

Minutes of the Monthly Meeting of the Council on Monday 1st June 2015 in the Council Chamber at 7.00pm

Present: Mayor FD John, Deputy Mayor CT Taylor, DJO Chant, ES Evans, DJH George, MC Gray, DB Halse, MGD James, JG Lloyd, K Rose, S Williams with JE Foster, CH Gray (Clerks) and PL Evans (Responsible Finance Officer).

85 Apologies for Absence: BT Price (family bereavement), County Councillor DB Lloyd (family commitment).

86 Declarations of Interest: Members are requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

86.1 Cllr Evans declared a prejudicial interest in relation to Item 104 and left the room while the item was discussed.

86.2 Cllr Gray declared a prejudicial interest in relation to Item 118 and Item 125.2 and left the room while the items were discussed.

87 Confirmation of Minutes for:-

87.1 The Council Monthly Meeting on Monday 11th May 2015 were RESOLVED to be approved.

Matters Arising

88 YSGOL DEWI SANT

88.1 City Council prize for the school's annual award ceremony. It was RESOLVED to provide the school with a scroll or certificate as a reward for pupils' outstanding achievement on behalf of St Davids City Council. It was further RESOLVED to contact the school in regards to the area of achievement in which the scroll or certificate would be awarded.

89 CHRISTMAS STREET LIGHTS

89.1 Martin Avil e-mail of 13th May 2015 confirming that the bespoke design for the overhead street lighting display had been received by LITE. Final cost awaited. The Clerk informed the Council that the overhead street light would not be in three sections and it would be in one whole part. Cllr Gray proposed that due to the display not being in three sections that it should be stored downstairs. It was RESOLVED for the Clerk to investigate the possibility of a storage facility for the light downstairs.

90 CITY HALL

90.1 Technical equipment - Andrew Sturley e-mail of 21st May advising that he is in the process of preparing a quote was received. It was RESOLVED that the Clerk would contact Mr Sturley and give a reminder that the City Hall does have a children's pantomime booked for 15th December 2015 and to be mindful of this.

91 ST JUSTINIANS This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

92 CIVIC SERVICE The Clerk reminded the Council that the Mayor's civic service would take place at 11.15am on Sunday 7th June 2015. The Responsible Finance Officer informed members that they would need to arrive at the Cathedral by 11.05am.

93 NEWGALE The City Council's collective response to the Adaptation Plan was sent to Emyr Williams, Engineer at Pembrokeshire County Council. Proposed date for meeting with Llanrhian, Brawdy and Solva Community Councils. It was RESOLVED to arrange a meeting with the three Community Councils and to invite Stephen Crabb, MP to attend.

94 WHITESANDS

- 94.1 Quote for labour from Jonathan Bennett was received. Mr Bennett can start work on 2nd June. Specialised paint had been ordered from Mathias Hardware. It was RESOLVED to pay Mr Bennett £620 for one weeks labour at Whitesands to paint the pillars, mesh and handrail of the Café and to attend to any other work that needs to be done in the time left over.
- 94.2 Information relating to the recent archaeological excavation of St Patricks Chapel from Cllr Halse was received. An exhibition will be held in St Davids later in the summer.

- 95 RED CROSS CENTRE** Copy letter of 20th March 2015 from Canon D Davies to Jeff Collins, British Red Cross was received. Cllr Williams informed members that the valuation of the building had been undertaken and should be sent out this week. Furthermore Cllr Williams informed the Council that the Lunch Club and Day Centre which are both held in the Red Cross Centre were looking at alternative venues. Cllr Taylor proposed that a ramp be put into the Memorial Hall to allow for disabled access and so that organisations such as the Lunch Club and the Day Centre could be run in the Memorial Hall. It was RESOLVED to look into the possibility of a movable ramp for the Memorial Hall.

