

Minutes of the Monthly Meeting of the Council on Monday 5th June 2017 in the Council Chamber at 6.00pm

Present: Mayor BT Price, Deputy Mayor MJ Chant, ES Evans, DJH George, DJ Griffiths, DB Halse, FD John, JG Lloyd, BS Sehmi, RT Thornton, S Williams with JE Foster (Clerk) and PL Evans (Responsible Finance Officer).

Also present County Councillor DB Lloyd.

78 Apologies for Absence: MC Gray

79 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

79.1 Cllr Griffiths declared a prejudicial interest in relation to Item 23 and left the Council Chamber while the item was discussed.

80 Confirmation of Minutes for:-

80.1 The Council Monthly Meeting on Monday 15th May 2017 were RESOLVED to be approved.

80.2 The "In Committee" minutes of the Council Monthly Meeting on Monday 15th May 2017 were RESOLVED to be approved.

Matters Arising

81 ST DAVIDS 3-16 VA SCHOOL Redevelopments to the Ysgol Dewi Sant site and re-location of pupils to another school site temporarily whilst this work is being undertaken.

81.1 A Public meeting was held on Wednesday 29th March at 7pm in the City Hall. A copy of questions and answers that resulted from this Public Meeting were received.

81.2 NP/17/0292 Demolition of existing teaching block no. 4 & connecting corridors & removal of 1970's mobile classrooms (Block 3) off site & demolition of connecting corridors (these teaching blocks are located at the centre of the school building complex) at Ysgol Dewi Sant, SA62 6QH. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application, with Cllr Evans abstaining from the vote.

82 GLASFRYN ROAD DEVELOPMENT

82.1 Support for the proposed Premier Inn in St Davids - Keith Griffiths email of 23rd May 2017.

82.2 Concerns regarding the proposed Premier Inn in St Davids – Steve Prior letters of 27th May and 2nd June 2017.

82.3 Premier Inn proposal - copy email (not dated) from Chris Taylor to Turley.

82.4 Public meeting convened by residents of St Davids was held on Thursday 1st June 2017 at 7.30pm in the City Hall.

It was RESOLVED to defer all items of correspondence relating to the proposed developments at Glasfryn Road, until the Council have received a formal joint planning application for the proposed

Premier Inn and affordable housing. The Council further RESOLVED to allow the NOPi representatives to attend the subsequent meeting of the Council on Monday 19th June and to invite Nigel Sinnott from Pembrokeshire Housing to attend a meeting in July.

83 CITY OF CULTURE

83.1 The Clerk reminded members that the next City of Culture Partnership meeting was taking place on Wednesday 12th July 2017 at 10am in Solva.

84 CITY HALL DEVELOPMENTS

84.1 Youth Drop In Centre. This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

84.2 Water boiler required replacing as it was leaking and had corroded. The Clerk informed members that a new water heater had been installed in the kitchen at a cost of £357.76.

85 MEMORIAL PLAYING FIELD

Following a recent playground inspection by Pembrokeshire County Council the following concerns are currently outstanding:

85.1 Repair of toddler gate – quote awaited from Lappset.

85.2 Replacement of missing and damaged parts – quote awaited from Lappset for the cost of replacing and installing the missing/damaged parts.

85.3 Old section of toddler fence rotting and damaged. Quotes from Richard Thomas and David Rees respectively for replacing the fence were received. It was RESOLVED to have Richard Thomas carry out the work to the fence at a cost of £1,080 +VAT.

86 SKATE PARK

The Clerk informed members that she had met with Chis Dodd from Rhino Ramps, Cllr John and Cllr Gray on Tuesday 30th May 2017 at 2pm at Waun Fawr for a site visit.

86.1 Quote for skate equipment and preparation of the ground. The Clerk informed members that two separate quotes would be provided in due course. Cllr John advised members that the site would have to be drained due to the location and that this would have to be included in the price.

