

Minutes of the Monthly Meeting of the Council on Monday 5th January 2015 in the Council Chamber at 7.00pm

Present: Mayor DB Halse, Deputy Mayor FD John, DJO Chant, ES Evans, DJH George MC Gray, MGD James, JG Lloyd, BT Price, K Rose, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

417 Apologies for Absence: DJO Chant, DJH George, K Rose, County Councillor DB Lloyd.

418 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

418.1 Cllr Price declared a personal interest in relation to Item 427.2.

419 Confirmation of Minutes for:-

419.1 The Council Monthly Meeting on Monday 1st December 2014 were RESOLVED to be approved.

Matters Arising

420 REVIEW OF CHRISTMAS EVENTS

420.1 Lighting ceremony. Llywela Harris e-mail of 30th November 2014 was received. It was RESOLVED to suggest that the CTA revise the order of ceremony on the night. The Council considered that the road closure was adequate for the event and it was RESOLVED to apply for a similar Order in 2015.

420.1.1 Street light displays. It was RESOLVED that the following improvements to the light display should be investigated prior to the next council meeting:

420.1.1.1 New LED displays at New Street and High Street

420.1.1.2 New icicles for City Hall.

420.1.1.3 New timers for Cross Square and Goat Street.

420.1.1.4 An alternative display arrangement for south end of New Street (from Jalimali to Moshulu)

420.1.1.5 Would the contractors be prepared to be available for switch on?

420.1.1.6 Equipment testing and use of electrician's services.

420.2 Civic reception. Llywela Harris e-mail of thanks 9th December 2014 was received. The Mayor thanked Cllr Rose and Mrs Julie Rose for providing the buffet and Cllr Williams for making the mulled wine. Cllr Lloyd asked whether Mrs Haddock had received a nomination for the Community Award. The Deputy Mayor confirmed that she had and that her nomination was discussed along with others at the monthly meeting in December where it was resolved to present the award to Mr John Davies.

420.3 Senior citizens' lunch. Lyndon Lomax e-mail of thanks 10th December 2014 was received. The Mayor thanked Mr Evans and Cllr Lloyd for their help in providing the lunch, and washing up. Cllr Price suggested that empty plates be taken off tables only when the whole table had finished eating. Members felt that the ticket system had worked well. It was RESOLVED to maintain the age limit for eligibility as 60.

420.4 Lights competition. The Mayor confirmed that there was a poor turn out of winners at presentation of the prizes in the Memorial Hall. It was RESOLVED that in future the Mayor would visit the winners' houses to present them with their prizes.

421 CITY HALL Wes Spees e-mail of 15th December 2014 planning application and appointment of CDM co-ordinator.

422 MEMORIAL HALL Storage heater - it was RESOLVED to approve BP Electrics' quote for £153.00 and grant permission to install the heater.

423 EXTERNAL LIGHT - Y GUDEL. It was RESOLVED to enquire whether a 70 watt bulb would provide enough surround light to adequately illuminate Y Gudel.

424 NUN STREET - RESIDENTS' PARKING PERMITS Following Ben Blake e-mail of 22nd December 2014 it was RESOLVED to support the proposed shared use bays on the condition that the section of the bay reserved for

permit holders would not block the entrance to Mathias Hardware (No 71 Nun Street) or hinder the business' ability to receive deliveries and their customer's ability to access the shop.

425 SCHOOL CROSSING NUN STREET The Clerk confirmed that no further correspondence had been received from the Highway Authority to date.

426 WHITESANDS ROAD the Clerk confirmed that no further correspondence had been received from the Highway Authority to date.

427 ST JUSTINIANS

427.1 A summary of the following key points taken from a meeting with the PBOA on 11th December 2014 was discussed by members:

- 427.1.1 Neither the PBOA collectively or any of its individual members intend to submit a proposal to bid for the existing boat house and/or slip way.
- 427.1.2 It was agreed that the most practical solution to securing continued activity and employment at the site would be to obtain the original stone boat house and slip way, with Peter Howe suggesting that a partnership be formed between the City Council, the PBOA and the RSPB.
- 427.1.3 THE PBOA would apply for the Definitive Map to be modified to include a Public Right of Way (from the top of the steps to the shoreline). It was RESOLVED to seek confirmation from the PBOA that an application had been submitted.
- 427.1.4 The PBOA would submit a pre-application for a temporary floating pontoon to be used to load passengers alongside the original slipway during low tide.
- 427.1.5 Other items discussed at the meeting were the need for a structural survey to be undertaken on the existing structure and the need for a traffic management plan to be put into place. (The RNLI have since confirmed that s structural survey will be included in the marketing package for the existing boathouse and slipway.)