96 TRAFFIC MATTERS

- 96.1 Double yellow lines in Goat Street. The Clerk reported that the matter had been sent to Highways at Pembrokeshire County Council and a site visit had taken place. Reply awaited.
- 96.2 Road sign on Fishguard Road re: twinning with Lesotho. The Clerk reported that the sign had not been found and so a new one would have to be ordered.
- 96.3 Glasfryn lane - Cllr Evans e-mail of 19th May 2015 was received. The Clerk reported that the matter had been sent to Highways at Pembrokeshire County Council. The Clerk informed members that if a barrier was to be implemented at the end of Glasfryn lane it may inhibit access for individuals with a wheelchair or pushchair.
- 96.4 Footpath to Ysgol Dewi Sant adjacent to Glasfryn fields. It was RESOLVED to refer the matter to the school governors meeting via Cllr James.
- 96.5 High Street - definition of pavement adjacent to the Police Station. The Clerk reported that the matter had been sent to Highways at Pembrokeshire County Council and a site visit had taken place. Cllr Gray proposed that Highways define the pathway.
- 96.6 High Street - No Entry signs at junction with High Street. The Clerk reported that the matter had been sent to Highways at Pembrokeshire County Council. It was RESOLVED to contact Highways and request additional road markings.
- 96.7 Cross Square - parking on pavement outside Court House. The Clerk reported that the matter had been sent to Highways at Pembrokeshire County Council and a site visit had taken place. The Clerk reported that outside Court House may be private property. Reply awaited.
- 96.8 Quickwell Hill car park - additional signage and hedge trimming. The Clerk reported that the matter had been sent to Highways at Pembrokeshire County Council and a site visit had taken place. The Clerk informed members that there was adequate signage at the car park and that the hedges would be trimmed back to improve visibility.
- 96.9 The City Councillors rescinded the decision of 9th March 2015 Item 529 re: the parking bay opposite CKs in order to increase visibility for pedestrians crossing the road by reducing length of the bay by one parking space. It was RESOLVED for the Clerk to contact Highways and request for one bay to be removed.

97 PREMISES LICENCE APPLICATION For Penrhiw Hotel received from Retreats Group Limited. Application for:

- 97.1 Live music both indoors and outdoors from 8am-12 midnight, 7 days a week.
- 97.2 Recorded music indoors from 8am-12 midnight, 7 days a week
- 97.3 Supply of alcohol for consumption both on and off the premises from 8am - 12 midnight, 7 days a week.
- It was RESOLVED to support the application within the conditions of the City Council's Policy for Premises Licensing in St Davids.

- 98 STAFF CONTRACTS** This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

Accounts

99 The Responsible Finance Officer reported that the Internal Audit for April 2015 had been completed successfully.

100 Accounts for May 2015.

INCOME AND EXPENDITURE MAY 2015			
Balance as at 25/05.2015		£	
	Current A/c	271816.88	
INCOME	Car Park	6530.00	
	City Hall	724.50	
	Cafe	1821.92	
	Miscellaneous	406.00	Flag
	Market stalls	330.00	
	Total	9812.42	
LGA 1972 Sec137 for2014/15 is £10821			LGA 1972 Sec 214 Cemetery
	Last month's donations	240	Total donated 2015/16
	2015/16 total	240	
	Balance available	10581	
PAYMENTS		£	
	Admin	2606.73	Salaries:Clerk,Assistant & RFO
			HMRC (NIC & IT)
		84.65	Internet/telephone
		121.68	Stationery
		72.96	Stamps,water, Mayor's photo
	Whitesands	1242.00	Attendant's commission
	Playground	570.00	
	Hall & House	132.62	Caretaker's salary
		760.65	British Gas
		356.50	Chubb Fire
		18.42	D/D Boiler service etc
	Mayor's Expenses		
	St Justinians	253.92	Toilet hire / cleaning
	Miscellaneous	250.00	Insurance excess to W J Wilcox
		840.00	Printing Newslette (recoverable)
		90.60	Swalec re Xmas lighting
		976.78	PCC (3 properties)
		161.94	Dwr Cymru -(2props)
		1579.89	VAT
	Total	10119.34	
Minutes 2015 / 2016			19

The accounts for the month were RESOLVED to be approved and permission was granted to pay.

