

**Minutes of the Monthly Meeting of Council on Monday 6<sup>th</sup> March 2006 in the Council Chamber at 7.00pm**

The Meeting was preceded by a discussion with representatives of One Voice Wales; Alun Vaughan Chair of the Pembrokeshire Area Committee together with John Lumley, Regional Officer.

Also attending were representatives of local Community Councils in the area including Solva Community Council - M Roach; Llanrhian Community Council -D Rees and Fishguard Town Council - H.Woakes.

The Mayor welcomed everyone to the meeting and invited John Lumley to make a presentation on One Voice Wales, and this was duly followed by discussion. The Mayor then thanked the visiting representatives and they left the meeting.

**Present:** DJH George as Mayor in the Chair, BT Price-Deputy-Mayor, JW Braby, DJO Chant, AR Cox, MC Gray, SJ Halse, MGD James, DGB Lloyd, JG Lloyd, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

**612 Apologies for Absence:** J F Godkin (family commitment) were RESOLVED to be accepted.

**Confirmation of Minutes for:-**

**613** Council Monthly Meeting on Monday 6<sup>th</sup> February 2006 – were RESOLVED to be approved.

**614** Second Meeting of the Monthly on Monday 20<sup>th</sup> February 2006 – were RESOLVED to be approved.

**Matters arising from the Minutes:****615 WHITESANDS:**

615.1 Beach Café Contract completion:

615.1.1 Outstanding technical matters - reply from Viessmann UK Ltd awaited.

615.1.2 Payment position - awaits final certificate from Pembroke Design.

615.2 Car Park:

615.2.1 Car Parking Order – awaits Pembrokeshire County Council advice regarding charges.

615.2.2 Improvements to entrance area road layout – Clerk advised that while a response was awaited from Pembrokeshire Coast National Park Authority, Development Control, over the acceptability of the proposals; prices for the work from D Murphy (groundwork contractor) for removing a section of Pembrokeshire hedge, fitting a gate and removing spoil were £360 for a 12ft metal gate or £300 for a wooden equivalent. It was RESOLVED to await the response from the Planning Authority.

615.3 Footpath from Golf Club to car park – the Clerk reported that Pembrokeshire Coast National Park Authority was assessing both the route and the situation with regard to planning approval.

615.4 Porthmawr Surf Life Saving Club – letter of 25 January 2006 regarding Surf Life Saving Championships of Wales at Whitesands 12-13 August 2006. Further discussion was to be undertaken with the Club to ascertain their requirements.

**616 MEMORIAL PLAYING FIELDS:** Multiplay unit improvements – assessment was in progress.

**617 ST JUSTINIANS - Parking and Toilets** – the matter was deferred for discussion at the end of the meeting.

**618 CITY HALL:**

618.1 Improvement of Toilets – Clerk reported that following the agreement to proceed with an accessible toilet, an architect or designer needed to be appointed and planning and building regulation approvals obtained. Pembrokeshire County Council had recently advised the clerk that full toilet facilities would be required and following discussion it was RESOLVED to discuss the possibility of cooperation with Pembrokeshire County Council over the shared use of the public conveniences in Bryn Road.

618.2 CDG – Letter of 17 February 2006 and draft Strategy – the preliminary conclusions relating to over capacity and inappropriate nature of some buildings was noted and it was RESOLVED to consider the conclusions at a later meeting and particularly to ensure that CDG or others can then implement the strategy.

618.3 Hearing loop – The 3 quotations for the system were summarized as Hi Kent £2496.88, Allansound of Leeds £1350 and Sound Induction Systems £1650 that included double microphone. It was agreed to investigate further systems particularly with Messrs Rees of Carmarthen.

**619 TRAFFIC MANAGEMENT INITIATIVE:** It was understood that the Review may be starting in advance of the original date of 2007. Regarding the attended parking service at Whitesands car park it was agreed to assess the prospect of pay and display further.

**OTHER MATTERS ARISING:**

**620 St Davids Day Celebrations Review** – The events throughout the week had all been very successful and it was agreed to:-

- 620.1 Publicise thanks to all involved with the organisation of the many events and activities in the week.
- 620.2 Write to Ashley Hart thanking the Grove Hotel for both the City Council dinner and the hospitality shown to HRH Prince Seeiso and HRH Princess Seeiso and the Mayor of Naas, Cllr Pat MacCarthy and his party.
- 620.3 Market – while this had been well supported, concern over the lack of assistance by some traders in erecting and removing the stalls was to be addressed for next year.
- 620.4 The new initiatives for 2006 the Cawl Competition, Flower Trail and Goodwill Message as well as events in Croesgoch School had all been much appreciated.

