

Minutes of the Monthly Meeting of the Council on Monday 2nd June 2014 in the Council Chamber at 7.00pm

The meeting was preceded by a visit from Cllr Wynne Evans, Chair of the Resource Committee of the Fire Authority and Steve Bryant of Mid & West Wales Fire & Rescue Service to discuss the provision of the 1st responder unit in the St Davids area. Cllr Evans informed the Council that the Fire Station was under no threat and the Fire Brigade was still undertaking negotiations with the Welsh Ambulance Service regarding the details of the 1st Responder scheme. Cllr Evans listened to the City Council's concerns regarding the lack of responder provision together with the lengthy duration of time that ambulances were taking to arrive at scenes of emergency. Cllr Evans assured the City Council that he would do everything that he could to ensure that 1st Responder provision was improved and that he would be in contact with the Clerk as soon as he had definitive responses to some underlying questions regarding finance.

Present: Mayor DB Halse, Deputy Mayor FD John, DJO Chant, ES Evans, DJH George, MGD James, K Rose, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

73 Apologies for Absence: MC Gray, JG Lloyd and BT Price.

74 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

74.1 Cllr George declared a personal interest in relation to Item 89.

74.2 Cllr Taylor declared a personal interest in relation to Item 97.

74.3 Cllr James declared a prejudicial interest in relation to Item 98 and left the Council chamber while the item was discussed.

75 Confirmation of Minutes for:-

75.1 The Council Monthly Meeting on Monday 12th May 2014 were RESOLVED to be approved.

75.2 The Special Meeting of the City Council on Monday 19th May 2014 were RESOLVED to be approved.

Matters Arising

76 APPOINTMENT OF COUNCIL REPRESENTATIVES the draft minutes of annual meeting of the City Council were provisionally approved for formal confirmation in May 2015.

77 CITY COUNCIL YOUTH REPRESENTATIVES (Item deferred from 12th May 2014) See WAG guidance notes together with Nadine Farmer e-mail of 8th May 2014. It was RESOLVED to agree a date to meet with Ms Farmer upon her return to work from sick leave.

78 ST JUSTINIANS

78.1.1 Pre-application for change of use to commercial slipway and possible conservation centre. PCNPA e-mail of 16th May 2014 advising that the pre-application form had been received; however due to the complexity of issue at the site the response would take longer than the prescribed 30 days to arrive with the City Council, was received.

78.1.2 Toilets. The Clerk confirmed that to date no further correspondence had been received from the PBOA. It was RESOLVED to defer the item to the following meeting.

79 CITY HALL DEVELOPMENT Wes Spees e-mail of 24th May 2014 confirming that the draft report would be presented to the City Council by 3rd June was received.

- 80 MEETING WITH POLICE COMMISSIONER** A brief report was given by the Mayor stating that the meeting was constructive and that the Commissioner had assured the Council representatives that there would continue to be a physical police presence in St Davids. The Commissioner had informed the Mayor that there may be some grant funding available to improve youth services in the city. Andy Pearson e-mail of 19th May 2014 summarising the points raise in the meeting were received.
- 81 SMP NEWGALE** - The Clerk confirmed that Mr Ian Westley Director of Transport, Housing and Environment is to attend the meeting of the City Council on Monday 7th July to discuss the proposed managed retreat.
- 82 CATHEDRAL CLOCK** The copy letter sent to the Dean of St Davids together with original minute reference (285.4 - 3r February 2014) *St Davids Cathedral letter of 18th January 2014. It was RESOLVED to inform the Cathedral that while the City Council was prepared to support the restoration of the Cathedral clock the Council would be grateful to know how the funds were to be raised i.e. a formal appeal for example.* was received. It was RESOLVED to donate £1000 to the Clock Appeal.
- 83 ABEREIDDY** - The Clerk informed the Council that sha had received verbal confirmation from Mr Andrew Tuddenham that the National Trust have no plans to preserve the terrace of cottages at Abereidddy. It was RESOLVED to await written confirmation.
- 84 CHRISTMAS STREET LIGHTS** - The Clerk confirmed that a representative from LITE would conduct site visit and provide the Council with possible catenary solutions at the end of June.

