

Minutes of the Monthly Meeting of the Council on Monday 15th May 2017 in the Council Chamber at 7.00pm

Present: Mayor BT Price, Deputy Mayor MJ Chant, ES Evans, DJH George, DJ Griffiths, MC Gray DB Halse, FD John, JG Lloyd, BS Sehmi, RT Thornton, S Williams with JE Foster (Clerk) and PL Evans (Responsible Finance Officer).

Also present County Councillor DB Lloyd.

36 Apologies for Absence: None.

37 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

37.1 Cllr Gray declared a personal interest in relation to Item 24.

38 Confirmation of Minutes for:-

38.1 The Council Monthly Meeting on Monday 3rd April 2017 were RESOLVED to be approved.

38.2 The "In Committee" minutes of the Council Monthly Meeting on Monday 3rd April 2017 were RESOLVED to be approved.

38.3 The Special meeting of the Council on Friday 28th April 2017 were RESOLVED to be approved.

Matters Arising

39 ST DAVIDS 3-16 VA SCHOOL David Haynes letter of 9th May 2017 Redevelopments to the Ysgol Dewi Sant site and re-location of pupils to Tasker Milward VC school site temporarily whilst this work is being undertaken. Comments from Councillors following the meeting on Thursday 11th May at 6.00pm at Ysgol Dewi Sant.

39.1 The Mayor informed members that whilst she was previously against the decision to decant pupils to Haverfordwest during the work, following this meeting, she had realised that we should be supporting the decision and that we should be working collectively for the benefit of the pupils.

39.2 Cllr Gray expressed his disappointment that members were not given the opportunity to voice their concerns at the meeting. Cllr Gray reminded members that individuals had attended the meeting for the benefit of the children and that it would have been useful to have been informed about what is happening at an earlier stage.

39.3 Cllr Thornton replied that the decision to relocate pupils was made by the Governors only two days prior to the meeting and so it was not possible to inform the public any earlier.

39.4 Cllr Chant informed members that Dorrien had reassured parents that the Church is committed to the school and that the closure of the Ysgol Dewi Sant site was only temporary.

39.5 Cllr Evans expressed her concerns about closing the school and that she would like some reassurance from Pembrokeshire County Council that the school would reopen.

39.6 Cllr Evans further informed members that some of the funding allocated for the improvement of the three school sites, would be used to improve the condition of the Tasker Milward site.

39.7 Cllr Thornton confirmed that some money would be spent on the Tasker Milward site to bring the building up to the required standard.

39.8 It was RESOLVED to write a letter to Pembrokeshire County Council in order to clarify the following points:

39.8.1 The timescale for completion of the work to the Ysgol Dewi Sant site.

39.8.2 Whether the money spent on the Tasker Milward site will be recouped.

- 39.8.3 Whether the increased travel times for pupils will be accounted for in terms of homework, extra curriculum activities and so forth.
- 39.8.4 Whether additional transport will be provided for extra curriculum activities, for example for those pupils who are part of the Cathedral Choir and that need to attend Choir practise shortly after school finishes.

40 CITY OF CULTURE

- 40.1 Report from the outgoing Mayor following the City of Culture public event on Wednesday 12th April 2017 in the City Hall was received.
- 40.2 Copy letter of 26th April 2017 from Ken Skeates AM Cabinet Secretary for Economy and Infrastructure, to Jamie Adams, Pembrokeshire County Council, regarding the bid for St Davids to be UK City of Culture 2021 was received.
- 40.3 The Clerk and Cllr Gray attended the City of Culture Partnership meeting on Friday 12th May 2017 at 10am in Fishguard Bay Hotel.
 - 40.3.1 Cllr Gray informed members that the Council were not required to give any additional money towards the City of Culture and that the money that we had already donated was sufficient. The maximum contribution expected from all the surrounding town and community councils collectively was £50,000.
 - 40.3.2 Cllr Gray explained that the events would be spread across North Pembrokeshire and they would not only take place within St Davids. Existing venues would be utilised rather than building new ones.
 - 40.3.3 The Clerk informed members that four cities would be shortlisted for the second stage of the bid. The Clerk further informed members that the next partnership meeting would take place on Wednesday 12th July 2017 at 10.00am in Solva Memorial Hall.

