

Minutes of the Monthly Meeting of Council on Monday 5 March 2007 in the Council Chamber at 7.00pm.

The meeting was preceded by a presentation of the St Davids Rural Housing Survey by Matthew Owens, Rural Housing Enabler.

The Deputy Mayor welcomed Mr Owens to the meeting and he outlined the results with key points being the very positive response of around 40% of all households in St.Davids responding. 999 surveys were distributed and 368 returned.

571 In summarising the findings a need for affordable housing was clearly identified and it was RESOLVED to ask Mr Owens to seek a local site for such a housing development and commence negotiations with land owners and appropriate authorities.

The Deputy Mayor reiterated the thanks of the Council to Mr Owens for the comprehensive survey undertaken and he left the meeting.

Present: MGD James Deputy-Mayor in the Chair, JW Braby, DJO Chant, AR Cox, AM Foster, DJH George, MC Gray, SJ Halse, JG Lloyd, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

572 Apologies for Absence: JF Godkin (indisposed), BT Price (indisposed).

573 Declarations of Interest:

Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on the Agenda. A Foster and S Halse both declared personal interests regarding minute 586.

574 Confirmation of Minutes for:

- 574.1 Council Monthly Meeting on Monday 5 February 2007, were RESOLVED to be approved.
- 574.2 'In Committee' Business of the Council Monthly Meeting on Monday 5 February 2007, were RESOLVED to be approved.

Matters arising from the Minutes:

575 WHITESANDS: Sublet of tenancy was RESOLVED to be discussed at the end of the meeting.

576 ST JUSTINIANS – Report of meeting on 19 February 2007. It was noted that there was still no commitment by Pembrokeshire Coast National Park Authority to a parking facility after 2007 even though it was felt that the survey data indicated a need for seasonal parking at St Justinians.

577 PROJECTS and WORKS

- 577.1 Memorial Hall Access improvements:
 - 577.1.1 Contract and notice board replacement - the works were proceeding with railings due at the end of the current week and completion of inner door changes due in 2 weeks. The notice board was due in the second week of March.
 - 577.1.2 Use for old notice board – ideas for use were requested.
- 577.2 Play Area Phase 2
 - 577.2.1 New access ramp design and bus shelter were being assessed.
 - 577.2.2 New play equipment – the Lion's Den new toddler multi play unit had been installed and the base placed for the climbing 'Boulder' that was due for completion in the third week of March.
 - 577.2.3 Repairs to slide – Wicksteed quotation for slide refurbishment of 23 February 2007, it was RESOLVED to accept the quotation for the new 'cage' at £860.
- 577.3 Cross Square:-
 - 577.3.1 Improvements to the eastern 'top end' had not been possible before St Davids Day.
 - 577.3.2 Replacement tree selection – The two species suggested by Pembrokeshire Coast National Park Authority the whitebeam (*Sorbus aria*) and cockspur thorn (*Crataegus crus-galli*) as new trees – it was RESOLVED to obtain further details to make a selection.
 - 577.3.3 Floral Display Review: Clerk reported on local interest in growing plants and no response from Pembrokeshire County Council as to the flower display budget for St Davids. It was RESOLVED to continue to develop a plan for improved floral displays.

