

Minutes of the Monthly Meeting of the Council on Monday 7th November 2011 in the Council Chamber at 7.00pm

Present: DJH George Deputy Mayor, JG Lloyd JW Braby, DJO Chant, DJH George, PA Goddard, MC Gray, SJ Halse, MGD James, BT Price, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer)

Apologies for Absence: CT Taylor Mayor, RJ Thornton

341 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

342 Confirmation of Minutes for:-

342.1 The Council Monthly Meeting on Monday 3rd October 2011 were RESOLVED to be approved.

342.2 'In Committee' Minutes of the Council Monthly Meeting on Monday 3rd October 2011 were RESOLVED to be approved.

342.3 Minutes of the Second Meeting of the Month on Monday 17th October 2011 were RESOLVED to be approved.

Matters Arising

343 WHITESANDS CAR PARK REVIEW. RESOLVED that this item is a matter of contract and under section 100 (A) of the Local Government Act 1972, the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

344 CHRISTMAS ARRANGEMENTS

344.1 LITE have confirmed that they will commence putting up the street lights on Wednesday 23rd November. Temporary Unmetered Connection form completed and returned to Western Power RESOLVED to be received.

344.2 The lights inside the City Hall will be put up on Tuesday 29th November RESOLVED to be received.

344.3 The Christmas tree for the Cross Square has been ordered and will be available from Wednesday 30th November RESOLVED to erect the Christmas tree on the Cross Square at 10am on Thursday 1st December.

344.4 The business and residential Christmas lights are due to be judged by the Mayor and the Mayor of Fishguard on Thursday 8th December followed by refreshments in the Old Cross Hotel RESOLVED that any Councillors wishing to join the Mayor in the Old Cross Hotel at 7pm would inform the Clerk.

344.5 The lunch for St Davids' senior citizens is due to be held on Wednesday 14th December RESOLVED to be approved.

344.6 The Civic Reception RESOLVED that this item is a matter of contract and under section 100 (A) of the Local Government Act 1972, the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

344.7 Approval of the arrangements and permission to send invitations and purchase food, wine and sundries RESOLVED to be approved.

345 WHITESANDS CAFÉ key holders and alarm system. Mr and Mrs Lunt will be in Australia from 10th December 2011 to 21st January 2012 RESOLVED that the Mayor and Clerk would hold keys to the café and the code for the security alarm.

346 REMEMBERANCE SUNDAY is on 13th November 2011 RESOLVED that Councillors would meet the Regimental Sergeant Major at the Grove Hotel before processing to the Cross Square.

347 CITY HALL The Responsible Finance Officer informed the Council that whilst the Council has operated two bank accounts in the past, the accounts were merged to halve the bank charges. Consequently, the cost of running a second bank account purely to ring fence money for developing the City Hall would be greater than any interest

that may be accumulated. RESOLVED that the Responsible Finance Officer would inform the Council if and when the rates varied.

348 CAULDRONS & FURNACES following the public meeting of 2nd November it was confirmed that the pilgrimage is going ahead on 7th July with a mini pilgrimage taking place from Oriel Y Parc to the Bishops Palace via the cathedral at 2pm. Planed are handling the logistics of the event and a small group of volunteers have agreed to assist them with the arrangements. Planed will hold a further public meeting in the future to inform the community of the specifics RESOLVED await for any further information from Planed. It was further RESOLVED to permit the free use f the hall for a coffee morning at when it next becomes available.

349 CATHEDRAL YOUTH CLUB letter of from Rev Gareth Reid requesting use of the space at the rear of the City Hall RESOLVED to approve the use of the hall in principle providing there was no objection by the Youth Drop IN group. It was further RESOLVED to contact Heidi Holland of the Youth Service to seek her view.

350 TRAFFIC MATTERS

350.1 Traffic Regulation Orders amendments were advertised in the Western Telegraph on Wednesday 19th October. Providing that there are no objection work will be carried out to implement the changes on site after the 9th November 2011 RESOLVED to be received.

350.2 The Highway Authority has confirmed that "at this time there is no proposal to amend the limited spaces bays in Nun Street." RESOLVED that the Clerk would discuss this further with the Highway Authority to try to ascertain whether some if not all of the bays could have their restrictions amended

350.3 The white lines have been repainted at Whitesands RESOLVED to be received.

Accounts

351 Internal Audit for September 2011 was RESOLVED to approved.

352 Accounts for October 2011.

353 Donations:353.1 Annual Donations

- 353.1.1 Tretio, Berea, Caerfachell churches and St Davids cemetery RESOLVED to donate £150 to Tretio, Berea, Caerfachell churches and £500 to St Davids cemetery.
- 353.1.2 British Legion RESOLVED to donate £50.

