

Monthly Meeting of Council on Monday 6 November 2006 in the Council Chamber at 7.00pm.

Present: BT Price as Mayor in the Chair, MGD James Deputy-Mayor, JW Braby, DJO Chant, AM Foster, DJH George, JF Godkin, SJ Halse, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

The Mayor welcomed Kat Driver and Sarah Hughes of PLANED to the meeting and a discussion followed on progress with the St Davids Community Forum and the St Davids Community Action Plan with a draft report on the meeting outcome being circulated. After thanks from the Mayor they left the meeting.

370 Apologies for Absence: AR Cox (holiday), MC Gray (work commitment), JG Lloyd (family commitment).

371 Declarations of Interest:

Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this Agenda.

372 Confirmation of Minutes for:

- 372.1 Council Monthly Meeting on Monday 2 October 2006 – were RESOLVED to be accepted.
- 372.2 ‘In Committee’ Business of the Monthly Meeting of Council on Monday 2 October 2006 – were RESOLVED to be accepted.
- 372.3 Meeting with Pembrokeshire County Council on Sport and Leisure Facilities on Monday 9 October 2006 – were RESOLVED to be accepted.

Matters arising from the Minutes:

373 WHITESANDS Café Tenancy – Clerk reported that tenancy document should be available for the next meeting.

374 ST JUSTINIANS

- 374.1 Autumn Review – the next meeting of the Technical Group is planned for 16 November 2006.
- 374.2 Copy of letter from Mr D Mills to Chief Executive of Pembrokeshire Coast National Park Authority of 3 November 2006 was RESOLVED to be received.

375 PROJECTS and WORKS

- 375.1 Memorial Hall Access Improvements – Tender response.
After a suggestion by M Davies, as surveyor for the council on this project, that a report on the tenders be submitted to the Council; it was agreed by the Mayor, Deputy Mayor and Clerk that the tenders would be opened in advance to enable the report to be prepared (Tenders were received by 12.00h on 3.11.06).

A meeting with the Mayor B Price, Deputy Mayor G James and J George with the Clerk together with Surveyors M Davies and D Baxter was held on 3.11.06 at 16.00 and 3 tenders were opened with prices noted as:-

375.1.1.1	Dilwyn Page	£7328.18
375.1.1.2	KOAL	£7695.00
375.1.1.3	Price and Sons	£7807.88

In addition the hand railing was noted in each tender as a PC sum of £1500 and one quotation had been received from Tom Evans Fabrications for £2365 for this item and this was £865 over the PC sum estimate.

A letter and report on the tenders from Mel Davies of 6.11.06 was RESOLVED to be received and it was agreed to accept the quotation of D Page for the builder’s work and to await further quotations for the hand railing. B Price declared a personal interest and did not vote thereon

- 375.2 Play Area Phase 2
 - 375.2.1 New access ramp design – design study report was awaited from M Davies.
 - 375.2.2 New play equipment – responses were awaited to grant applications for the work that is to include reversal of the toddler area access gate.
- 375.3 Bus Shelter – sheet material alternative for roofing the shelter.
As potential tenderers had noted that there was a risk of continuing poor appearance if the box section sheet material was used and then subsequently damaged; discussion followed and it was RESOLVED to remove the existing stone shelter, that is much abused and to investigate a replacement design with Pembrokeshire Coast National Park Authority that would incorporate open and see through design features.
- 375.4 Scout Hut grounds maintenance – it was agreed to write to the Sea Scouts regarding the matter.

- 375.5 Cross Square – the area near to the fountain was discussed and it was RESOLVED to obtain a cost for design work for the following approach:-
- 375.5.1 Placing slabs on the bare grass area.
 - 375.5.2 Remove the old machinery housing and most of the contents and provide a sealed electricity and water point preferably below ground; with a duct to be created to enable below ground supply of electricity to the Christmas tree manhole and for use by market stalls, as well as water for flower trough watering.
 - 375.5.3 The fountain was to be used as a floral display.
 - 375.5.4 Regarding the flower troughs on the Cross Square and City Hall; it was agreed to obtain costs for provision and maintenance of floral displays for these areas as well as the fountain.
- 375.6 City Hall
A letter of apology was agreed to be sent to Pembroke Dock Town Council following late cancellation of the meeting on 30 October.
A discussion on future prospects followed and was RESOLVED to:-
- 375.6.1 Hold a meeting devoted to the future of the City Hall on Monday 27 November 2006.
 - 375.6.2 Write to Bissmire Fudge regarding advice on future arrangements.
 - 375.6.3 Consider temporary storage to assist Siop y Bobol.