578 CITY HALL:-

- 578.1 Phase 2 Development – meeting with Pembroke Dock Town Council was now due on 15 March 2007. It was also agreed to look into the possibility of the Council creating its own charity.
578.1.1 Meeting with the caretaker remains outstanding.
- 578.2 Building Maintenance - Clerk noted that the financial commitments for projects were currently - Play area £21,000 with Memorial Hall access improvements of £9000. In reviewing the minor works in hand the following matters were RESOLVED:-
- 578.2.1 Fire door replacement – it was agreed to investigate the option of hardwood door prices and to receive a quotation from Palace Windows for plastic doors that was similar to other suppliers at approximately £4000 for the 4 doors.
- 578.2.2 City Hall replacement lighting – In reviewing quotations from Butherway Electrical of 26 February 2007 and Richard Cox Electrical Services of 5 March 2007 – it was RESOLVED to provide high efficiency lighting and of the 2 comparable designs the Butherway price of £1200 rather than the R Cox price of £1477.82 was accepted.
- 578.2.3 Sound and Induction Loop System – further to previous assessment and lack of grant funding it was RESOLVED to defer consideration of this item.
- 578.2.4 Rewiring of Siop y Bobol - Butherway Electrical quotation of 21 February 2007 of £1265 was RESOLVED to be accepted.
- 578.2.5 Fire system service and testing – quotations from Chubb Fire and UK Fire were received and as they were very similar it was agreed to continue with Chubb.

OTHER MATTERS ARISING

- 579** Christmas Street Lighting Review – Schedule of works required is being prepared.
579.1 Christmas Tree Association had kindly contributed £3000 towards the lighting displays comprising £1000 for the Christmas Tree Lights following the donation received from Siop y Bobol and £2000 towards the costs of the main displays – this was RESOLVED to be received with thanks.
- 580** Gennex -Ysgol Dewi Sant – display of Young People’s Ceramic Murals – it was RESOLVED to display them with ideas required for the most suitable location with the City Hall or National Park Visitor Centre being options.
- 581** St Davids Day Review: A series of successful events had been held with good weather on the day itself. – it was RESOLVED to donate £50 donation for Siop y Bobol for providing lunch for the mayor’s party including the High Commissioner and Bishop’s lunches.
- 582** Digital TV – Future of Cathedral transmission – reply awaited.
- 583** Lesotho: St Davids – Matsieng Twinning – PLANED email of 15 February 2007 regarding the unsuccessful Gold Star community application was noted. A meeting on 2 March with the High Commissioner that discussed opportunities to develop the link was successful and it was necessary to wait to hear from Princess Seeiso after her visit to Matsieng in April.
- 584** Trading by the Pembrokeshire Coast National Park Authority:-
584.1 Mr C Taylor letter of 14 February 2007 was RESOLVED to be received.
584.2 Pembrokeshire Coast National Park Authority copy of letter to Mr C Taylor of 21 February 2007 was RESOLVED to be received.
- 585** Fair Trade City Status – next step following agreement to be a Fair Trade City in principle – it was RESOLVED to call a public meeting to take the matter further.
- 586** Malcolm Phillips letter of 26 February 2007 – it was RESOLVED to confirm that Council did not agree to the proposal and County Councillor J George read a letter from Mr Phillips received by Pembrokeshire County Council.
- 587** Plastics Recycling – Clerk reported that Pembrokeshire County Council has an orange bag scheme for recycled material in 43% of Pembrokeshire with an aim of 70% coverage by June that does not include St Davids. There is no further funding available at present but it is hoped that 80% can be reached by September and this would include northern areas. It will only be for all plastic bottles as at the moment there is no long term market for other plastics and in addition the environmental impact of exporting all this light weight material to places such as China can be questioned

environmentally. There was a possible recycling option at Rudbaxton depending on cost. It was agreed to continue to support recycling efforts and reiterate concerns to Pembrokeshire County Council given the efforts of the Eco City.