86.2 Maintenance of the equipment. The Clerk informed members that the equipment would require regular cleaning and checks, and that Rhino Ramps advise that the equipment is checked by the company every 3-5 years. It was RESOLVED for the Clerk to contact Pembrokeshire County Council to determine the cost of weekly, quarterly and annual inspections.

86.3 A copy of the proposed design and location of the skate park. The original design would be utilised and the location of the skate park would ensure that the parking area would remain, and that there would be enough space between the football/rugby pitch and the skate equipment. It was RESOLVED to approve the design and location of the proposed skate park.

Accounts

87 The Responsible Finance Officer reported that the Internal Audit for April 2017 had been completed successfully.

88 The accounts for May 2017 were RESOLVED to be approved and permission to pay was granted.

INCOME AND EXPENDITURE MAY 2017			
Balance as at 30/05/2017		£	
	Current A/c	178259.50	
INCOME	Car Park	11154.00	
	City Hall	897.87	
	Cafe	2277.40	
	Market stalls	785.00	
	Total	15114.27	
	LGA 1972 SEC137 for 2017/18 is £11196		LGA 1972 Sec 214 Cemetery
	Last month's donations	1100	Total donated 2017/18
	2017/18 total		
	Balance available	10096	
PAYMENTS		£	
	Admin	3000.19	Salaries: Clerk, Asst & RFO
		38.62	Copies of Good Councillor Guides
		87.50	Internet/Telephone/photocopier
		107.00	Council Photographs
		29.00	Mayor's photo
		60.28	Pension contributions
	Whitesands	1613.10	Attendant's commission
	Playground		
	Hall & House	180.09	Caretaker's salary
		956.06	Gas
		1999.80	Hall development
		20.45	D/D Boiler service etc
	Mayor's Expenses		Travel
	St Justinians	539.60	Toilet hire & cleaning
	Miscellaneous	176.71	Plants
		1134.86	PCC (3 properties)
		99.00	Dwr Cymru -(2props)
		240.00	Stalls
		21.60	Mayor's Board to Neyland
		720.00	Booking courses for 2 Clerks
		278.99	VAT
	Total	11302.85	
Minutes 2017 / 2018		22	

89 DONATIONS:**89.1 Requests**

- 89.1.1 Melanie Maloney emails of 12th May and 2nd June 2017 Young Musician's Festival. It was RESOLVED to donate £250.
- 89.1.2 Les Owen email of 15th May 2017 – Dawn Walk for Macmillan Cancer Support. It was RESOLVED to donate £100 to Macmillan Cancer Support on behalf of his efforts and to advise Les that a cheque had been given directly to the charity.

Correspondence:

- 90 Les Cox email of 10th May 2017 Complaint regarding the parking charges and toilet facilities at Whitesands. The Council RESOLVED to contact Pembrokeshire County Council regarding the possibility of having a token system for customers of the café, so that the toilet facility would be free of charge. Furthermore, the Council RESOLVED to look into the possibility of placing their own toilet facility at Whitesands café in the long term and to advise Mr Cox of the Council's resolution.
- 91 Dr S P Jones letter of 11th May 2017 Support for Town Councils – Link Officer Evaluation and joint meeting. It was RESOLVED that the Mayor and Clerk would attend the meeting.
- 92 Paul Egan email of 12th May 2017 Model Local Resolution Protocol for Community and Town Councils and a copy of the model protocol was received.
- 93 Elwyn Thomas email of 18th May 2017 Free planning training workshop for Community and Town Councillors was received.
- 94 Fiona Horspool email of 22nd May 2017 Complaint regarding early strimming of our country lanes. It was RESOLVED to contact Ian Meopham regarding this matter and to forward a copy of the letter to the Pembrokeshire Coast National Park Authority and Pembrokeshire County Council.
- 95 Joseph Palasz email of 24th May 2017 Plant a Tree Charter Legacy Tree. It was RESOLVED to register St Davids City Council for the Tree Charter.
- 96 Anna Swinfield email of 24th May 2017 Forthcoming changes to St Davids and Solva Surgery. It was RESOLVED to invite Anna Swinfield, Practice Manager of St Davids surgery, Dr Kauschinger, Dr Dhaduvai and Jayne Williams, Practice Manager of Solva surgery to a meeting of the City Council.
- 97 Dick Venables email of 31st May 2017 Sponsored Bike ride. It was RESOLVED to support Mr Venables and it was agreed that the Mayor would attend the send-off ceremony on Thursday 6th July at 10.00am at the Cross Square.
- 98 Toni Dorkings email of 5th June 2017 Parking request for charity fundraising event. It was RESOLVED to allow the fundraisers to park free of charge on the day of the event.

