

**Minutes of the Monthly Meeting of the Council on Monday 4th January 2016 in the Council Chamber at 7.00pm**

**Present:** Mayor FD John, Deputy Mayor CT Taylor, DJO Chant, ES Evans, DJH George, MC Gray, DB Halse, MGD James, JG Lloyd, BT Price, K Rose, S Williams with JE Foster, (Clerk) and PL Evans (Responsible Finance Officer).

Also present County Councilor DB Lloyd.

**415 Apologies for Absence:**

**416 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

- 416.1 Cllr Price declared a prejudicial interest in relation to Item 419.
- 416.2 Cllr Taylor declared a personal interest in relation to Item 430.
- 416.3 Cllr Price declared a personal interest in relation to Item 430.
- 416.4 Cllr Evans declared a personal interest in relation to Item 434.
- 416.5 Cllr Gray declared a personal interest in relation to Item 438.

**417 Confirmation of Minutes for:-**

- 417.1 The Council Monthly Meeting on Monday 7th December 2015 were RESOLVED to be approved.
- 417.2 The 'In Committee' Minutes of the Council Monthly Meeting on Monday 7th December 2015 were RESOLVED to be approved.

**Matters Arising**

**418 REVIEW OF CHRISTMAS EVENTS**

- 418.1 Christmas Lighting Ceremony. Cllr Price reported that the event was a success, and considering the bad weather, the ceremony ran smoothly in the City Hall. Cllr Price informed members that the remaining father Christmas chocolates were donated to PATCH, a food bank in Pembrokeshire. Members agreed that the switch on of the Christmas lights ran smoothly with the help of the contractors. It was RESOLVED to ask the contractors to attend the ceremony and assist with the switch on of the Christmas lights every year, and to incorporate this into the new contract. Cllr Gray informed members that the Christmas lights would be switched off and the tree would be taken down by Wednesday 6th January 2016.
- 418.2 Senior Citizens' Christmas lunch. The Responsible Finance Officer reported that it was a good day all round, and thanked all the Councillors and their partners for their help, in particular Nan George and Cllr Lloyd for their assistance in the kitchen. It was RESOLVED for the Clerk to send a letter of thanks to the pupils of Ysgol Bro Dewi for performing their Nativity at the lunch.
- 418.3 Civic reception. The Mayor reported that the event was very successful, and thanked Cllr Williams for making a lovely mulled wine.
- 418.4 Children's Christmas Pantomime - Cinderella. Cllr Evans informed members that pantomime was enjoyed by both the pupils and teachers of Ysgol Bro Dewi. The Clerk informed members that she made an enquiry about the pantomime for next year and that it was suggested that the Council have two shows on the day, one daytime show for the pupils of Ysgol Bro Dewi, and one evening show, open to the public. The company would provide the Council with a discount if they chose to have two shows. It was RESOLVED for the Clerk to obtain a quote for the cost of two shows.
- 418.5 Window Lights Competition. The Mayor informed members that the first prize for the residents' window competition was awarded to Gwenda and Des Jenkins, and the first prize for the businesses' window competition was awarded to Mathias Hardware. The Mayor further informed members as to how thrilled many of the winners were to receive an award this year.

**419 ST JUSTINIANS** This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

**420 CITY HALL DEVELOPMENTS**

- 420.1 Feedback from meeting with Wes Spees. The Mayor reported that the work was almost complete and that the contractors should be finished on Friday 15th January 2016. A site visit of the newly completed disabled toilet block would take place on Monday 18th January 2016 at 6.45pm, prior to the meeting of the City Council.  
Cllr Chant informed members that Wes advised not to hook open the doors as this may cause them to warp. Furthermore, Cllr Williams explained that leaving the doors continuously hooked open, will let out all the heat from the building.
- 420.2 Copy of notes taken at Site Meeting with Tony Morris and Sons on Monday 7th December 2015 were received.
- 420.3 Rendering at the back and side of City Hall. The Mayor reported that the walls at the back and side of the City Hall were crumbling and that the work needed doing immediately. It was RESOLVED to advertise for invitations to tender for the rendering at the back and side of the City Hall.
- 420.4 Painting of the front and inside of the City Hall. It was RESOLVED to advertise for invitations to tender for both the painting of the front of the hall and inside the hall.