Accounts

- 85** The Responsible Finance Officer reported that the Internal Audit for April 2014 had been completes satisfactorily.
- 86** Accounts for May 2014.

INCOME AND EXPENDITURE MAY 2014			
Balance as at 27th May 2014		£	
	Current A/c	230884.57	
INCOME	Car Park	10745.00	
	City Hall	854.88	
	Cafe	1821.92	
	Insurance claim		
	Miscellaneous	437.00	Includes Croeswdig rent £300
	Market stalls	255.00	
	Total	14113.80	
	LGA 1972 Sec137 for2014/15 is £10821		LGA 1972 Sec 214 Cemetery
	Last month's donations		Total donated 2014/2015
	2014/15	total	25
	Balance available		10796
PAYMENTS		£	
	Admin	1546.69	Salaries:Clerk & RFO HMRC- IT & NIC)
		25.00	Phone and Internet Mayor's photo
	Solicitors		
	Whitesands	1629.25	Attendant's commission (5)
	Playground		
	Hall & House	158.93	Caretaker's salary Electricity PCC - Annual trade waste)
		18.71	D/D Boiler service Gas (inc renewal of service contract)
	Mayor's Expenses		
	St Justinians	270.00	Toilet hire / cleaning
	Miscellaneous	868.70	Bldg repairs-Goat street Bank charges
		250.00	Pool table re Drop In
		951.09	PCC (Council tax-3props)
		109.62	Dwr Cymru -(2props)
	Total	5827.99	
Minutes 2014 / 2015		18	

The accounts for the month were approved and permission was granted to pay.

Donations

Donation requests

86.1 Talking Book Wales e-mail of 12th May 2014. It was RESOLVED to donate £50.

86.2 Paula Ellis e-mail of 14th May 2014 Dragon Parade 2015. It was RESOLVED to donate £450.

Letters of thanks

86.3 Good Neighbours Craft Group letter of 11th May 2014 was received.

Correspondence

- 87 PVT letter (not dated) Notice of AGM on 11th June 2014. It was RESOLVED that Cllr James would attend on behalf n the City Council.
- 88 Nanette Billeau letter of 9th May 2014 use of City Hall for St Davids Thursday Market. It was RESOLVED to approve the request and grant permission for the Country Market to hire the City Hall form 6th November to 18th December at a cost of £30 per session.
- 89 Suzi Thomas e-mail of 20th May 2014 Copy of letter sent from Pembroke Town Council to Pembrokeshire County Council was received.
- 90 Jack Dudley e-mail of 22nd May 2014 Request to use Cross Square for Fire Service community safety event. It was RESOLVED to approve the request and grant permission for the Fire Service to hold their event.
- 91 Fintan Godkin e-mail of 23rd May 2014 Whitesands Challenge and triathlon events. It was RESOLVED to approve the request and grant permission fro the Mini & Junior RFC to use the overflow car park.
- 92 Jude Parr e-mail of 27th May 2014 Dates of forthcoming PACT meetings was received. It was REOLVED that Cllr Rose would attend the meeting on behalf on the City Council.
- 93 Rebecca Jones e-mail of 28th May 2014 Progress update of Tidal Energy Deltastream project was received and it was RESOLVED to thank Ms Jones for the information.
- 94 Trehale Farm letter (not dated) requesting permission to trade at the Cross Square on Saturdays. It was RESOLVED to refuse to approve the request.

