

Minutes of the Monthly Meeting of Council on Monday 14 May 2007 in the Council Chamber at 7.00pm.

Present: MGD James as Mayor in the Chair, DJO Chant Deputy-Mayor, JW Braby, DJH George, JF Godkin, MC Gray, SJ Halse, JG Lloyd, BT Price, RJ Thornton with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

69 Apologies for Absence: AM Foster (holiday), JF Godkin (indisposed). S Williams (work commitment).

70 Declarations of Interest:

Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this agenda.

71 Confirmation of Minutes for:

71.1 Council Monthly Meeting on Monday 2 April 2007, were RESOLVED to be accepted.

71.2 Second Council Meeting of the Month on Monday 23 April 2007, were RESOLVED to be accepted.

Matters arising from the Minutes:**72 WHITESANDS:**

72.1 Public conveniences - Eco City Rain Water Harvesting Scheme - Bullock Consulting letter 30 April 2007. The programme was noted and given the likelihood of the contract ending in July it was RESOLVED to defer approving access for the work until final details were available and to request information on who will be responsible for maintenance of the system.

72.2 Recycling Facility - Enquiry over the possibility of a recycling bank received from PLANED. Clerk reported that Pembrokeshire County Council can provide bottle, can and paper recycling banks at Whitesands located to the rear of the bus parking area for no charge either for provision or emptying. There was a necessity to keep the area tidy and details of a community recycling adoption scheme were awaited. The Clerk had sent details of the proposed arrangement to Pembrokeshire Coast National Park Authority Development Control for comment.

It was RESOLVED to provide the recycling banks for a trial season and to ensure bus parking was slightly re-arranged, all subject to comment from the planning authority.

72.3 Beach café – Chris and Claire Lunt letter of 3 May 2007 - permission for storage improvements to be built by the sub tenant was RESOLVED to be approved and their efforts to improve the beach café operation were to be encouraged.

73 ST JUSTINIANS:

73.1 Parking for 2008 and the Future

Meeting with AM, MP and Pembrokeshire Coast National Park Authority was now to be arranged following recent elections. It was noted that the public boat bus and Park and Ride bus services were not being run this year and this created further pressure. The lack of progress regarding any parking facility for 2008 remained a serious concern as this will effect access to the area, the businesses involved and potentially reduce employment.

B Price declared a personal interest and noted national media reports that the second most important thing to do in 'Wales before you Die' was walk on the Pembrokeshire Coast Path and take a boat trip around the islands.

It was RESOLVED to hold a special meeting of councillors to agree a strategy on Monday 21 May 2007 together with other key representatives of Boat Operators and RSPB.

73.2 RNLI – response was awaited.

74 PROJECTS and WORKS:

74.1 Play Area Phase 2:-

74.1.1 New access ramp and bus shelter – a site meeting was to be undertaken to re-assess options.

74.1.2 Wicksteed Multi play Unit – replacement of worn parts – 2 end panels at £84 and net bar £30.87 (ex vat) – purchase of these items from Wicksteed leisure Ltd was RESOLVED to be approved.

74.2 Cross Square:-

74.2.1 Improvements – new services and surface improvements. Clerk reported delays in getting prices for the electrical work. In the mean time the grass in the area was to be cut.

74.2.2 Floral display – It was RESOLVED to create an enquiry for planting the troughs and hanging baskets with perennials including maintenance and watering.

75 CITY HALL:

75.1 Phase 2 Development - awaits Pembrokeshire County Council CRU response.

75.2 Building Maintenance

75.2.1 Fire door replacement. Prices from Palace Window Systems £2604, St.Davids Glass and Framing £3113.50 and quotations from S Davies via M Davies £2600 with the use of old fittings and excluding installation were discussed and it was agreed to accept a quotation for 2 sets of plastic double doors for £3113.50 from St Davids Glass and Framing Ltd.

