

Minutes of the Monthly Meeting of Council on Tuesday 9 May 2006 in the Council Chamber at 7.00pm.

Present: BT Price as Mayor in the Chair, Deputy-Mayor, JW Braby, DJO Chant, AR Cox, DJH George, MC Gray, MGD James, JG Lloyd, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Munday (Clerk).

51 Apologies for Absence: JF Godkin (social commitment), SJ Halse (indisposed), DGB Lloyd (work commitment), S Williams (indisposed) were RESOLVED to be received.

52 Declarations of Interest:

Members and Officers are reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this Agenda. BT Price declared a personal interest relating to minute 59 St Justinians.

53 Matters arising from the Annual Community Meeting on Monday 8th May 2006:-

- 53.1 Cocyn Rownd - alterations to ease visibility for emerging vehicles. Miss Harris asked if closure of the access was actually going to happen. As there was no knowledge of this proposal, County Councillor agreed to check on the position with Pembrokeshire County Council.
- 53.2 Planters on Cross Square – the situation regarding the design and colour of the planters was unresolved and it was agreed that this should be clarified. It was RESOLVED to paint the planters the same colour as those outside the City Hall.
- 53.3 Ms Ll. Harris - St Justinians shuttle is stopping in various places while the driver disappears. County Councillor J George had investigated this and he reported that the bus stopping was apparently considered as an advertising opportunity. Also it appeared that tickets for St Justinians at £1 were not transferable, it was agreed to ask for clarification of charges from Pembrokeshire Coast National Park Authority.
- 53.4 Mr C Taylor – The highway style, poor quality sign to the Cemetery in Nun Street for Quickwell Hill was noted as being inferior to the street name signs previously installed by the City Council. It was a shame that the standard was not being continued by Pembrokeshire County Council and the matter was noted.
- 53.5 Mr C Taylor asked if the Council had responded to the Witybush Hospital consultation. It was emphasised that the support of the City Council had been given to the Save Witybush Hospital team and members were present at the recent public meeting. The matter is also considered under minute 68 below.
- 53.6 Mr C Taylor – was concerned at the lack of publicity for the Annual Meeting and suggested 50 posters be placed around the City. It was noted that notices were placed in usual places and sent to local press and radio. The matter was noted as well as a clash of dates with Historical Society meeting. Efforts to accommodate this by switching the day of the monthly meeting were to be undertaken next year.

Confirmation of Minutes for:-

- 54** Council Monthly Meeting on Monday 3 April 2006, these were RESOLVED to be accepted.
- 55** 'In Committee' Business of the Council Monthly Meeting on Monday 3 April 2006, these were RESOLVED to be accepted.

Matters arising from the Minutes:**56 WHITESANDS Car Park:**

- 56.1 Car Parking Order – still awaits Pembrokeshire County Council advice regarding charges.
- 56.2 Porthmawr Surf Life Saving Club – letter of 25 January 2006 regarding Surf Life Saving Championships of Wales at Whitesands 12-13 August 2006. The matter was agreed to be deferred until the next meeting.

57 MEMORIAL PLAYING FIELDS ENHANCEMENT: The Clerk reported that bids for 3 funds and 1 fallback application were virtually prepared and awaited letters of support and costs of groundworks. It was agreed that additional work be included, namely the reversing of the gates to the toddler area and provision of high locking gates.

58 ST JUSTINIANS: The Mayor, B Price, having declared an interest then passed the Chair to the Deputy Mayor J Lloyd. J George noted his interest in this and all planning applications and did not take part in discussion. The position regarding several planning applications for similar facilities was summarised and the following points are recorded:-

- 58.1 It was RESOLVED to withdraw the planning application NP/05/616 of the City Council given that alternative parking and toilet arrangements at Rhoson were now likely. It was noted that there was a current application NP/130/06 for similar facilities at Field no 5014 St Justinians.
- 58.2 Applications NP/05/614 and 615 for seasonal parking at Rhoson Ganol had been withdrawn by the applicant.
- 58.3 A further application NP/06/215 for temporary car park and bus turning area at Rhoson campsite Road – it was RESOLVED to offer COUNCIL SUPPORT.
- 58.4. Pembrokeshire County Council letter of 31 March 2006 requesting application for consent to construct or alter vehicular access to the public highway, was noted.
- 58.5 It was RESOLVED to apply for temporary planning permission for seasonal portable toilets in the lower layby at St Justinians.