**421 ST DAVIDS DAY**

- 421.1 Nan George letter of 16th November 2015 Gymanfa Ganu. Cllr Gray informed members that there may be someone willing to take over from Margaret and John Evans.  
Cllr George informed members that he would contact Ysgol Bro Dewi to confirm their attendance at the event.  
Members expressed their utmost gratitude for Margaret and John organising the event over the last 12 years. It was RESOLVED to write them a letter of thanks and give them a plaque for all their hard work, and to present both the letter and plaque to them at the Gamanfa Ganu on Sunday 28th February 2016.
- 421.2 St Davids Day dinner. The Clerk informed members that she had requested menus from The Grove, The Cross Hotel, Crug Glas and Twr Y Felin Hotel. A menu had been received from Twr Y Felin.  
It was RESOLVED for the Clerk to look into the possibility of hosting the annual St Davids Day Dinner in the City Hall.

**422 WHITESANDS CAR PARK**

- 422.1 Car park tariff sign for 2016 season. It was RESOLVED to amend the sign and to include that all proceeds go back into the community.
- 422.2 Purchase of the tickets and residents' passes. It was RESOLVED for the Clerk to order the tickets and passes.
- 422.3 Dates for issuing residents' passes. It was RESOLVED to arrange the dates with both Peter Lavin, Car Park Attendant and Jacqui Phillips, Caretaker.

**423 TOWN CENTRE WIFI** Copy of FAQ sheet for town centre Wi-Fi. Cllr Evans informed members that she had attended the meeting on Monday 14th December 2015 at Oriel Y Parc with David Bannister, to discuss the prospect of WiFi in St Davids. The installation and maintenance of the WiFi would be funded by Pembrokeshire County Council for three years. Cllr Evans informed members that the Tourist Association would be discussing the prospect of Town Centre WiFi in St Davids on Wednesday 13th January 2016 at 7.30pm in the Memorial Hall.

**Accounts**

**424** The Responsible Finance Officer reported that the Internal Audit for November 2015 had been completed satisfactorily.

**425** Accounts for December 2015

## INCOME AND EXPENDITURE DECEMBER 2015

Balance as at 21/12/2015 £  
Current A/c 221338.05

**INCOME**

Car Park	
City Hall	357.92
Cafe	
Miscellaneous	25.00
Market stalls	100.00
<b>Total</b>	<b>482.92</b>

Photocopying

LGA 1972 Sec 137 for 2014/15 is £10821	
Last month's donations	100
2015/16 total	4172
Balance available	6649

LGA 1972 Sec 214 Cemetery
Total donated 2015/16

**PAYMENTS** £

Admin	
	86.86
	60.00
	34.80

Salaries: Clerk, Assistant & RFO  
VAT  
Internet/telephone  
Computer virus cleaning  
Sage (UK)Ltd - P60s for end of year

Whitesands	
Playground	60.00
Hall & House	
	18.32
	21818.65

Attendant's commission

Mayor's Expenses	
St Justinians	
Miscellaneous	26.70
	1092.50
	670.16
	970.00
	114.91
	11998.80

Removal of old post  
Caretaker's salary  
Heat & light

Christmas expenses	351.00
	500.00
	800.00
	327.89
	379.91
<b>Total</b>	<b>39310.50</b>

D/D Boiler service etc  
Hall development payments

Toilet hire / cleaning  
Cllr C T Taylor (exps)  
Printing newsletter  
PCC - Library  
PCC (3 properties)  
Dwr Cymru -(2props)  
LITE  
Tree & flowers for tubs & tables  
Pantomime  
Civic reception buffet  
Turkey, sausages, gravy, etc  
CKs - Wine, veg, sundries

**426 PRECEPT NOTIFICATION 2016/2017.** The Responsible Finance Officer informed members that the Council had received the annual precept notification and that it may be worth considering applying for a precept in the future. It was RESOLVED not to set a precept for the forthcoming financial year and to review the precept annually. Furthermore, it was RESOLVED to include an article in the next edition of the newsletter with information about a precept.