427.2 Howard Richings e-mails of 19th and 22nd December 2014 were received and it was RESOLVED to make a formal expression of interest in acquiring the original stone boathouse at St Justinians, once it ceases to house the inshore lifeboat upon completion of the new station.

428 ST DAVIDS LIBRARY Following Mike Cavanagh e-mail of 8th December 2014 it was RESOLVED to pay the annual running cost of approximately £1600 for the financial year 2015 / 2016.

428.1 It was further RESOLVED to:-

- 428.1.1 Review the arrangement in 12 months time.
- 428.1.2 To recruit volunteer library assistants as soon as the volunteer policy information became available from County Council.
- 428.1.3 To inform the community of the Council's resolution in the City News.

429 ST DAVIDS DAY DINNER - Crug Glas e-mails of 18th and 22nd December 2014 were received. It was RESOLVED to defer the Item for discussion at the next meeting.

430 NEWGALE - feedback from Councillors.

431 1st RESPONDER UNIT - The clerk informed the Council that a meeting comprising the fire Service, ambulance service and St Davids Surgery was due to take place on 15th January 2015. It was RESOLVED to defer the item for further discussion following the outcome of the meeting.

Accounts

432 The Responsible Finance Officer reported that the Internal Audit for November 2014 had been completed satisfactorily.

433 Accounts for December 2014.

INCOME AND EXPENDITURE DECEMBER 2014			
Balance as at 22/12/2014		£	
	Current A/c	262194.65	
INCOME	Car Park		
	City Hall	307.09	
	Cafe		
	Miscellaneous		
	Market stalls	120.00	
	Total	427.09	
	LGA 1972 Sec137 for2014/15 is £10821		LGA 1972 Sec 214 Cemetery
	Last month's donations		Total donated 2014/2015
	2014/15 total	1825	
	Balance available	8996	
PAYMENTS		£	
	Admin		Salaries:Clerk & RFO
		120.00	Internal Auditor
		106.96	Phone and Internet
		25.00	Flowers
		34.80	Office supplies
		94.10	Water for Council meetings
	Whitesands	393.60	Residents Passes
	Playground		St Davids Assemblies Ltd
	Hall & House		Caretaker's salary
			Br Gas
			Swalec
		18.42	D/D Boiler service
		152.77	Cleaning products
	HMRC		
	Mayor's Expenses		
	St Justinians		Toilet hire / cleaning
	Miscellaneous		W A Spees re building works
		727.53	Xmas expenses
		500.00	Pantomime
		952.00	PCC (Council tax-3props)
		171.82	Dwr Cymru -(2props)
		11998.80	LITE re Xmas lighting
	Total	15295.80	
Minutes 2014 / 2015		71	

It was RESOLVED to approve the accounts for the month and grant permission to pay.

Correspondence

- 434** Rob Scourfield e-mail of 2nd December 2014 Article 4 (2) Directions was received.
- 435** Gayle Twitchen e-mail of 2nd December 2014 Request to hold car wash in aid RNLI fundraising at Whitesands was RESOLVED to be approved.
- 436** Pembrokeshire County Council letter of 3rd December 2014 Council tax base 2015/16 was received. It was RESOLVED not to set a precept for the forthcoming financial year.
- 437** Hatti Woakes e-mail of 11th December 2014 car club survey was received.
- 438** PCSO Jude Parr e-mail of 22nd December 2014 Date for forthcoming PACT meeting was received. It was RESOLVED that Cllr Halse and James would attend the meeting on behalf of the City Council.