588 County Councillor's Report: County Councillor noted that road works in Heol Dewi were being assessed.

Correspondence

- 589** Welsh Assembly Government letter of 6 February 2007 - Appropriate sum under section 137 of the Local Government Act 1972 was RESOLVED to be received.
- 590** Welsh Assembly Government letter of 6 February 2007 - Borrowing by Community and Town Councils in 2007 – 2008 Change to the Maximum Repayment Period, was RESOLVED to be received.
- 591** Pembrokeshire County Council information received 13 February 2007 - A Play Strategy for Pembrokeshire – was RESOLVED to be received.
- 592** Local Works - Sustainable Communities Bill, the following information was received and it was agreed to send the responses suggested:-
- 592.1 Update of 30 January 2007 was noted and it was RESOLVED to ask for support from MP for the model Early Day Motion.
 - 592.2 Update information received 22 February 2007 was RESOLVED to be received.
- 593** PALC- newsletter of 1 February 2007 and subscription renewal request for 2007/8 at £150 from 1 April 2007 – it was RESOLVED to renew membership for 2007/8.
- 594** Cymuned email of 15 February 2007 – Homes for Locals – it was RESOLVED to support the campaign for priority homes for local people.
- 595** West Wales Arts email from Myles Pepper of 9 February 2007 request for support for Arts Council of Wales bid was RESOLVED to be granted.
- 596** Menevia Women's Institute letter of 19 February 2007 – it was RESOLVED to support the requirement for support of 'Town Enhancement' and update the WI regarding the City Hall.
- 597** Circular Arts email of 16 February 2007 – it was noted that the 'Young Colours' project for St Davids was not to proceed.
- 598** Welsh Assembly Government - Strategy for Older People in Wales, was RESOLVED to be received.
- 599** St Davids Cathedral Festival 2007 letter of 20 February 2007 was RESOLVED to be received.
- 600** Pembrokeshire County Council letters of 7 February 2007 regarding National Non Domestic Rate Liability and the removal of Rural Rate Relief from the City Hall, Whitesands Car Park and Whitesands Beach Café. Clerk noted that Pembrokeshire County Council Revenue Services advise that full rates will now have to be paid for Whitesands Car Park and the Beach Café with a 25% reduction applying to the City Hall.
- 601** St Davids Country Market' letter of thanks of 21 February 2007, was RESOLVED to be received.
- 602** PACTO letter of 21 February 2007 – Community Transport Links Project - Lottery Bid Update was RESOLVED to be received.
- 603** Pembrokeshire Coast National Park Authority letter of 28 February 2007 – Pembrokeshire Coast National Park Local Development Plan (2006-2021) – Delivery Agreement and Scoping Reports was RESOLVED to be received.
- 604** University of Lampeter letter of 23 February 2007 'Preparing West Wales for a Future without Oil', was RESOLVED to be received.
- 605** DONATIONS *under Sec 137 Local Government Act 1972:*
- 605.1 Kidney Wales Foundation letter of thanks of 12 February 2007 for £50 was RESOLVED to be received.
 - 605.2 Age Concern Pembrokeshire letter of thanks of 13 February 2007 was RESOLVED to be received
 - 605.3 Donation request - Pembrokeshire Crossroads eletter of 22 February 2007, it was RESOLVED to donate £50.

606 The following items of correspondence were RESOLVED to be received:-

- 606.1 Society of Local Council Clerks letter of February 2007 re Officer Vacancies in Wales.
- 606.2 Local Councils Update March 2007
- 606.3 The Voice Winter Newsletter
- 606.4 Pembrokeshire Coastal Forum – Coastal Change presentation 31 March 2007 at Merlin’s Theatre.
- 606.5 North Pembrokeshire Transport Forum – February Newsletter.
- 606.6 Regeneration and Renewal National Conference in May.
- 606.7 Pembrokeshire Coast National Park Authority – Park Post.
- 606.8 PAVS – Volunteering in Pembrokeshire, Winter Bulletin 2007.
- 606.9 MP Surgery List of 5 February 2007 – St Davids on 21 April and 19 October this year
- 606.10 PAVS Winter 2007 Newsletter.
- 606.11 Unsolicited and relevant information: Greenscene – Street basket service.

Clerk’s Business

607 Annual Meeting dates for Community and Council - it was RESOLVED to hold the Annual meetings with the monthly meeting on Monday 14 May at 6.45pm.

608 Staff Performance Review was agreed to be held on 19 March 2007 following the second meeting.

609 Councillor AR Cox – In accepting the resignation of Councillor Cox, the Chair thanked him for his contribution to the Council over the years and members wished him well with his plans for the future. It was RESOLVED to give notice of a casual vacancy.