99 Reports from Members representing the Council:-

- 99.1 St Davids Carnival Association. Cllr Evans reminded members that the Clerk would arrange a meeting for the new Council representatives and members of the carnival committee.
- 99.2 St Davids Christmas Tree Association. Nothing to report.
- 99.3 St Davids Day Celebration Group. Nothing to report.
- 99.4 St Davids Day Centre for the Elderly. Cllr Williams informed members that the group was unable to meet with Ian Meopham due to the bad weather and so they would rearrange a visit with him for September.
- 99.5 St Davids Peninsula Tourist Association. Cllr Evans reported that the next meeting would take place on Wednesday 12th July 2017.
- 99.6 Porthclais Harbour Authority. Cllr John informed members that a children's fun day, jointly organised with TYF would take place on Friday 28th July 2017 at Porthclais Harbour. It was RESOLVED for the Clerk to advertise the fun day on the City Council facebook page.
- 99.7 St Davids - Matsieng Lesotho Link. Nothing to report.
- 99.8 Youth Drop In. Nothing to report.

- 99.9 Ysgol Bro Dewi Governor. Cllr Halse reported that Ysgol Bro Dewi was doing very well and was going towards being a Green school. Cllr Halse further informed members that the minutes from their previous meeting would be available soon and that their next meeting was due to take place on Wednesday 7th June 2017.
- 99.10 Planed Community Forum. Cllr Sehmi reported that their last meeting had taken place on Tuesday 16th May and that the next meeting was due to be held on Tuesday 18th July 2017. Cllr Sehmi further informed members that the AGM was due to be held on Tuesday 6th June and the St Davids Community Forum AGM was due to be held on 16th September 2017.
- 99.11 Porthstinan Boat Owners Association. Nothing to report.
- 99.12 Porthmawr Surf Life Saving Club. Nothing to report.
- 99.13 Community Land Trust. Nothing to report.
- 99.14 Bws Y Bobl. Nothing to report.
- 99.15 Music and Arts Festival. Cllr Chant informed members that they had done a mail drop last week to all the local businesses in order to get sponsorship for the festival. Cllr Chant advised members that all the events would be free, apart from one music event at the Tabernacle Chapel. It was RESOLVED for the Clerk to include an advertisement for the festival in the next edition of the St Davids City newsletter.
- 99.16 City of Culture. Nothing further to report.

100 County Councillor's report:

3-16 VA SCHOOL

Cllr Lloyd reported that the exams were underway at the school and that Ysgol Dewi Sant would be the second school to be in the green category if the grades were to improve this year.

Cllr Lloyd advised members that the move to Tasker Milward had commenced and that Mr Haynes had met with the Headmaster of Tasker Milward VC School.

Cllr Evans asked whether all the classrooms at Ysgol Dewi Sant were currently being used, as the new plans include fewer classrooms.

Cllr Lloyd explained that one of the Welsh Assembly Government requirements is that the new school does not have any excess capacity and so the new designs are in accordance with the WAG guidelines.

Cllr Evans asked whether other schools would be going to Pembrokeshire College to undertake their A-Levels.

Cllr Lloyd informed the Council that A-Levels would be run at the College for two thirds of the school year and that one third of the time, pupils would be able to carry out their work from their school through e-learning.

Cllr Sehmi asked whether the school hall would be renovated.

