

**Minutes of the Monthly Meeting of Council on Monday 7<sup>th</sup> July 2008 in the Council Chamber 7.00pm.**

**Present:** DJO Chant Mayor, JW Braby, AS Cox, DJH George, MC Gray, JG Lloyd, BT Price, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Munday (Clerk).

**175 Apologies for Absence:** A Foster (Holiday), S Halse (Holiday), S Williams (work commitment) were RESOLVED to be received.

**176 Declarations of Interest:** Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to this meeting and J George declared a general interest as a member of Pembrokeshire Coast National Park Authority.

**177 Confirmation of Minutes for:-**

177.1 The Council Monthly Meeting on Monday 2 June 2008 were RESOLVED to be received to be accepted and approved.

177.2 The 'In Committee' Council Monthly Meeting on Monday 2 June 2008 were RESOLVED to be received to be accepted and approved.

**Matters arising from the Minutes:**

**178 Whitesands Café -** Wind speed measurement and recording equipment. The Clerk reported that it was necessary to have a computer on site to keep a record and at present there was no available machine. The matter was agreed to be assessed further.

**179 St Davids Allotment Group.**

Clerk reported on an informal offer of some land by the Friends of St Davids Cathedral and this had been presented to the Allotment Group who had visited the site. As the land was not owned by the City Council the Clerk reported on current assessments being made by Pembrokeshire County Council on various legal approaches to allotments and community gardens for individuals and groups. It was RESOLVED to investigate the legal position further and to discuss whether the allotment group wished to proceed as an organisation or as individuals.

**180 Eco City Matters:-**

180.1 Big Green Challenge. Decision on outcome of bid was not yet available.

180.2 Eco City Group emails of 23 June 2008 were RESOLVED to be received:-

180.2.1 Plastic waste - it was noted that orange bags were now being delivered prior to the collection service commencing 28 July 2008.

180.2.2 Whitesands car park and surrounding area - It was RESOLVED to check whether smaller containers could be serviced by Pembrokeshire County Council for recycling.

180.2.3 Fairtrade City Signs – it was RESOLVED not to increase the content of signage on the main city boundary signs but to encourage enterprises to promote Fairtrade on their premises.

**181 EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That under section 100 (A) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.

181.1 Council Assets – this awaits a consultant from Community Matters.

181.2 Caretaker awaits further assessment of working arrangement.

181.3 Really Wild Food Festival e-letter 1 July 2008.

**182 Local Housing Allocation –** Cllr Taylor was confirmed as a council representative at the Shelter AGM as a part of an assessment of the allocation process.

**183 Waun Fawr –** Use of the pitch area by St Davids RFC had been confirmed and was due to start in the autumn with the RFC being both pleased with the opportunity and willing to cover the costs of routine mowing and grass maintenance.

**184 St Davids Carnival –** Report from meeting on 19 June 2008 was noted with the event due to proceed on 25 August. A new community group was in place and the next meeting is on 17 July.

**185** Pembrokeshire Coast National Park Authority letter of 19 June 2008, it was agreed to invite a Pembrokeshire Coast National Park Authority officer with responsibilities for Development Control, such as Mr Ifor Jones to discuss local concerns over planning related matters in St Davids.

**186** Staffing - The provision of assistance for the Clerk was agreed to be deferred.

### **County Councillor's Report**

**187** Councillor George reported that the Traffic Review was awaited and the orange bag recycling scheme was due to start on 28 July.

He had been investigating complaints over smell nuisance from the St Davids sewage works and as this was an agenda item the following correspondence was RESOLVED to be received:-

187.1 Porthclais Harbour Authority email of 7 June 2008.

187.2 Michael Stevens and Christopher Stevens copy of letter of 27 June 2008 to the Consumer Council for Water-Wales including complaint history.

The Clerk reported on discussions with Welsh Water and Pembrokeshire County Council Environmental Health that had noted that the system appeared outdated and was being assisted by temporary aeration arrangements to continue operating to the discharge standards required. The environmental health officer was to re-inspect the site in a few weeks time to follow up on recommendations made to alleviate the odour nuisance.

