Heidi Gray, St Davids City Council, City Hall, High Street, St Davids, Pembrokeshire SA62 6SD, 01437 721137 or clerk@stdavids.gov.uk

- 451 REALLY WILD FESTIVAL** Following Julia Horton-Powdrill e-mail of 2nd January 2013 car parking at Bishop's Palace it was RESOLVED to review the situation in the future.
- 452 WHITESANDS CAR PARK** This item being a matter of contract was RESOLVED to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was agreed that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.
- 453 CITY HALL DEVELOPMENT** – The Clerk reported that the Outline Proposal form had been submitted to the Big Lottery Fund. Further to Anita Thomas e-mail of 4th December 2012 regarding St Davids Library it was RESOLVED to invite Ms Thomas to attend a meeting with the City Council.
- 454 PCNPA.** It was RESOLVED that by virtue of The Public Bodies (Admission to Meetings) Act 1960, that the press and public be excluded given that it could be prejudicial to the public interest by reason of the confidential nature of the business to be transacted
- 455 TRAFFIC MATTERS** Pembrokeshire County Council as Highway Authority advised the City Council that the following items were to be advertised as new restrictions in the near future:
- 455.1 No waiting at any time
 - 455.1.1 Bryn Road on the north side of the road from the Public Convenience eastwards to No 37/39. It was RESOLVED to support the proposal.
 - 455.1.2 Stephens Lane on both sides of the road for 28 metres north of the junction with Bryn Road. It was RESOLVED to refuse to support the proposal.
 - 455.1.3 St Justinians on the south side of the road for 7 metres to protect the bus turning area. It was RESOLVED to refuse to support the proposal.
 - 455.2 Disabled bay
 - 455.2.1 A 3 hour disabled space adjacent to the bus turning area at St Justinians. It was RESOLVED to refuse to support the proposal.
 - 455.3 Limited waiting 2 hours 8am-6pm.
 - 455.3.1 Bryn Road on the north side for 27 metres from the Tourist Information Centre to replace the current No Waiting 8am-6pm restriction. It was RESOLVED to support the proposal.
 - 455.4 Shared Use Spaces, New Street
 - 455.4.1 Two lengths of limited waiting bays to the north of its junction with Maes Dyfed to be designated as shared use spaces continuing to offer 1 hour limited waiting 8am-6pm for all motorists whilst also allowing unlimited parking to residents and business of New Street that purchase an annual parking permit. It was RESOLVED to support the proposal.
- 456 ST DAVIDS DROP IN CENTRE** Following Chris Davies se-mail of 13th December 2012 It was RESOLVED that the Clerk would contact Pembrokeshire County Council in order to establish who was now in charge of the Youth Club. It was further RESOLVED that Cllr Rose would attend the Youth Club on Thursday evening and pass on any available contact details to the Clerk
- 457 SUNDAY BUS SERVICE** Following Owen Roberts e-mail of 28th December 2012 it was RESOLVED that the Clerk would complete the consultation survey on behalf of the City Council reiterating the Council's full support for a Sunday bus service.
- 458 BALCONY AT CITY HALL** Andrew Bedding of Came & Co e-mail of 3rd January 2013. The information was received.
- 459 PEN PANT FARM PLANNING APPLICATION** The Clerk reported that despite the City Council's resolve to fully support the planning application at a recent Development Control Committee meeting held by the Pembrokeshire Coast National Park Authority, the members voted to refuse to support the application by a vote of 9:4.
- 460 ST DAVIDS DAY DINNER** It was RESOLVED to obtain menus from the Grove Hotel, the Old Cross Hotel and the Refectory. It was further RESOLVED to invite the High Commissioner of Lesotho and the Mayor and Mayoress of Nass to attend the dinner with the venue to be confirmed at a later date.

Accounts

461 The Responsible Finance Officer reported that the Internal Audit for November 2012 had been completed successfully.

462 Accounts for December 2012.

It was RESOLVED to approve the accounts for the month and grant permission to pay.

463 Donations:

Donation Requests:-

- 463.1 Urdd Gobaith Cymru letter of December 2012. The information was received.
- 463.2 Samaritans letter of 5th December 2012. It was RESOLVED to donate £25.
- 463.3 Cathedral Festival e-mail of 18th December 2012. It was RESOLVED to donate £1000.

