

**Minutes of the Monthly Meeting of the Council on Monday 7<sup>th</sup> June 2010 in the Council Chamber at 7.00pm**

**Present:** CT Taylor Deputy Mayor, JW Braby, DJO Chant, DJH George, MC Gray, SJ Halse, MGD James, BT Price, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

The Deputy Mayor, Cllr C Taylor took the chair in the absence of the Mayor Cllr John Lloyd and he commenced the meeting by offering condolences to the Mayor on behalf of the Council and then led the members in a period of silence, in tribute to Mrs R Lloyd the late mother of the Mayor who had died very recently.

He then extended a warm welcome to Cllr Stephanie Halse as she returned to the regular meetings of the Council.

**76 Apologies for Absence:** JG Lloyd (Family commitment), PA Goddard (Holiday), MC Gray (Holiday) and RJ Thornton (family commitment).

**77 Declarations of Interest:** Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on the agenda.

There were no declarations of interest made at this point.

**78 Confirmation of Minutes for:-**

78.1 The Council Monthly Meeting on Monday 10<sup>th</sup> May 2010 were RESOLVED to be accepted and approved.

78.2 The 'In Committee' Minutes of the Meeting on Monday 10<sup>th</sup> May 2010 were RESOLVED to be accepted and approved.

**Matters Arising from the Minutes:**

**79 WHITESANDS CAR PARK:**

79.1 Access Improvements.

The Clerk reported that no further information was available from Pembrokeshire County Council and it was RESOLVED to write to the land owner directly.

79.2 Out of Hours and Overflow Parking

There was discussion on out of hours parking and new peak week private arrangements for overflow parking.

79.3 Ticketing Review.

A Discussion Paper had been received from the Clerk and given the details to be considered it was RESOLVED to discuss this at the meeting on 21 June 2010 between 7 and 9pm.

79.4 Glass Recycling

No further information was available from the Clerk or County Councillor and it was agreed to check with Pembrokeshire Coast National Park Authority as to any changes in the planning position.

79.5 27<sup>th</sup> International Holiday Camp – The Order of Malta visit 13.7.10.

The Clerk reported that 12 coaches, 6-7 minibuses, 2 vans and 2 ambulances would be arriving for the afternoon of 13 July and the vehicles would occupy most of the lower half of the car park up to the BT kiosk - it was RESOLVED to confirm that there would be no charge for parking and any additional staff costs or loss of income would be reviewed after the event.

**80 LNG TANKERS in ST BRIDE'S BAY.**

Cllr C Jessop, Chair of Marloes and St Brides Community Council, letter of 11 May 2010.

The key points regarding tug escorts for tankers were accepted and it was RESOLVED to write, in cooperation with Marloes and St Brides Bay Community Council, to the Maritime and Coastguard Agency seeking clarification on the provision of tug services for LNG tankers. Other community councils around the bay were to be kept updated on this situation.

**81 ST DAVIDS COMMUNITY POOL GROUP (CPG):**

Meeting with Mr M Lawless and Mr S Goodman and Mr D Lloyd CPG Chairman on 19 May 2010 - This had been a successful meeting both seeking the views of the community and giving an indication of progress on the scheme. The position regarding the wind turbine was now unclear but was understood to still be a part of the scheme.

**82 ORIEL Y PARC STAKEHOLDER GROUP:**

While the Deputy Mayor and Clerk were to meet with Julie Rogers, acting manager of Oriol y Parc on 24 June 2010 – it was RESOLVED to write to Mr James Parkin, Pembrokeshire Coast National Park Authority regarding the nature of recent displays compared with what was originally planned, as well as not having the Information Centre closed at Christmas.

**83 PEMBROKESHIRE COUNTY COUNCIL:**

83.1 Traffic matters. J George advised that work promised for the High Street and Nun Street had not been undertaken and no dates were available for the work.