95 Reports from Members representing the Council:-

- 95.1 PALC. Nothing to report.
- 95.2 St Davids Carnival Association. Cllr Rose reported that preparations were underway and all was running smoothly.
- 95.3 St Davids Christmas Tree Association. Nothing to report.
- 95.4 St Davids Day Celebration Group. See draft minutes attached.
- 95.5 St Davids Day Centre for the Elderly. Cllr Williams reported that Ian Meopham had recently taken to group on a trip to the Gwaun Valley followed by tea in Gelli Fawr.
- 95.6 St Davids Eco City Group. Nothing to report.
- 95.7 St Davids Peninsula Tourist Association. Cllr Chant provided the Council with a report that is attached to these minutes.
- 95.8 Porthclais Harbour Authority. Cllr John reported that the Authority were to meet the following week.
- 95.9 St Davids - Matsieng Lesotho Link. Cllr Taylor provided the Council with the following report: "The past couple of months have been a relatively quiet time for the group. However I am able to report that as chairman I have finally held a debriefing meeting with my travel companions from Ysgol Dewi Sant. I have also returned my official report to Wales Africa Community Links in order to satisfy the conditions of the Gold Award sponsorship, and the other three have also agreed to complete their own joint report in the very near future, notwithstanding the very heavy demands on their time, especially with imminent A levels for Rhys and Ebony. One very positive development for the group is that we will be holding a meeting on Wednesday of this week with Mrs Sam Vaughan of Ysgol Bro Dewi and Janie Pridham the county council's Sustainable Schools Project Officer to discuss the possible involvement of the school with the British Council's Connecting Classrooms scheme. It is our hope that this could lead to the setting up of formalised links between Ysgol Bro Dewi and St Matthew's School in Matsieng. This could also possibly lead to teacher exchanges between the two schools. I have also had a personal meeting with Mrs Jane Evans and her colleague Gillian Price of Ysgol Croesgoch to learn about their very successful

experience of twinning with another primary school in Lesotho, going back now for the last three years or so. They have been very effective in building up their links, and there is much that we will be able to learn from this".

95.10 Youth Drop In. Nothing to report.

95.11 Ysgol Bro Dewi Governor. Cllr Halse reported that a meeting was due to take place on 4th June 2014.

95.12 Planed Community Forum. Nothing to report.

95.13 Porthstinan Boat Owners Association. Nothing to report.

Planning

96 NP/14/0251 Single story office extension at Caerfai Bay Caravan & tent park, SA62 6QT. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application

97 NP/14/0259 Improvements & regarding to part of access track at Upper Porthmawr, SA62 6PS. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application

98 NP/14/0281 Loft conversion Trem Y Garn, Lower Moor, SA62 6RP. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application

Mayor's business

99 CIVIC SERVICE - The Mayor confirmed that service would take place on Sunday 6th July 2015, 11.15am at the Cathedral, reception at Ty'r Pererin with the World War I dedication to take place on the Cross Square at 12.45.

100 CCTV at White sands - The Mayor informed the Council that this item had not been left in abeyance and it was anticipated that the information would be received by in readiness for the following meeting.

Clerk's business

101 Bench audit.

102 Annual leave - Clerk away from 3rd to 11th June (back in office on 12th June)

AOB

103 Signs for St Davids - Ocaen Haze and Glasfryn Road. It was RESOLVED that Cllr John would ask Miss Audrey James to plant bulbs in the raised beds underneath the signs.

104 Trees at Ysgol Dewi Sant. Cllr James informed the Council that the damaged trees had now been replanted.

105 Baton relay. Cllr Taylor stated that he thought the event was a success in particular part of the Mayor's speech which acknowledged the sporting achievements of both the teachers and pupils at Ysgol Dewi Sant.

There being no further business the meeting closed at 8.55pm

Signed

Chair

Date

Minutes of the Second Meeting of the Month on Monday 16th June 2014 in the Council Chamber at 7.00pm.

Present: Mayor DB Halse, Deputy Mayor FD John, DJO Chant, ES Evans, MC Gray, MGD James, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

106 Apologies for Absence: DJH George, JG Lloyd, BT Price, K Rose and PL Evans (Responsible Finance Officer).

107 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

107.1 Cllr Taylor declared a personal interest in relation to Item 126.

Finance

108 TELEPHONE CONTRACT Pranav Patel e-mail of 13th June 2014 Make it cheaper - Telecoms memo together with explanatory note from the Responsible Finance Officer. It was RESOLVED to support the suggestion and to transfer the telephone accounts from British telecom to Daisy Communication.