**188** Mitre Lane - Goat Street junction. Problems following excavation work were noted by Cllr Gray as the effected ground was sinking. Cllr George offered to investigate the matter.

### **Correspondence**

**189** Pembrokeshire Coast National Park Authority letter of 5 June 2008 regarding the planning application for public toilets at the Oriol y Parc car park was RESOLVED to be received.

**190** St Davids Cathedral Festival letter of 2 June 2008 was RESOLVED to be received.

**191** Pembrokeshire County Council letter of 5 June 2008 – Orange Bag scheme information was RESOLVED to be received.

**192** Countryside Council for Wales, letter received 5 June 2008 was RESOLVED to be received.

**193** Cooke and Arkwright letter of 10 June 2008. Removal of Holly Tree from Brecon House, Cathedral Close – it was RESOLVED to support the trimming of the tree to a level that is safe.

**194** Pembrokeshire County Council, Sunday Parking and copy of letter to Rev CL Gilham. The information was RESOLVED to be received as the concession also applied to worshippers using the Quickwell Hill car park.

**195** Newgale YMCA email request of 12 June 2008 for permission to use Cross Square for a Race in April 2009 – it was RESOLVED to offer the support of the Council in principle, with details to be requested on the specific plans.

**196** Mr C & Mrs J Wye of The Sampler Tea Room and Museum letter received 19 June 2008 regarding Information Panel for St Davids. The provision of signage was agreed as a necessity with the interest of St Davids Peninsula Tourist Association being noted. The mayor reported that at a recent Tourist Association meeting the provision of funding assistance was viewed favourably. It was agreed to investigate design possibilities further.

**197** Welsh Assembly Government letter of 9 June 2008 - Local Government Partnership Scheme and Report 2006-2007, were RESOLVED to be received.

**198** Local Works – Letter received 20.6.08 - Campaign to implement the Sustainable Communities Act, was RESOLVED to be received.

**199** Mrs EM Humble letter of 20.6.08 – Request for provision of a temporary information stall at Whitesands for 3 days during Butterfly Week 19 -27 July; it was RESOLVED to approve the inclusion of the stall as requested.