Planning:

610 Current applications:

- 610.1 NP/07/008 Disposal of soil and excavated material St Davids Airfield – Committee deferred the matter to 21 March 2007 to receive new information – was RESOLVED to be received.

611 New applications:

- 611.1 NP/07/082 Minor amendment to planning approval NP/04/571 at Treferfyn, Berea – it was RESOLVED to offer COUNCIL SUPPORT.
- 611.2 NP/07/085 Use existing external bar between 10am and 11pm from 15 March to 30 September for 3 years commencing March 2007 at the Farmer’s Arms – noting that permanent consent was granted in 2003 from 10.00am to 10pm, it was RESOLVED not to support the application given the residential nature of the area.
- 611.3 NP/07/103 Change of use of first floor accommodation to art gallery at The Bench, 11 High Street – it was RESOLVED to offer COUNCIL SUPPORT.
- 611.4 NP/07/109 Minor alterations to Eco store building – Eco Lodge (Whitesands Bay Hotel) – as consent for the replacement building had been granted in December 2004, the alterations to the store location were noted and it was RESOLVED to offer COUNCIL SUPPORT.

612 Accounts:

- 612.1 Internal Audit for January 2007 had been successfully completed.
- 612.2 Accounts for February 2007.

Balances as at 26th February Premier Account £61,542.25 Current Account £26,699.89

ACCOUNTS PRESENTED FOR PAYMENT (ALREADY PAID)

J Phillips	162.38
JBH Supplies Ltd	41.13
Image Screen Arts	371.30
Viking Direct	45.00
Bissmire Fudge & Co	423.00
Glyn Edwards Ltd	36.91
Viking Direct Ltd	4.55
Post Office Ltd	31.80
Phoenix Press	757.26
Butherway Electrical Ltd	142.01
BT	377.04

Cotton Ltd	240.69
Cambrian News Ltd	258.50
Mathias Hardware	28.20
Viking Direct	56.08
Phoenix Press	26.25
Clerk expenses Dec – Feb	61.29

ACCOUNTS PRESENTED FOR PAYMENT (To Be Paid)

Sigma	91.65
Old Cross Hotel	1167.00
DC Menday	1228.38
J Phillips	122.90
P Lavin Week 1	351.60
Gasforce	123.38
PL Evans	200.75
National Trust	52.36

INCOME (01/04/06 to 26/02/07)	EXPENDITURE (01/04/06 to 26/02/07)
£174100.07	£119764.64
(Car Park £129412. Hall £12649.)	(Admin £34617 Car Park £28788 Hall £18684)

DONATIONS FROM 01/04/06)

SWAT	50.00	St Davids Cathedral Festival	750.00
Menter Iaith Sir Benfro	25.00	Saints Junior Rugby	500.00
Penknife Club	100.00	Bobath Cymru	50.00
Porthmawr Surf Lifesaving Club	250.00	MacMillan Cancer Support	103.00
Mind	50.00	Pembs Cruse	50.00
Childline Cymru	100.00	Royal British Legion	50.00
Shelter Cymru	50.00	Samaritans	100.00
Artswave	50.00	H'west CAB	100.00
St Davids Cemetery	400.00	Alzheimers Society (Pembs)	50.00
Tretio Chapel	100.00	Childline Cymru	100.00
Caerfarchell Chapel	100.00	Kidney Wales Foundation	50.00
Berea Chapel	100.00	Age Concern Pembs	50.00
Urdd Gobaith Cymru	25.00		

612.3 Financial provisions: Whitesands Shop tenancy Bond £500: Croeswdig tenancy bond £500: Provision for grass cutting £2000: contribution from Siop y Bobol for Play Area equipment £5000: Play area match funding £6100 for PCC Capital Play Fund Total, St Davids Day Fund £462 – Total £14,562.