Reports from Members representing the Council:-

- 438.1 St Davids Carnival Association. On behalf of Cllr Rose, the Mayor reported that a meeting was due to be held imminently with a date to follow.
- 438.2 St Davids Christmas Tree Association. Cllr Price reported that a meeting was due to be held imminently with a date to follow.
- 438.3 St Davids Day Celebration Group. Cllr Halse reported that a meeting was due to be held at the end of the month.
- 438.4 St Davids Day Centre for the Elderly. Cllr Williams reported that the group enjoyed a wonderful Christmas lunch in Fishguard Bay Hotel and that activities had resumed following the festive break.
- 438.5 St Davids Eco City Group. Nothing to report.
- 438.6 St Davids Peninsula Tourist Association. Cllr Evans reported that the next meeting was due to be held on 14th January in the Memorial Hall.
- 438.7 Porthclais Harbour Authority. Cllr John reported that a successful AGM was held in December 2014.
- 438.8 St Davids - Matsieng Lesotho Link. Cllr Taylor provided the Council with the following report: There is little new to report at this stage, except to remind all councillors that this coming Saturday morning will see our annual Bring and Buy Sale at the City Hall, commencing at 10.00 am. All councillors, their families and friends will be very welcome. We are looking forward to welcoming Dolen Cymru's Education Officer, Sharon Flint at the event, and we are hoping that by the Saturday morning she will have had some constructive meetings with both Ysgol Dewi Sant and Ysgol Bro Dewi. The outcome of these meetings could be very crucial and hopefully exciting in determining our future into 2015 and beyond.
- 438.9 Youth Drop In. The Mayor reported that Cllr Rose had been in touch with Mr Haynes with a view to painting a fence in the memorial playing field.
- 438.10 Ysgol Bro Dewi Governor. Cllr Halse reported that he had attended 10 events within 3 weeks during December and was greatly impressed by the contribution that the primary school had made to various community events during the festive period. It was RESOLVED to write a letter to the school thanking them for their participation in Council events. Cllr Halse informed members that the results of the school's recent Estyn inspection had been published (a copy was available in the Council Chamber) and that the school staff were working hard to implement the recommendations made by the inspectors. Cllr Price asked whether any progress had been made regarding the proposed pre-school provision? Cllr Halse confirmed that the school was extremely keen to offer a pre-school facility for 2 year old children but was disappointed to have been informed by the County Council that they were unable to do so while the review of education was taking place. Cllr Halse confirmed that a full meeting of the Governing Body was to take place soon and that following the meeting a comprehensive report would be presented to the City Council.
- 438.11 Planed Community Forum. Cllr Halse reported that a meeting was due to take place on 13th January 2015.
- 438.12 Porthstinan Boat Owners Association. Nothing to report.
- 438.13 Porthmawr Surf Life Saving Club. Nothing to report.

Planning

- 439 C35/14 T1 Ash - reduce large limb by 20%, T2 & T3 Sycamore - fell at Penrhiw Hotel, SA6 26PG. It was RESOLVED to support the application.
- 440 NP/14/0694 Demolition of existing kitchen and new single storey extension at 2 Heol Dewi, SA62 6NY. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 441 NP/14/0699 Replacement garage at workshop at Pegity Cot, SA61 6PU. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 442 New single story lobby with 2 toilets and new entrance doors at City Hall, SA62 6SD. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

Any other business

- 443 Cllr Taylor suggested that the City Council write a letter of thanks and farewell to the former CO of 14 Signal Regiment at Brawdy. It was RESOLVED to send a farewell card.
- 444 Cllr John asked for a progress report regarding the bench at Quickwell Hill be included on the next agenda.
- 445 Cllr Evans asked that County Cllr Lloyd be asked to attend the next meeting of the City Council to discuss the Glasfryn Road housing project.

There being no further business the meeting closed at 9.25pm

Signed
Chair

Date

Minutes of the Second Monthly Meeting of the Council on Monday 19th January 2015 in the Council Chamber at 7.00pm

Present: Mayor DB Halse, Deputy Mayor FD John, DJH George MC Gray, MGD James, JG Lloyd, BT Price, K Rose, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer)

446 Apologies for Absence: DJO Chant, ES Evans.

447 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

Matters Arising

448 CHRISTMAS LIGHTS - Members were joined by Mr Jamie Johnson electrical contractor for LITE to discuss the following possible improvements prior to installation of the 2015 Christmas lights display.

448.1 New LED displays at New Street and High Street. Mr Johnson confirmed that new overhead displays could certainly be designed and installed with more robust fittings. It was RESOLVED to obtain quotes from LITE for a variety of options regarding wording and symbols.