41 TRAFFIC MATTERS

- 41.1 Nun Street – cars rolling backwards. Tim Foster email of 26th April 2017. It was RESOLVED to contact the highways department at Pembrokeshire County Council regarding this safety issue and to request safety bollards at the end parking space to ensure cars parked without a handbrake cannot roll backwards.
- 41.2 Cross Square road signs – not visible due to location. It was RESOLVED to request that the signs are lowered and cleaned to improve their visibility.
- 41.3 New roundabout at Glasfryn.
 - 41.3.1 Concerns regarding young persons with skate boards and stunt bikes. The Clerk advised members that the Police had been informed.
 - 41.3.2 Concerns regarding the lack of signage at the crossings. It was RESOLVED to contact Pembrokeshire County Council to clarify whether there will be any additional signage at the new roundabout for the crossings.

- 42 POST OFFICE Janet Worsley letter of 11th April 2017 St Davids branch opening hours. It was RESOLVED to send a copy of the letter to the St Davids Peninsula Tourist Association.

43 CITY HALL DEVELOPMENTS

43.1 Youth Drop In Centre. This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

44 MEMORIAL PLAYING FIELD

- 44.1 Repair of toddler gate –The Clerk advised members that a quote was still awaited from Lappset.
- 44.2 Replacement of missing and damaged parts – The Clerk advised members that a quote was still awaited from Lappset for the cost of replacing and installing the missing/damaged parts.
- 44.3 Old section of toddler fence rotting and damaged. Richard Thomas letter (not dated) quote for replacing fence. It was RESOLVED for the Clerk to obtain several quotes for replacing the old section of the toddler fence.
- 44.4 New benches donated for Waun Fawr. Cllr Gray informed members that he and Simon Robinson had agreed to help with the installation of the new benches at Waun Fawr. Cllr Gray explained that they would be laying a second slab of concrete for the benches. It was RESOLVED to reimburse Cllr Gray for any costs incurred from laying the concrete slab.

45 SKATE PARK

45.1 Grant funding - copy of guidance notes. The Responsible Finance Officer informed members that the Council could be eligible for funding of up to 50% towards the cost of installing a skate park at Waun Fawr. The Clerk reminded members that the previous design for the skate park at Bryn Teg cost around £20,000. Cllr John proposed that the Council give a maximum of £30,000 towards a new skate park. It was RESOLVED to arrange a site visit with Chris Dodd from Rhino ramps at the Waun fawr site and to clarify the costs of the equipment and preparation of the ground.

46 BUSINESS RATES INCREASES K M Macdermott letter of 27th April 2017 Proposed new business rates and the rate relief available was received. It was RESOLVED to send a copy of the letter to the St Davids Peninsula Tourist Association.

47 PROVISIONAL DATES FOR CHRISTMAS EVENTS 2017 Members approved the dates for the following events:

- 47.1 Festival of Trees –Thursday 30th November – Saturday 2nd December
- 47.2 Christmas Lighting Ceremony & Father Christmas' Grotto – Saturday 2nd December
- 47.3 Senior Citizens' Christmas Lunch – Wednesday 13th December
- 47.4 Civic reception – Friday 8th December

Accounts

48 The Responsible Finance Officer reported that the Internal Audit for March 2017 had been completed successfully.

49 The accounts for April 2017 were RESOLVED to be approved and permission to pay was granted.

INCOME AND EXPENDITURE APRIL 2017			
Balance as at 28/04/2017		£	
	Current A/c	174516.72	
INCOME	Car Park	21824.00	
	City Hall	695.82	
	Cafe	1821.92	
	Market stalls	950.00	
	Boat Owners contrib (toilets)	2125.33	
	Total	27417.07	
	LGA 1972 SEC137 for 2017/18 is £11196		LGA 1972 Sec 214 Cemetery
	Last month's donations		Total donated 2017/18
	2017/18 total		
	Balance available	11196	
PAYMENTS		£	
	Admin	3000.39	Salaries: Clerk, Asst & RFO
		107.59	Stationery/office supplies
		98.05	Internet/Telephone/photocopier
		2719.39	HMRC (NIC & IT)
		12.00	North Pems Transport Forum
		120.00	Rialtas Bus Solutions
	Whitesands	3273.60	Attendant's commission
	Playground		
	Hall & House	72.60	Caretaker's salary
		327.80	Supplies
		17080.57	Hall development
		20.45	D/D Boiler service etc
		154.14	Chubb Fire Ltd
		366.00	Water boiler for kitchen
	Mayor's Expenses	22.05	Travel
	St Justinians	96.00	Toilet hire & cleaning
	Miscellaneous	120.00	Internal Auditor
		1134.86	PCC (3 properties)
		99.00	Dwr Cymru -(2props)
		320.00	Stalls
		120.00	Mem garden maintenance
		1522.85	PCC (Library)
		125.00	Flowers
	Total	30912.34	
Minutes 2017 / 2018		13	