75.2.2 Memorial Hall ceiling crack near the window was to be investigated.

OTHER MATTERS ARISING:

- 76** Gennex -Ysgol Dewi Sant – display of Young People’s Ceramic Mural – awaits response from Ysgol Dewi Sant with fixing to be clarified given the condition of the City Hall walls.
- 77** Fair Trade City – Clerk’s report on discussions with Haverfordwest Town Council were noted and it was RESOLVED to support the group seeking to make St Davids a Fair Trade City and to use Fair trade products where possible.
- 78** Plastics Recycling: Next Eco City Group meeting is on 5 June 2007 at TyF Hotel at 7.30pm.
- 79** Casual vacancy for new member of Council – no applications had been received.
- 80** Staff Performance Review was deferred pending receipt of current pay information.
- 81** The Grove public conveniences:-
- 81.1 Pembrokeshire County Council letter of 1 May 2007 confirming a meeting on this matter with Pembrokeshire Coast National Park Authority was noted.
- 81.2 Pembrokeshire Coast National Park – letter of 8 May 2007 - The Grove and Landscape Gallery Project – Public Conveniences in St Davids, this was RESOLVED to be received and it was noted that:-
- 81.2.1 The City Council does appreciate the situation regarding provision in 2008
- 81.2.2 Tone of the letter was questioned especially as the National Park Authority knew the toilet block was coming down, it was agreed to request temporary toilets for both seasons even if seasonal.
- 81.2.3 Signage to the National Park Visitor Centre and particularly the alternative toilets near the City Hall needs to be improved.
- 82** Matters arising from the Annual Community Meeting preceding this meeting that were unanswered:-
- 82.1 *C Perkins* – High Street parking by New Street outside Barclays Bank – the repainting of the yellow lines was needed. J George noted that this was police matter as parking was too close to the corner .
- 82.2 *S Preece* – Menevia WI representative to St.Davids Community Forum – Members agreed to attend the next meeting and also a meeting was to be arranged between Mrs Preece and the Mayor with the Clerk.
- 82.3 *G Perkins* – Business Park for St.Davids, as there are businesses looking for accommodation? It was agreed to discuss this with Mr Perkins at a future meeting.
- 83** **County Councillor’s Report** had been presented at the Annual Community Meeting.

Correspondence

- 84** Information Commissioner’s Office letter received 6 April 2007 – information on awareness and procedure relating to the Freedom of Information Act was RESOLVED to be received.
- 85** One Voice Wales the following letters of 30 March 2007 were RESOLVED to be received:-
- 85.1 Summary of the Welsh Assembly Government document ‘A Shared Responsibility’.
- 85.2 Guidance on establishing a Complaints Procedure.
- 86** Pembrokeshire County Council letter of 29 March 2007 - Food Hygiene (Wales) regulations 2006 – The City Hall food safety inspection had been completed successfully. The matters raised regarding group use were noted.
- 87** BDO Stoy Hayward letter of 30 March 2007 - Notice and advertisement of the Annual Audit for Year ending 31 March 2007 was RESOLVED to be received.
- 88** South West Wales Community Rail Partnership letter of 16 April 2007 – Pembrokeshire Railcard, was RESOLVED to be received.
- 89** Pembrokeshire Association of Community Transport Organisations – A Community Transport Forum for Pembrokeshire - Tuesday 15 May 2007 Letterston 1- 4.30pm with Spring 2007 Newsletter, was RESOLVED to be received.
- 89.1 Local Community Bus service – J George reported on resignation of local driver from 1 June and reports that bus was being removed from St.Davids by Pembrokeshire County Council. Mayor reported that further discussions were in progress to clarify the position. Other options for a local bus provision could be investigated.
- 90** Adopted Joint Unitary Development Plan for Pembrokeshire from Pembrokeshire County Council and Pembrokeshire Coast National Park Authority with letter of 23 April 2007 - was RESOLVED to be received.
- 91** University of Lincoln letter of 21 April 2007 – Coastal sculpture for St Davids was RESOLVED to be passed to Pembrokeshire Coast National Park Authority.