612.4 Permission to pay the accounts was RESOLVED to be granted.

Mayor's Business:

613 St Justinians – it was RESOLVED to apply for planning permission for temporary toilets for the season and to meet the cost of providing 2 toilets for the season with 4 toilets for the peak weeks.

614 Whitesands Tenancy – it was RESOLVED that the public be excluded under the terms of Section 1 of the Public Bodies (Admission to Meetings) Act 1960 as the disclosure of information would be prejudicial to the public interest.

There being no further business the meeting closed at 8.45pm.

Signed
Chairperson

Date.....

‘In Committee’ Minutes of the Monthly Meeting of Council on Monday 5 March 2007 in the Council Chamber at 7.00pm.

Present: MGD James Deputy-Mayor in the Chair, JW Braby, DJO Chant, AR Cox, AM Foster, DJH George, MC Gray, SJ Halse, JG Lloyd, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

615 Apologies for Absence: JF Godkin (indisposed), BT Price (indisposed).

616 WHITESANDS: Sublet of tenancy.

The meeting then came out of ‘Committee’ and there being no further business the meeting closed at 8.50pm.

Signed
Chairperson

Date.....

Minutes of the Second Meeting of Council on Monday 19th March 2007 in the Council Chamber at 7.00pm.

The Mayor welcomed Sally Moss of the National Museum and Gallery of Wales (NMGW) to the meeting who outlined the formal partnership created with Pembrokeshire Coast National Park Authority that was now taking forward the Landscape Gallery in St.Davids. The project has been assisted by some capital funding and staff provision from NMGW and will be run by a joint management team. After discussion and questions the Mayor thanked Sally Moss for her presentation and she left the meeting.

Present: BT Price as Mayor in the Chair, MGD James Deputy-Mayor, JW Braby, AM Foster, DJH George, MC Gray, SJ Halse, JG Lloyd, S Williams with DC Menday (Clerk).

Members of the public attending and contributing Mr R Pugh , Mr A Babis, Mr J Farquhar and Mr P Hamilton.

617 Apologies for Absence: JF Godkin and PL Evans.

Matters arising from the 5th March Monthly meeting:

618 Nun Street group of residents and business's has been taking forward an appeal against Pembrokeshire County Council's consultation procedure regarding parking charges implemented and established parking concessions removed last year. Mr Rob Pugh, representing the residents in attendance was invited to present the situation. While the Ombudsman had advised that a report was being prepared following the Nun Street residents complaint, assistance from the City Council in obtaining a review by Pembrokeshire County Council before this year's season began was requested. It was noted that

618.1 Pembrokeshire County Council, Leader J Davies stated in a letter to County Councillor J George that the matter would be addressed before 2007 season. This has not been the case.

618.2 A draft letter that the group would like to see sent by the City Council was then read – and it was RESOLVED to be sent to Mr J Davies at his home address.

Mr R Pugh , Mr A Babis, Mr J Farquhar and Mr P Hamilton then left the meeting.

619 Whitesands: Sublet of tenancy. It was RESOLVED that the public be excluded under the terms of Section 1 of the Public Bodies (Admission to Meetings) Act 1960 as the disclosure of information would be prejudicial to the public interest.

620 St Davids Day:-

620.1 Letter from High Commissioner for Lesotho of 7 March 2007 was RESOLVED to be received.

620.2 Major Morgan 14th Signals Regiment letter of 2 March 2007 was RESOLVED to be received.

620.3 St.Davids Day Newsletter – it was RESOLVED to approve the cost of £150 and to write to the Western Telegraph regarding the lack of coverage of St.Davids Day this year. It was also agreed that preparation of a newsletter be considered and printer costs be investigated.

620.4 Payments for St Davids Day Dinner were noted as being due.

621 Trading by the National Park Authority - Mr C Taylor letter of 14 February 2007 - it was RESOLVED to write to Pembrokeshire Coast National Park Authority expressing that Council is pleased about new gallery and to note the potential concerns over trading.