Correspondence

- 354** Copies of letter received by Mr & Mrs Clark from Stephen Crabb MP and Ian Westley of Pembrokeshire County Council regarding the traffic problems in Carnhedryn RESOLVED to write to Ian Westley and Stephen Crabb suggesting the implementation of zig-zag traffic calming lines similar to those at Ocean Haze, St Davids.
- 355** Jill Wye e-mail of 18th October 2011 advertising bikes in The Pebbles RESOLVED to be received and acknowledged.
- 356** Rupert Dunn e-mail of 28th October 2011 invitation to visit COCA RESOLVED that any Councillors wishing to visit Caerhys would inform the Clerk.
- 357** Gerald Phillips e-mail of 31st October 2011 local by-laws affecting a patisserie RESOLVED to inform Mr Phillips that there were no by-laws in St Davids that the Council were aware of and advise him to contact Pembrokeshire County Council
- 358** Caroline Barker e-mail of 31st October 2011 activity listing on BBC's Things To Do homepage – RESOLVED to send a list of events to be put on the website.
- 359** Standard letters and newsletters – the following items are on display or available electronically:-
- 359.1 Play for Wales magazine Autumn 2011 RESOLVED to be received.
- 359.2 Health Social Services report on lifestyle choices affecting the long term health of the nation RESOLVED to be received.

360 Reports from Members representing the Council:-

- 360.1 One Voice Wales – the AGM is to be held next week.
- 360.2 St Davids Carnival Association – the group will meet again next year.
- 360.3 St.Davids Christmas Tree Association – the light are to be switched on at 5.15pm
- 360.4 St.Davids Day Celebration Group – arrangements are in hand.
- 360.5 St Davids Day Centre for the Elderly – nothing to report.
- 360.6 St Davids Eco City Group – Cllr Thornton absent.
- 360.7 St.Davids Peninsula Tourist Association – meeting on Wednesday. The broadsheet 2012 is now available.
- 360.8 St.Davids Matsieng Lesotho Link – Tim and Ann Watts have taken over the secretarial work. A fundraiser will be held soon.
- 360.9 Youth Drop In – nothing to report.
- 360.10 Ysgol Bro Dewi Governor – the Autumn Fair is to be held on Friday 13th November at 3.30pm in the school hall.
- 360.11 Mayor's Report for the Month – Cllr Taylor absent.

Clerk's Business:

- 361** Commemorative medals for HM's diamond jubilee have been ordered from Tower Mint. The revised number of children totalled 315 costing £760.62 including VAT and carriage RESOLVED to be received.
- 362** SLCC membership RESOLVED to approve the membership and grant permission to pay.

Planning:

- 363** NP/11/039 land at 44 Bryn Road, SA62 6QW – appeal dismissed RESOLVED to be received.
- 364** NP/11/414 Listed building application The Granary & Long Barn, Rhosson Ganol, St Justinians SA62 6PY RESOLVED to support the application.

There being no further business the meeting ended at 8.15pm

Signed

Date

Minutes of the Special Meeting of the Council on Thursday 10th November 2011 in the Council Chamber at 7.00pm

Present: CT Taylor Mayor, Deputy Mayor DJH George, JW Braby, D Chant, PA Goddard, MC Gray, MGD James, JG Lloyd, S Williams.

Also present were E.A. Taylor and L. Walker. The Mayor gave Ms Taylor and Ms Walker the opportunity to comment and ask questions relating to the planning application. Ms Taylor reiterated previously expressed concerns. Ms Walker declined to comment.

Apologies: SJ Halse, BT Price, RJ Thornton

365 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

Planning

369 NP/11/411 34-36 High Street, SA62 6SD Re-development of site. Construction of two holiday flats above one retail space. Amendments to the application that the City Council RESOLVED to support at its meeting of 17th October 2011. The plans dated 26th October supersede the drawing numbers 101, 103, 202, 203. It was RESOLVED to support the amended application.

Correspondence

370 Liz Taylor e-mail of 9th November 2011 objections and comments regarding the new planning application for 34-36 High Street RSEOLVED to be received.

371 Liz Taylor e-mail of 9th November 2011, copy of e-mail of 31st October 2011 sent to Pembrokeshire Coast National Park Authority RESOLVED to be received. It was further RESOLVED to contact the Highway Authority to establish the extent of publicly maintainable highway fronting the property.

Matters arising from the meeting of 7th November 2011

372 CIVIC RECEPTION Ysgol Bro Dewi invited the Mayor and City Councillors to their nativity and carol concert in the Cathedral on Friday 16th December. Despite the clash of dates it was RESOLVED not to amend the date of the reception to 9th November 2011.

Any other business

373 CROSS SQUARE LIGHTING concerns were raised that the lights were not coming on until 6.30pm it was RESOLVED that County Councillor George would bring the matter to the attention of Pembrokeshire County Council and request that they go on at 5pm.

374 OLYPIC FLAME the Mayor expressed his disappointment and dismay that the Olympic Flam would not travel through St Davids RESOLVED that the Mayor was mandated by the Council to petition his complaint.

There being no further business the meeting closed at 7.35pm.