- 92 Pembrokeshire Coast National Park Authority letter of 30 April 2007 - Proposed Supplementary Planning Guidance: Design Guidance for Sustainable Development – Consultation document that closes 29.6.07 was RESOLVED to be received.
- 93 Pembrokeshire County Council, North Area Liaison Forum – letter of 9 May 2007 with minutes of meeting in St Davids on 12 April 2007 and notice of meeting on 14 June in Fishguard with request for agenda items was RESOLVED to be received.
- 94 University of Wales, Lampeter information received 9 May 2007 – Local Authority questionnaire - it was RESOLVED that the clerk provide a response.
- 95 Pembrokeshire Coast National Park – letter of 3 May 2007 - Mobile phone and similar masts in St Davids was RESOLVED to be received.
- 96 Welsh Assembly Government letter of 4 May 2007 - Possible increase in the number of members to be appointed to the Pembrokeshire Coast National Park Authority – it was RESOLVED to support the increase in number to 18.
- 97 Standards Board for England letter of 1 May 2007, new Code of Conduct from 3 May 2007 – Clerk noted his curiosity as to why this had been received in Wales and the matter was noted.
- 98 A Icton – copies of correspondence with Pembrokeshire County Council regarding flexible season tickets were RESOLVED to be received.

99 The following items of correspondence were RESOLVED to be received:-

- 99.1 Mr and Mrs O'Brien - Card of thanks for golden wedding bouquet
- 99.2 Wales Audit Office – letter of 27 April 2007 - confirmation of extension of external auditor appointment.
- 99.3 Global Connections email of 11 April 2007 - request for trustees.
- 99.4 Mid and West Wales Fire and Rescue Authority Draft Risk Reduction Action Plan 2008/9 – notification of consultation between 22.5.07 and 14.8.07.
- 99.5 Welsh Language Board letter of thanks of 2 May 2007 following response to monitoring enquiry.
- 99.6 Society of Local Council Clerks:
- 99.6.1 Membership information.
- 99.6.2 Seminars and local policy training courses.
- 99.7 North Pembrokeshire Transport Forum – Briefing.
- 99.8 Pembrokeshire Coast National Park Authority, Historic Environment Review April 2006 -2007.
- 99.9 Shelter Cymru letter of 11 April 2007 and Spring/Summer Newsletter.
- 99.10 Regeneration & Renewal Conference information.
- 99.11 Local Government International Bureau – Inter Action Newsletter April 2007.
- 99.12 PAVS Volunteering Newsletter Spring 2007
- 99.13 Noah's Ark Appeal - Spring 2007 newsletter.
- 99.14 Clerk's and Councils Direct May 2007
- 99.15 PAVS Spring 2007 Newsletter.
- 99.16 Clarks Legal – information of Employment Law Seminar

100 DONATIONS: Donation requests: –

- 100.1 Withybush 87.7FM it was RESOLVED to donate £50.
- 100.2 Tabernacle Congregational Church, Haverfordwest – Event for Ty Hafan was noted.

101 Clerk's Business

- 101.1 City Hall:
- 101.1.1 Bookings – it was RESOLVED to allow the hire of the City Hall for any legal trade inside the hall.
- 101.1.2 Steps to stage were to be improved following recent comments.
- 101.2 Newsletter and printers – it was agreed to investigate this situation further given the colour printing costs outlined by the Clerk.
- 101.3 Neighbourhood Police Forum – it was RESOLVED to provide the hall for use by the Police for no charge for these occasions.
- 101.4 Youth Drop In changes – information on improvements in the service available for younger age groups were noted.

102 Planning:

- 102.1 NP/07/235 Dwelling on land adjacent to Gilfach, 26 New Street – it was RESOLVED to offer COUNCIL SUPPORT. BT Price declared a personal interest and did not take part in discussion or vote thereon.
- 102.2 NP/07/243 Smoking shelters at the City Inn, New Street – it was RESOLVED to offer COUNCIL SUPPORT for shelter but not located by the front door.
- 102.3 NP/07/006/gdo24 Two new BT poles ref SA122665 Pen y Garn – it was RESOLVED to offer COUNCIL SUPPORT.