#### 427 ANNUAL DONATIONS

- 427.1 Caerfachell Chapel. It was RESOLVED to donate £200.
- 427.2 Berea Chapel. It was RESOLVED to donate £200.
- 427.3 Tretio Chapel. It was RESOLVED to donate £200.
- 427.4 St Davids Cemetery. It was RESOLVED to donate £800.

#### Correspondence

- 428 Jenn Jones letter (Not dated) Exhibition of artwork by Mr John Constable at Oriol Y Parc was received.
- 429 Liam Jones letter of 16th November 2015 Unauthorised signs at CKs Supermarket was received.
- 430 Julie Rogers e-mail of 10th December 2015 Request for a pitch at Thursday Market. It was RESOLVED to approve the request for a pitch at the Thursday market.
- 431 George Edwards e-mail of 14th December 2015 Volunteers for St Davids Library. It was RESOLVED to invite George Edwards to attend a Council meeting to discuss the prospect of volunteers for St Davids library.
- 432 Maj LG Evans e-mail of 15th December 2015 Royal Artillery (RA) 300th Anniversary Celebration. It was RESOLVED to support the event.
- 433 Anthony Richards letter of 15th December 2015 Extension to temporary closure of public footpaths at St Justinians and a copy of the temporary footpath closure notice were received.
- 434 Susan Sanders e-mail of 16th December 2015 Consultation on Draft Council Improvement Objectives and Pembrokeshire County Council is Changing Engagement Event feedback. Copy of consultation response form for Improvement Objectives, and the summary and report of feedback from the PCC is Changing Engagement Events. It was RESOLVED for members to complete the form and return to the Clerk.
- 435 Tidal Energy e-mail of 22nd December 2015 Update of the Ramsey Sound Tidal Energy Project and coordinates of the structures and the cable alignment were received.

#### 436 Reports from Members representing the Council:-

- 436.1 St Davids Carnival Association. Nothing to report.
- 436.2 St Davids Christmas Tree Association. Cllr Evans reported that a meeting was to take place imminently.
- 436.3 St Davids Day Celebration Group. The Mayor reported that a meeting was to take place imminently.
- 436.4 St Davids Day Centre for the Elderly. Cllr Williams reported that it was their first day back today and that the lunches would start from next Monday.
- 436.5 St Davids Eco City Group. Cllr Rose informed members that a response was awaited from Gill Lewis, Chair of the Eco City group, to determine whether the group was still running.
- 436.6 St Davids Peninsula Tourist Association. Cllr Evans reported that a meeting was to take place on Wednesday 13th January 2016 at 7.30pm in the Memorial Hall.
- 436.7 Porthclais Harbour Authority. The Mayor reported that the AGM went well and that there was nothing more to report at present.
- 436.8 St Davids - Matsieng Lesotho Link. Cllr Taylor reported that a bring any buy sale was being held on Saturday 9th January 2016. All councillors are welcome to attend and any donations would be gratefully received.
- 436.9 Youth Drop In. The Clerk informed members that Liz Griffiths had been in contact with regards to Youth Club returning at the end of January. It was RESOLVED for the Clerk to arrange a meeting with Liz Griffiths imminently.
- 436.10 Ysgol Bro Dewi Governor. Cllr Halse reported that the Estyn inspection was to take place on Wednesday 20th and Thursday 21st January 2016.
- 436.11 Planed Community Forum. Nothing to report.
- 436.12 Porthstinan Boat Owners Association. Cllr Chant informed members that a meeting of the PBOA had been held on Monday 14th December 2015 prior to the PCNPA Development Management Committee meeting, to discuss the temporary use car park at Rhosson Campsite. The meeting raised the issue of employment, and that roughly 70 persons are employed at St Justinians in the summer and around 40 persons are employed through the winter.
- 436.13 Porthmawr Surf Life Saving Club. Nothing to report.

**437 County Councillor's report:****437.1 Rhosson Car park**

Cllr Lloyd informed members that he attended the PCNPA Development Management Committee meeting and presented a case in support of the car park. He expressed his concerns over the outcome of the meeting and that it seemed unfair as the car park is not visible from the coast line.