**621 Swimming Pool, Temporary Closure** – correspondence replies regarding the recent extended closure of the pool and long term operational concerns were noted from: Mark Lewis Director of Finance and Leisure Pembrokeshire County Council of 27 February 2006; Tamsin Dunwoody AM letter of 27 February 2006 and Stephen Crabb MP, letter of 28 February 2006 who had requested an update on the position from Pembrokeshire County Council.

It was agreed that every effort was to be made to ensure long term provision of the pool in St Davids.

**622 One Voice Wales** – further discussion on this matter was deferred until the next meeting.

**623 County Councillor's Report:** As well as indications of the traffic management review being brought forward it was advised that the footpaths requested along Nun Street and to St Davids Assemblies were being reviewed pending funding.

**Correspondence**

- 624** Pembrokeshire County Council letter of 8 February 2006, Welsh Language Scheme – draft revised scheme for comment by 8 March 2006 was RESOLVED to be received.
- 625** PALC – Annual Subscription invitation and notice of Annual Salary Award for Clerks – these were received with the consideration of membership being deferred for discussion together with the option of One Voice Wales at the next meeting.
- 626** Pembrokeshire County Council letter of 23 January 2006 (received 8 February), Supplementary Planning Guidance in a Sustainable Way – was RESOLVED to be received.
- 627** Pembrokeshire Marine SCA letter of 1 February 2006 – was RESOLVED to be received.
- 628** Welsh Assembly Government – letter received 6 February 2006 – Appropriate sum under Section 137 of the Local Government was RESOLVED to be received.
- 629** Campaign for the Protection of Rural Wales – letter received 18.2.06 - Welsh Calor Village of the Year competition – was RESOLVED to be received
- 630** Tom Sutton letter of 14 February 2006 - Round Ramsey Rowing Race 29 July 2006 - it was RESOLVED to support the event and the parking of cars used for towing boat trailers was agreed subject to confirmation of numbers. Trailers were to be parked on the beach subject to Pembrokeshire Coast National Park Authority approval.
- 631** Pembrokeshire Coast National Park Authority letter of 16 February 2006 regarding repair work to Cocyn Rwnd was RESOLVED to be received.
- 632** Pembrokeshire County Council letter of 17 February 2006 advising receipt of new Premises Licence application for Ocean Haze Hotel was RESOLVED to be received.
- 633** Really Wild Food Festival – email of 22 February 2006 – request to use Waun Fawr as the site for the event on 2/3 September 2006 was RESOLVED to be agreed, subject to the event having full risk management in place together with public liability insurance indemnification cover provided for the City Council.
- 634** Welsh Assembly Government letter of 22 February 2006 – The Standards Committees (Wales) (Amendment) Regulations 2006 – was RESOLVED to be received.
- 635** North Pembrokeshire Community Renewable Energy Project - email of 25 February 2006, was RESOLVED to be received.
- 636** Pembrokeshire Coast National Park Authority letter of 23 February 2006 – Hedgerow removal notice for Porthclais Farm was RESOLVED to be accepted.
- 637** Land Registry Wales Office – letter of 22 February 2006, this matter was being pursued but was to be addressed with some urgency given the delays from the solicitor.
- 638** Anti - Social Behaviour - Sound deterrent system for groups of young people – the recently publicized equipment that provides an irritating high frequency sound that causes young people creating a nuisance to move away was discussed and would be considered at the next meeting.

**639** North Pembrokeshire Transport Forum – Notice of AGM for 20 March 2006 in St Mary’s Hall, Fishguard at 7.00pm, was RESOLVED to be received.

**640** Luke Rowlands - effort to improve provision of affordable housing for local people in St Davids was reiterated and a meeting with the Rural Housing Enabler was RESOLVED to be organised.

**641** Northern Area Liaison Forum

641.1 Pembrokeshire County Council letter of 3 March 2006 advised that the requested agenda items of Affordable Housing and the Swimming Pool would not be considered.

641.2 Pembrokeshire County Council – Invitation to Northern Area Liaison Meeting on 13 March 2006 in the Memorial Hall St Davids with agenda items being Dog Fouling and Area Maintenance.