Letters of thanks:-

- 463.4 St Davids Cathedral letter of 7th December 2012. The information was received.

Correspondence

- 464 Dyfed Powys Police letter (no date specified) Neighbourhood Policing in Pembrokeshire. The information was received.
- 465 Pembrokeshire County Council letter of 5th December 2012 Council Tax Base Financial year 2013/14. It was RESOLVED not to request a precept.
- 466 David Lloyd e-mail of 15th December 2012 County boundary. It was RESOLVED that the City Council's preferred choice would be to remain as North Pembrokeshire.
- 467 Gill Lewis e-mail of 17th December 2012 promotion of St Davids market. It was RESOLVED to write a letter of explanation to Mrs Lewis and to inform her where the information regarding the market can be found on the City Council's website. It was further RESOLVED not to erect permanent signs advertising the market at the entrance to St Davids.
- 468 Citizens Advice Bureau e-mail of 19th December 2012 CAB session sin St Davids library. It was RESOLVED to feature the information in the next St Davids newsletter.
- 469 John James e-mail of 28th December 2012 copy of Tom and Annie Halliwell letter of 21st December Street Works in Nun Street. It was RESOLVED to write a letter confirming the City Council's support for utility cables to be installed underground. It was further RESOLVED to send a copy letter to Western Power.
- 470 Mary Smith e-mail of 28th December 2012 St Davids Dial A Ride. The information was received.
- 471 Standard letters and newsletters – the following items are on display or available electronically:-
 - 471.1 Oriol Y Parc January newsletter. The information was received.
 - 471.2 One Voice Wales 2013 training Programme. The information was received.
 - 471.3 One voice Wales Independent Remuneration Panel for Wales Annual Report - December 2012 - Community & Town Councils – Pembrokeshire. The information was received.
 - 471.4 One Voice Wales Sustainable Development Bill bulletin 3/12/12. The information was received.

472 Reports from Members representing the Council:-

- 472.1 One Voice Wales. Nothing to report.
- 472.2 St Davids Carnival Association. Nothing to report.
- 472.3 St.Davids Christmas Tree Association. Cllr James reported that the next meeting was to take place on 23rd January 2013.
- 472.4 St.Davids Day Celebration Group. Cllr James reported that the next meeting was to take place on 29th January 2013.
- 472.5 St Davids Day Centre for the Elderly. Nothing to report.
- 472.6 St Davids Eco City Group. Nothing to report.
- 472.7 St.Davids Peninsula Tourist Association. Cllr Williams reported that the next meeting was to take place on 9th January 2013
- 472.8 Porthclais Harbour Authority. Cllr John reported that the next meeting was to take place on 29th January 2013.
- 472.9 St.Davids - Matsieng Lesotho Link. Cllr Taylor reported that the next meeting was to take place on 22nd January.

- 472.10 Youth Drop In. Nothing to report.
- 472.11 Ysgol Bro Dewi Governor. Nothing to report.

473 County Councillor’s Report

- 473.1 Cllr Lloyd expressed his shock and disappointment at the decision taken by the Development Control Committee regarding Penpant Farm.
- 473.2 Cllr Lloyd reported that following the recent Estyn Report the Minister of Education and Skills had ordered an action plan to be completed within 50 days with the 4th January being the deadline. Following the consultation reform and changes within the Education Department at Pembrokeshire County Council need to take place and presently they are having to rely on Carmarthenshire staff to administer the department. Pembrokeshire County Council will retain their Education Department and it will not be run in Cardiff.
- 473.3 Cllr Lloyd hailed the success of Ysgol Dewi Sant’s musical as a fantastic credit to the school. Cllr Lloyd reported that he had been appointed as Chair of the School Governors a position that he accepted with grace and surprise. Cllr Lloyd also reported that the Deputy Head had recently attended Ysgol Cwm Tawe to help develop programmes that would significantly benefit Ysgol Dewi Sant in the future.