**437.2 Glasfryn Road Project**

Cllr Lloyd reported that grants for the project had been applied for and that the work should begin as soon as possible. There is a desperate need for affordable housing in St Davids, and this project at Glasfryn road would provide 100 new houses; housing for rent to be developed and managed by Pembrokeshire Housing Association, affordable housing for sale reserved for local families with a residency qualification and housing for sale on the open market.

Negotiations are being made with regards to the location of the swimming pool and there may be an area adjacent to the St Davids Sports Hall.

**437.3 Secondary Education - reorganisation**

The first meeting of the A-Level committee will take place a few weeks ago, to discuss how A-Levels will be distributed between Ysgol Dewi Sant, Ysgol Bro Gwaun and the Hub. An e-learning pod will be used at Ysgol Dewi Sant to enable A-Levels to be delivered to pupils on site.

**437.4 Staff Development Programme**

A staff development programme is being implemented at Ysgol Dewi Sant on Monday 18th January 2016, in order to determine the training needs of the staff. This programme will involve career coaching and training for a period of 12 months. The project will cost roughly £27,000 to run and will be funded by Pembrokeshire County Council and Ysgol Dewi Sant.

**Planning:**

**438** H2/15 Hedgerow Removal at Glasfryn Road, St Davids. The City Council considered that the development would help to sustain the economic and social well being of the local community. It was **RESOLVED** to support the application.

**439** NP/15/0590 Change of use of outbuildings to self catering holiday accommodation at Garth, 42 New Street, SA62 6SS. The Council considered that as the project involved conversion of the existing buildings (as opposed to the construction of any new buildings), the visual impact of the site would not alter in terms of its size. The Council further considered that the proposal to convert the existing buildings would have no significant detrimental environmental impact on the surrounding area. It was **RESOLVED** to support the application.

**440** NP/15/0602 New two storey two bedroom dwelling with associated external works on Land at Llandruidion, Solva, SA62 6UG. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was **RESOLVED** to support the application.

**441** NP/15/0656 Erection of 1½ storey two bedroom holiday let unit at Land to rear of 34-36 High Street, SA62 6SB. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was **RESOLVED** to support the application.

**442** NP/15/0657 New garage and store room above at Whitewell, 67 Goat Street, SA62 6RQ. The City Council considered that the scale and design of the proposal was deemed likely to have a detrimental visual and environmental impact on the surrounding area. It was **RESOLVED** to refuse to support the application.

**443** NP/15/0669 Change of use of land to form an extension to Whitesands, St Davids Licensed Camping Site on Land at Porthmawr, St Davids, SA62 6PS. It was **RESOLVED** to defer this item for further discussion at a subsequent meeting of the City Council on 18th January 2016, following a site visit.

**444** NP/15/0670 Extension to existing camp site toilet and shower facility on Land at Porthmawr, St Davids, SA62 6PS.

It was RESOLVED to defer this item for further discussion at a subsequent meeting of the City Council on 18th January 2016, following a site visit.

**445** NP/15/0671 Extension and alterations to existing single storey amenity block to provide additional kitchen accommodation and solar thermal hot water tank store, and to provide new insulated panel roofing with roof windows and new external insulation and timber cladding to external walls at Caerfai Bay Caravan and Tent Park, Ffordd Caerfai, SA62 6QT. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

**446** NP/15/0676 Extension comprising of sunroom at Treleddy Fawr, St Davids, SA62 6PP. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

**Any other business**

**447** The Clerk reminded members that the Commercial Activity at Whitesands meeting was taking place on Friday 8th January 2016 at 11am in Oriol Y Parc.

**448** The Clerk informed the Council that an invitation had been received for members to attend a Transformation of Mental Health Services Engagement event on Friday 15th January 2016 at 6pm in Queens Hall, Narberth.

**449** The Mayor informed members that there is limited signage advertising St Davids, between Carmarthen and Haverfordwest. It was RESOLVED to look into the possibility of a sign advertising St Davids and that it is the smallest city in Britain.