**642** Pembrokeshire Community Health Council – Application to close branch GP Surgeries in Croesgoch and Roch –The City Council noted the reasons for the proposed closure and while accepting the real concerns over the need for appropriate facilities, it was RESOLVED not to support the changes as it viewed the proposal as a retrograde step in the provision of rural health care.

**643** DONATIONS *under Sec 137 Local Government Act 1972:*

643.1 Donation Requests:

643.1.1 All Pembrokeshire CRUSE letter of 6 February 2006 – was RESOLVED to donate £30.

643.1.2 Cantorion Tyddewi letter of 7 February 2006 - was RESOLVED to be received.

643.1.3 Pembrokeshire Crossroads letter of 5 February 2006 – was RESOLVED to donate £50.

643.1.4 87.7FM Radio Withybush – was RESOLVED to donate £25.

643.2 Peninsula Performance Projects, letter of 16 May 2005 received 26 February 2006 – Noye’s Flude, was RESOLVED to be received.

**644** The following items of correspondence were RESOLVED to be received:-

644.1 Tourism Roadshows.

644.2 Pembrokeshire County Council Training and Development Bulletin, January 2006.

644.3 PAVS – Spring 2006 Training Programme.

644.4 Unsolicited information: Sell 2 Wales.

**645** Planning:

Current plans – further information on the following applications:-

645.1 NP/05/410 Workshop outbuilding at Treledydd Fawr - none received.

645.2 NP/05/473 Bank House, Trelerw – Letter of 17 February 2006 advising that the application has been approved, contrary to rejection by the St Davids City Council – the matter was noted and it was agreed to express disappointment with the decision of the planning authority.

New applications:-

645.3 NP/06/055 Solar Panels on Roof of 126 Mount Gardens – it was RESOLVED to offer COUNCIL SUPPORT.

645.4 NP/06/077 Solar Panels on roof of Ysgol Bro Dewi – it was RESOLVED to offer COUNCIL SUPPORT.

645.5 NP/06/082 Change of use to self-contained Flat at 2 Caerfai Road - it was RESOLVED to offer COUNCIL SUPPORT.

645.6 NP/06/092 Extension of stone roadway to lower camping field at Porthclais Farm - it was RESOLVED to offer COUNCIL SUPPORT.

**646** Accounts:

646.1 Internal Audit for January 2006 – Responsible Finance Officer reported that this had been completed successfully.

646.2 Accounts for February 2006

Balances as at 27th February 2006 Premier Account £608.62 Loan Account Nil

Current Account £ 25,884.55

ACCOUNTS PRESENTED FOR PAYMENT (ALREADY PAID)

|                        |          |
|------------------------|----------|
| Transfer to close Loan | 10557.28 |
| Glyn Edwards Ltd       | 117.50   |
| Lower Moor Nursery     | 206.00   |
| County Trees           | 505.25   |
| B T                    | 436.70   |
| Viking Direct          | 87.70    |
| Mathias Hardware       | 48.40    |
| Cambrian News Ltd      | 188.00   |

|                              |         |
|------------------------------|---------|
| Butherway Electrical Ltd     | 139.91  |
| St Davids Cathedral Bookshop | 98.21   |
| Ty Rhos Trees                | 120.00  |
| Cambrian News Ltd            | 188.00  |
| Rev D C Munday               | 1158.83 |
| P L Evans                    | 190.50  |

## ACCOUNTS PRESENTED FOR PAYMENT (UNPAID)

|                           |         |
|---------------------------|---------|
| J Phillips                | 64.95   |
| Sigma Exhibitions Ltd     | 441.21  |
| Jewson Ltd                | 69.02   |
| Peter Lavin               | 314.25  |
| Grove Hotel               | 1101.20 |
| Performing Rights Society | 78.95   |
| Penstar Pumps             | 105.75  |
| Glyn Edwards Ltd          | 17.04   |

INCOME (01/04/05 to 27/02/06)  
 £144,865.52  
 (Car Park £117,282. Hall £8,812.68)  
 £10,447.09)

EXPENDITURE (01/04/05 to 27/02/06)  
 £137,591.04  
 (Admin £31,676.68 Car Park £37,769.22 Hall