Cllr Lloyd agreed to look into this and would advise members at the next meeting.

COMMUNITY LAND TRUST

Cllr Lloyd informed members that at the Public meeting recently, it had been apparent that there was massive opposition for the Premier Inn and that an AGM would be organised shortly.

Cllr Lloyd explained to members that the landowners had chosen to sell their land to the Premier Inn and therefore the CLT had no control over this.

Planning:

- 101** NP/17/0265 Certificate of lawfulness for use as camping & touring caravan site at Rhosson Ganol, SA62 6PY. The City Council unanimously agreed that the seasonal campsite had been in operation for more than ten years prior to the date of the application. It was RESOLVED to support the application.
- 102** NP/17/0286 Proposed extension to rear of an existing garage to allow additional room at 14 Ffordd Caerfai, SA62 6QT. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 103** NP/17/0289 Works to trees as per submitted plan and Tree Survey at Grove Hotel, SA62 6SB. It was RESOLVED to support the application.
- 104** NP/17/0291 Porch to front of house with new roof structure to create 1.5 storey house at 4A Bryn Road, SA62 6RB. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 105** NP/17/0306 Vary Conditions 2 & 3 of NP/16/0383/S73 to add Velux roof lights to each roof slope, increase height of building and render front elevation at Yr Hen Beudy, Clegyr Boia Farm, SA62 6QD. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

Clerk's Business

- 106** Code of Conduct – confirmation by Councillors that it meets with the requirements of the Council. It was RESOLVED to approve the Code of Conduct.
- 107** New Councillor Induction Training – The Clerk reminded members that the course was taking place on Monday 12th June 2017 at 6.30pm in the Memorial Hall. Cllr John and Cllr Chant agreed to attend.
- 108** Council badges. The Clerk advised members that badges would be ordered for both new members and staff. It was RESOLVED for all Council members, the Clerk and RFO to have new badges.
- 109** Whitesands Café Chubb inspection - the emergency lighting has failed and requires replacing at a cost of £856. It was RESOLVED to have the lights replaced by Chubb and to arrange a suitable time and date with the proprietors of the café.

Any other business

- 110** Cllr John reported that the bollards at Whitesands had still not been installed.
- 111** Cllr John informed members that the volunteers would be planting flowers in the troughs soon.
- 112** The Clerk reminded members that the deadline for submissions for the newsletter was this week.

There being no further business the meeting closed at 9.20pm

Signed

Chair

Date

Minutes of the Second Monthly Meeting of the Council on Monday 19th June 2017 in the Council Chamber at 7.00pm

Present: Mayor BT Price, Deputy Mayor MJ Chant, DB Halse, FD John, JG Lloyd, BS Sehmi, RT Thornton, S Williams with JE Foster (Clerk) and PL Evans (Responsible Finance Officer).

DB Halse left the Council Chamber at 8.00pm.

113 Apologies for Absence: ES Evans, DJH George, DJ Griffiths, MC Gray

114 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

Matters Arising

115 ST DAVIDS 3-16 VA SCHOOL Redevelopments to the Ysgol Dewi Sant site and re-location of pupils to another school site temporarily whilst this work is being undertaken.

115.1 The Clerk informed members that a letter had been sent to Pembrokeshire County Council in order to clarify the following points:

115.1.1 The timescale for completion of the work to the Ysgol Dewi Sant site.

115.1.2 Whether the money spent on the Tasker Milward site will be recouped.

115.1.3 Whether the increased travel times for pupils will be accounted for in terms of homework, extra curriculum activities and so forth.

115.1.4 Whether additional transport will be provided for extra curriculum activities, for example for those pupils who are part of the Cathedral Choir and that need to attend Choir practise shortly after school finishes.

116 GLASFRYN ROAD DEVELOPMENT

116.1 Members were joined by representatives of NOPi for a presentation of their concerns regarding the proposed Premier Inn at Glasfryn Road. Copies of the information presented to the City Council by the respective guests are attached to these minutes.