- 101** Donation Request - St Davids Community Forum letter from Mrs Annie Halliwell (not dated). It was RESOLVED to donate £250 and to give them one free use of the City Hall premises as a contribution towards their fundraising of the proposed "Memory Café".

Correspondence

- 102** Alan Hare letter of 14th May 2015 annual improvement plan for PCNPA was received.
- 103** Jill Wye e-mail of 18th May 2015 containing copy letter to PCNPA objecting to the planning application at 21 Nun Street was received.
- 104** Cath Ranson letter of 20th May 2015 affordable housing supplementary planning guidance consultation was received. It was RESOLVED to defer this to the next Council meeting of 15th June 2015.
- 105** Jude Parr e-mail of 20th May 2015 rogue traders was received. Cllr Rose informed members that the information was displayed on our Facebook page and so it was RESOLVED to further circulate the information through our quarterly newsletter. Cllr Williams reported that Cllr James had made arrangements with Jude Parr for a talk to take place at the Day Centre to inform some of the elderly. The Clerk reported that the Police were fully on board with the situation.
- 106** Liz Griffiths e-mail of 21st May 2015 advising of Sound of the Youth event. Cllr Rose informed members that the event had been advertised on our Facebook page.
- 107** Rob Hamer e-mail of 21st May 2015 Glasfryn Road improvements was received.
- 108** Susan Sanders e-mail of 22nd May 2015, libraries for the future public consultation event was received. Cllr Gray volunteered to attend the event which overlapped with the next meeting of the City Council on 15th June 2015.
- 109** Bruno Peak e-mail of 22nd May 2015, WWI tribute 11th November 2018 was received. The Clerk informed members that although in principle the Council had agreed to support the tribute, when the event is to take place a new Council will have been elected and will have to confirm this decision.
- 110** Ifor Thomas e-mail of 28th May 2015 request for hire of market stall tents was received. It was RESOLVED to allow the use of the stalls at a cost of £200 and that a contract be signed to ensure the stalls are returned in the same condition.
- 111** Lyn Hambidge e-mail of 29th May 2015 purchase of ex local authority housing was received.
- 112** Ann Tyler e-mail of 1st June 2015 request for hire of market stall tents was received. It was RESOLVED to allow the use of the stalls free of charge and that a contract be signed to ensure the stalls are returned in the same condition.
- 113** Philip Kirby e-mail of 1st June 2015 Annual General Meeting of Pembrokeshire Voluntary Transport was received.

114 Reports from Members representing the Council:-

- 114.1** St Davids Carnival Association. Cllr Rose provided members with the minutes of the Association's meeting of 21st May 2015 (a copy of which is attached to these Minutes).
- 114.2** St Davids Christmas Tree Association. Nothing to report.
- 114.3** St Davids Day Celebration Group. Nothing to report.
- 114.4** St Davids Day Centre for the Elderly. Nothing to report.
- 114.5** St Davids Eco City Group. Nothing to report.
- 114.6** St Davids Peninsula Tourist Association. Cllr Evans provided members with the minutes of the Association's meeting of 13th May 2015 (a copy of which is attached to these Minutes).
- 114.7** Porthclais Harbour Authority. The Mayor informed councillors that a fun day would take place in August. The Mayor further informed members that money would be donated from the group to the sixth from hub.
- 114.8** St Davids - Matsieng Lesotho Link. Nothing to report.
- 114.9** Youth Drop In. Cllr Rose informed members that a meeting would take place on 18th June. Some concerns were raised about a recent Youth Club session where no leaders attended. It was RESOLVED for the City Councillors to raise this at the meeting on 18th June 2015 and for the Clerk to write a letter of complaint to Pembrokeshire County Council.