## DONATIONS FROM 01/04/05)

|                              |        |
|------------------------------|--------|
| Crossroads                   | 50.00  |
| Childline Cymru              | 100.00 |
| PCNPA                        | 100.00 |
| Grassroots Cymru             | 100.00 |
| Bobath                       | 50.00  |
| St Davids Cathedral Festival | 750.00 |
| St Davids Cemetery           | 400.00 |
| Caerfarchell Cemetery        | 100.00 |
| Tretio Cemetery              | 100.00 |
| Berea Cemetery               | 100.00 |

|                         |        |
|-------------------------|--------|
| Torch Theatre Group     | 50.00  |
| Royal British Legion    | 50.00  |
| Portfield School        | 50.00  |
| Urdd Gobaith Cymru      | 25.00  |
| MacMillan Cancer Relief | 103.00 |
| National Eisteddfod     | 50.00  |
| Victim Support          | 25.00  |
| Urdd Gobaith Cymru      | 25.00  |
| Age Concern Cymru       | 50.00  |
| Pembs Coalition         | 50.00  |

646.3 Financial provisions: Whitesands £20,000, Whitesands Shop tenancy Bond £500, Croeswdig tenancy bond £500 - Total £21000.

646.4 Permission to pay the accounts – was RESOLVED to be granted.

646.5 Electronic payment and internet account management was being investigated.

**647 ST JUSTINIANS** – it was RESOLVED to go ‘In Committee’ and that the public be excluded under the terms of Section 1 of the Public Bodies (Admission to Meetings) Act 1960 as the disclosure of information would be prejudicial to the public interest.

After this discussion the meeting resumed in public and there being no further business the meeting closed at 9.15pm

Signed .....  
 Chairman

Date.....

**Minutes of the 'In Committee' Monthly Meeting of Council on Monday 6<sup>th</sup> March 2006 in the Council Chamber at 7.00pm**

**Present:** DJH George as Mayor in the Chair, BT Price-Deputy-Mayor, JW Braby, DJO Chant, AR Cox, MC Gray, SJ Halse, MGD James, DGB Lloyd, JG Lloyd, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

**648 Apologies for Absence:** J F Godkin (family commitment) were RESOLVED to be accepted.

**649 ST JUSTINIANS - Parking and Toilets:** –

**650 WHITESANDS Car Park Resident's Passes**  
The meeting came out of 'Committee'.

There being no further business the meeting closed at 9.15pm

Signed .....  
Chairman

Date.....

**Minutes of the Second Meeting of the Month on Monday 20th March 2006 in the Council Chamber at 7.00pm,  
to be followed by the Staff Performance Review.**

**Present:** DJH George as Mayor in the Chair, BT Price-Deputy-Mayor, JW Braby, DJO Chant, AR Cox, MC Gray, MGD James, JG Lloyd, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk)

**651 Apologies for Absence:** JW Braby, SJ Halse, DGB Lloyd, RJ Thornton were RESOLVED to be received.

**Matters arising from the March Monthly Meeting Minutes:**

**652 WHITESANDS**

- 652.1 Café Contract:-
  - 652.1.1 Pembroke Design letter of 15 March 2006 with Final Certificate for the completed contract for £7058.81 was RESOLVED to be accepted.
  - 652.1.2 Carreg Construction invoice for outstanding balance of £1058.81 + vat was RESOLVED to be paid.
  - 652.1.3 Heating System – Solar Water Temperature, Viessmann Ltd. letter of 14 March 2006. The situation was agreed to be monitored with the tenant who had offered to record temperature readings over the summer. The matter would then be reviewed at the end of the summer season..
- 652.2 Café Business Tenancy Document – this had been agreed following minor amendments and now awaited signature.
- 652.3 Parking Enforcement – The Clerk reported that Pembrokeshire County Council were active in providing a new parking regime not only for Whitesands but throughout the county as the decriminalization of parking enforcement would mean that on and off street parking enforcement would be operated by Pembrokeshire County Council probably from April 2007. Details on how enforcement under the Car Park Order of Pembrokeshire County Council would operate at Whitesands awaited clarification, it being emphasised that control of the car park would remain with the City Council.
- 652.4 Misuse of disabled parking spaces – the attendant was to be given notices to place on vehicles wrongly parking in disabled spaces.

**653 ST JUSTINIANS - Car Parking and Toilets:** BT Price declared a personal interest and did not take part in discussion or vote thereon.

- 653.1 RNLI letter of 10 March 2006 that advised the RNLI's field was not available for use for car parking this year was RESOLVED to be received.
- 653.2 Planning Application NP/05/616 – it was RESOLVED to ask Pembrokeshire Coast National Park Authority to defer consideration of the application until permission for use of the land was clarified.