448.2 New icicles for City Hall. It was RESOLVED to obtain a quote for 8 new sets of icicles.

448.3 New timers for Cross Square and Goat Street. It was RESOLVED that the contractor would install new timers when erecting the 2015 display.

448.4 Alternative display arrangement for south end of New Street (from Jalimali to Moshulu). It was RESOLVED that the Clerk would initially contact the Highway Authority to determine whether permission could be obtained to install a pole on the east side pavement (adjacent to the pink cottage) in order to reinstate the Christmas lights at the south end of the street,

448.5 Mr Johnson confirmed that the contractors were prepared to be present for the 2015 switch on. It was RESOLVED that the Council would later confirm the switch on date and inform LITE.

448.6 Mr Johnson confirmed that the equipment would be tested in June 2015 and that LITE would be responsible for instructing and paying for an electrician's services should the need arise in future. The Mayor thanked Mr Johnson for attending the meeting and Mr Johnson left the Council Chamber.

449 CITY HALL Please see Wes Spees e-mail of 9th January 2015 Working drawings and appointment of CDM co-ordinator.

450 MEMORIAL HALL Storage heater - please see Brian Price e-mail of 13th January 2015.

451 EXTERNAL LIGHT - Y GUDEL - please see Brian Price e-mail of 13th January 2015.

452 ST JUSTINIANS

452.1 RSPB letter (not dated) regarding the future use of the existing boathouse and slipway was received and RESOLVED to be acknowledged.

452.2 Members were reminded that a meeting with PBOA was to take place on Wednesday 21st January at 7pm in the Council Chamber. Cllr Taylor offered his apologies which were accepted.

453 ST DAVIDS DAY DINNER - menus were received from both the Grove Hotel and Crug Clas. It was RESOLVED to hold the dinner in the Grove Hotel. The Mayor informed members that he had invited the Bishop of St Davids to speak at the dinner and that he planned to invite the Rt Revd & Rt Hon Lord Caey of Clifton to attend the dinner as his private guest. It was RESOLVED to invite Lord Carey as a guest of the City Council.

454 NEWGALE - managed realignment. Darren Thomas e-mail of 14th January 2015 was received. It was RESOLVED to request further information from Mr Thomas regarding the Highway Authority's contingency traffic management plan.

455 1st RESPONDER UNIT Cllr W Evans' e-mail of 19th January advising that WAST would be convening a meeting imminently was received.

456 PANTOMIME Gerry Graham e-mail of 14th January 2015 was received and the price of £500 RESOLVED to be approved and permission was granted to book 'The Adventures of Robin Hood' to start at 1.15pm on Tuesday 15th December 2015.

456.1 It was further RESOLVED to confirm the dates of the following Council events:

456.1.1 Christmas lighting ceremony - Saturday 5th December.

456.1.2 Senior citizens' Christmas lunch - Wednesday 9th December.

456.1.3 Civic reception - Saturday 12th December.

457 COUNCIL BENCH - Quickwell Hill. The Clerk reported that Mr John Guest has confirmed that the bench would be ready in the Spring of 2015.

458 ST DAVIDS LIBRARY Mike Cavanagh e-mail of 8th January 2015 advising that a service level agreement is being prepared was received.

Accounts

459 ANNUAL DONATIONS

459.1 Caerfachell Chapel. It was RESOLVED to donate £200.

459.2 Berea Chapel. It was RESOLVED to donate £200.

459.3 Tretio Chapel. It was RESOLVED to donate £200.

459.4 St Davids Cemetery. It was RESOLVED to donate £800.

Correspondence

460 Jeremy Martineau e-mail of 6th January 2015 Developing tourism in North Pembrokeshire was received. Cllr Taylor confirmed that the Peninsula Tourist Association had met with Mr Martineau and it was RESOLVED to thank Mr Martineau for the information but to decline the offer to meet with him at present. It was further RESOLVED to request that Cllr Evans, as a City Council representative on the Peninsula Tourist Association keep the Council informed of any progress.

461 Naas Easter Parade e-mail of 13th January 2015 confirming that the parade had been cancelled as a mark of respect to Cllr Willie Callaghan was received. It was RESOLVED to donate £50 to the WC Memorial Fund.