OTHER MATTERS ARISING

- 376** Land Registrations regarding Council property – Clerk reported that these were in progress.
- 377** Traffic Management Review – a summary of public responses to date was discussed together with a Pembrokeshire County Council email of 1 November 2006 giving an outline of the review procedure. These items were RESOLVED to be received and it was agreed to continue to circulate the review document for a further month.
- 378** New Street - proposed build out near Post Office and Maes Dyfed Junction:-
- 378.1 Mr JAW Morgan copy of letter of 4 November 2006 to Pembrokeshire County Council.
 - 378.2 Malcolm Phillips' letter of 2 November 2006 – build-out near the Post Office and 14 New Street.
Having previously deferred this matter until the County Council's main Traffic Management Review in 2007, it was RESOLVED now not to support the proposal as it would not be beneficial to traffic in New Street.
- 379** St Davids Assemblies Ltd – no further information was available.
- 380** Christmas:-
- 380.1 Christmas Street Lighting:
 - 380.1.1 Pembrokeshire County Council letter and licence granted on 24 October 2006 with conditions was RESOLVED to be received.
 - 380.1.2 Western Power and Distribution letter of 3 November 2006 re application for Temporary Unmetered Connections for Festive Lighting Christmas 2006 – was RESOLVED to be accepted and application to be made.
 - 380.1.3 Volunteer training – was being organised for 11 November 2006.
 - 380.2 Christmas Events – Invitation list was discussed and finalised with representatives of the dental and veterinary surgeries to be included.
 - 380.3 City Hall lighting display – erection date was to be Thursday 23 November 2006 starting at 5pm.
 - 380.4 Community Award and Christmas Lighting Competition were both RESOLVED to be held this year.
- 381** Pembrokeshire County Council Northern Area Liaison Forum – letter of 9 October 2006 and previous minutes for meeting on 15 November 2006 were RESOLVED to be received.
- 382** Ysgol Dewi Sant:-
- 382.1 Pembrokeshire County Council letter of 27 September 2006 was RESOLVED to be received.
 - 382.2 Stephen Crabb MP letter of 25 October 2006 was RESOLVED to be received.
- 383 County Councillor's Report:** Comments on cardboard removal and the lack of use of orange bag service in St.Davids were noted together with temporary traffic lights at Ninewells for road drainage improvements.
- 383.1 Removal of rural rate relief consultation with its potentially large impact of £180,000 – 189,00 was noted. Welsh Assembly Government's Rural Rate Relief consultation could leave St.Davids with a cut for 160 businesses of around £180,000-189,000. Objections were to be sent to the Assembly Member and Member of Parliament.

Correspondence

- 384** St Davids Rugby Football Club letter of 31 October 2006 - Proposed Alterations to Clubhouse – strong support for the project was offered and it was felt that this was an ideal opportunity for a partnership project given the indications received from Pembrokeshire County Council as well as the prospects for the community, school and visitors. F Godkin declared a personal interest and did not take part in discussion or vote thereon
- 384.1 Letter was RESOLVED to be sent to the Club in support of the project and letter to Mark Lewis of Pembrokeshire County Council.