116.2 Graham Perkins expressed his gratitude for being given the opportunity to give a presentation to the Council and that the NOPi group were passionate about the development of affordable housing, however were concerned with the Premier Inn element. Mr Perkins explained to the Council that the introduction of a Premier Inn in St Davids could be detrimental to other local hotels and guest houses, a Premier Inn would not necessarily bring additional trade, it may just provide tourists with an alternative place to stay. Furthermore, Mr Perkins informed members that the land allocated for a Premier Inn could be utilised for additional housing for local people. Mr Perkins advised members that a Premier Inn would only provide 20 new jobs within St Davids, these were not guaranteed to be full time and all year round. In addition to this there was no guarantee that the hotel would source their goods and services locally and therefore support the local economy. Mr Perkins informed the Council that the Community Land Trust were in support of a joint planning application which included the Premier Inn, however members of the public had not been consulted regarding the hotel element.

116.3 Steve Prior explained to members that he owned a B&B locally and expressed his concerns regarding the proposed Premier Inn. Mr Prior explained that accommodation within St Davids had a low occupancy rate throughout the winter months, and only a very high occupancy rate in the summer months. Premier Inn state they achieve 80% occupancy rate all year round, how

can this be achieved in this seasonal destination without reducing the trade of other local businesses?

- 116.4 Cllr Price asked whether the representatives of NOPi had met with the Community Land Trust to discuss these issues.
- 116.5 Mr Perkins informed members that the NOPi representatives had met with the CLT and had requested that they withdraw their support for the Premier Inn element of the development at Glasfryn. Mr Perkins explained that the CLT were in a difficult position due to all the work and effort they had put in to get to this point of the development.
- 116.6 Cllr Price asked if the CLT were to proceed with the joint planning application and the application was turned down by the National Parks, would the NOPi group continue with the fight to get affordable houses in St Davids?
- 116.7 Mr Perkins replied yes, however they were still looking into other options at present.
- 116.8 Cllr Halse expressed his concerns regarding the NOPi group's approach and that the letter they had sent to the CLT had appeared hostile and that perhaps they could be a bit more reasonable.

The Mayor and Councillors thanked all of the representatives of the NOPi group for attending the meeting before they left the Council Chamber.

- 116.9 Concerns regarding the proposed Premier Inn in St Davids - Copy letter of 12th June from NOPi to the St Davids Peninsula Community Land Trust. It was RESOLVED to defer all items of correspondence relating to the proposed developments at Glasfryn Road, until the Council have received a formal joint planning application for the proposed Premier Inn and affordable housing.

117 CITY OF CULTURE

- 117.1 The Clerk reminded members that the City of Culture Partnership meeting is taking place on Wednesday 12th July 2017 at 10am in Solva.

- 118 CITY HALL DEVELOPMENTS This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

Finance

119 DONATIONS:

119.1 REQUESTS

119.1.1 Wales Air Ambulance. It was RESOLVED to donate £100 in memory of the late Peter Davies, former Mayor and longstanding Councillor.

119.2 THANKS

119.2.1 St Davids and District Ploughing Society email of 8th June 2017 was received.

119.2.2 Cathedral festival letter of 12th June 2017 was received.

Correspondence:

- 120 Steve Probert email of 13th June 2017 Round Ramsey Rowing Race – request for parking at Whitesands. It was RESOLVED to allow the competitors to park free of charge on the day of the event as previously agreed at the monthly meeting of the City Council in May.

Clerk's Business

- 121 The Clerk informed members that the Council badges had been ordered at a cost of £95.08.

122 St Davids City Newsletter – Summer edition. The Clerk informed members that the newsletter was due to be published next week and that extra volunteers were required for counting and distributing the summer edition. The Mayor and Cllr Thornton agreed to help with the newsletter.

Any other business

123 Cllr John reported that the Cross Square required weeding and that Pembrokeshire County Council were responsible for the maintenance.

There being no further business the meeting closed at 8.00pm

Signed
Chair

Date