462 Hywel Dda letter of January 2015 advising of dates of Let's Talk Health community meetings was received. It was RESOLVED that Cllr James would attend the meeting in Letterson on behalf of the City Council.

463 Pembrokeshire County Council e-mail of 13th January 2015 Delivery of Services open events together with Emma Evans e-mail of 14th January 2015 was received.

Planning

464 C1/15 works to sycamore and ash at rear of chapel, Caerfachell. It was RESOLVED to support the application.

465 C2/15 works to sycamore and ash at rear of chapel, Caerfachell. It was RESOLVED to support the application.

466 C3/15 works to sycamore and ash at rear of chapel, Caerfachell. It was RESOLVED to support the application.

467 NP/14/0592 & 0593 New bio mass boiler at 1 High Street, SA62 6SA. The Mayor informed members that contrary to the views of the City Council planning permission had been granted.

468 NPI4/0664 amendment to design consented at Carneithan, SA62 6PT. The Mayor informed members that contrary to the views of the City Council planning permission had been granted.

Any other business:

469 Cllr Halse informed members that the County Council was due to discuss review of education in St Davids at a meeting on 27th January, though the agenda had not yet been published. Due to a prior engagement, the Mayor offered his apologies in anticipation of a public protest and informed the Council that he was well prepared to stand with a placard to support the community upon his return.

470 Cllr Halse informed the members that County Cllr Lloyd had convened a public meeting in the Memorial hall on Tuesday 20th January at 7pm to discuss the Glasfryn Road housing project.

471 Cllr Halse thanked Cllr Taylor for his contribution to the newsletter which had been well received within the community.

472 Cllr Price informed the Council that following the closure of the Post Office and indirect competition with Belmont House, CKs Supermarket was now giving customers free newspapers until 10am.

473 Cllr John informed the Council that many elderly residents at Yr Hafan were inconvenienced by having to obtain their gas and electricity tokens at CKs Supermarket. Cllr Williams suggested that if enough residents asked for it, the service could be provided at Belmont House.

474 Cllr James informed the Council that the Red Cross Centre was facing closure. It was **RESOLVED** to include the item for discussion on the next agenda.

There being no further business the meeting closed at 8.30pm

Signed
Chair

Date

Minutes of the Special Meeting of the City Council on Monday 26th January 2015 at the Council Chamber at 7.00pm.

Present: Deputy Mayor FD John (Chair), ES Evans, DJH George, MC Gray, MGD James, JG Lloyd, BT Price, K Rose, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

475 Apologies for Absence: Mayor DB Halse, DJO Chant, CT Taylor.

476 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

Matters arising

477 YSGOL DEWI SANT Following a public meeting held in the City Hall at 5pm on Monday 26th January 2015 to discuss the report of the Director for Children & Schools which recommended that Pembrokeshire County Council "Discontinue Ysgol Bro Gwaun and Ysgol Dewi Sant Schools and establish a new 11-16 English medium (with significant use of Welsh) secondary school with additional ALN provision for pupils with complex learning needs on the site of the current Ysgol Bro Gwaun School. Post 16 provision to be provided in a new integrated sixth form centre as part of a formal collaboration between the County Council and Pembrokeshire College, subject to formal governance arrangements being agreed." the City Council met to discuss the proposal.

477.1 The Council made the following observations based on the comments made by residents at the public meeting:

- 477.1.1 There was significant disappointment that the options contained in the preliminary consultation document had been dismissed without proper consideration, in particular the option to establish YDS as a VA school.
- 477.1.2 The legitimacy of some of the data contained in the report was questionable , in particular the housing figures and projected surplus places figures.
- 477.1.3 There was significant disappointment and surprise that very little was made of the dramatic improvements made at YDS since the 2013 Estyn inspection.
- 477.1.4 The improvements made at the school had helped pull Pembrokeshire County Council's education department out of special measures.
- 477.1.5 Ysgol Dewi Sant should not suffer because the County Council need to rationalise failing schools in other parts of the county.

It was RESOLVED to write to every member of the County Council, both manually and electronically, outlining the City Council's objection to the proposal and to insist that members dismiss the Director's recommendation to commence the statutory consultation process.

N.B. A copy of the letter is attached to these minutes.

There being no further business the meeting closed at 7.45pm

Signed
Chair

Date