474 Clerk’s Business:

- 474.1 Reminder that Councillors and partners are invited for drinks at 12noon on Thursday 17th January 2013 in the Deanery.
- 474.2 The Clerk reported that the army home coming parade was to take place in St Davids on 21st March 2013. It was RESOLVED to provide a buffet for 150 guests at £10 per head and to allocate £1000 for drinks.
- 474.3 Tea cups for City Hall. The Responsible Finance Officer reported that a number of tea cups had been broken over time. It was RESOLVED that the Responsible Finance Officer would compile an inventory of all the crockery in the kitchen and that he was granted permission to purchase such items as may be necessary to ensure that there were a 100 of each.

475 Any other business

- 475.1 The Responsible Finance Officer expressed his thanks to Cllr John Lloyd for his help with the Christmas lunch. The Mayor and City Councillors reiterated the thanks.
- 475.2 Cllr Evans requested a copy of future meeting dates. It was RESOLVED that the Clerk would distribute the dates to all Councillors.

There being no further business the meeting closed at 9.15pm.

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Chair

Date.....

Minutes of the Second Meeting of the Month on Monday 21st January 2013 at the Council Chamber at 7.00pm.

Present: Mayor DJH George, Deputy Mayor MGD James, ES Evans, MC Gray, D Halse, FD John, JG Lloyd, BT Price, K Rose, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

476 Apologies for Absence: DJO Chant, BT Price

482 Declarations of Interest: Members are requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

482.1 Cllr Evans declared a personal interest in relation to Item 489.1.

Matters Arising

483 CHRISTMAS LIGHTS The Clerk advised the Council that it would cost £116.50 for the invitation to be advertised in the Western Telegraph on Wednesday 30th January 2013. It was RESOLVED to place the advert.

484 SPEED HUMPS AT YSGOL DEWI SANT Following the City Council's request that the Highway Authority remove the speed humps, the item is to be discussed at the next governors meeting. See Dean Philpin e-mail of 21st January 2013. The information was received.

485 DOG FOULING See Stephen Morbey, Pembrokeshire County Council e-mail of 14th January 2013. It was RESOLVED to contact Pembrokeshire County Council to enquire as to why dog mess was not being removed from the pavements.

486 ST DAVIDS DAY CELEBRATIONS

486.1 City Council's St Davids Day Dinner. Menus are included from The Grove Hotel, The Rectory and The Old Cross Hotel. It was RESOLVED to hold the dinner at the Old Cross Hotel.

486.2 Cawl Competition. See Julia Horton-Powdrill e-mail of 16th January 2013. It was RESOLVED that the City Council would take responsibility for running the Cawl Competition.

486.3 Dragon Parade. See Pembrokeshire Coast National Park Authority. It was RESOLVED to donate £500 towards the cost of running the Dragon Parade.

487 SUNDAY BUS SERVICE See Owen Roberts e-mail of 18th December 2012 and Hatti Woakes e-mail of 20th January 2013 Consultation questionnaire. It was RESOLVED that the Clerk would send a formal response on behalf of the City Council once again reiterating their continued support for the Sunday bus service.

488 KITCHEN CROCKERY The Clerk reported that following the infantry complied by the Responsible Finance Officer replacement crockery has been ordered at a cost of £92.10.

489 Donations:

Donation Requests:-

489.1 Pembrokeshire Young Farmers Club letter of 10th January 2013. It was RESOLVED to offer free use of the City Hall.

Correspondence:

490 Bruno Peek, HM Royal Pageant Master e-mail of 4th January 2013 Fly a flag for the Commonwealth. It was RESOLVED to fly the flag at Rhosson rock, St Justinians.

491 The St Davids Penknife Club letter of 7th January 2013 letter of thanks. It was RESOLVED to send a letter congratulating the Club on their successful event.

492 Ruth Coulson e-mail of 14th January 2013 fee for use of City Hall. It was RESOLVED to offer the use of the hall for £500 as in previous years. It was further RESOLVED to review the hall hire charges in September 2013.

493 Abby Reid e-mail of 16th January 2013 Cylch Ti A Fi. The information was received.

- 494** Ffion Rees e-mail of 18th January 2013 Porthstinian Boat Owners concerns regarding proposed plans at St Justinians and request for City Councillors to attend a meeting to be held by the P.B.O. It was RESOLVED that any available members of the City Council would attend the meeting.
- 495** Kevin Davies e-mail of 20th January 2013 Prostrate Cymru e-petition. It was RESOLVED to confirm the City Council's support.