- 114.10 Ysgol Bro Dewi Governor. Cllr Halse informed members that the next quarterly meeting would take place on 24th June 2015. Cllr Halse informed members that the minutes of the February meeting would be available soon and that Sarah Goodridge had been appointed a full time position within the school.
- 114.11 Planel Community Forum. Cllr Halse informed members the Annual General Meeting would be on 30th June 2015. Cllr James and Cllr Halse had attended the last meeting on 12th May 2015 where the Memory Café was discussed.
- 114.12 Porthstinan Boat Owners Association. Nothing to report.
- 114.13 Porthmawr Surf Life Saving Club. Nothing to report.
- 114.14 Community Land Trust Steering Group. Nothing to report.

Planning:

- 115 NP/15/184 Erection of wooden garden shed to replace old static caravan at Trewellwell Cottage, Caerfarchell SA62 6XG. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 116 NP/15/271 Timber cabin to form annexe to main farm house at Clegyr Uchaf Farm, SA62 6QN. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 117 NP/15/272 New dwelling (replacement design) at Hen Treferfyn, Berea, SA62 6DH. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 118 NP/15/281 Proposed road improvement scheme at Glasfryn Road. The City Council considered that the proposed works are to be carried out in a sensitive area and are deemed likely to have a significant visual and environmental impact on both the hedgerows and the surrounding area. As such, the Council considered that the construction of the proposed road would constitute a Schedule 2 development within the meaning of the Town and Country Planning (Environmental Impact Assessment) (England and Wales) Regulations 1999, and therefore it is unlikely that the applicant could rely on permitted development rights to carry out the proposed works. The Council recommends that an Environmental Impact Assessment be undertaken together with a complete planning application in order to fully evaluate the extent of the implications contained within the Screening Opinion application.
- 119 C12/15 Fell one sycamore tree to the rear of 2-4 High Street on Bryn Road, SA62 6SD. It was RESOLVED to support the application.

Any other business

- 120 Cllr Lloyd congratulated the Clerks and Cllr Taylor for their efforts with the quarterly newsletter and reminded the Councillors that the Golden wedding anniversary of Mr and Mrs Davies was in May 2015.
- 121 The speed bumps outside Ysgol Dewi Sant could be made into one rather than two separate bumps. It was RESOLVED to contact Highways at Pembrokeshire County Council.

There being no further business the meeting closed at 9.15pm

Signed

Chair

Date

Minutes of Second Monthly Meeting of the Council on Monday 15th June 2015 in the Council Chamber at 7.00pm

Present: Mayor FD John, Deputy Mayor CT Taylor, DJO Chant, ES Evans, DJH George, MC Gray, DB Halse, MGD James, JG Lloyd, K Rose, S Williams with JE Foster (Clerk) and PL Evans (Responsible Finance Officer).

122 Apologies for Absence: BT Price (family commitment), County Councillor DB Lloyd (library consultation)

123 Declarations of Interest: Members are requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

123.1 Cllr Evans declared a prejudicial interest in relation to Item 139 and left the room while the item was discussed.

Matters Arising

124 CITY HALL Extensions and alterations to the hall. Wes Spees letter of 29th September 2014 was received. The City Council was joined by Mr Wes Spees of WAS Architects and Huw Jones of Total CDM Solutions to discuss the extensions and alterations to the City Hall. Mr Spees provided members with an overview of the present situation and given the documents were ready, assured the work could commence within as little as six months. He further informed the Council that there were a few issues that had arisen from the contract, which required a discussion and approval from the City Council. Mr Spees explained to members that the advertisement for the work for the city hall would need to be in line with CDMC regulations and thus only competent contractors with the skills, knowledge and experience required would be considered for the contract. Huw Jones further informed members of the importance of all the health and safety aspects that need to be addressed, and agreed to advise the Council. Mr Spees advised that the next step would be to advertise an "Expression of interest" and that the responses to the advertisements would need to be evaluated. Cllr Chant added that the advert would need to be placed in the Western telegraph, on our website and notice boards. It was RESOLVED for the Clerk to advertise the "Expression of interest", written by Mr Spees, the following week and to contact Mr Spees with a view to convening a meeting to discuss the contract with a sub-group around the 19th June.