83.2 Track from Bishops Palace to Penporthgwyn.

Pembrokeshire County Council's view was confirmed that this track was a restricted byway with no right of way for vehicles and so the County Council can legally place bollards and close the access. Further information from Pembrokeshire County Council and land ownership details were awaited.

**84 INSURANCE**

84.1 Came and Company letter of 20 May 2010 confirming the new insurance arrangements were in place was RESOLVED to be received.

84.2 Commercial Loss Recovery Cover details and the premium were noted.

**85 CITY HALL CHAIRS:**

Several organisations had expressed interest in the old chairs namely St Davids Golf Club, National Trust Information Centre, St Davids RFC, Porthmawr SLSC and Care in the Community, the interest accounting for about half of the chairs available.

A design preference for the new chairs was agreed and prices for blue fabric covered chairs with silver legs of similar design to the Memorial Hall but with a greater width, were to be investigated.

**Accounts:**

**86** Internal Audit for April 2010 - Responsible Finance Officer reported that this had been successfully completed and it was RESOLVED to be received.

**87** Accounts for May 2010

**INCOME AND EXPENDITURE MAY 2010**

Balances as at 31/05/2010	£
Current A/c	24187.01
Premium A/c	34011.32
Total	58198.33

SUMMARY	Car Park	City Hall	Admin	Capital	Misc	Café	St Justinian	VAT	TOTAL
Income	9106	1126				1784			12016
Expenditure	1819	1623	9309		1777		278	417	15223
Balance	7287	-497	-9309	0	1777	1784	-278	-417	-3207

**DONATIONS**

LGA 1972 Sec 137 for 2010/11 is £9575

LGA 1972 Sec 214 Cemetery  
MaintenanceTotal donated for  
2010/11

Last month's donations	
Total donated 2010/11	500
Balance available	9075

**PAYMENTS**

£

Broker Network Ltd	7287.69
Glassfibre flagpoles Ltd	149.17
Peter Lavin (2)	714.15
npower	443.17
St Davids Assemblies Ltd	734.38
BT	316.50
Arnold Boorman	58.00
D C Menday	1437.77
P L Evans	239.77
Chubb Fire Ltd	371.68
Viking Direct	81.43
Greenbarnes Ltd	187.75
J Phillips	159.44
Clerk's expenses Mar- May	55.29
Phoenix Press Ltd	620.00
Mathias Hardware	31.61
Abbaloos May	270.25
Pcnp planning fee	495
P Lavin	1661.15
Total	15314.20

87.1 RESOLVED to approve the accounts for the month and grant permission to pay.

87.2 Accounts and External Audit for 2009 – 2010.

Internal Auditor's Report has been completed and would be submitted for approval at the next meeting.

**88 Donation Request:**

88.1 Fishguard International Music Festival 22 July to 2 August 2010 with 3 Concerts in St Davids Cathedral was RESOLVED to be received.

88.2 St.Davids Cathedral Festival letter of thanks of 7 June 2010 – it was RESOLVED to write a letter of congratulation to the organisers following another successful Festival.

**Correspondence**

89 The Code of Conduct for members of local authorities in Wales - Guidance from the Public Service Ombudsman for Wales was RESOLVED to be received.

**90** Whitesands Bay Hotel – Cllr C Taylor.

While a re-development of the Hotel (NP/04/217) had received planning approval in December 2004 complaints continue to be received both by members as well as an email complaint of 2.6.10, regarding the poor appearance and condition of the building.

The owner had provided an update on his plans for a sustainability research centre that was due to be discussed with Pembrokeshire Coast National Park Authority.

It was RESOLVED to write to Pembrokeshire Coast National Park Authority asking for clarification of the situation.