59 CITY HALL:

59.1 Improvements to toilet facilities – the difficulty of meeting the standards of the Disability Discrimination Act in terms of ramp incline had been presented at a meeting with Pembrokeshire County Council while investigating the possibility of shared use of public conveniences. Given that the provision of other alternatives had been discussed previously it was RESOLVED to reconsider the matter at a future meeting and incorporate it into the expenditure plan for all current items as given below.

No	SCHEME In no particular order	BUDGET COST £	STATUS QUO
1	Alternative entrance to overflow field at Whitesands	1000	Awaits field drainage improvements and planning permission required
2	Tidy up Cross Square near fountain	?	Grass and area of old tree need improving
3	Memorial Playing Fields – new access and play equipment	30,000	In progress awaits design and funding
4	Memorial Hall – access improvements	3000	External ramp needs to be provided with handrails and inner door widened
5	City Hall accessible toilets	?	Pembrokeshire County Council's Access Officer advises that you cannot get a ramp to the public conveniences as floor levels are 4'6" different and it is not possible to ramp at the required standard at gradients of 1 in 12 for 2m length or 1 in 5 for 5m. Options 1. Single accessible toilet next to boiler house or in Flat garden 2. A lot of space in public conveniences some unused - if larger scheme proceeds rebuild with new shared building 3. Use Flat when available
6	City Hall Flat door to garden from Y Gudel	500	Door is in very poor condition no hinges, currently jammed in position
7	Kitchen cooker	1500	Cooker has had various operating problems with the recent failure of one burner now resolved.
8	City Hall: Replace or repair fascias, barge boards, slates and guttering	5000-6000	Timber in poor condition – needs decoration or replace with plastic
9	City Hall: Hearing loop sound system	1750	4 quotations for the system: <ul style="list-style-type: none"> • Hi Kent of Ashford £2496.88 • Allansound of Leeds £1350 – They will connect to existing system • Sound Induction Systems of Newtown Powys £1650. • Rees Sound Systems of Carmarthen. £1895.49- will not connect to existing system Options such as integral CD player
10	City Hall plastic chairs		41 need repairing or replacing – leaving 116 chairs in use with 62 on balcony that cannot be cleaned easily.
11	Cross Square resurfacing	?	Poor condition, needs relaying
12	Mower		Old machine – replacement to be planned or subcontract to ground works contractor

Following discussion general priorities were RESOLVED to be as follows:-

1. Rear door to Flat garden.
2. Barge boards and fascias

3. Replacement of the plastic chairs.
4. Access to Memorial Hall.
5. Play Area – Phase 2
6. Kitchen cooker

OTHER MATTERS ARISING:

- 60** Swimming Pool closure – Stephen Crabb MP has offered to attend the City Council meeting on 3 July 2006 subject to any last minute voting commitments. Pool was closed at the time of the meeting and it was RESOLVED to ask them why as some users were frustrated. The lack of reply from Councillor R Lewis, Cabinet Member for Leisure was to be followed up.
- 61** Christmas Lighting Review – the overall position was discussed with concern over technical matters being continued and a meeting was to be arranged with Association members, as well as the Penknife Club and St.Davids Peninsula Tourist Association representatives and councillors involved.
- 62 County Councillor’s Report:** J George advised that there were no further items to add to the annual meeting report on the previous evening.
- 62.1 It was noted that objections to the consultation on increases in parking charges were a serious concern and a reply to the previous objection had not been received. A response was required and the County Councillor was following this matter up.
 - 62.2 Bryn Road disabled parking bays by the toilets – a request to repaint the faded lines was to be presented with J George advising that Pembrokeshire County Council would not apply lettering on these bays.