- 385** St Davids Rugby Football Club letter of 31 October 2006 - Pembrokeshire Under 16's v Welsh Under 16's on 7 January 2007 – it was agreed to provide the public address system.
- 386** One Voice Wales, letter of 19 October 2006 – Reduced membership rate for new members – was RESOLVED to be received.
- 387** PACTO – Letter received 31 October 2006 regarding the launch of Pembrokeshire Community Minibus Sharing Scheme, Development Project – an invitation to a meeting on Monday 27 November 2006 at 11.00 in Haverfordwest was RESOLVED to be received.
- 388** The Royal British Legion – Invitation to attend the Remembrance Sunday Parade and Cathedral Service on 12 November 2006 – was RESOLVED to be accepted with members to meet at the Grove at 10.30am.
- 389** Tamsin Dunwoody AM letter of 6 October 2006 regarding Fire Service Resolution – was RESOLVED to be received.
- 390** Pembrokeshire County Council letter of 28 September 2006 – consultation on Gambling Policy - available on Pembrokeshire County Council's website www.pembrokeshire.gov.uk, was RESOLVED to be received.
- 391** Pembrokeshire Coast National Park Authority letter of 29 September 2006 – Tree Preservation Order for Pigsfoot Lane, was RESOLVED to be accepted.
- 392** SWAT – Fund raising for Withybush Action Team was noted.
- 393** Welsh Assembly Government - Consultation on Draft Guidance on the Clean Neighbourhoods and Environment Act 2005 – was RESOLVED to be received.
- 394** St Davids Day – Minutes of meeting on 11 October 2006 and requests for:-
- 394.1 Use of the City Hall for St Davids Day Events at no charge (Cawl competition, arts and crafts and historical displays, Concert, Coffee morning) was RESOLVED to be approved.
 - 394.2 Permission for market and request for payment of transport of stalls from Haverfordwest was RESOLVED to be granted. It was also agreed to raise some funds for the purchase of stalls to reduce transport costs and to investigate grants.
 - 394.3 Council Dinner – date for programme planning (1 March 2007 is a Thursday) – it was RESOLVED to be held on 1 March.
- 395** Pembrokeshire County Council – letter of 13 October 2006 re Tourist direction sign for Lleithyr Meadow Caravan Club Site near Whitesands on B4583 crossroads near the Golf Club – was RESOLVED to be accepted.
- 396** Toozalii Community Arts email 12 October 2006 with a request for funding support and leaflet on display was noted and it was agreed to meet the representative on Friday 17th November.
- 397** Pembrokeshire Coast National Park Authority letter received 18 October 2006 – Management Plan (2008-2012) – Local Development Plan (2006-2016) Draft Delivery Agreement for consultation - was RESOLVED to be received.
- 398** Pembrokeshire County Council letters of 17 October 2006 – Public notice of Off Street Parking Places Variation Order 2006/4, was RESOLVED to be received noting that parking areas in St Davids were not included the document.
- 399** Campaign for the Sustainable Communities Bill, letters received on 23 October and 4 November 2006 - it was RESOLVED to continue the support previously offered and to request that the MP who has signed Early Day Motion No 641 agrees to adopt this Bill if it is successful in the Private member's ballot on 23 November.
- 400** Welsh Assembly Government notice of a meeting of the Mid and West Wales Regional Committee on Friday 17 November 2006 near Llandrindod Wells on the topic 'Growing up in Wales' – was RESOLVED to be received.
- 401** Pembrokeshire Local Health Board – Opportunity to give views to the Authority on local services for the disabled over tea at Withybush Conference Centre 8 November 2006 – was RESOLVED to be received.
- 402** PAVS - Questionnaire and letter on Young People's Involvement in Decision Making in Pembrokeshire – was RESOLVED to be received.
- 403** PALC - Notice of Annual General Meeting at Letterston 28 October 2006 and minutes of previous meeting – were RESOLVED to be received .
- 404** Dyfed Powys Police Authority letter received 27 October 2006 – Annual Policing Plan 2007/8 the information was noted and the 3 priorities put forward were RESOLVED to be:-
- 404.1 Improved Police presence in the community.
 - 404.2 Controls over speeding
 - 404.3 Anti-social behaviour
- 405** Dog waste bins – request from Liz Taylor and Pembrokeshire Coast National Park Authority for trial of further dog waste bins on the track behind Pen y Garn and possibly at Caerfai car park. It was RESOLVED to approach Pembrokeshire County Council regarding a trial and to assess costs.
- 406** Pembrokeshire County Council's letter of 31 October 2006 - Commons Registration Act 1965, Section 12b Register Unit Number's CL/34 Waun Fawr and VG/23 Cross Square was RESOLVED to be received.
- 407** Dyfed Powys Police Authority letter of 31 October 2006 – Anti-social behaviour relating to St Michael's Roman Catholic Church was RESOLVED to be received.
- 408** Haverfordwest Citizen's Advice Bureau – notice of AGM and request to consider membership (council or individual) and representation for St Davids was RESOLVED to be received.
- 409** Countryside Alliance letter received 2 November 2006 regarding potential Post Office closure, was RESOLVED to be received.
- 410** Pembrokeshire County Council's letter of 1 November 2006 – Whitesands Public Conveniences was RESOLVED to be received.