50 DONATIONS:50.1 Annual Donation

50.1.1 St Davids Co-Responder Unit. It was RESOLVED to donate £1000.

50.2 Requests

50.2.1 St Davids and District Ploughing Society letter of 19th April 2017. It was RESOLVED to donate £500.

51 Replacement Podiatry Service. The Responsible Finance Officer reminded members that last year the Council agreed to fund a nail clipping service at the St Davids Wellbeing Centre. The Council gave a donation of £600, this money was utilised for the rent and as a substitution for each person that uses the service so that the individual only has to pay a small fee. The service has been running for around 6 months and the money has now run out. It was RESOLVED to continue supporting the service and to donate £600.

Correspondence:

- 52** Eluned Morgan AM letter (not dated) Regional Assembly Member for the Mid and West Wales electoral region was received.
- 53** Martina Dunne email of 7th April 2017 Community Council Workshops 2017 Pembrokeshire Coast National Park Replacement Local Development Plan was received.
- 54** Janet Evans email of 13th April 2017 Draft Welsh language strategy 2017-22 was received.
- 55** Lyn Cadwallader letter of 19th April 2017 Motions for 2017 Annual General Meeting was received.
- 56** Anthony Barrett letter of 20th April 2017 Audit fees and other matters relating to the 2015-2016 audit and an extract from the annual report was received.
- 57** Claire Davies email of 25th April 2017 Request to loan five market stalls. It was RESOLVED to allow the market stalls to be used free of charge for the Parc Y Capel fete on Monday 29th May 2017, subject to a £100 returnable deposit and that the organisers sign a hire agreement to ensure that the stalls are returned in the same condition.
- 58** Rob Scourfield letter of 25th April 2016 St Davids Conservation Area was received.
- 59** Sarah Hirst letter of 26th April 2017 Updates on Local Development Plan Land Allocations and larger development sites in the National Park was received.
- 60** Ifor Thomas email of 3rd May 2017 Request to loan ten market stalls. It was RESOLVED to allow the market stalls to be used free of charge for the Edge Festival, subject to a £200 returnable deposit and that the organisers sign a hire agreement to ensure that the stalls are returned in the same condition.
- 61** Claire Jones letter of 5th May 2017 Standards Committee – request for two Council representatives was received.
- 62** Mike Miles email of 9th May 2017 Round Ramsey Rowing Race – request for free parking at Whitesands. It was RESOLVED to allow the competitors to park free of charge on the day of the event.
- 63** Katie Daly email of 9th May 2017 Funding available for community environmental enhancement projects. It was RESOLVED for the Clerk and the Responsible Finance Officer to submit a project brief and breakdown of expenditure for maintaining the flower troughs in St Davids.

64 Reports from Members representing the Council:-

- 64.1 St Davids Carnival Association. Cllr Evans suggested that the Clerk arrange a meeting for the new Council representatives and members of the carnival committee.
- 64.2 St Davids Christmas Tree Association. The Mayor and Cllr Williams informed members that a meeting would be arranged soon.

64.3 St Davids Day Celebration Group. Nothing to report.

64.4 St Davids Day Centre for the Elderly. Cllr Williams informed members that the group had visited the Dyfed Shire Horse Farm in Eglwysrwrw earlier today and that everyone had a lovely time, apart from the weather.

64.5 St Davids Peninsula Tourist Association. Cllr Evans provided members with the following report:

Minutes of the Committee Meeting

Wednesday 10th May 2017 at 7.30pm in The Memorial Hall, St Davids.

Present - Doug M (Chair); Cath O (Treasurer); Rona L (Secretary); Jill M (Mathry Council); Jenn Jones (OyP); Anne H (B&B); Paula E (Twr y Felin); Dorrien D (Cathedral) and Shaun Ellison (Ramsey House).