**654 CITY HALL:**

- 654.1 CDG letter of 8 March 2006 with final draft of St Davids Community Buildings Audit, this was RESOLVED to be received without further comment.
- 654.2 Hearing Loop – Clerk reported on information received from Rees Sound Systems of Carmarthen who advise that the TA406E amplifier was too old to have an output to connect to new loop equipment. It was agreed to ask Rees Sound Systems to visit to discuss the system and to provide a quotation for the equipment.

**655 MEMORIAL PLAYING FIELDS – Replacement and new equipment – Clerk's preliminary report.** A document was circulated outlining equipment options and budget costs with funding prospects also being considered following discussion with the Community Regeneration Unit. After discussion it was agreed to:-

- 655.1 Use a 'Boulder' style design for the main play area with location to be agreed and further prices to be obtained.
- 655.2 Use the 'Lions Den' design for the toddler area.
- 655.3 Include a Double Slider, with location to be finalised in relation to the placement of the Boulder.
- 655.4 Seek grant funding for this scheme in the order of £30,000 with it being noted that £5000 match funding remained available from the Play Area Strategy funding of Pembrokeshire County Council. It was RESOLVED that the City Council would match this funding and contribute £5,000. A donation was gratefully received from the St.Davids Day Group whose raffle raised £165.
- 655.5 Access improvements – provision of a sloping pathway was to be investigated further.

**OTHER MATTERS ARISING:**

**656 One Voice Wales and PALC –** it was RESOLVED to join One Voice Wales and not to rejoin PALC and to send a letter of thanks to PALC for their supportive service over the years.

**657 Sound deterrent system for nuisance groups of young people –** the 'Mosquito' system details were discussed and were noted.

**Correspondence**

**658** Pembrokeshire County Council letter of 9 March 2006 – advice of a Premises Licence application for St Mary’s Hall, St Davids Cathedral was deferred until the next meeting.

Objections to the whole ethos of turning a prime place of worship in Wales into a cafeteria and money making machine through franchise caterers out of the locality; were expressed strongly.

There are problems with drink related behaviour in the Cathedral Close already and there were additional concerns regarding the effect on local businesses, the likelihood of additional parking and access arrangements for delivery vehicles to the north side of the Cathedral.

It was RESOLVED to write to the Dean noting these points and to further consider the matter at the next meeting..

**659** PLANED – St Davids Forum meeting on 21 March 2006 in the Memorial Hall at 8pm – information was RESOLVED to be received.

**660** Pembrokeshire Coastal Forum – notice of Biannual meeting on Friday 24th March at The Merlin Theatre, Pembrokeshire College, chaired by Nick Ainger MP, at 10.00am was RESOLVED to be received.

**661** Pembrokeshire Craftsmen’s Circle – request for permission to display 4 street pennants (4ft by 1ft 6) in Nun Street advertising their exhibitions in Ysgol Bro Dewi, was RESOLVED to approved subject to appropriate permissions being obtained.

**662** Pembrokeshire 50+ Third Annual Conference – invitation for a representative to attend on Friday 24 March 2006 at the Pavilion, Haverfordwest Showground for 10am - 4pm, was RESOLVED to be received.

**663** Pembrokeshire County Council letter of 16 March 2006 – notification of hearing of Premises Licence for The Farmer’s Arms, Goat Street, on Monday 27 March 2006, was RESOLVED to be received.

**Clerk’s Business**

**664** Dates of Next Meetings –these were confirmed to be on Monday 3 April, no second meeting and then Annual Meetings on 8 May and Monthly Meeting on 9 May 2006 with the Rural Housing Enabler to be invited to attend the 8 May meeting.

**665** Clerk’s holiday – Clerk advised he would be on leave between 24 March and 31 March and this was noted.

**666** The Late Miss Joan Scott – further details of Miss Scott were to be investigated.

**667** Gennex 25/7 – An email request from St Davids Youth Forum to place a ceramic mural depicting the history of the lifeboat and crew in St Davids was discussed. Further details were requested with it being noted that displaying the mural on the railings of the City Hall were not approved.

**668** Staff Performance Review – the Clerk and Responsible Finance Officer left the meeting while the review was undertaken ‘In committee’.

There being no further business the meeting ended at 8.20pm

Signed .....  
Chair

Date.....