

**Minutes of the Monthly Meeting of Council on Monday 1<sup>st</sup> June 2009 in the Council Chamber at 7.00pm.**

**Present:** SJ Halse Mayor, JG Lloyd Deputy-Mayor, JW Braby, DJO Chant, DJH George, PA Goddard, MC Gray, MGD James, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

**128 Apologies for Absence:** BT Price (Family commitment).

**129 Declarations of Interest:** Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on the agenda.

129.1 Councillors G James, J George, R Thornton and the Clerk declared interests as Governors of Ysgol Dewi Sant in relation to minute 131 Pool and Sports Hall.

129.2 Cllr J Braby declared as a member of St.Davids Community Pool Group in relation to minute 131

129.3 Cllr C Taylor declared an interest as a local trader in relation to minute 137 - French market.

**130 Confirmation of Minutes for:-**

130.1 The Council Monthly Meeting held on Monday 11<sup>th</sup> and Monday 18<sup>th</sup> May 2009 were RESOLVED to be accepted and approved.

130.2 The Special Council Meeting regarding the Planned Pool Closure on Thursday 27 May 2009 – approval was RESOLVED to be deferred until the next meeting given that they had only just been circulated.

**Matters arising from the Minutes:****131 POOL and SPORTS HALL at YSGOL DEWI SANT SITE.**

The Mayor reviewed the current position beginning with the St Davids Community Pool Group copy letter to the Chief Executive of Pembrokeshire County Council of 28 May 2009 with the formal complaint regarding the lack of consultation over the planned swimming pool closure. While the City Council had supported the draft complaint, the Mayor read the additional paragraph 4 in part C of the document submitted and there were concerns expressed over the content of this paragraph.

131.1 Cllr J George declared an interest as County Councillor.

131.2 Cllr M Gray declared an interest as land owner.

131.3 Pembrokeshire Coast National Park Authority letter of 18 May 2009 was RESOLVED to be received.

131.4 The Clerk and County Councillor J George noted that comments received from Solva Community Council and the Head of Legal Services of Pembrokeshire County Council indicated that there was no statutory requirement for the authority to consult on pool closure. It was also noted that the pool is not on land provided by the Gray family.

131.5 Benefactors – The Pool Group had given the City Council information relating to alternative funding possibilities and following a request from the Group this item was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

131.6 Community Pool Group email with minutes of meeting on 27 May 2009 and copy of a letter to Pembrokeshire County Council of 26 May 2009 regarding funding by benefactors. The email also noted that Mr D Lloyd was preparing an injunction to prevent closure of the pool.

131.7 Councillor J Davies, Leader of Pembrokeshire County Council email of 27 May 2009. Mayor noted that comment was included that seemed to allow work to commence prior to planning although no demolition was mentioned. C Taylor noted that this could be illegal compared with such action in a private situation.

- 131.8 St Davids Community Pool Group – the following correspondence was RESOLVED to be received:-
- 131.8.1 Pembrokeshire County Council 14 May 2009, request for information on Ysgol Dewi Sant Sports Hall.
- 131.8.2 Pembrokeshire County Council 21 May 2009 reply regarding Ysgol Dewi Sant Sports Hall.
- 131.8.3 Pembrokeshire County Council 30 May 2009 - Freedom of Information request regarding St Davids Sports Hall and Fitness Suite.
- 131.8.4 Community Pool Group email 29 May 2009 asking if the City Council will be seeking a response regarding the Leader's reply over not demolishing the pool prior to planning approval? This was being followed up.

**132 Play Area - Maintenance, Repairs and Selection of New Equipment.**

It was RESOLVED to request the views of young people on the selection of replacement play equipment from both Ysgol Dewi Sant and Ysgol Bro Dewi. This assessment would also assist with the preparation of grant funding applications.