Planning:

- 496** NP/12/0412 Renovation of existing former farm workers dwelling at Pen Pant, Nine wells, SA62 6UH. Planning permission refused. The information was received.
- 497** NP/12/0618 Reposition existing 30ft wooden pole with new 11m (36ft) pole of which 6ft will be below ground at Llys Y Coed, 47 High Street, SA62 6SB. See Sue Preece e-mail of 21st January objecting to the application. It was RESOLVED to refuse to support the application on the grounds that the City Council would prefer the cables to be installed underground.
- 498** Lawful development Certificate for 10a Bryn Road, SA62 6RB. Evidence of use contained in electoral roll. It was RESOLVED to provide support for the application.
- 499** Conversion of agricultural building to create a 1 bedroom dwelling at Dan Y Garn, SA62 6PL. Application to be referred to Development Management Committee on 23rd January 2013. It was RESOLVED not to attend the Committee meeting.

Clerk's Business

- 500** The Clerk reported that resident's passes for Whitesands car park had been ordered with ISA Imaging and despatched at a cost of £338.00 + VAT.
- 501** The Clerk reported that parking tickets for Whitesands car park had been ordered with Phoenix Press and would be available shortly.
- 502** The Clerk reported that the toddler gate at playing field required a new hinge. It was RESOLVED to instruct the maintenance team of Pembrokeshire County Council to carry out the repair.
- 503** Shower at Whitesands. The Clerk reported that confirmation from Pembrokeshire County Council was to be available at next meeting of City Council.
- 504** The Clerk reported that the Definitive Map was now available in Council Chamber.
- 505** The Clerk reported Big Lottery Fund required further information and that the additional information would be provided on Wednesday 23rd January.
- 506** Pictures in Council Chambers. It was RESOLVED to move the Mayoral photographs higher up in their existing place and to hang the picture presented to the Council by the 14th Signal Regiment in the hall way. It was further RESOLVED to repaint the hall way prior to the Army parade on 21st March 2013.

Any other Business

- 507** Cllr Taylor reported that the Lesotho Twining Group AGM was to be held on Tuesday 22nd January at 6.30pm in the Memorial Hall and a Bring & Buy coffee morning to be held on Saturday 26th January 2013.
- 508** One Voice Wales Pembrokeshire Area meeting Tuesday 22nd January at 7.00pm in the County Hall. Cllr Taylor explained that due to his commitment to the Lesotho group he would be unable to attend the One Voice Wales meeting. It was RESOLVED to send Cllr Taylor's apologies.
- 509** Broadband. Cllr Gray expressed his frustration at the slow download speed of BT Broadband. It was RESOLVED to make enquiries with BT to see if the speed could be improved. It was further RESOLVED that Cllr Evans would provide details of the Treledydd Fawr scheme.
- 510** County Councillor's report. Cllr Taylor enquired whether the City Councillors were permitted to ask questions regarding the County Councillor's report regardless as to whether the issues were to do with the Councillors role as County Councillor or not. It was RESOLVED that the City Councillors could ask questions regarding any subject that was raised by the County Councillor. It was further RESOLVED any independent questions that the City Councillors had to ask the County Councillor could also be asked after the County Councillor had given his report.

- 511** Cllr Halse requested should the City Council receive several planning application prior to the second meeting of the month that the Clerk alert the City Councillors via e-mail. It was RESOLVED that the Clerk would send e-mail alerts in the event of several planning applications being received.
- 512** Youth Club. Cllr John expressed his frustration that no further detail regarding the youth club had been received from Pembrokeshire County Council. Cllr Rose provided the Clerk with contact details for Jasmine Rogers and it was RESOLVED that the Clerk would Pembrokeshire County Council and Ms Rogers immediately.
- 513** Cllr James reported that as a Governor for Ysgol Dewi Sant with many years experience she was available to answer any questions that the City Councillors may have regarding the school.

There being no further business the meeting closed at 8.50pm.

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Chair

Date.....