622 Fair Trade City Status – Public Meeting - Clerk was asked to investigate the matter further.

623 Plastics Recycling – Gill Lewis email of 7 March 2007 and points raised by the new Eco City Group were noted and it was agreed that members should seek to attend the new Eco city group meetings.

624 Cross Square – Choice of tree for spring planting was deferred for further information.

625 Menevia Women's Institute letter of 19 February 2007 – the following points were considered:-

625.1 Architects Study for St.Davids buildings that are in a poor state of repair; the request was noted and it was RESOLVED to write to Pembrokeshire Coast National Park Authority about an Enhancement Scheme for St.Davids.

625.2 Co-ordinated management of buildings such as the City Hall, old school canteen and the scout hut was deferred pending a report of the City Council visit to Pembroke Dock Town Council.

626 Planning Update - NP/06/631 Installation of new ATM at Barclays Bank has been refused – contrary to the County Council's approval that was qualified by a concern over the width of the pavement.

627 New Street 'Build out' letter from Mr JAW Morgan of 12 March 2007 was RESOLVED to be received and copies forwarded to Pembrokeshire County Council and MP. A Foster declared a personal interest and did not take part in discussion or vote thereon. It was RESOLVED to be send a copy of this to Pembrokeshire County Council and MP.

Correspondence

628 St Davids Country Market – request to serve coffee during market session was noted and it was RESOLVED to be received not to approve sale of coffee given the potential conflict with local businesses especially at present time with the loss of rural business rate relief.

629 3rd Sector Economic Development Network Inaugural Meeting 28 March 2007 at the Picton Centre Haverfordwest (09.30 – 12.30h) was RESOLVED to be received, with the clerk approved to attend.

630 Clerk's Business

630.1 Budget planning – items to be included in the budget were RESOLVED to be as follows:-

ITEM	EXPENDITURE £		NOTES
	Current	Proposed	
Play Area			
New Play Equipment	21,000		Grants of £11,000 received
Bus shelter and New access		10 - 30,000	
Memorial Hall			
Access	9000		Grant of £7000 received
Noticeboard	1500		
City Hall			
Sound system & loop		2500	
New lighting	2200		
Siop y Bobol rewire	1265		
Screen / curtain for rear of hall		700	Depends on material and design
Council Tax		5000	
Cross Square			
Top (east) end tidy up and service provision)	3500 - 5000		
Resurfacing			
Trees	1000		
Christmas Street Lighting		?	
Whitesands Car Park			
Council Tax		9-10,000	

631 April – The second meeting of the month was RESOLVED to held on 23 April 2007.

632 Floral Display Assessment – it was RESOLVED to have a site meeting to look at the design options.

Any Other Business

633 Penknife Club Relay – use of Cross Square and electrical supply was RESOLVED to be approved for Saturday 26 May 2007.

634 Chiropody – loss of service it was RESOLVED to write to Pembrokeshire Local Health Board asking for a restoration of this recently withdrawn service..

635 Mayor noted that the excellent sculpture of the boat received from Naas Town Council on St Davids Day should set an example and it was RESOLVED to provide something similar as a gift in the future.

The meeting was then followed by the Staff Performance Review

There being no further business the meeting closed at 8.40pm.

Signed

Chairperson

Date.....

Minutes of the ‘In Committee’ Business of the Second Meeting of Council on Monday 19th March 2007 in the Council Chamber at 7.00pm.

Present: BT Price as Mayor in the Chair, MGD James Deputy-Mayor, JW Braby, AM Foster, DJH George, MC Gray, SJ Halse, JG Lloyd, S Williams with DC Menday (Clerk).

636 Apologies for Absence: JF Godkin and PL Evans.

Matters arising from the March Monthly meeting:

Whitesands: Sublet of tenancy.

The meeting then came out of ‘Committee’ and there being no further business the meeting closed at 8.40pm.

Signed
Chairperson

Date.....