**133 Footpath from Ysgol Dewi Sant to Ocean Haze - Pembrokeshire County Council copy of letter to Mr P Williams of 15 May 2009 was RESOLVED to be received.**

**134 Orientation Signs – progress was ongoing.**

**135 The Copyright Licencing Agency letter of 11 May 2009 it was RESOLVED to apply for a licence and approve payment of the fee of £123.33.**

**136 Drop In Review – A meeting with Youth Service representatives was being arranged following the half term break.**

**137 French Market during Cathedral Festival Week**

Numerous complaints and a petition presented by Mr P Davies on the effect of the French Crepe and Food market stall on local businesses, and allegations of inappropriate practice were noted and it was RESOLVED to adhere to the St Davids Market on Thursdays with stalls to be the size of the City Council's stalls. Letters to clarify this were to be sent to the correspondents restating the City Council's original intent that was to trial the market just for the week of the Festival as a potential additional attraction to St Davids, however it had not worked.

Letters and emails had been received from:-

- 137.1 Gwyn Davies and Sons letter and petition received 1 June 2009. The Farmers Arms letter of 30 May 2009
- 137.2 Old Cross Hotel email of 30 May 2009 2009.
- 137.3 J Wye of The Sampler email of 29 May 2009.

**Accounts:**

**138 Internal Audit for May had been successfully completed and was RESOLVED to be accepted and approved.**

**139 Accounts for May 2009**

INCOME AND EXPENDITURE MAY 2009

BALANCES at 23.05.2009	£
Current A/c	21830
Premium A/c	23989
Total	45819

SUMMARY	Car Park	City Hall	Admin	Capital	Misc	Café	St Justinian	VAT	TOTAL
Income	19890	2243			1159	1461		3563	28316
Expenditure	3725	2929	4810	545	2772			589	15370
Balance	16165	-686	-4810	-545	-1613	1461		2974	12946

## DONATIONS

LGA 1972 Sec 137 for 2009/10 is £9575 (£6.15 pp for 1557 residents)		LGA 1972 Sec 214 Cemetery Maintenance	
Last month's donations	1000	Total donated 2009/10 YTD	0
Total donated 2009/10 YTD	1062		
Balance available	8513		

## PAYMENTS

	£
Peter Lavin	939.60
J Phillips	182.22
D C Menday	1483.44
P L Evans	625.10
Clerk's expenses April & May	95.52
Chubb Fire Ltd	123.82
Cllr C T Taylor (Exps)	35.22
Squeeky Kleen	24.00
Glyn Edwards Ltd	39.10
Martin Griffiths	120.00
B T	533.67
Price & Sons	627.26
Chubb Fire Ltd	251.04
Phoenix Press	625.00
Total	5079.89
Additional items presented 1.6.09	
Viking Direct	175.13
M Gray	90.00
J Phillips	
St Davids Assemblies Ltd	109.25
Adele Pearson	45.99
P Lavin	1159.50

C Taylor noted that he would not be submitting expenses in the future.

139.1 Permission to pay the accounts was RESOLVED to be granted.

**140** Mayor's Allowance – Discussion occurred on the provision of a fixed mayoral allowance something that had not been the Council's previous practice. While a specific allowance for the mayor could avoid embarrassment should some members not be able to undertake all the duties of mayor voluntarily on account of the associated costs. The current arrangement allowed mayors and councillors to claim for expenses, particularly mileage, during the undertaking of their formal duties. It was RESOLVED to continue with the existing arrangements.

**141** Donation Requests under Section 137 of the Local Government Act.

141.1 Alzheimer's Society letter received 30 May 2009, it was RESOLVED to donate £50 in 2007.

**Correspondence**

**142** Welsh Assembly Government letter of 8 May 2009 (Received 21 May 2009) Consultation on proposed changes to the Account and Audit (Wales) Regulations 2005 was RESOLVED to be received.

**143** Oriol y Parc Stakeholder Group letter of 15 May 2009 was RESOLVED to be received.

**I44** Mid and West Wales Fire and Rescue Authority – Draft Annual Action Plan 2010-2011 consultation closing on 4 August 2009 was RESOLVED to be reviewed by Cllr M Gray.

**I45** Welsh School of Architecture – Project summaries from students are available in electronic form with a presentation due to be confirmed for 23 June in Memorial Hall.

**I46** Pembrokeshire Coast National Park Authority, Town and Country Planning Act 1990 and Town and Country Planning (Trees) Regulations 1999 – Tree works application at Penrhiw in the St Davids Conservation Area was RESOLVED to be accepted and approved.