103 Accounts:

- 103.1 Internal Audit for March 2007 had been successfully completed and was noted.
- 103.2 Accounts for April 2007.
Balances as at 26th April 2007 Premier Account £46,851.14 Current Account £17,141.05

ACCOUNTS PRESENTED FOR PAYMENT (ALREADY PAID)

Peter Lavin	935.25	
Butherway Electrical Ltd	1765.64	
Play-Ground Supplies Ltd	26,808.80	
Amazon Ltd	84.16	
Allianz Cornhill	88.23	
Pembs C C market stalls	152.75	
Peter Lavin	819.30	
Peter Lavin	274.50	
BT (Internet)	105.71	
British Gas	567.06	
Lumalite Ltd	106.93	
Swalec Ltd	401.08	
St Davids Glass & Framing Ltd	67.77	
Mathias Hardware	49.96	
D C Menday	1185.27	
P L Evans	200.75	
Bethan Price (Tall Ships)	300.00	B Price declared a personal interest
BBT Thermotechnology	148.44	
Penstar Pumps	1612.10	

ACCOUNTS PRESENTED FOR PAYMENT (TO BE PAID)

Wicksteed Leisure Ltd	1010.49	
Jewsons Hire	188.00	
Alcoplan	202.81	
P Lavin	261.75	
Dilwyn Page	600.42	
Chubb Fire Ltd	499.15	
Butherway Electrical	172.10	
J Phillips	117.10	
Glyn Edwards Ltd	41.56	
P Lavin	387.60	
P Lavin	205.20	
Allianz Cornhill Insurance	5623.61	

INCOME (01/04/07 to 26/04/07)

£18,350.29
(Car Park £16,283 Hall £734.)

EXPENDITURE (01/04/07 to 26/04/07)

£39,270.92
(Admin £3,293. Car Park £2,434. Hall £3,864)

DONATIONS FROM 01/04/06 Dyfed Powys Police Authority 250.00

- 103.3 Financial provisions: Whitesands Shop tenancy Bond £500: Croeswdig tenancy bond £500: Provision for grass cutting £2000 – Total £3000.
- 103.4 Permission to pay the accounts was RESOLVED to be granted.

Mayor’s Business:

104 Report on Mayor’s Surgery:-

- 104.1 Loss of Podiatry Clinic – it was agreed to write to Mrs Oakley at Pembrokeshire and Derwen NHS Trust and Paul Davies AM regarding the lack of service.
- 104.2 Parking enforcement in Nun Street – often due to resident’s parking was to be referred to the police.

105 Other matters noted:-

- 105.1.1 Parking at the top of the steps below the Quickwell Hill car park.
- 105.1.2 St.Davids Peninsula Tourist Association had kindly offered to buy some market stalls with sign written canopies for use by traders including those on the Cross Square.

There being no further business the meeting closed at 9.15pm.

Signed
Chairperson

Date.....

Minutes of the Second Meeting of the Month on Monday 21 May 2007 in the Council Chamber at 7.00pm.

Present: MGD James as Mayor in the Chair, DJO Chant Deputy-Mayor, JW Braby, AM Foster, DJH George, MC Gray, SJ Halse, JG Lloyd, BT Price, RJ Thornton and DC Menday (Clerk).

Invited representatives - Tim Brooke Venturejet, William Chant PBOA, Greg Morgan RSPB, John M Price Voyages of Discovery, and Derek Rees RSPB.

105 Apologies for Absence: JF Godkin (indisposed), S. Williams, PL Evans and Clive Hayes.

106 Declarations of Interest:

Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this Agenda. BT Price declared a personal interest in relation to the chapel car park and Voyages of Discovery.

107 Correspondence. Pembrokeshire County Council letter of 24 May 2007, that had also been copied to individual boat operators, and was seeking a financial contribution towards the Celtic Coaster bus service given their removal of public boat bus as well as the Park and Ride service was noted.

108 CAR PARKING 2008 ON:

The alternative parking options remain as:-

- Obtain planning permission for continuing use of the Chapel Car Park.
- The reopening of the RNLI field on the same working basis as before (City Council run under a licence from RNLI) apart from inclusion of any charges resulting from the covenant holder (s).
- Mr W Lewis field but negotiations are difficult.