Matters Arising

109 REDUCTION OF ESSENTIAL SERVICES AT WITHYBUSH HOSPITAL Hywel Dda Health Board letter of 6th June 2014 invitation to attend information sessions. The Council expressed their disappointment that there were no consolation sessions to be held in Pembrokeshire west of Narberth and it was RESOLVED to communicate this to the Health Board. It was further RESLOVED that Cllrs James and Taylor would attend the session to be held in the Queens Hall on 3rd July 2014.

110 PROVISION OF 1st RESPONDER UNIT IN ST DAVIDS AREA Cllr Wynne Evans e-mail of 11th June confirmed that no relief cover is in place when the current responders are away from St Davids. The Council considered the current situation to be unacceptable and it was RESOLVED to write to Cllr W Evans, the Welsh Ambulance Service, the local AM and MP to express the Council's serious concerns.

111 DEMENTIA FRIENDLY COMMUNITY Tom Alexander e-mail of 19th May 2014 proposing to meet with members of the City Council. It was RESOLVED that Cllrs Halse, James and Williams would attend the meeting.

112 CAERFAI BEACH Ian Panton e-mail of 11th June informing that the path is open and work will continue from 16th June 2014 was received.

113 WHITESANDS CAR PARK

113.1 CCTV - quote received from SAS Ltd for £1450 + VAT was RESOLVED to be approved.

114 PROPOSED MERGER OF FIRE SERVICE CONTROL ROOMS Derek Masson e-mail of 2nd June outlining the proposed merger. It was RESOLVED to write to MWWFR expressing the Council's concern regarding the possible loss of local knowledge should the merger proceed.

115 AFFORDABLE HOUSING Cllr Evans e-mail of 11th June 2014 together with PCNPA information sheet advising that St Davids had been ear-marked for a reduction to 30% affordable housing to be built as part of new development schemes. Cllr Evans reported that 32 applicants were waiting for social housing in St Davids, Solva and Llanrhian and that local residents were given priority over 1 in 3 affordable homes. Cllr Evans informed the Council that Angle operated a community land trust scheme. It was RESOLVED to convene a special meeting with Pembrokeshire Coast National Park Authority, Pembrokeshire County Council, Pembrokeshire Housing Association together with the County Councillor to discuss the demand for affordable housing in St Davids.

116 CITY HALL DEVELOPMENT Feasibility study compiled by WA Spees. The Council expressed their extreme disappointment at the lack of information contained in the report and were not prepared to pay for the report as

it stood. It was RESOLVED to contact Mr Spees and to request a full report in accordance with the terms of agreement as per Mr Spees' letter of 16th December 2013.

Correspondence:

- I 17 Lappset e-mail of 29th May 2014 Quote for received from Ludus for £662 + £35 carriage for replacement parts of playground carousel. It was RESOLVED to approve the quote and order the parts. It was further RESOLVED to obtain quotes for replacement fencing to the south side of the toddler area.
- I 18 Commonwealth Games Council for Wales e-mail of 3rd June 2014 letter of thanks was received. Cllr Taylor informed the Council that in his opinion the event was not well covered by the local newspapers.
- I 19 Rebecca Jones e-mail of 3rd June 2014 Update regarding Tidal Energy's Deltastream project was received.
- I 20 Hatti Woakes e-mail of 4th June 2014 North Pembrokeshire Transport Forum membership renewal. It was RESOLVED to re-new the Council's annual subscription at a cost of £12.
- I 21 Ian Westley letter of 4th June 2014 road closure at U3028 & U3029 (between Penarthur and Towyn Cottage) was received
- I 22 Cllr Evans e-mail of 11th June 2014 Plan to tackle alien species was RESOLVED to be copied and forwarded to the Eco Group, COCA and Ian Walton as part of the Dawrog Management team.