**I47** Haverfordwest Citizens Advice Bureau, Notice of Annual General Meeting Wednesday 17 June in the Picton Centre, Haverfordwest at 6pm was RESOLVED to be received.

**I48** Brochures, Courses, Promotional letters and Newsletters etc – the following items are on display or available electronically:-

I48.1 Really Wild Newsletter of 23 May 2009 available electronically.

I48.2 North Pembrokeshire Transport Forum - News Briefing.

I48.3 Pembrokeshire Coastal Forum May newsletter is on <http://www.pembrokeshirecoastalforum.org.uk/index.php/resources>

**I49 Reports from Members representing the Council on Local Groups and Events:-**

I49.1 Bws y Bobol – no matters arising.

I49.2 St.Davids Christmas Tree Association – no meeting.

I49.3 St.Davids Day Celebration Group – G James advised that a new Eisteddfod would be a new event being planned for Tuesday 2 March 2010 (St Non's Day).

I49.4 St Davids Eco City Group – Next meeting is on 2 June 2009.

I49.5 St.Davids Peninsula Association for the Care of the Elderly and Disabled – G James is awaiting news on grant applications for the Centre while efforts to provide a local Foot care service are continuing.

I49.6 St.Davids Peninsula Tourist Association – association members had been asked to view the draft to assess their funding contribution towards the cost of the plan.

I49.7 St.Davids Matsieng Lesotho Link – no additions to previous report.

I49.8 Youth Drop In – awaiting meeting with staff.

### County Councillor's Report

**I50** Planter for Cross Square – Pembrokeshire County Council had offered a new tower type planter for Cross Square from Pembrokeshire County Council with the intention of replacing one of the existing planters in the Memorial Garden. This was RESOLVED to be accepted and to assess prices to see if a further could be added to enable two within the Memorial Garden.

### Clerk's Business:

**I51** Whitesands:-

I51.1 Car Park Attendant – Matters relating to the attendant were discussed.

I51.2 Recycling – new recycling bins are due to be fitted by Pembrokeshire County Council.

### Planning:

Current application

**I52** Appeal A/ENF/07/08 Storage shed /chalet in garden used for residential – Higney, Rhos y Gors, Rhodiad – it was noted that the appeal had been withdrawn.

New Applications

**I53** NP/09/215 Portable Field Shelter (on skids) at High View, Catherine Street – While the field shelter has been installed for some time without planning permission, it was RESOLVED not to support the application given the visual impact of this design that is not in keeping with what is required of an agricultural building.

**I54** NP/09/225 Temporary toilet and shower accommodation (Retrospective) at Porthclais Farm Campsite.

The facilities have been on site for some time without planning approval. The application was RESOLVED not to be supported as the temporary facilities are unsightly and the Council does not wish to encourage a temporary solution on a permanent basis given the established nature of the campsite. The City Council also draws a parallel with its experience at St Justinians where temporary seasonal toilets are provided with a short term planning approval as it is understood that this will not be allowed to continue as permanent facilities will be provided.

**I55 NP/09/226** Solar Panels at 8 Maes yr Hedydd it was RESOLVED to offer COUNCIL SUPPORT.

**Mayor's Business**

**I56** Neighbourhood Watch Scheme - A meeting to set up a new scheme in St.Davids is planned for Thursday 18 June at 7.30pm in the Memorial Hall.

There being no further business the meeting closed at 8.55pm.

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Chair

Date.....

**'In Committee' Minutes of the Monthly Meeting of Council on Monday 1<sup>st</sup> June 2009 in the Council Chamber at 7.00pm.**

**Present:** SJ Halse Mayor, JG Lloyd Deputy-Mayor, JW Braby, DJO Chant, DJH George, PA Goddard, MC Gray, MGD James, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

**I58 Apologies for Absence:** BT Price (Family commitment)

**I59 Pool - Private Finance Opportunity:-**

It was noted that the Mayor was liaising with Mr Griffiths on the prospects for the pool as well as the other developments and it was RESOLVED that the Council would welcome a meeting with him in order to take these matters further.

There being no further business the meeting closed at 8.55pm

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Chair

Date.....