Apologies/Absent – Emma E (City Council); Ian P (Caravans and camping); Julia H-P (Pemb's Tourism); Chris T (Retail) and John W (Self-Catering).

Minutes of the last meeting. Acceptance was proposed by Cath O and seconded by Jill M.

Matters Arising (not on tonight's agenda).

Newgale Shingle Bank. Nothing more to report at present. Cath will be able to up-date us in due course as much of the valley is NT land.

Post Office. Seems to be operating better.

St Davids Peninsula Carnival. This is to be just a 'Fun Day' at the Rugby Club with no procession but it is not clear whether it is to be on the Saturday or the August bank holiday Monday

Dragon Parade Jill has not yet written a letter to PCC with a cc to PCNPA raising concerns about the problems that road closures and staffing.

Future meetings' venues. Sarah B was away this week so our meeting could not be held at the Bug Farm but it was generally felt that we should not pay to use members' facilities.

St Davids Music and Arts Festival 15th, 16th & 17th July - no further updates but Dorrien felt that this should be entitled Folk and Arts Festival so as not to create confusion.

A Sense of Place booklet. Cath O has sold £184 worth but the individual sales in NT shop and St Davids Bookshop are slow. It seems locals are more interested than visitors.

Photo Competition. It was decided to hold the next one at the end of the year. Paula suggested we ask our members to offer prizes - accommodation or meals etc - rather than cash.

City of Culture. This is on-going and the next meeting is in Fishguard Bay Hotel on Friday at 10am.

Treasurer's Report. Cath produced an up-to-date spread sheet. She has found the payment from The Cross Hotel last year but it came in under a different name and was not recognised, hence the assumption that they had not paid. Irene had tried to sort this but was unable to, and confusion arose during her handover to Cath. Rona will e-mail them.

Glasfryn Developments There was much discussion about the proposed Premier Inn and housing development on the Glasfryn Road. Six members had responded, five against and one for. It seems that parameters of who pays for what keep changing and also that the arrival of a Premier Inn is a foregone conclusion. Shaun (Ramsey House) will let Rona have more information for dissemination to our members. It was felt that David Lloyd should call another public meeting to listen to the voices/protests/comments/queries of local businesses.

2018 Renewal. Rona has split the form into two, one for accommodation providers and one for all the rest of our categories, so there is more space on each form. Cath O asked if the Nat Trust shop could be added as a return point as well as her postal address.

2018 Broadsheet. There was much discussion about possibly re-jigging the layout and folding. Paula was all for using some of the Photographic side to increase space for box ads but it was felt these need to refer closely to the map. But it was agreed to put the Photographic Competition Winners pictures on it. Further planning at the July meeting.

Sand Church Contest. Emma has done an excellent job with the new banners and posters. Doug will contact Rod re invitations to Judges. Dorrien felt The Dean should be asked again as this is his last year and it was agreed the Colonel at Cawdor Barracks should again be asked. The new Mayor would be invited although, as deputy last year, she failed to appear.

Public WiFi. Doug will follow up.

Mobile App development. Doug reported that WebAdept will make another application for funding.

Forthcoming Events. Jill M and Cath O took tickets for our sponsored concert in the Cathedral festival (National Orchestra of Wales) on Sat 3rd June at 7pm, and Annie H accepted the invitation for two reps to the Launch Concert at 6pm on Friday 26th May. Rona will deliver the sponsorship money (£300).

AOB.

Paula asked if the association was engaged in promoting job opportunities locally. Doug agreed to put a page on the website for this.

The meeting closed at 9:32pm.

Future committee dates - 12th July; 13th Sept; 8th Nov. All are Wednesdays at 7.30pm.

64.6 Porthclais Harbour Authority. Nothing to report.

64.7 St Davids - Matsieng Lesotho Link. The Responsible Finance Officer reported that the meeting had been very successful and that the group would be funding a rugby academy in Lesotho for the next two seasons and that rugby uniforms had been sent over to Lesotho.

64.8 Youth Drop In. Nothing to report.

64.9 Ysgol Bro Dewi Governor. Cllr Halse informed members that a copy of the minutes of the last meeting would be available in due course.

64.10 Planed Community Forum. Cllr Sehmi informed members that the next meeting would take place on Tuesday 16th May 2017.