Correspondence

- 63** Campaign for Sustainable Communities – Broadsheet was RESOLVED to be received.
- 64** Pembrokeshire County Council letter of 4 April 2006 – Standards Committee – Member’s Code of Conduct – Declaration and Recording of Interests- was RESOLVED to be received.
- 65** Welsh Assembly Government letter received from One Voice Wales on 7 April 2006 – Consultation on the process for appointing members to the Welsh National Park Authorities.
- 65.1 Changes to the Membership Balance of National Parks in Wales – emails of Niel Bally 18 April 2006. Consultation extended from 19.5.06 to 2.6.06. Matter deferred to second meeting on 22 May 2006.
- 66** Mrs B Taylor, copy of letter to Pembrokeshire Coast National Park Authority regarding refusal of planning permission for Mr J Beynon for agricultural building – was RESOLVED to be received.
- 67** Future of Withybush Hospital:-
- 67.1 Save Withybush Action Team – letter of 5 April regarding demonstrations and request for financial contribution and letter of Haverfordwest Town Council of 5 April 2006 – it was RESOLVED to donate £50.
 - 67.2 Pembrokeshire Local Health Board consultation on future of health care it was RESOLVED to support a third option, strongly supported at the recent public meeting at Ysgol Dewi Sant, to continue and improve present services at Withybush Hospital and to broaden the other services in surgeries and in the community as outlined.
- 68** Welsh Assembly Government letter received 7 April 2006 – A Good Practice Guide for Community and Town Councils in Wales – the documents were RESOLVED to be received.
- 69** Pembrokeshire County Council letter of 4 April 2006 regarding the Home Composting Scheme was RESOLVED to be received, together with a notification of 29 April 2006 from Pembrokeshire County Council advising that the delivery of composting bins will commence in St Davids week commencing 1 May. Many places had received bins and did not wish to have them. A return procedure was to be checked.
- 70** Public Services Ombudsman for Wales, letter received 7 April 2006 – was RESOLVED to be received.
- 71** Welsh Assembly Government letter of 4 April 2006 – Risk Reduction Planning - Guidance for the Fire and Rescue Authorities – Wales a Safer Country; document was RESOLVED to be received.
- 72** PLANED letter of 12 April 2006 – Local business directory was noted with a need for checking of details to be confirmed.
- 73** Pembrokeshire Community Health Council letter of 12 April 2006 – continuation of Roch Surgery was RESOLVED to be received with appreciation being expressed.
- 74** Talkback Thames letter received 15 April 2006, was RESOLVED to be received.
- 75** Gum-rap – letter of 20 April 2006, was RESOLVED to be received.
- 76** Haverfordwest Town Council – publication of Town Guide 2006-7 – letter and request for advertising was noted.
- 77** Pembrokeshire Association of Community Transport Organisations – Community Transport Forum for Pembrokeshire Wednesday 17 May 2006 at Haverfordwest Cricket Club between 11am-4pm – was RESOLVED to be received. .
- 78** Pembrokeshire County Council letter of 26 April 2006 – Licencing Act 2003; invitation for two representatives to attend meeting on Tuesday 16 May 2006 in County Hall.
- 79** Countryside Council for Wales – Trefeiddan Moor SSSI - ‘Your Special Site and its Future’ consultation was noted without comment.
- 80** Mr and Mrs FH Gately; letter of 1 May 2006 regarding the condition of the road above Merrivale car park to St Justinians and Treginnis. It was RESOLVED to pass a copy of the letter to Pembrokeshire County Council.

- 81 Christopher Taylor, copy of letter received 24 April 2006 to Pembrokeshire County Council, regarding Car Parking Charges in St Davids – was RESOLVED to be received.
- 82 CQ Consultancy email from Andy Middleton on 4 May requesting the view of the Council - it was RESOLVED to be received.
- 83 Tyllino Sports and Body Massage letter received 3 May 2006 regarding operating a business in Whitesands car park. It was RESOLVED not to consider the running of this business at Whitesands.
- 84 Pembrokeshire Coast National Park Authority - Letter of 2 May 2006 - Application for works to trees, mainly sycamore at Greenhill, Caerfarchell – it was RESOLVED to be received.
- 85 Pembrokeshire County Council letter of 3 May 2006, regarding Premises Licence for City Hall and inspection undertaken on 12 April 2006. The inspection was noted as being satisfactory and was RESOLVED to be received.
- 86 BDO Stoy Hayward letter of 3 May 2006 and Local Council Briefing for Spring 2006, was RESOLVED to be received.
- 87 The Havens Community Council – letter of 4 May 2006 regarding LNG Tankers using St Bride’s Bay Anchorage – it was suggested that all, not just LNG tankers are managed so that their speed enables them to meet berthing times in Milford Haven so that they remain at sea rather than in the bay. It was RESOLVED to support initiatives to restrict tankers anchoring in St Bride’s bay in order to minimise risk.
- 88 Pembrokeshire Coast National Park Authority letter of 5 May 2006 regarding Grant Aid for Repair Works in Conservation Areas, particularly in Caerfarchell was RESOLVED to be received. It was suggested to contact R Scourfield to discuss the situation in St.Davids.