- 411** Central Domain Registry Ltd – re www.stdavidscitycouncil.co.uk was RESOLVED to be received.
- 412** Welsh Assembly Government letter of 31 October 2006 – Consultation Paper on proposed Mineral Dredging Regulations and Procedural Guidance – consultation closes 5 January 2007, was RESOLVED to be received.
- 413** Mayor of Milford Haven Town Council letter of 1 November 2006 – Fire Risk Reduction Plan 2007/10 was RESOLVED to be received.
- 414** Pembrokeshire Coast National Park Authority letter of 31 October 2006 regarding the National Park Conservation Area Grant Scheme was RESOLVED to be received.
- 415** PLANED Social Enterprise Opportunity Knocks - event details for 16 November 2006 in Letterston Memorial Hall was RESOLVED to be received.

416 DONATIONS *under Sec 137 Local Government Act 1972:*

- 416.1 The following letters and emails of thanks were RESOLVED to be received from:-
- 416.1.1 Urdd Gobaith Cymru for donation of £25.
- 416.1.2 St Davids Cathedral Festival for sponsorship of £750.
- 416.2 Donation requests: -
- 416.2.1 Children’s Therapy Centre Wales (Bobath) letter and information received 14 October 2006 – was RESOLVED to donate £50.
- 416.2.2 Macmillan Cancer Support letter of 11 October 2006 – was RESOLVED to donate £103.
- 416.2.3 Eisteddfod Genedlaethol Cymru letter received 27 October 2006 - was RESOLVED to be received
- 416.2.4 Pembrokeshire CRUSE - was RESOLVED to donate £50.

417 The following items of correspondence were RESOLVED to be received from:-

- 417.1 National ‘Park Post’ October 2006 and Park Life Autumn 2006.
- 417.2 Milford Haven Port Authority Annual Report and Accounts 2005.
- 417.3 Local Councils Update October and November 2006 with the latter being noted as including details of a Government White Paper on Strong and Prosperous Communities.
- 417.4 Cardiff University Short Courses for Professional Development.
- 417.5 PAVS A Volunteering Pembrokeshire Autumn 2006 bulletin.
- 417.6 PLANED – Details on Sharing Experiences of Festivals and Events at Llandissilio on 8.11.06 and Welsh Fiddle Workshop at Stackpole 18.11.06.
- 417.7 LGIB newsletter for October 2006.
- 417.8 Relevant unsolicited information: HAGS Play Ltd, Envosort,

418 Clerk’s Business:

- 418.1 Mr Richard Evans – a letter was agreed to be sent to Mr Evans for his painting of many of the benches in St Davids.
- 418.2 Drop In request to connect to Pembrokeshire County Council computer system – was RESOLVED to be supported.

419 Planning:

Current applications:

- 419.1 NP/06/442 Retention of concrete slab, brick skirt and associated works around caravan at Tretio Caravan and Camping Park. Opportunity to speak at Development Management Committee on 13 December 2006 was noted for this application that was previously supported.
- 419.2 NP/06/457 Conservatory to rear of 87 Nun Street – amended plans for revised roof submitted were RESOLVED to be received for this previously supported application.
- 419.3 NP/06/468 Change of use of outbuilding to holiday accommodation at Penpant Farm – it was noted that due to the National Park officer’s comments being contrary to the support given by the City Council the matter will be considered at the Development Management Committee meeting on 15.11.06.
- 419.4 A05/339 Appeal regarding new access to Glan-y-Mor, Caerfai Road – Pembrokeshire Coast National Park Authority letter of 31 October 2006 together with the decision notice of the inspector were RESOLVED to be received

New applications:-

- 419.5 NP/06/ 005/s Shop signage at The Bench, 11 High Street I it was RESOLVED to offer COUNCIL SUPPORT.
- 419.6 NP/06/523 Extension to ramp to enable disabled access to Memorial Hall is the City Council’s own application.

420 Accounts:

- 420.1 Internal Audit for September 2006 had been successfully completed.
- 420.2 Accounts for October 2006.