There being no further business the meeting closed at 9.15pm

Signed .....  
Chair

Date .....

**Minutes of the Second Monthly Meeting of the Council on Monday 18th January 2016 in the Council Chamber at 7.00pm**

**Present:** Mayor FD John, Deputy Mayor CT Taylor, ES Evans, MC Gray, DB Halse, MGD James, JG Lloyd, K Rose with JE Foster, (Clerk) and PL Evans (Responsible Finance Officer).

**450 Apologies for Absence:** DJO Chant, DJH George, BT Price and S Williams

**451 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

- 451.1 Cllr Evans declared a personal interest in relation to Item 458.1.
- 451.2 Cllr Evans declared a personal interest in relation to Item 465.
- 451.3 Cllr Taylor declared a personal interest in relation to Item 468.

**Matters Arising**

**452 LIBRARY SERVICES** Members were joined by George Edwards and Tracey Johnson to discuss a Volunteer scheme for the St Davids library. George Edwards e-mail of 14th December 2015 Volunteers for St Davids Library.

- 452.1 George Edwards explained that Pembrokeshire County Council would like to open the St Davids Library for an additional 2-3 hours per week, with the help of volunteers. This time may be extended later on if there are more individual willing to volunteer. At present the library is open during working hours and school hours and so it was suggested that the library could open on a Saturday to allow for working individuals, children and young people to use the facilities.
- 452.2 George informed members that a press release requesting for volunteers would be put in the local newspaper, online and so forth. Two individuals would be required per day to run the library and each individual would need to be aged 16 years or over to volunteer. It was RESOLVED to place the advert for library volunteers in the next edition of the newsletter and to put the information on the City Council facebook page.
- 452.3 George informed members that Pembrokeshire County Council would manage the volunteers; providing them with all the necessary training. This should only take several days to complete, however training will only be given in groups. George further explained that volunteers will not be expected to do the same level of work as the paid staff.

Following the discussion George Edwards and Tracey Johnson left the Council Chamber.

**453 REVIEW OF CHRISTMAS EVENTS**

- 453.1 Senior Citizens' Christmas lunch - Tableware and Beverage Servers. The Responsible Finance Officer informed members that due to the length of time it took to serve the tea and coffee at the lunch, it was suggested that milk jugs and sugar pots could be placed on each table. It was RESOLVED to purchase milk jugs, sugar pots and beverage servers.
- 453.2 Children's Christmas Pantomime - Cinderella. Gerry Graham and Denise Ingram e-mails of 6th and 7th January 2016 respectively. It was RESOLVED to book two shows on Tuesday 13th December 2016, one daytime show for the pupils of Ysgol Bro Dewi and one evening show open to the public. It was agreed that the Clerk would obtain posters and leaflets from the company. Furthermore, it was RESOLVED to advertise the evening show on the City Council facebook page and in the Winter edition of the newsletter.

**454 CITY HALL DEVELOPMENTS**

- 454.1 Copy of notes taken at Site Meeting with Tony Morris and Sons on Monday 4th January 2016 were received.
- 454.2 Tony Morris and Sons e-mail of 7th January 2016 Quote to fix stage windows. It was RESOLVED to approve the quote and to proceed with the installation of two new stage windows.
- 454.3 Drop In centre toilets. The Mayor reported that there is a leak in the men's toilets. It was RESOLVED to get a quote for the repair of the leak and the resulting damage.

**455 ST DAVIDS DAY DINNER**

455.1 Menus were received from Twr Y Felin, Crug Clas and Fiesta Catering. The Mayor informed members that due to other bookings in the hall on Tuesday 1st March, the Council will not be able to host the dinner in the City Hall. It was RESOLVED to hold the dinner at Crug Glas. The Mayor informed members that he had invited Peter Carter Jones to speak at the dinner.

**456 TRAFFIC MATTERS**

456.1 Darren Thomas e-mail of 6th January 2016 Update of outstanding Traffic Matters in St Davids. It was RESOLVED to contact Darren Thomas with regards to the parking issues on Goat Street and the 20mph speed limit on Nun Street.