- 200** One Voice Wales letter of 23 June 2008 – Introducing the National Training Programme for Community and Town Councils in Wales, information was RESOLVED to be received.
- 201** Mrs B Phillips letter of 26.6.08 – 14<sup>th</sup> Signals Regiment Concert in the Bishop's Palace and the impact of the very poor weather on attendance was understood and at the same time the continuing support of the Council and St Davids for the efforts of the Regiment were to be emphasised in a reply to Mrs Phillips.  
201.1 It was RESOLVED to donate £250 to the Army Benevolent Fund.
- 202** Community Matters - letter 24 June 2008 and supporting information was RESOLVED to be received.
- 203** Welsh Assembly Government letter received 30 June 2008 - Reviews of Electoral Arrangements – it was RESOLVED to respond asking that the status quo be maintained and also to write to the Assembly Member to reiterate this matter.
- 204** Regional Conference 2008: Annual Policy and Technical Update for Clerks and Councillors in Llandrindod Wells on Monday 8 September 2008 10am – 3.45pm organised by the SLCC, was RESOLVED to be received.
- 205** Ombudsman the following information was RESOLVED to be received:-  
205.1 Letter of 25 June 2008 Revised Leaflets / Complaint Forms: 'How to complain that a local authority member has broken the code of conduct'.  
205.2 Letter of 6 June 2008 and Annual Report for 2007-2008.
- 206** Milford Haven Port Authority – Annual Report 2007/8 was RESOLVED to be received.
- 207** North Pembrokeshire Transport Forum - News Briefing of 8 June was RESOLVED to be received.
- 208** Pembrokeshire County Council letter of 30 June 2008, Consultation on BT Payphone Re-alignment Programme – this was RESOLVED to be received noting that no payphones within the community were being considered.
- 209** Pembrokeshire Coast National Park Authority letter 3 July 2008 - Community Council meeting was deferred until the autumn.
- 210** Pembrokeshire County Council Standards Committee letter of 3 July 2008, Dispensation for St Davids City Council – the granting of dispensation to Councillor David Chant to speak and vote on matters related to St Justinians / Porthstinian at Council and Committee meetings was RESOLVED to be accepted.
- 211 Reports from Members representing Council on Local Groups and Events:-**  
211.1 St.Davids Peninsula Association for the Care of the Elderly and Disabled – J George noted that there was nothing to report.  
211.2 St Davids and District Community Bus Group meeting 19.6.08; Cllr Thornton reported on progress, with the next meeting on 5.8.08.  
211.3 St Davids Christmas Tree Association B Price advised that the next meeting is in the first week of September.  
211.4 St Davids Peninsula Tourist Association had been discussed previously.  
211.5 Dyfed Powys Police - Project Argus - National Counter Terrorism Security Office presentation on 10 June 08.  
211.6 North Area Forum meeting 26.6.08 – J George had attended the presentation.  
211.7 St Davids Youth Drop In – B Price and R Thornton were due to attend a meeting with staff.
- 212 Donations** under Section 137 of the Local Government Act 1972.  
212.1 Letter of thanks from Pembrokeshire Crossroads of 6 June 2008 – was RESOLVED to be received.  
212.2 Donation Requests:-  
212.2.1 Urdd Gobaith Cymru – Sir Benfro letter of 9 June 2008, it was RESOLVED to donate £25 and too send letters of congratulation to Ysgol Bro Dewi and Mr Huw Owen who won the crown at the recent National Urdd Eisteddfod.  
212.2.2 Shelter Cymru letter received 20 June 2008, it was RESOLVED to donate £50.  
212.2.3 948 (Haverfordwest and St Davids) Squadron Air Training Corps, it was RESOLVED to donate £25.  
212.2.4 Bws y Bobol / PACTO letter of 27 June 2008 requesting financial support for signwriting costs of the new bus it was RESOLVED to donate a sum that tops up other funds being sought for this work to a maximum of £1000. R Thornton and J George declared personal interests.

212.2.5 Stephanie Thomas letter received 20 June 2008 regarding support for a charity bike ride in aid of Pembrokeshire Mencap, Pembrokeshire Dyslexia and Shalom House, it was RESOLVED to be received given the number of local people undertaking the same event from the community.

#### **Clerk's Business:**

**213 Celtic Coaster** – It was RESOLVED to contribute £1000 towards the St Davids Coastal Bus services.

#### **214 Whitesands:-**

214.1 Dogs on beach, frequent complaints and comments were noted once again.

214.2 Replacement picnic benches by the sea front – it was noted that prices for various standard products had been considered. The use of locally made tables from Cilrhedyn Woodland Centre at £565 in green oak and £328 were considered and it was RESOLVED to purchase 4 oak benches to be installed along the sea front of the car park in place of the existing benches.

214.3 Parties – Clerk reported on recent parties where large amounts of glass had to be swept from the car park by machine and additional cleaning of excessive and unreasonable mess in the toilet facilities.

214.4 St Davids RNLI Lifeguards - parking for RNLI pre-season training sessions – it was agreed that during the 2 week training period 10 spaces would be made available with the car park attendant to retain his commission.

214.5 Car Park Attendant's hut – a BT telephone line was RESOLVED to be installed as previously agreed but deferred at the attendant's request while other communications were trialled.

214.6 Car Park Attendant – The situation regarding the safety of the attendant had been assisted by the chicane of bollards. It was RESOLVED to contact Pembrokeshire County Council to see if further road amendments might be considered to create space for the attendant particularly at busy times.