Balances as at 26th October - Premier Account £60,947.82 Current Account £44,100.30

ACCOUNTS PRESENTED FOR PAYMENT (ALREADY PAID)

British Gas	82.92
HM Customs & Excise	11514.57
Peter Lavin	263.25
PCNPA	72.00
Martin Fitzgerald	75.00
Mathias Hardware	66.09
Jewson Ltd	141.00
British Gas	18.38
Peter Lavin	296.25
BT (Broadband)	105.71
Butherway Electrical Ltd	64.95
Viking Direct	58.07
Pembs Online	160.00
SWALEC	747.21
Peter Lavin	238.50
D C Menday	1173.83
P L Evans	200.75
Post Office Ltd	46.00
M C Davies	350.00
Viking Direct	169.69
Lumalite Ltd	1682.25

ACCOUNTS PRESENTED FOR PAYMENT

Pembrokeshire Scaffolding	1800.00
Simon Safety & Lifting Centre	45.24 less credit
P Lavin	544.72
J Phillips	209.62
Glyn Edwards Office Equipment	45.85
Huck Nets (UK) Ltd	145.11
JBH Supplies Ltd	1547.48

INCOME (01/04/06 to 26/10/06)
£155,689.64
(Car Park £125363. Hall £8485.38)

EXPENDITURE (01/04/06 to 26/10/06)
£79,663.25
(Admin £25924.99 Car Park £20415.96 Hall £6827.17)

DONATIONS FROM 01/04/06)

SWAT	50.00
Menter Iaith Sir Benfro	25.00
Penknife Club	100.00
Porthmawr Surf Lifesaving Club	250.00
Mind	50.00
Childline Cymru	100.00
Shelter Cymru	50.00
Artswave	50.00
St Davids Cemetery	400.00
Tretio Chapel	100.00
Caerfarchell Chapel	100.00
Berea Chapel	100.00
Urdd Gobaith Cymru	25.00
St Davids Cathedral Festival	750.00
Saints Junior Rugby	500.00

420.3 Financial provisions: Whitesands Shop tenancy Bond £500: Croeswdig tenancy bond £500: Provision for grass cutting £2000: contribution from Siop y Bobol for City Hall cooker £2000 and Play Area equipment £5000: Play area match funding £6100 for PCC Capital Play Fund, City Hall fascias £5000 Total £21,100.

420.4 Permission to pay the accounts was RESOLVED to be granted.

420.5 Electronic payment and internet account management.

Mayor's Business:

421 Haverfordwest Town Council Mayor's Charity Team Quiz was noted.

422 J Braby offered thanks from St Davids City Football Club for the donation that provided new goal nets.

There being no further business the meeting closed at 21.40.

Signed
Chairperson

Date.....

Minutes of the Whitesands Annual Review Meeting with other Organisations on Monday 13 November 2006 at 7.00pm in the Memorial Hall.

Present: BT Price as Mayor in the Chair, MGD James Deputy-Mayor, DJO Chant, MC Gray, RJ Thornton with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

Porthmawr SLSC - J Rogers, Pembrokeshire Coast National Park Authority - I Meopham, Pembrokeshire County Council - C Payne, Beach Café - M Pawlik.

423 Apologies for Absence: St. Davids City Council - JW Braby, AR Cox, AM Foster, DJH George and Porthmawr SLSC - Chris Parry, National Trust – Debbie Kearsley, Pembrokeshire County Council - Rick Lewis.

424 Confirmation of Minutes of Meeting of 14 November 2005 – these were RESOLVED to be accepted.

425 Matters arising:

425.1 Surfer’s showers progress – C Payne advised that Pembrokeshire County Council is taking this forward and they are awaiting further advice and costs.

425.2 Footpath from near the Golf Club – I Meopham advised that National Park Development Control is sympathetic to the approach and contact has been made with Pembrokeshire County Council regarding funding for beach access. The City Council was asked to write to Nic Wheeler of Pembrokeshire Coast National Park Authority and Pembrokeshire County Council Highways to encourage progress on the matter.

425.3 Control of Dogs – concern over dogs on the beach needed more enforcement. C Payne reported that a beaches dog warden was planned for the peak weeks next year. It was noted that lifeguards do approach some irresponsible dog owners and others who had undertaken this role had been subject to abuse. The car park attendant was to be asked to remind arriving car drivers with dogs about the ban.

425.4 Volunteer ‘Coast Care’ Group – Keep Wales Tidy had been approached but no volunteers had been forthcoming following publicity, at the same time there was not a particular problem given work of the County Council’s litter pickers. Ysgol Bro Dewi has been undertaking some beach cleaning in the area.

425.5 Growth in the number of barbeques and fires – this had not been so much of a problem this year, it was also noted that levels of vandalism had been lower.