Planning:

- I 23 NP/14/0183 Variation to approved application for change of use of 2 barns to 6 holiday lets at Upper Porthmawr, SA62 6PS. The Clerk reported that the application had been withdrawn.
- I 24 C11/14 Removal of 10 Leyland Cypress trees at 2 Grove Stables, SA62 6SB was RESOLVED to be supported.
- I 25 C10/14 Remove 3 stems of elm tree at Wayside, The Close, SA62 6PE was RESOLVED to be supported.
- I 26 C/9/14 Removal of ash tree at Lower House, Caerfachell, SA62 6XG was RESOLVED to be supported with the condition attached that a replacement ash tree be planted elsewhere on the site.

Mayor's business

- I 27 Civic service on Sunday 6th July 2014. The Mayor informed the Council that the event would be tied in with the Royal British Legion's dedication of the WWI commemorative plaque to be installed at the foot of the steps of the Memorial Garden at Cross Square on Sunday 6th July following a service in the cathedral. Cllr Gray confirmed that he was willing to drive members of the Legion from the cathedral to the Cross Square and then to Tyr Pererin. The Council confirmed that in principle they would be prepared to bear the cost of Bws Y Bobl, however Cllr Gray informed the Council the RBL had been granted funds specifically for the event and it was RESOLVED to confirm with Legion that they were happy to pay.
- I 28 The Mayor presented the Council with an invitation from Saints and Stones to a presentation of prizes for the war memorials competition at 10.30am in Monday 7th July in the Lady Chapel, St Davids Cathedral.
- I 29 Media Group - the Mayor informed the Council that the Council's Media Group was due to imminently.

Any other business:

- I 30 WWI Plaque - Cllr Gary informed the Council that he would be taking the WWI commemorative plaque to Flanders in Belgium and it was RESOLVED to pay Cllr Gray's mileage expense. Cllr Gray further informed the Council that one of the Welsh dragon flags need to be repaired for the event and that Mr Janet Phillips had undertaken the repairs. Cllr Gray suggested that the Council pay her £25 as she had repaired several flags over the years without individual charge. It was RESOLVED to pay £25 to Mrs Philips.

- 131** St Davids City Signs - Cllr Evans asked for confirmation that the flowers were being planted underneath the Welcome signs at Ocean Haze and on the Fishguard Road. Cllr John confirmed that Miss Audrey James had the job in hand.
- 132** Toilets at St Justinian - Cllr Evans asked whether total amount had been received from the PBOA. The Clerk confirmed that she had recently received an e-mail from the PBOA confirming that the monies would be paid imminently.
- 133** Facebook - Cllr Evans asked whether the City Council's facebook account had been created. The Mayor confirmed that it would be discussed at the meeting of the Media Group.
- 134** SWAT- Cllr Evans reminded the Council that next public demonstration was due to take place outside the Senedd in Cardiff on Wednesday 18th June and urged fellow members to attend.
- 135** Bryn Road - Cllr John informed the Council that parking outside Hideaway, Bryn Road continued to cause access problems for the residents. It was RESOLVED to ask the Highway Authority to implement a white H line outside the property.
- 136** Deputy Mayor's chain - Cllr John asked whether names of the Deputy Mayor could be engraved on the Deputy's chain. It was RESOLVED to engrave the names of the Deputy Mayors that had held the post during the current term of office comprising Cllr James, Cllr Halse and Cllr John as well as the future Deputy Mayors.
- 137** Flowers at Cross Square - Cllr Taylor informed the Council that in his opinion the flowers looked marvellous and that the County Council had served St Davids well. It was RESOLVED to send a letter of thanks to the North Area Maintenance Team.
- 138** Cllr Williams reported that recently a resident of Maes Dewi had tripped on the pathway known as Y Gudel off Heol Dewi because of the path's unevenness. It was RESOLVED to contact the Maintenance Team and request that they fill any dips or potholes in the path.

There being no further business the meeting closed at 8.40pm

Signed
Chair

Date