Clerk’s Business:

- 89 City Hall: The Clerk reported that the annual Premises Licence Inspection had been successfully completed and that an application for a variation to the licence conditions for indoor sports. The matter was deferred until the next meeting.
- 90 Whitesands Resident’s Passes – complaints was noted but the conditions of being on the local electoral roll and having the vehicle licenced at the same address were reconfirmed.
- 91 Land registrations – approval of registration fees (City Hall of £325) for registration was RESOLVED to be agreed.
- 92 Skate park – request to Ysgol Dewi Sant for site it was RESOLVED to repeat last year’s unresolved request for a skate park site to be considered.
- 93 Post Office closures – request to attend Council Meeting on 5 June 2006 by Robert Greaves, together with local representatives, was RESOLVED to be accepted.
- 94 Insurance renewal for 2006-7: An Allianz Cornhill renewal quotation of £4988 had been received and the Clerk reported that a full review and like for like comparison had been undertaken with Zurich Municipal who quoted £5471. It was agreed to increase money cover to £5000 and to incorporate some form of public liability for hirers of the City Hall who are non profit groups. As a result it was RESOLVED to accept the cover offered by Allianz Cornhill for a further year.
- 95 City Hall Booking – craft booking priorities – following the increase in enquiries for the use of the hall for art and craft exhibition groups it was RESOLVED to adhere to the existing pattern of established users and whenever possible accept bookings from new groups.
- 96 Housing - it was noted that Matthew Owens, Rural Housing Enabler would visit on 19 June to finalise the Housing Needs Survey for St Davids.
- 97 DONATIONS *under Sec 137 Local Government Act 1972:*
 - 97.1 Donation requests: Menter Iaith Sir Benfro, letter of 11 April 2006 – it was RESOLVED to donate 325.
- 98 The following items of correspondence were RESOLVED to be received:-
 - 98.1 Stephen Crabb MP Surgeries in St Davids 9 June and 24 November 2006.
 - 98.2 The Voice, newsletter of the British Cleaning Council.
 - 98.3 North Pembrokeshire Transport Forum Annual Report 2005/6 and News Briefing May 2006.
 - 98.4 Regeneration and Renewal – Conference on the economy of Cities - July at Earls Court.
 - 98.5 Noah’s Ark Appeal Spring 2006 newsletter.
 - 98.6 PAVS learning for the future - May - July 2006.
 - 98.7 Welsh Assembly Government - Health Challenge Wales - Spring 2006 Newsletter.
 - 98.8 Shaw & Sons Ltd – register and records information.
 - 98.9 National ‘Park Post’- Spring 2006 edition.
 - 98.10 Unsolicited information: Mogo Direct (folding furniture), Wybone (street furniture), Glasdon (street furniture), Gum-rap – samples of environmental product.

99 Planning:

Current plans – further information on the following applications:-

- 99.1 NP/05/410 Workshop outbuilding at Treledydd Fawr none received.
- 99.2 NP/05/659 Pond at Trewellwell – letter of 6 April 2006 granting permission subject to conditions relating to landscaping and a restriction on the use. Contrary to the refusal granted by the City Council.
- 99.3 NP/05/587 Amended plans for internal alterations to provide new toilets, conservatory extension to café and raise roof over butcher’s shop to create a flat – 2 High Street.

Letters from residents wishing to remain out of the public domain dated November 2005 regarding the original application and 21 and 23 April 2006 regarding these amendments were noted and it was RESOLVED to offer COUNCIL SUPPORT.