108.1 It was RESOLVED that a strong stance be taken to obtain planning permission for parking in the Chapel Field and that this should be discussed by the City Council with Mr Nic Wheeler PCNPA in its forthcoming meeting.

108.1.1 Such a car park would be supported by St Davids City Council, RSPB, Porthstinian Boat Owner's Association, commercial boat operators.

108.1.2 Survey results from last year do not support the view taken by PCNPA for providing an economically sustainable bus service with no parking.

108.1.3 Both Pembrokeshire County Council and the Pembrokeshire Coast National Park Authority have withdrawn from providing the sponsored boat bus service apart from a subsidy towards the Celtic Coaster. Costs of the commercial boat bus are highly likely to make the service uneconomic to continue.

108.2 It was RESOLVED to make plans to provide a strong response in support of continued car parking by:-

108.2.1 Seeking community support for the future arrangements at St Justinians possibly through a public meeting. Other concerns regarding the impact of the PCNPA on the community could also be included.

108.2.2 Enable an opportunity for the PCNPA to withdraw from their established position. Eg Parking at Rhosson will not have the impact on the coastal vista as seen from Ramsey compared with parking in the RNLI field and Mr Lewis' field.

108.2.3 Clarify the position of the National Trust in the area.

109 ACCESS to the Slip and Beach:

City Council agreed to approach its solicitor, Bissmire Fudge & Co for a legal view on the way forward in order to improve access that has only relatively recently been denied. Points noted include:-

- 1.1 Is there a legal vehicular right of access?
- 1.2 RSPB has definitely a legal right and gate keys for personnel, although difficulties are encountered at times.
- 1.3 PCNPA seem to have assisted in gating the access. It was RESOLVED to ask how the PCNPA were involved in closure of vehicular access that has only relatively recently been denied.
- 1.4 Historic Points:

- 1.4.1 There used to be a sign with wording along the lines of ‘No access beyond this point apart from St Justinians and Lifeboat’.
- 1.4.2 Easement on road going back to 1700’s to Thomas Whitton shows a right of way for the purpose of collecting minerals (1792). Now it is a PROW agreement but the history has not been completely included.
- 1.4.3 Obtain historical information from all sources including local people (sand gathering), RSPB, National Trust and consider the preparation of legal statements prepared with long term users of the area.

110 TOILETS: Next step regarding providing permanent toilets and possibly integral bus shelter instead of temporary toilets provided by the City Council.

- 110.1 J Price advised that if the chapel field car park is used then permanent toilets can be provided in the building.
- 110.2 Approach Pembrokeshire County Council Cabinet Member for Environment for assistance.
- 110.3 S Crabb MP – Mayor noted that the MP will be visiting to look at local matters in June.
- 110.4 Contribution from boat operators towards the City Council’s costs was mentioned – J Price offered £200 with a contribution also to be forthcoming from C Hayes.

111 PR – Media Programme – it was RESOLVED to await the outcome of the meeting with Nic Wheeler and / or a public meeting and then to coordinate a positive campaign.

- 111.1 RSPB noted that an Open Day on Ramsey for people of St.Davids was being considered and another prospect was the Beating of The Bounds of St Davids.

112 RNLI Future of Boathouse – RNLI has indicated that the boat house was likely to be removed under the terms of the lease with Crown Estates unless a clear local use was identified and agreed. Previous suggestions that match funding might be available to equate to the RNLI’s spend on the new boat house was also noted.

- 112.1 It was RESOLVED to provide a statement of intent from the community and RSPB to continue with the building in a new amenity role.

The representatives regarding St Justinians business matters then left the meeting.

Other Business:

113 Fair Trade Meeting in Curtis House tomorrow Tuesday 22 May at 7.30pm.

114 BBC Community Officer letter received 18 May 2007 - BBC Wales Bus in Haverfordwest 24 May 2007 from 10.00 – 3.00pm – you are encouraged to visit, this being a part of Age Concern Pembrokeshire’s month long national festival.

There being no further business the meeting closed at 8.25pm.

Signed
Chairperson

Date.....