**91** Mid & West Wales Fire & Rescue Authority's Draft Annual Action Plan 2011/2012 - letter 13 May 2010 was RESOLVED to be received.**92** Julie Rogers Acting Manager, Oriol y Parc – A request for additional bicycle parking in St Davids was to be discussed at a meeting with the Deputy Mayor and Clerk on 24 June 2010.**93** Pembrokeshire Coast National Park Authority letter of 13 May 2010 - Tree Works Application under the Town and Country Planning Act 1990, Town and Country Planning (Trees) Regulations 1999.

Works to Ash, Willow Sycamore and Thorn to enable safe 3 metre clearance of high voltage power lines in Caerfarchell Conservation Area were noted

**94** The Big Lunch email of 18 May 2010 - was RESOLVED to be received.**95** NFLA (Nuclear Free local Authorities) Welsh Forum Seminar 4.6.2010 in Caernarfon letter of 24 May 2010 and information - was RESOLVED to be received.**96** Bissmire Fudge letter of 24 May 2010 - it was RESOLVED to accept the position presented.**97** Ombudsman - Complaints Wales Consultation letter of 24 May 2010 – Proposal for a common complaints system for public service providers in Wales. As the consultation closes on 23.7.2010, members interested were asked to provide comments to the Clerk for consideration at the next meeting.**98** Pembrokeshire Coast National Park Authority letter of 19 May 2010 Supplementary Guidance – Affordable Housing - was RESOLVED to be received.**99** Favour Swap Shop received 1 June 2010 - was RESOLVED to be received.**100** Mr I Taylor letter of 7 June 2010 regarding foxes in gardens following a national incident was noted with C Taylor declaring an interest as a family member.**101** Standard letters, promotional information and newsletters – the following items were RESOLVED to be received:-

101.1 SLCC Regional Conference for Wales 14.7.2010 Cwmbran.

101.2 Pembrokeshire Citizen's Advice Bureau Invitation to AGM at The Queen's Hall, Narberth on 21 June 2010.

101.3 Pembrokeshire Coastal Forum Newsletter May- June.

101.4 Dolen Cymru press release of 1.6.10 - "Prince Harry kicks off an appeal to celebrate twenty five years of links between Wales and the Kingdom of Lesotho".

101.5 PAVS – Volunteer Bulletin Spring/Summer 2010.

101.6 North Pembrokeshire Transport Forum – May Briefing.

101.7 One Voice Wales:-

101.7.1 Notice of OVW 2010 Conference and AGM.

101.7.2 The Voice Newsletter April 2010.

101.7.3 WCVA Funding news May 2010.

101.8 SLCC Welsh Training Needs – survey of 17.5.10.

101.9 Wales Co-operative Centre – Programme of Courses June 2010.

101.10 Fairtrade Foundation News.

**I02 Reports from Members representing the Council on Local Groups:-**

- 102.1 Bws y Bobol – no report.
- 102.2 St.Davids Christmas Tree Association – nothing new to report.
- 102.3 St.Davids Day Celebration Group – G James reported that there was an Eisteddfod meeting next week.
- 102.4 St Davids Day Centre for the Elderly – J George reported on the next meeting on 10 June 2010.
- 102.5 St Davids Eco City Group – no report.
- 102.6 St.Davids Peninsula Tourist Association - D Chant reported on a recent meeting with assistance with the Sandchurch competition at Whitesands being needed.
- 102.7 St.Davids - Matsieng Lesotho Link. C Taylor reported that HRH Prince Seeiso is visiting both schools in St Davids on 1 July 2010 to speak to young people.
- 102.8 Youth Drop In – no report.
- 102.9 Ysgol Bro Dewi Governor – no report.
- 102.10 St.Davids Carnival – G James reported on a meeting on Wednesday 23 June at 7pm in the Council Chamber.

**I03 County Councillor's Report.**

As Cllr George had provided updates on various matters already there was nothing else to report.

- 103.1 Housing Allocations - B Price was very concerned about a recent allocation of a local property that was prioritised for non local people without there being an opportunity for a local family who had top priority, being of 'gold' status according to the Authority's assessment criteria, to be considered. This matter received strong support from members.