Mr Spees advised the Council that the work in the hall should not be undertaken during an event that requires a large number of seated guests, as the contractors would need to block one fire exit, and thus in the event of a fire there would not be sufficient exits available. Mr Spees proposed the work to the lobby be undertaken out of normal working hours. The Council considered that this would be rather expensive and it would be more beneficial to close the shop and library on set days. It was RESOLVED for the contractors to be provided with set dates in which they could carry out the work in the lobby to ensure that the shop and library would be closed for a limited period. Furthermore Mr Spees advised the Drop In Centre be accessed from the back so as not to disturb the hall bookings.

Mr Jones informed the City Council of the changes to CDMC regulations and that a CDM co-ordinator would be needed from the initial design stage to construction and the Council would have a co-ordinator for 6 months. Mr Jones advised the Council to ensure a good relationship with a contractor as health and safety was a priority and needed to be maintained and controlled at all times. It would be the duty of the Council to advise the contractor on the health and safety aspects of the job, and request that the contractor demonstrate how they would manage the construction in terms of health and safety. It was RESOLVED for the Clerk to keep in contact with Mr Jones.

125 MEMORIAL PLAYING FIELD Play area inspection undertaken by Pembrokeshire County Council. Neil McCarthy e-mail of 3rd June 2015 and a summary of issues was received. The Clerk informed the City Council that the St Davids Assemblies had kindly removed the four seat carousel and would fix it in due course. Furthermore the Clerk informed members that Scott James was willing to carry out the remaining work that needed to be done within the park. It was RESOLVED to ask Scott James to undertake any work that had arisen from the play area inspection.

126 ST JUSTINIANS This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

127 QUICKWELL HILL BENCH - The Clerk reported that the memorial bench had been installed at Quickwell Hill with both plaques. Cllr Halse asked whether any work would be done to the area in which the bench is located in order to improve the visual surroundings. Cllr James agreed to make some enquires with the National Trust to determine what they would be willing to do.

128 NEWGALE

128.1 The Clerk confirmed that the meeting with Llanrhian, Brawdy and Solva Community Councils would be on Thursday 18th June 2015 in the Council Chamber at 7pm. It was RESOLVED to invite the County Councillors from each of the participating Councils to the meeting. The minutes would be sent to Stephen Crabb MP.

128.2 Adaptation plan update - Emyr Williams letter of 1st June 2015 and a copy of the adaptation plan was received.

128.3 Oli Tuggey e-mail of 10th June 2015 was received.

129 WHITESANDS

129.1 Whitesands café maintenance - the clerk reported that Jonathan Bennett had completed the painting of the pillars, mesh and handrail of the café. The Clerk informed members that Chris Lunt had arranged for the sensory lights to be changed to an on/off switch system as the sensor was faulty, and thus on occasion the lights had not turned off.

129.2 Road resurfacing - the clerk reported that the road resurfacing had commenced.

129.3 Webcam - photograph of webcam view was received.

129.4 Refund for parking tickets - Keith Howell and Annwen Payne e-mails of 2nd June and 11th June 2015 respectively were received. It was RESOLVED to refund the money to Mr Howell as the visit to Whitesands was for a charity fundraising event in aid of Parkinson's Disease Research. The Council RESOLVED not to refund the money to Mrs Payne for their school trip. The Responsible Finance Officer informed members that on average twenty school buses had visited Whitesands the previous week and thus it would not be possible to subsidise every school trip.

130 TRAFFIC MATTERS

130.1 Double yellow lines in Goat Street. The Clerk informed members that Highways at Pembrokeshire County Council had undertaken a site visit and deemed the road width to be too narrow to allow for any additional parking.

130.2 Road sign on the Fishguard Road re: twinning with Lesotho. The Clerk informed members that a photograph of the road sign on the Haverfordwest Road had been sent to Highways to determine whether the information regarding the twin towns from that sign could be copied onto the sign on the Fishguard Road.