**Minutes of the Second Meeting of the Month on Monday 15 June 2009 at the Memorial Playing Fields at 7.00pm.**

**Present:** SJ Halse Mayor, JG Lloyd Deputy-Mayor, JW Braby, DJO Chant, DJH George, PA Goddard, MC Gray, MG D James, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

**160 Apologies for Absence:** B Price (indisposed).

**161 Really Wild Festival**

The Mayor, Cllr S Halse welcomed Mr Brian Powdrill and Mr David Griffiths of the Really Wild Festival to the meeting.

Mr Powdrill presented the present position of the Festival as it enters into its fifth year with the organisers having committed to providing a permanent site for the event that last year involved around 3000 visitors with almost 80 stands covering food, craft and country life. It was the development of the Festival on the country life aspect that was their intention as there are many food events these days.

Run as a Community Interest Company in order to establish future ways of distributing surplus funds they would like to feel the community has a greater involvement and some ownership of the Festival and so they have created 'The Verge' being a parallel to Edinburgh Festival's 'Fringe' in order to provide a broader range of events that will commence on the Thursday prior to the weekend 5-6 September with a 5 mile running race. A full week of activities was the longer term aim with many ideas being considered.

Festival costs this year will be around £20,000 with the Welsh Assembly Government's funding support for the food side expected to be £5000 having gradually reduced from £9000 in the first year. Commercial sponsorship is being sought to sustain the event.

Mr Griffiths then outlined his work in enhancing the interactive website this was to encourage an online community and he was keen to develop local involvement with a target to treble the level of activity on the website.

During discussion and questions, links to local websites with editorial content were planned and the development of educational and young people's involvement being constrained partly as the event was at the beginning of the new term.

The Mayor then offered the thanks of the Council to Mr Powdrill and Mr Griffiths and they left the Meeting.

**162 Declarations of Interest:**

Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this agenda.

162.1 Councillors G James, J George, R Thornton and the Clerk declare interests as Governors of Ysgol Dewi Sant in relation to item 164.

162.2 Cllr J Braby and Cllr C Taylor declared as a member of St.Davids Community Pool Group in relation to item 164.

**Matters arising from the 1 June 2009 meeting:**

**163** Minutes for May - Confirmation of Minutes of the Special Council Meeting regarding the Planned Pool Closure on Thursday 27 May 2009 was RESOLVED to be granted.

**164** Pool and Sports Hall at Ysgol Dewi Sant.

The Mayor noted that the Community Pool Group had not been successful with the injunction it had submitted to prevent closure of the pool.

Cllr J Braby reported that a full legal response to the injunction had been received by the Community Pool Group from Pembrokeshire County Council and it was clear that the County Council had no statutory obligation to provide a swimming pool. It seemed the only route left was for the Group to undertake the running of the pool and this option came with substantial responsibilities.

164.1 The Mayor confirmed that there would be a meeting with Mr Keith Griffiths at 6.30pm on 6 July 2009 and this would be a discussion on all of his interests within St Davids as well as the pool.

164.2 Ysgol Dewi Sant letter of 12 June 2009 regarding support for the St Davids Sports Hall.

Discussion began on this item and it was then deferred following the arrival of Heidi Holland of Pembrokeshire County Council Youth Service.

### **165 Youth Drop In**

The Mayor welcomed Heidi Holland, Area Youth Coordinator (North) for Pembrokeshire County Council, to the meeting and she outlined the latest position regarding the Youth Drop In at the City Hall with the following points being noted:-

- Attendance figures for younger age groups are up despite the summer and new rules had been implemented following behaviour problems with a signing in system that had reduced numbers attending from the older age groups. It was emphasised that the youth service works on a voluntary engagement basis it is not formal as in a school setting. There was also inadequate space for anything other than a 'Drop In' arrangement and while the staff review how best to monitor the situation she felt that for some reason the circumstances in St Davids were unique.
- Programme – efforts to bring variety to the programme had included recent workshops on cooking and recycled fashion ('Minging to blinging'). The provision of an additional evening for older kids was unlikely as there was no funding for 3 nights a week at the moment.
- Donations had been received to build up equipment and assist with off site activities as these were in demand eg visits to bowling and the cinema. More community involvement with young people, as well as their outreach into the community were both possibilities and the provision of regular reports or a newsletter for the Council was seen as a constructive suggestion.
- In reviewing why the older young people left the group, no clear information was available apart from seasonal use of the Solva skate park at the moment and a general perception that the Drop In was not perceived to be 'cool'.