The legal constraints were viewed as being excessively rigorous and were administered without due consideration for local people within this community. This was infuriating, making a mockery of the efforts of local representatives when their views were not received within the allocation process for housing.

Lack of opportunity for local representatives to be heard was also the case for most other communities, there being total dissatisfaction with the present system. Typical situations were discussed and it was RESOLVED to send strongly worded letters to our elected members in County Hall, MP and AM.

**Clerk's Business:**

- I04** Orientation Maps – The Clerk advised that he can provide a simple small notice to update each map rather than undertake a full reprint to include recent changes.

**I05** Parking in Bryn Road.

Comments from a resident had been received about the growth in parking, particularly for businesses in Bryn Road making it difficult for residents to park. B Price declared a personal interest as a family member.

- I06** The situation was acknowledged and it was RESOLVED to enquire about a resident's pass for Oriel y Parc with Pembrokeshire Coast National Park Authority.

- 106.1 Potential for off street parking restrictions to be reduced were to be re-assessed by Cllr J Braby and the Clerk.

- I07** RNLI Fundraising at Whitesands – Request for additional free parking ticket request for fundraising staff – as spaces were already allowed for the RNLI Lifeguards service it was RESOLVED not to offer additional parking spaces for their fundraisers.

- I08** Food Safety Training – details regarding the training course for around 15 participants on 25 June 2010 were finalised.

- I09** St Davids Waste Bag Cover – The Clerk outlined an idea to create a design for a fabric cover to go over waste bags put out for collection. The mess from bags ripped open particularly by gulls and crows was considerable and

unless the community resorts to wheely bins with their considerable visual impact, the situation would continue. Residents who cover their bags with heavy fabric covers have their waste left untouched. The Clerk's idea was to have a design competition using the schools, Eco City Group and others in order to come up with a design for a St Davids waste bag cover as well as associated information to minimise the mess and then for the residents to purchase the cover at a Council subsidised price in order to encourage its use.

The idea was accepted and the Clerk was asked to investigate the matter and provide a proposal.

**Planning:**

**I 10** Previous application NP/10/187 - Toilets at Porthclais Farm – Further communications regarding this site indicated there was potential for over provision of toilet facilities and it was RESOLVED to emphasise that the City Council's previous decision was based on the fact that permanent toilet provision should be appropriate for the currently licenced capacity and not to include for any future changes.

**New applications**

**I 11** NP/10/138 Reinstatement of original cottage currently used as outbuilding to dwelling at Penpant Farm – following the support offered for previous applications at this site it was RESOLVED to offer Council Support.

**I 12** NP/10/209 Utility and garage extension at Tir Canol, Maes Dyfed - it was RESOLVED to offer Council Support.

**I 13** NP/10/210 External post light at the Grove Hotel, High Street, SA62 6SB – given that the design was in keeping with the character of the building and will illuminate the car park and access - it was RESOLVED to offer Council Support.

**I 14** NP/10/212 Replacement of glass roof with slate roof at 2 Ffordd Owen, SA62 6RT it was RESOLVED to offer Council Support.

**Mayor's Business**

**I 15** Following the very successful piano playing of Jocelyn Freeman and her winning at the National Eisteddfod recently it was agreed to send her a letter of congratulation for her excellent achievement.

**I 16** Increase in traffic volumes at Rhodiad was to be placed on the next agenda.

There being no further business the meeting closed at 9.05pm

Signed .....  
Chair

Date .....

**Minutes of the Second Meeting of the Month on Monday 21 June 2010 at the Council Chamber at 7.00pm.**

**Present:** JG Lloyd Mayor, CT Taylor Deputy Mayor, JW Braby, DJO Chant, MC Gray, SJ Halse, MGD James, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

The Mayor began the meeting offering his thanks to the councillors for the cards and expressions of support he and his family had received following the death of his mother, Mrs R Lloyd.