- 99.4NP/06/110 Agricultural building at Pegity Cottages – letter of 28 April 2006 with report refusing permission on the grounds the development would have a detrimental impact on the special landscape character and that consent could lead to further applications of a similar nature. Matter was noted contrary to the support granted by the City Council. D Chant declared a personal interest.

New applications:-

- 99.5NP/06/147 Two caravans and portacabin to be used as accommodation and site office whilst building at Plot 2 Bwthyn Hedryn – it was RESOLVED to offer COUNCIL SUPPORT. B Price declared a personal interest.
- 99.6NP/06/149 Shower room and lobby at 2 Maes yr Hedydd – it was RESOLVED to offer COUNCIL SUPPORT.
- 99.7NP/06/154 Shingle cladding to south elevation on Ty'r Wennol, Quickwell Hill – it was RESOLVED to offer COUNCIL SUPPORT.
- 99.8NP/06/161 Conservatory at the Farmhouse, Trevinert – it was RESOLVED to offer COUNCIL SUPPORT.
- 99.9NP/06/169 Change of use to 2 dwellings – The Granary, Goat Street – it was RESOLVED to offer COUNCIL SUPPORT.
- 99.10 NP/06/202 Kiosk for surf equipment and signage - B&B at Whitesands – it was RESOLVED to offer COUNCIL SUPPORT.
- 99.11 NP/06/203 New access for Glan-y-Mor, Caerfai Road – it was RESOLVED to offer COUNCIL SUPPORT. AO5/339 Appeal Glan y Mor Inn New access to camps site and hotel was noted.
- 99.12 NP/06/198 Installation of flue – Cowshed Cottage, Ffynnon Faiddog, Whitesands – it was RESOLVED to offer COUNCIL SUPPORT.

100 Accounts:

- 100.1 Internal Audit for March 2006 had been successfully completed and was RESOLVED to be received.
- 100.2 Accounts for April 2006
Balances as at 24th April 2006 Premier Account £610.59 Current Account £35,521.81

ACCOUNTS PRESENTED FOR PAYMENT (ALREADY PAID)

VJG Johns & Son	315.00
Pam Jones	126.29
PALC	150.00
VJG Johns & Son	293.75
Peter Lavin	363.15
Viking Direct	84.85
British Gas	674.09
Peter Lavin	856.50
Pembs CC	129.25
S R Installations	78.50
BT	105.71
Mathias Hardware	19.55
Swalec	266.35
Peter Lavin	461.25
Tim Stowe	150.00
Rev D C Menday	1174.05
P L Evans	200.75
J Phillips	79.72
P Lavin week 9	334.50
Glyn Edwards Office Equipment Ltd	62.92
Pembrokeshire Stonecraft Ltd	100.00
Michaels	394.45
P Lavin WK 10	318.00
Gasforce	141.00

INCOME (01/04/06 to 24/04/06)
£14075.72
(Car Park £13864. Hall £211.72)

EXPENDITURE (01/04/06 to 24/04/06)
£5747.45
(Admin £2528.87 Car Park £1966.22 Hall £912.20)

DONATIONS FROM 01/04/06 Nil

100.3 Financial provisions: Whitesands Shop tenancy bond £500. Croeswdig tenancy bond £500 Provision for grass cutting £1500 Total £2500.

100.4 Permission to pay the accounts was RESOLVED to be granted.

100.5 Electronic payment and internet account management – in progress.

Mayor's Business:

101 Civic Service will be on 11 June 2006 at 11.15 and afterwards at Warpool Court Hotel

102 Penknife Club – A request for support for a sponsored relay on 27 May 2006 organised by Penknife Club for St.Davids Mini Rugby was RESOLVED to provided by:-

102.1 Allowing entertainment by a steel band on Cross Square at Saturday with use of the electrical supply.

102.2 To offer a donation of £100 towards this charitable activity sponsorship request 27 May – it was RESOLVED to be received. A Cox, J Braby and D Chant were involved in presenting this as members of the Penknife Club.

There being no further business the meeting ended at 8.40pm

Signed

Chairman

Date.....