426 Any Other Business:-

426.1 A landline telephone for the car park attendant was to be considered by the City Council.

426.2 Warning signs for rip tides are working but there were around 12 incidents last year on the evenings with high tides; Porthmawr SLSC has endeavoured to provide cover for such periods.

426.3 Paid life guards worked well this year.

426.4 Parking in overflow field – lack of reservation of spaces for SLSC representatives was noted by Porthmawr SLSC and this was to be discussed with the car park attendant.

426.5 St Patrick’s Field: As the surface is degrading in places it needs fencing for say 2 years for it to re-establish itself as occurred some years ago - it was suggested that this be undertaken by the National Park with signs to advise on the situation. Prospects of having a barbeque area were discussed.

426.6 High Court case regarding control of the foreshore is continuing and this might affect control of the beach when decided probably next February.

The Mayor thanked all who attended and the meeting continued on City Council business after the visitors had left

Other Council Business:

427 Remembrance Sunday Parade – it was RESOLVED that in future the Mayor and Mayoress or Consort attend this occasion with Councillors and spouses in the future and that the attendance should be clarified before any public event.

428 Christmas Street Lighting Group – this was RESOLVED to be administered as a formal committee of the City Council with the Christmas Tree Association to continue separately with organisation of events, fundraising and related activities. This means that minutes and accounts will be a part of the City Council’s administration and that the technical group work would remain voluntary effort.

429 Royal British Legion – it was RESOLVED to donate £50 for the wreath.

There being no further business the meeting closed at 7.30pm.

Signed

Date.....

Second Meeting of the Month including the Whitesands Annual Review on Monday 20 November 2006 at 7.00pm in the Council Chamber.

Present: BT Price as Mayor in the Chair, MGD James -Deputy-Mayor, JW Braby, DJO Chant, AR Cox, AM Foster, DJH George, MC Gray, SJ Halse, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk)

430 Apologies for Absence: JW Braby, JF Godkin, JG Lloyd.

431 Finance Accounts for 2006 Season were presented as follows:

WHITESANDS BAY CAR PARK		SEASON 2006	SEASON 2005
Activity Summary:			
Cars	(Main Car Park)	42354	40086
Cars	(Overflow field)	5698	5940
Minibuses		186	202
Buses		20	21
M/Cycles		58	65
Disabled		3329	3989
People count		200278	183971
Income:	(Gross) inc S/T	133576.50	126065.50
	VAT	19894.38	18775.72
	Net	113682.12	107289.78
	Residents passes £1965	Number of passes issued 655	
	Season tickets £4495	Number of tickets issued 132	
Expenses:			
	Commission	19920.97	18762.22
	Printing	668.00	790.00
	Vehicle Control Solutions Ltd	50.00	
	PCC		2202.28
	F H Gilman		1312.93
	Sundries	268.57	136.14
	Nash Bros	5970.96	6246.48
	Total	26878.50	29450.05
SUMMARY:			
	Gross takings	133576.50	126065.50
	Less		
	VAT	19894.38	18775.72
	Expenses	26878.50	29450.05
	Net Income	86803.62	77839.73
Overflow Field (Figures included in above)			
	Cars	5698	5940
	Income	14195.00	14850.00
	Less VAT	2114.15	2211.71
	Less commission	2129.25	2227.50
	Net	9951.60	10410.79
	Due to Nash Bros 60%	5970.96	6246.48
	Council 40%	3980.64	4164.31
	Total	9951.60	10410.79

The accounts showing a successful year were presented by the Responsible Financial Officer and these were RESOLVED to be accepted.

432 It was agreed to pay the overflow car park field rental of £5970.96 to Mr R and Mr G Nash.

433 Administration

433.1 Ticketing for 2007:

The following prices and conditions were RESOLVED to be approved for 2007:-

433.1.1 Season tickets – to be £37 each and season tickets for disabled users to remain at £25.

433.1.2 Commercial season tickets for business users who are parking but not trading to be £250 per space.

433.1.3 Advertising on rear of tickets – it was RESOLVED to go to tender for the right to advertise on the rear of parking tickets.