130.3 Glasfryn lane - barrier at junction. The Clerk informed members that Pembrokeshire County Council were happy to install staggered railings at the end of the bridleway. Cllr George asked whether the installation of barriers would obstruct access for vehicles to cut the grass. Cllr Gray informed the Council that the entrance to one of the fields was located at the end of Glasfryn Lane where the barriers should be installed and thus proposed the notion of retractable barriers. It was RESOLVED to contact Highways and request a site visit to determine whether barriers would be suitable.

130.4 Footpath to Ysgol Dewi Sant adjacent to Glasfryn fields. Cllr Gray informed the Council that the school did not want to improve the pathway behind the school, as this could lead to uncontrolled access to and from the school premise, which is not deemed safe.

130.5 High Street - definition of pavement adjacent to the Police Station. The Clerk informed members that Highways at Pembrokeshire County Council had noted the issue and would include the request on their list of possible future works awaiting funding.

130.6 Cross Square - parking on pavement outside Court House. The Clerk reported that Pembrokeshire County Council have assured that any parking behind the double yellow lines on the

pavement can be enforced by the Civil Enforcement Officers in their Parking Section and they will monitor/deal accordingly.

- 130.7 New Street - Leaning street post. The Clerk reported that Fishguard maintenance had been contacted to straighten the post.
- 130.8 Quickwell Hill car park - additional signage and hedge trimming. The Clerk reported that Pembrokeshire County Council believed there to be sufficient signage and for the City Council to contact Fishguard maintenance regarding the hedge trimming.
- 130.9 Temporary Road Closure Notice for Goat Street - copy of information was received.
- 130.10 Waiting bay opposite CKs. The Clerk informed members that Highways had been notified of the Council's decision to have one waiting bay removed opposite CKs supermarket in order to improve visibility.

131 NEWSLETTER Dates for quarterly newsletter. Cllr Taylor reminded the City Council of his role with regard to the newsletter, to improve the quality and to produce the agreed four newsletters a year. It was RESOLVED to continue producing four newsletters per year and for the Christmas newsletter to be published in November with the pre-christmas information. Cllr Taylor proposed that the Council print additional copies of the newsletter due to the evident shortage subsequent to the previous distribution. The Responsible Finance Officer informed members that to print a couple of hundred additional copies, the cost would be minimal. Cllr Halse advised that we become aware of when our distributors are delivering the newsletters so that we do not provide shops etc with copies beforehand. It was RESOLVED to order one hundred additional copies of the newsletter.

132 CIVIC SERVICE Feedback. Cllr John thanked everyone for an enjoyable day and noted how good the food was. Cllr John further expressed his gratitude to the Cathedral clergy for their efforts and informed members that the Clerk had sent letters of thanks to those from the Cathedral who had contributed to the service.

133 LESOTHO VISIT Chris Taylor report was received. Cllr Taylor informed the City Council that three primary school teachers from Lesotho were visiting St Davids on Wednesday 17th and Thursday 18th June 2015. Cllr Taylor further informed members that the committee was greeting them Wednesday evening with a dinner at the Cross Hotel, and that he would like to arrange an additional meet and greet in the Council Chamber Thursday afternoon with the Mayor present.

134 WWI POPPY DISPLAY Emma Evans e-mail of 11th June 2015 was received. Cllr Evans proposed the City Council request to host one of the WWI poppy displays. The Responsible Finance Officer agreed to suggest the proposal to the Cathedral clergy. Cllr Gray proposed the Council apply to host the display in 2017 as this is a significant year for Wales. It was RESOLVED for the Clerk to apply for an application pack.