#### **215 City Hall Bookings review:**

215.1 Dates for Christmas 2008 were agreed to be Senior Citizen's Lunch on Wednesday 10 December and Civic Buffet Friday 12 December.

215.2 St Davids Day 2009 – it was noted that St Davids Day is on a Sunday in 2009.

#### **216 Memorial Playing Fields:**

216.1 Antisocial behaviour

216.1.1 It was noted that recent damage to both swings was apparently caused by abuse by obese schoolchildren.

216.1.2 There had been an incident of overnight camping in the toddler area.

216.2 Tenders for a new access ramp, bus shelter and fencing was RESOLVED to be considered 'In committee' at the end of the meeting.

**217 St Davids City & Peninsula Over 50's Forum**, request for a representative from the Council – it was RESOLVED that Cllr John George be the representative for the coming year.

**218 Police** – Some aspects of local policing were discussed including the Neighbourhood Police Forum on 9 July 08.

**219 St Justinians** – A donation of £250 was received with thanks from Porthstinian Boatowner's Association on 1 July 2008 towards the costs of portaloos at Whitesands.

**220 Councillor expenses for official business** – it was RESOLVED to allow members to claim expenses when on official business.

**221 Deputy Mayor's Chain** – provision of badge it was RESOLVED to investigate costs.

**222 Christmas Street Lighting** – A report on a site review with the appointed contractor LITE Ltd on 20 June 2008 was provided and repairs to the catenary system had been agreed to be undertaken by the company. To continue the display in New Street elevated anchor point locations were needed and permission to proceed with the provision of 2 more temporary poles in New Street was RESOLVED to be granted. As the poles were in store it was agreed to provide two sockets in New Street as specified.

**223 Date of Second Meeting** – it was agreed to defer the meeting from 21 to 28 July to enable receipt of plans.

#### **224 EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That under section 100 (A) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.

Clerk's Discussion Paper on Police Funding 17.6.08.

**225** Christmas Pantomime – information from a professional theatrical group based in Llanelli that provides a complete pantomime package aimed at children 4 – 12 years in outlying and rural area for £650 for a performance was noted, with the Council expected to provide a venue and sale of tickets. There was interest and it was RESOLVED to defer the matter to the next meeting and to check the capacity of Ysgol Dewi Sant hall as a possible venue.

**Planning:**

**226** NP/08/216 Reinstatement of dwelling – outbuilding at Penpant Farm, Solva - it was RESOLVED to offer COUNCIL SUPPORT.

**227** NP/08/247 Extension to provide workshop and Store, Chapel of Rest, 62 New Street - it was RESOLVED to offer COUNCIL SUPPORT.

**228** NP/08/251 New public toilets at Oriol y Parc - it was RESOLVED to offer COUNCIL SUPPORT.

**229** NP/08/263 Extension at Maen-y-Groes - it was RESOLVED to offer COUNCIL SUPPORT.

**230** NP/08/266 Extension and additional Dormer for September Cottage, Lower Moor - it was RESOLVED to offer COUNCIL SUPPORT.

**231** NP/08/268 Conversion of outbuildings to 2 residential units (renewal) at Rhosy-y-Gilwen, Rhodiad-y-Brenin - it was RESOLVED to offer COUNCIL SUPPORT.

**232** NP/08/277 Replacement dwelling - Higney, Rhodiad-y-Brenin. Letters from Mr C Harding of 2 July 2008 and a letter of 7 July 2008 from Mr J Nickalls were considered with this application.  
Given that there is an appeal currently in progress on this site regarding a previous application NP/07/484, it was RESOLVED to await the decision of the Planning Inspector on the appeal prior to deciding on this application.

**233** NP/08/286 Alterations and extensions to Pen-y-Bryn, Middle Mill, Solva - it was RESOLVED to offer COUNCIL SUPPORT.

**234** NP/08/305 Dwelling at Plot 6, The Waterings, Solva - it was RESOLVED to offer COUNCIL SUPPORT with D Chant declaring a personal interest.