The Mayor then presented the Past Mayor's Badge to Cllr Stephanie Halse following her role as Mayor for 2009 to 2010.

**117 Apologies for Absence:** J George, P Goddard and B Price.

**118 Declarations of Interest:**

Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this agenda.

**Matters Arising from the 7 June 2010 Meeting:**

**119 WHITESANDS CAR PARK**

119.1 Access Improvements – The Clerk reported that he had met with the landowner and a reply was now awaited.

119.2 Whitesands Parking Assessment.

A wide ranging discussion was held regarding the present attended car park service and the prospect of using pay and display machines. It was agreed that more information was required, particularly on cost projections and the economics of the alternative management systems while noting that during the peak weeks, car park attendants were still required. It was also agreed to ask the car park attendant to count the cars that choose not to stop given complaints about the cost of parking for short periods.

**120 LNG TANKERS IN ST BRIDES BAY**

Marloes and St Brides Community Council's draft letter to the Maritime and Coastguard Agency of 10.6.10 - It was agreed to check the legal requirements for tug provision for LNG tankers outside of the Haven but close to the Pembrokeshire coast with Milford Haven Port Authority and then to substantially amend the tone and length of the joint letter and re-present it at the next meeting.

**121 ST DAVIDS MATSIENG LINK**

C Taylor advised that the visit of Prince Seeiso is on 1 July 2010 when he meets both local schools beginning at 11 for 11.30am at Ysgol Dewi Sant and 1 for 1.30pm Ysgol Bro Dewi. It was agreed that Cllrs Price and Williams will assist with hosting the Prince around this event.

**Correspondence needing attention prior to the meeting on 5 July 2010**

**122** Urdd Gobaith Cymru – Inviting Eisteddfod Genedlaethol Urdd Gobaith Cymru to Pembrokeshire in 2013 -

Invitation to a Public Meeting at Theatr y Gromlech, Ysgol y Preseli, Crymych on Thursday 24 June 2010 at 7pm – was RESOLVED to be received.

**123** Shelter Cymru 'Information matters to rural communities project' - A free event in Lampeter University on 25 June 2010. The event will be officially opened by Mark Williams MP for Ceredigion at 10.30am and will finish at 1pm with lunch – was RESOLVED to be received.

**124** CADW Invitation of 1 June 2010 to Europa Nostra Awards Celebration in the Bishops Palace for all councillors on 1 July 2010 – it was RESOLVED that Cllr S Halse and the Clerk would attend.

**125** RSPB email 14.6.2010 – Request for a stand at Whitesands to enhance awareness of the work of the RSPB and recruiting members on either 29, 30 June or 1 July – it was RESOLVED not to allow the display.

**126** Request from RNLI to have a market stall on Thursdays during peak weeks to sell souvenirs for the charity – it was RESOLVED to allow the booking at the standard charge of £15 on condition that local traders would take priority if the market becomes fully booked.

**127** Visits by Bws y Bobol to Whitesands car park – enquiry from Shalom wishing to take patients to Whitesands some being residents of St Davids – was RESOLVED that no charge should apply and that the Bws y Bobol should have a resident’s pass provided. S Halse declared a personal interest in Shalom.

**128** Community Climate Change Network / One voice Wales email - Community Action for Climate Change Network events are due to take place on/at: 23/6/2010 Newport 24/6/2010 Carmarthen. Details of the Network events are on [www.walescarbonfootprint.gov.uk](http://www.walescarbonfootprint.gov.uk) – was RESOLVED to be received.

**Clerk’s Business**

**129** Rock salt – Following the adverse weather last winter it was RESOLVED to purchase 20 no 15kg bags of rock salt from ‘online rocksalt’ for path clearance purposes around the City Hall – Prices from Seton and The Consortium were also considered but were substantially higher.

There being no further business the meeting closed at 8.20pm.

Signed .....  
Chair

Date .....