64.11 Porthstinan Boat Owners Association. Nothing to report.

64.12 Porthmawr Surf Life Saving Club. Cllr Gray informed members that a meeting would be held to discuss the RNLI's financial contributions towards the running costs of the Lifeguard hut at Whitesands.

64.13 Community Land Trust. Nothing to report.

64.14 Bws Y Bobl. Nothing to report.

64.15 Music Festival. Cllr Chant informed members that a music event would be held on Ramsey Island on Sunday 16th July and that they would hopefully be using the City Hall as a venue for other events on the same day. Cllr Chant reported that they would also be working in collaboration with the Young Person's Music Festival.

64.16 City of Culture. Nothing to report.

65 County Councillor's report:**3-16 VA SCHOOL**

Cllr Lloyd informed members that all the notes taken at the Public meeting had now been collated and that they would be circulated imminently.

Cllr Lloyd expressed his gratitude for Tasker Milward School allowing the pupils of Ysgol Dewi Sant to utilise their site temporarily whilst the building work is underway. The work to the YDS school site had now gone out to tender and the work was expected to be completed within 12 months.

Cllr Thornton expressed his concerns regarding the catchment area for the new 3-16 VA school, as it was previously limited to 8 miles.

Cllr Lloyd agreed to look into this and would respond to Cllr Thornton in due course.

Cllr Lloyd explained that due to a drop in numbers, it was decided to change the school to a Church in Wales school. The school will no longer be a Council led school.

COMMUNITY LAND TRUST

Cllr Lloyd informed members that they would be given a special presentation of the proposed plans for Glasfryn road and that a Public event would be held at Oriel Y Parc.

Cllr Lloyd reminded members that 18 months ago the project was for housing and a swimming pool. The Premier Inn joined the project at a later stage and purchased the land. An alternative site, adjacent to the sports hall would be allocated for the swimming pool.

Cllr Lloyd informed members that the National Parks had approved the Pre planning application. However the National Parks would need to consider whether or not there is a need for another hotel in the area.

Cllr Lloyd explained that if the application was to proceed, the work could be commencing in January 2018.

Cllr Evans asked whether the Community Land Trust would submit a separate application if the Premier Inn was turned down.

Cllr Lloyd explained that the National Parks insisted that the application is joint and that the hotel and houses have shared foundations.

Cllr Evans expressed her concerns regarding the joint application and that the housing may not proceed if considered with a Premier Inn.

Planning:

- 66** NP/17/0181 Rear extension (enlargement of sitting room), near rear dormer window and timber clad garden shed and greenhouse at 3 Bryn Road, SA62 6SG. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 67** NP/17/0235 Replacement garage doors. Alterations to chimney, provision of flue pipe to rear. Alterations to rear fenestration and internal layout at 75 Nun Street, SA62 6NU. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 68** NP/17/0240 1 x Sycamore – reduce, 2 x Sycamore – dismantle to ground level at St Davids Cathedral, The Deanery. It was RESOLVED to support the application.

Clerk's Business

- 69** Plans for Premier Inn and Housing at Glasfryn. The Clerk informed members that a presentation would take place on Thursday 18th May 2017 at 7.30pm in the Council Chamber. Andrea Kellegher letter of 9th May 2017 regarding private briefing and public exhibition on the Glasfryn Road proposals was received.
- 70** Mayor's Roll of Honour Board. The Mayor reminded members that she had previously agreed to pay for the board to be replaced subject to approval of the design by the Council. It was RESOLVED for the Clerk to obtain different designs from the company Sign It.
- 71** New Councillor Induction Training on Monday 12th June 2017 at 6.30pm in the Memorial Hall. The Clerk advised members that the course would be £40 each. Members were requested to advise the Clerk in due course if they would like to attend the training session.
- 72** CiLCA training course – £300 registration fee per person. It was RESOLVED to pay for both Clerks to attend the training course on the following dates: Wednesday 19th July, Wednesday 16th August, Wednesday 13th September and Tuesday 17th October.
- 73** New Council Photograph. It was RESOLVED for the Clerk to arrange a photograph to be taken prior to a Council meeting.

Any other business

- 74** Cllr Chant informed members that Friends in Harmony would like to sing on the Cross Square on Saturday 22nd July 2017, the same day as the Treginnis Fete. It was RESOLVED to allow the group to sing on the Cross Square.

There being no further business the meeting closed at 9.00pm

Signed
Chair

Date