433.1.4 Resident's pass for Whitesands – to remain at £3.

Design and issue of passes for 2007 – It was RESOLVED to use a hologram type pass to reduce the risk of copying and that the conditions of issue are to continue with a resident defined as being:-

433.1.4.1 On the electoral roll for St.Davids

433.1.4.2 With a vehicle registered at a St.Davids address.

433.1.5 Car – to be £2.70 with motor homes to be charged according to the size and spaces taken.

433.1.6 Registered disabled car user £1.50.

433.1.7 Motorcycle - £2.20 with how to display the ticket was left unresolved.

433.1.8 Minibus - £6.00

433.1.9 Coach - £9.00

433.2 Tenancies and Licences:

433.2.1 Café Tenancy: Bissmire Fudge letter of 13 November 2006 with new Lease and Deed of Surrender with tenant's M and AM Pawlik were RESOLVED to be accepted and the documents were duly signed and witnessed.

433.2.2 Car Park Attendant's Licence was noted as having one year to run.

433.2.3 Ice Cream Licence was noted as having one year to run.

433.2.3.1 Porthmawr SLSC letter of 14 November 2006 requesting payment of electricity charges for the licensee was accepted and an invoice was to be sent to Richard Cox Associates for payment.

433.2.4 Overflow Parking Field Agreement expired on 31.10.06. Bissmire Fudge letter of 6 November 2006 was noted and a new licence RESOLVED to be agreed based on the existing format updated for the next 5 year period ending 31 October 2011.

434 Car Park Management

434.1 Attendant related matters:-

434.1.1 Enforcement of parking infringements – the new system was in place and needed to be used with more effect, particularly for those who inappropriately use the disabled parking spaces.

434.1.2 Cash handling – It was agreed to investigate an appropriate safe to be fitted in the City Hall.

434.1.3 Telephone landline for car park attendant – it was agreed to investigate costs of a new land line to the car park attendant's hut.

434.1.4 Radios – it was agreed to investigate radios to serve all parking areas in the vicinity; this was to be discussed with the attendant.

434.2 Site Improvement, Repairs and Maintenance:

434.2.1 Chicane alterations and a new access to the field for ease of access were agreed not to be taken forward.

434.2.2 Pedestrian road safety and the provision of footpath – the next step was now with Pembrokeshire Coast National Park Authority and Pembrokeshire County Council.

434.2.3 Surfer's showers – request with Pembrokeshire County Council is in progress.

434.2.4 Motorbikes at Whitesands and other local sites were a considerable nuisance and hazard. Further discussion was to be undertaken with the attendant regarding enforcement.

434.2.5 Parking behind the car park attendant's hut was to be reserved for Porthmawr SLSC, this was to be confirmed to the Club and thanks offered for its continuing rescue service through the year.

435 Other Business

- 435.1 Christmas Events – arrangements were discussed.
- 435.2 Sea Trust South and West Wales meeting regarding Oil Exploration on Pembrokeshire Coast – Pembrokeshire College, Saturday 25 November 2006 – was noted.

There being no further business the meeting closed at 20.40

Signed
Chair

Date

Meeting of Council on the Development of the City Hall on Monday 27 November 2006 in the Council Chamber at 7.00pm.

Present: BT Price as Mayor in the Chair, JW Braby, DJO Chant, AM Foster, DJH George, MC Gray, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

436 Apologies for Absence: MGD James Deputy-Mayor, SJ Halse and JG Lloyd.

437 City Hall Development:

Given the nature of the business to be discussed it was RESOLVED that the public be excluded under the terms of Section 1 of the Public Bodies (Admission to Meetings) Act 1960 as the disclosure of information would be prejudicial to the public interest.

Development plans for the building were considered.

438 Correspondence:

438.1 Invitation from CADW – invitation to members to the viewing of the access improvements to the Bishops Palace on Thursday 14 December 2006 at 11.30 with Alan Pugh Minister for Culture, Welsh Language and Sport – Lunch in the Refectory at 12.30pm.

439 Planning – NP/06/334 Erection of glasshouse at High View, Catherine Street – it was RESOLVED to offer COUNCIL SUPPORT. J George declared a personal interest and did not take part in discussion or vote thereon.

There being no further business the meeting closed at 19.45.

Signed
Chair

Date

‘In-Committee’ Business of the Meeting on the Development of the City Hall on Monday 27 November 2006 in the Council Chamber at 7.00pm.

Present: BT Price as Mayor in the Chair, JW Braby, DJO Chant, AM Foster, DJH George, MC Gray, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

440 Apologies for Absence: MGD James Deputy-Mayor, SJ Halse, JG Lloyd.

441 City Hall Development:

442 It was RESOLVED to come out of ‘Committee’

There being no further business the meeting closed at 19.35.

Signed
Chair

Date