**235 Accounts:**

235.1 Internal Audit for May 2008 had been completed and was RESOLVED to be accepted and approved.

235.2 External Audit 2007/8 – The Responsible Financial Officer presented the completed audit documentation and it was RESOLVED to accept and to approve Sections 1 and 2 of the Annual Return that were now to be submitted to BDO Stoy Hayward LLP.

235.3 Accounts for June  
Balances: 27/06/08                      Current Account £32,196                      Premier Account £33,442

|                                |         |
|--------------------------------|---------|
| Arnold Boorman                 | 18.77   |
| SLCC                           | 145.00  |
| Jewson Ltd                     | 176.25  |
| Peter Lavin                    | 445.05  |
| Peter Lavin                    | 469.20  |
| Warpool Court Hotel            | 1256.00 |
| Robert Mills Computer Services | 60.00   |
| Mathias Mica                   | 35.81   |
| Peter Mogg                     | 418.00  |
| Playground Supplies Ltd        | 87.94   |

|                                    |         |
|------------------------------------|---------|
| Chubb Fire Ltd                     | 17.83   |
| Viking Direct                      | 93.30   |
| Peter Lavin                        | 396.45  |
| D C Menday                         | 1265.05 |
| P L Evans                          | 214.75  |
| Clerk's expenses June              | 21.20   |
| Skeeky Kleen                       | 66.48   |
| Richard Hellon                     | 36.00   |
| Kidde Fire Protection Services Ltd | 168.79  |
| P Lavin                            | 586.80  |
| HMCE Vat                           | 2871.81 |
| HMRC                               | 1274.18 |
| WG Mathias                         | 44.61   |

| PERIOD 1.4.08 – 27.06.08 | INCOME | EXPENDITURE<br>£ | BALANCE for PERIOD<br>£ |
|--------------------------|--------|------------------|-------------------------|
| TOTAL                    | 64111  | 55399            | +8712                   |
| Car Park                 | 33913  | 27040            | +6873                   |
| City Hall                | 4827   | 5482             | -655                    |
| Admin                    |        | 10838            | -10838                  |

|                                  |        |
|----------------------------------|--------|
| <u>Donations from 01/04/2008</u> | £      |
| Tall Ships                       | 300.00 |
| All Pembs Cruse                  | 50.00  |
| Crossroads                       | 50.00  |

235.4 Permission to pay the accounts was RESOLVED to be granted.

**Mayor's Business**

**236** Civic Service – The Mayor offered his thanks to everyone for their support as well as reporting the appreciation expressed by the guests for what was a successful occasion.

**237** Noise in the High Street – members had received complaints about excessive noise from The Bench on some evenings. The Mayor advised that he had discussed the situation with the proprietor who indicated it would be better controlled in the future. In the meantime residents had been encouraged to report their concerns directly to Pembrokeshire County Council Licencing.

There being no further business the meeting closed at 9.40pm

Signed .....  
Chair

Date.....

**‘In Committee’ Minutes of the Monthly Meeting of Council on Monday 7<sup>th</sup> July 2008 in the Council Chamber 7.00pm.**

**Present:** DJO Chant Mayor, JW Braby, AS Cox, DJH George, MC Gray, JG Lloyd, BT Price, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

**238 Apologies for Absence:** A Foster (Holiday), S Halse (Holiday), S Williams (Work Commitment).

**Declarations of Interest:** Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this agenda.

**Business:**

**239** Council Assets –.

**240** Caretaker Contract –.

**241** Really Wild Food Festival eletter 1 July 2008:

**242** Memorial Playing Fields Tender for New Access Ramp, Stone Bus Shelter and Fencing.

**243** Clerk’s Discussion Paper on Police Funding 17.6.08.

After discussing the paper it was RESOLVED to invite Chief Superintendent D Richards of Dyfed Powys Police to attend a Council Meeting to discuss policing matters and the funding provided from the community.

There being no further business the meeting closed at 9.40pm

Signed .....  
Chair

Date.....