456.2 Ben Blake e-mail of 8th January 2016 Quote for replacement road sign on Fishguard Road to include all twinning information. It was RESOLVED to replace the sign on Glasfryn Road so that it includes the same twinning information as the sign on the Haverfordwest road.

**457 WHITESANDS**

457.1 Copy of notes taken at PCNPA Commercial Activity Trading meeting on Friday 8th January 2016 were received.

457.2 Stephen Pratt e-mail of 11th January 2016. It was RESOLVED to contact Stephen Pratt regarding the issue.

457.3 Surf event at Whitesands. Chris Payne e-mail of 12th January 2016. It was RESOLVED to support the event and for the Clerk to e-mail members confirmation of the meeting date and time once it had been confirmed.

**458 STAFF CONTRACTS** This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

**459 JAZZ FESTIVAL** A music festival is being held in St Davids on 30th and 31st July 2016. The Mayor informed members that several local artists were going to put on a jazz festival this summer in St Davids, and would be performing in local pubs and outside areas. It was RESOLVED to support the event and to allow music to be played outside of the City Hall.

**Finance****460 DONATIONS**

460.1 THANKS

460.1.1 Wales Air Ambulance letter of 23rd December 2015 was received.

460.1.2 Caerfarchell Chapel letter (not dated) was received.

460.1.3 Cathedral letter of 14th January 2016 was received.

**Correspondence**

**461** Paul Davies AM letter of December 2015 Request to attend a meeting of the City Council. It was RESOLVED to invite Paul Davies to attend a Council meeting.

**462** Cllr Peter Stock letter of 17th December 2015 Consultation on Draft Local Government (Wales) Bill and Explanatory Memorandum. It was RESOLVED to write a letter to Cllr Peter Stock in support of his proposal.

**463** Bruno Peak and Bryan Grew e-mails of 29th December 2015 and 8th January 2016 respectively - The Queen's 90th Birthday Beacons and a guide for taking part in the event. It was RESOLVED to take part in the event.



- 464** Mme Elizabeth Brussat letter of 31st December 2015 Letter of thanks from the Mayor of Orleat and an invitation to visit Orleat. It was RESOLVED to write a letter to the Mayor of Orleat.
- 465** Simon Pearce e-mail of 13th January 2016 St Davids Cathedral Adult Choir Tour to Germany. Cllr Taylor informed members that he would be going with the Choir to Limburg, Germany and thus would be happy to present a gift to the Mayor of Limburg on behalf of the City Council. It was RESOLVED to provide the Choir with a City Council shield, and a City Council plaque made by Cllr Gray.

**Planning:**

- 466** Mr and Mrs P Billeau letter of 7th January 2016 regarding planning application NP/15/0657 New garage and store room above at Whitewell, 67 Goat Street, SA62 6RQ. It was RESOLVED to write a letter to the PCNPA to establish their policy with regards to notifying adjacent landowners of planning applications.
- 467** NP/15/0669 Change of use of land to form an extension to Whitesands, St Davids Licensed Camping Site on Land at Porthmawr, St Davids, SA62 6PS. The City Council considered that the proposal was deemed likely to have a detrimental visual and environmental impact on the surrounding area. Furthermore, the Council were concerned that the cumulative effect of traffic (both vehicular and pedestrian) entering and exiting the site on the Whitesands road to access the campsite accommodation in the summer season could be detrimental to the safety of all road users. Having undertaken a thorough site visit, evaluated the application in detail and considered the many items of correspondence received in relation to the proposal, it was RESOLVED to refuse to support the application.
- 468** NP/15/0670 Extension to existing camp site toilet and shower facility on Land at Porthmawr, St Davids, SA62 6PS. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

**Any other business**

- 469** The Clerk informed members that a Youth Club meeting with Liz Griffiths was taking place on Thursday 21st January 2016 at 7pm in the Council Chamber.
- 470** The Responsible Finance Officer informed members that the additional insurance to cover the building of the disabled toilet block had now been cancelled, and asked members whether they would like to increase the insurance of the entire building due to the recent works undertaken. It was RESOLVED not to increase the insurance of the City Hall premise.

There being no further business the meeting closed at 9.15pm

Signed .....  
Chair

Date .....