The Mayor then thanked Mrs Holland and she left the Meeting.

### **Item 164.2 continued**

Ysgol Dewi Sant letter of 12 June 2009 regarding support for the St Davids Sports Hall – it was RESOLVED to acknowledge the letter advising that the planning application would be addressed when the application is received.

### **166 Mid and West Wales Fire and Rescue Authority – Draft Annual Action Plan 2010-2011.**

Cllr Gray was responding directly with emphasis regarding access for fire engines to the Cathedral and to continue with the St.Davids Fire Station whose fire engines can reach the Cathedral.

### **167 Large Planter**

Offer from Pembrokeshire County Council of a tiered planter for the Cross Square. Given the very large size of the planter it was agreed not to place it on the Cross Square but to reassess the location, possibly using the High Street / New Street junction area with a site meeting to be held on Wednesday 16 June at 9.30am.

### **168 Orientation Map – The final draft was RESOLVED to be approved with the swimming pool to be removed and a marker indicating 'You are here' provided for each location.**

### **Correspondence**

#### **169 Pembrokeshire Coastal Forum – Invitation to the 'Secret Diary of a Mackerel' on Saturday 4 July 2009 at Pembrokeshire College was RESOLVED to be received.**

#### **170 Menter Iaith Sir Benfro - invitation to AGM 24 June 2009 in Rhos-y-Gilwen at 7.30pm was noted.**

#### **171 Wildlife on Your Patch workshops in July- St Davids and Solva- on display/available electronically were noted.**

#### **172 Welsh Assembly Government email 4 June 2009 via One Voice Wales - Draft Flood and Water Management Bill consultation with free workshops, the nearest being on June 30 in Trinity College, Carmarthen this was RESOLVED to be received.**



**173** Hilary Lewis, Brass Coordinator for Pembrokeshire Music Service email of thanks of 11 June 2009 for use of the City Hall for the Welsh Brass Trio for the Ysgol Dewi Sant family of primary schools was RESOLVED to be received.

**Clerk’s Business**

**174** Welsh School of Architecture - Presentation of studies on St Davids on 23 June in the Memorial Hall at 7.30pm open to all.

**175** Mayor’s Civic Service – arrangements were discussed.

**176** Car Park Attendant:

176.1 The Clerk gave an update on the present situation regarding the car park attendant.

176.2 Plans for the future – there was a general discussion on future plans.

176.3 Road Safety – Cllr M Gray presented further ideas regarding the road configuration by the car park attendant’s hut and after discussion it was agreed to hold a site meeting together with Mr J Price, Traffic Manager of Pembrokeshire County Council to reconsider the matter.

176.4 Illegal burger van on Cross Square Saturday evening 6 June 2009 reported to the clerk by the Old Cross Monday morning - It was RESOLVED to seek legal advice regarding the matter.

**Planning**

**177** NP/09/238 Construction of Dwelling at 44 Bryn Road / Maes-yr-Hedydd. As anomalies were noted in the drawings submitted it was RESOLVED to await receipt of the correct details.

**Any Other Business:**

**178** Lesotho Group

Cllr C Taylor reported that a teacher from Lesotho was visiting St.Davids as a part of the Dolen Cymru Link and a welcome reception was being planned by Canon R and Mrs E Morgan on Tuesday 23 June at 5pm in the Memorial Hall.

**179** Mr Henry Beaumont MBE and Mrs Anne Beaumont MBE

The Mayor confirmed the announcement in the Birthday Honour’s List that Mr Henry and Mrs Anne Beaumont had both been awarded MBE’s for their services to the community. The Council was very pleased to hear of these awards and a letter of congratulation was to be sent on this excellent news.

**180** St Justinians

Cllr D Chant reported that survey work for the new RNLI station at St Justinians was planned to continue during the peak week’s of the visitor season and this would adversely effect boat trip operations at a crucial time. Efforts were being made to have this work deferred to September and the Council asked to be kept informed over the situation.

There being no further business the meeting closed at 8.35pm

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Chair

Date.....