Correspondence

- 135** Cath Ranson letter of 20th May 2015 affordable housing supplementary planning guidance consultation. Cllr Williams proposed we highlight the need for both affordable and rented housing. It was RESOLVED that the Clerk and Cllr Halse together would write a response to the letter.
- 136** Jill Wye letter of 31st May 2015 advertising bike. Cllr George informed the City Council that this debate had been going on for some time and that the owners of the bike had been contacted to remove it. It was RESOLVED for the clerk to write a letter to County Council, informing them that the bike is obstructing their right of way, which needs to be left clear as Mr Wye is on the Coastguard. It was further RESOLVED to write a letter to Jill Wye.
- 137** Donna Hole e-mail of 3rd June 2015 visit to St Davids Market. The Clerk informed members that the meeting with members of Narberth Town Council had changed to Thursday 25th June at 11am. The Responsible Finance Officer further informed the Council that he had prepared a market information pack for each councillor in attendance.
- 138** Wynne Evans e-mail of 3rd June 2015 reception evening at Pembrokeshire County Council. It was RESOLVED for the Clerk to contact Mr Evans and accept his invitation to attend an informal evening reception at Pembrokeshire County Council on Wednesday 9th September.
- 139** Susan Sanders e-mail of 5th June 2015 containing copy e-mail from Sarah Worby regarding Community Engagement Event feedback along with the feedback document was received. Cllr Gray informed members that he had attended the library consultation at Ysgol Bro Dewi, at which it was duly noted that St Davids is doing all that is possible to save money and maintain the library facilities. Furthermore Cllr Gray informed members that the

library could be run by volunteers to increase the opening hours and to keep costs down. Mike Cavanagh, Head of cultural services, invited Cllr Gray to contact him directly if the Council were to renovate the library, so he could provide us with advice and guidance.

- I40** Alan Iwi e-mail of 8th June 2015 bilingual website was received. Cllr Gray informed members that any person is able to request correspondence from the Council in Welsh. The Responsible Finance Officer highlighted that although we accept Welsh correspondence and any request for it, we do not incorporate any Welsh language on our website. It was RESOLVED to contact Sarah Worby, Corporate Communications Officer for advice on the present situation and requirements of the law with regards to a bilingual website.
- I41** Hatti Woakes e-mail of 8th June 2015 North Pembrokeshire Transport Forum Membership. The Responsible Finance Officer reported to the Council, that the membership had been paid for the year, with a total cost of £12.
- I42** John James letter of 9th June 2015 hedge widening at St Davids Rugby Club. Cllr Williams proposed a gate be installed if the gap was to be widened in order to prevent trespassers. Cllr John asked for confirmation of all the land the Council owned. It was RESOLVED to accept the proposal of widening the gap between the Rugby club and Waun Fawr to 12 feet. It was further RESOLVED to find the deeds to all the Council's property and to contact Peter Howe with a request for information on how Waun Fawr could be utilised for young people.

Planning:

- I43** NP/15/305 Erection of garden shed at 85 Nun Street, SA62 6NU. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- I44** CI4/15 Three Sycamore trees to be removed from corner of Pit Street and Catherine Street. It was RESOLVED to support the application.
- I45** CI5/15 Works to various trees throughout the Cathedral close. It was RESOLVED to support the application.

Any Other Business

- I46** Cllr Taylor reminded the City Council that due to cut backs of the garden and flower services provided by Pembrokeshire County Council, it would now be the responsibility of the Council to undertake those services and thus it was RESOLVED to include the item on the agenda next year.
- I47** Cllr George informed members that James Wilcox had requested to borrow the Council's mobile boiler. It was RESOLVED for the Clerk and Responsible Finance Officer to organize this with Mr Wilcox.
- I48** Cllr James proposed the City Council have a sub-group to discuss the future of the city hall. It was RESOLVED to include the item for discussion on the next agenda.
- I49** Cllr Williams informed members that the Red Cross Centre had been offered to the community for £75,000 and would be put on the open market later on. Cllr Williams explained that the Day Centre Group were not in a position to purchase the Red Cross, and in addition to this the Fire Station was not a suitable venue for both the Day Centre and Luncheon Club. Cllr Chant proposed the Day Centre take place in the City Hall, a ramp was suggested by the Council to be a solution to the issue of disabled access.
- I50** The Clerk reported that the Council had received an e-mail from Mr Ian Taylor of Menai House with regards to the payment for the damage to his property by LITE. The Responsible Finance Officer informed members that the issue had been dealt with in the past and thus Mr Taylor would receive the money from LITE in due course.

There being no further business the meeting closed at 9.20pm

Signed

Chair

Date