Signed

Date.....

Chair

Minutes of the Second Meeting of the Month on Monday 21st November 2011 at the Council Chamber at 7.00pm.

Present: CT Taylor Mayor, DJH George Deputy Mayor, JG Lloyd JW Braby, DJO Chant, PA Goddard, MC Gray, SJ Halse, MGD James, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer)

Apologies for Absence: , BT Price, RJ Thornton

375 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

Matters Arising

376 TRAFFIC REGULATION ORDERS Arfon and Shan Morgan letter of 10th November 2011 objecting to the proposed double yellow lines in New Street RESOLVED to amend the proposal to prohibit parking on the west side of New Street from 8am to 6pm all year round. It was further RESOLVE to proceed with the existing alterations.

377 34-36 HIGH STREET Rob Evans, Highways Asset Manager, Pembrokeshire County Council e-mail of 21st November 2011 confirming the extent of publicly maintainable highway fronting the property RESOLVED to be received.

378 CROESWDIG FIELD Mrs C. Passfield letter of 11th November 2011 expression of desire to discontinue the tenancy RESOLVED to dissolve the tenancy agreement with Mrs Passfield and to advertise an invitation for tenders for the field in the local press. It was further RESOLVED that the Clerk would meet Mrs Passfield on 1st December 2011 at Croeswdig to inspect the land and formally return the field.

379 CIVIC RECEPTION The following item is a matter of contract and under section 100 (A) of the Local Government Act 1972, consideration as to whether the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information is advised.

380 Donations:

Letters of thanks:-

380.1 St Davids Cathedral letter of 11th November 2011 RESOLVED to be received.

380.2 The Royal British Legion letter of 12th November 2011 RESOLVED to be received.

Donation Requests:-

380.3 The Samaritans of Haverfordwest and Pembrokeshire letter of 8th November 2011 RESOLVED to donate £100.

380.4 H.O.P.E. letter (not dated) RESOLVED to donate £50.

Correspondence

381 TYF e-mail of 1st November 2011 Party Wall Agreement 18-20 High Street & Y Gudel RESOLVED to contact Mel Davies to conduct a survey.

382 Pembrokeshire Coast National Park Authority letter of 9th November 2011 information regarding Committee Meeting in relation to NP/11/411 34-36 High Street RESOLVED that the Council would not attend the meeting.

383 Planed e-mail of 16th November 2011 invitation to Open Day RESOLVED to be received with Cllr Goddard to attend.

Planning

384 NP/11/438 Agricultural shed for storage. Upper Harglodd SA62 6BX RESOLVED to support the application.

- 385** NP/11/437 Demolish existing building and erect 1 ½ storey dwelling with double garage. 89 Gwla Concrete Work, Nun Street, SA62 6NU RESOLVED to support the application.
- 386** NP/11/454 Widening of existing front yard vehicle gate. Bank House Farm, Trelerw, SA62 6QR RESOLVED to support the application.
- 387** 11/0649/PA Erection of one dwelling. Land adjacent to Carnhedryn Cottage, SA62 6XT RESOLVED to support the application.

Clerk's Business

- 388** Axion have confirmed that they are unable to provide a quote for the City Hall doors. RESOLVED to put the plans for new doors on hold pending progression of the City Hall development.
- 389** Lunch at The Deanery for Councillors and spouses on Friday 9th December 2011 RESOLVED that Councillors wishing to attend would contact Paul Evans.
- 390** Cathedral Close, land adjacent to The Pebbles and valley - bracken clearing and tree felling RESOLVED to be received.
- 391** The painting of the yellow part of the wall of the City Hall will be completed at the earliest opportunity was RESOLVED to be approved.
- 392** COCA. Invitation for interested Councillors to visit Caerhys at 10.30am on Friday 2nd December 2011 RESOLVED to be received.

Mayor's Business

- 393** City Hall Plans. The Mayor reported that he and the Clerk had met with Gareth Evans of Pembrokeshire County Council to discuss the possibility of obtaining grant money to develop the hall RESOLVED to enquire as to the status of the Caretakers tenancy / legal position and accommodation plans for retirement.
- 394** Lottery licence and temporary events licence for Mayor's Ball at City Hall RESOLVED that the Council mandated the Mayor to apply for both a lottery and temporary events licence.
- 395** Remembrance Sunday
- 396** The Mayor conveyed his concern that the exterior of the City Hall was grubby RESOLVED to consider pressure washing the walls in March 2012.
- 397** The newsletter will be available on Friday 25th November 2011.

Any Other Business:

- 398** The Matsieng Lesotho Group will meet at 7.30pm on Tuesday 29th November at the Memorial Hall RESOLVED to be noted.
- 399** Christmas cards RESOLVED that Christmas cards would be sent to all the Mayors in Pembrokeshire as well as local dignitaries and organisations.

There being no further business the meeting closed at 8.10pm.

Signed

Date.....

Chair