

Minutes of the Monthly Meeting of the Council on Monday 7th November 2012 in the Council Chamber at 7.00pm

The Mayor welcomed the Councillors to the meeting and thanked them for attending the Remembrance Sunday parade and service.

360 Apologies for Absence: full attendance.

Also in attendance was County Council DB Lloyd.

361 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

- 361.1 The Mayor declared a personal interest in relation to Item 372.4
- 361.2 Cllr Price declared a personal interest in relation to Item 364.
- 361.3 Cllr Price declared a prejudicial interest in relation to Item 373 and left the Chamber while the item was discussed by Council.
- 361.4 Cllr Taylor declared a personal interest in relation to Item 385.
- 361.5 Cllr Taylor declared a prejudicial interest in relation to Item 393 and left the Chamber while the item was discussed by Council.
- 361.6 Cllr Taylor declared a prejudicial interest in relation to Item 394 and left the Chamber while the item was discussed by Council.
- 361.7 It was proposed by Cllr Halse and endorsed by Cllr Taylor that the Clerk would provide information to the Council in relation to the declaration of interests.

362 Confirmation of Minutes for:-

- 362.1 The Council Monthly Meeting on Monday 1st October 2012 were RESOLVED to be confirmed.
- 362.2 'In Committee' Minutes of the Council Monthly Meeting on Monday 1st October 2012 were RESOLVED to be confirmed.
- 362.3 The Second Meeting of the Month on Monday 15th October 2012 were RESOLVED to be confirmed.

Matters Arising

363 WHITESANDS CAR PARK ANNUAL REVIEW This item being a matter of contract was RESOLVED to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was agreed that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

364 TOILET FACILITIES AT ST JUSTINIAN CAR PARK This item being a matter of contract was RESOLVED to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was agreed that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

365 CITY HALL DEVELOPMENT The Clerk reported that the initial response from questionnaires illustrated that the vast majority of local residents felt that the City Hall was a vital resource to the community and that enhancing the facilities was vital to sustain its future use. The results of the questionnaire illustrated that most residents were prepared in principal to pay a precept solely for the development of the City Hall, however clarification was sought as to the amount of the 'small' payment. It was RESOLVED to meet at 6.30pm in Monday 3rd December in the Council Chamber prior to the monthly meeting for the sole purpose of discussing the proposed development of the hall.

366 TRFFIC MATTERS Following John Price e-mail of 31st October regarding Maes Dyfed and speed humps at Ysgol Dewi Sant it was RESOLVED to advise Mr Les Owen of the content of Mr Price's e-mail in relation to safety concerns at Maes Dyfed. It was further RESOLVED to request the removal of the speed humps and the installation of a flashing light system with the retention of the 20mph speed limit at Ysgol Dewi Sant being applied in term time only.

367 BRYN TEG PLAYING FIELD Following a site visit with Mr Mike Marchant of Pembrokeshire County Council the Clerk was advised that the County Council were prepared to install a toddler's swing in the playing field. It was RESOLVED to request the installation for the swing.

368 SAFE ROUTES IN THE COMMUNITY BID See Eco Group letter of 6th November 2012 and Sue Lewis e-mail of 7th November 2012. It was RESOLVED to advise the Eco Group of the City Council's immediate priorities regarding the proposals outlined in the bid. It was further RESOLVED to inform the Group that the proposals favoured by them would not be dismissed and would be looked again in the future.

Accounts

369 Internal Audit for September 2012. The Responsible Finance Officer informed the Council that the audit had been completed successfully.

370 Accounts for October 2012.

INCOME AND EXPENDITURE OCTOBER 2012									
Balance as at 31/10/12			£						
		Current A/c	214642.14						
SUMMARY	Car Park	City Hall	Admin	Capital	Misc	Café	St Justinian	VAT	TOTAL
Income	9340	1945				1822			13107
Expenditure	1948	1334	3562		283		500	96	7723
Balance	7392	611	-3562	0	-283	1822	-500	-96	5384
DONATIONS									
	LGA 1972 Sec 137 for 2012/13 is £10200				LGA 1972 Sec 214 Cemetery Maintenance				
	Last month's donations		150		Total donated for 2012/13		Nil		
	Total donated 2012/13		1645						
	Balance available		8555						
PAYMENTS									
			£						
	Peter Lavin (5)		1405.50		Attendant's commission				
	Arnold Boorman		300.00		Cleaning toilets St Justinians				
	BS Davies (Internal Auditor)		110.00		Final payment - (retirement)				
	J Phillips		344.41		Caretaker's salary				
	HMRC (NIC & IT)		1698.90		Quarterly tax & insurance				
	Br Gas		261.77		Quarterly demand)				
	Abba Loos Ltd		240.00		Rental portaloos				
	Philp Clarke		37.50		Council Photograph				
	Swalec		269.52		Quarterly demand				
	Cllr C T Taylor		103.97		Expenses claim re meeting				
	C H Gray		1295.03		Clerk's salary				
	P L Evans		203.80		RFO's salary				
	BT		76.28		Quarterly internet fee				
	Total		6346.68						
Minutes 2012 / 2013									
67									

It was RESOLVED to approve of the accounts for the month and grant permission to pay.

371 Donations:

Annual Donations:-

- 371.1 Caerfachell Chapel it was RESOLVED to donate £150.
- 371.2 Berea Chapel it was RESOLVED to donate £150.
- 371.3 Tretio Chapel it was RESOLVED to donate £150.
- 371.4 St Davids Cemetery it was RESOLVED to donate £500.
- 371.5 Royal British Legion it was RESOLVED to donate £50 in lieu of the invoice for the wreath of £18.

Donation Requests:-

- 371.6 Flanders memorial appeal. It was RESOLVED to contact the campaign offering the City Council's support in obtaining funding from the Welsh Assembly Government.
- 371.7 Denbighshire and District National Eisteddfod (dated October 2012). The information was received.
- 371.8 Llangollen International Musical Eisteddfod (not dated) The information was received.

Letters of thanks:-

- 371.9 Porthmawr SLSC letter of 13th October 2012. The information was received.

Correspondence

- 372 Roweena Russell e-mail of 16th October Sound Café complaint. The information was received.
- 373 Susan Hilditch e-mail of 23rd October 2012 St Davids Market. The information was received.
- 374 One Voice Wales e-mail of 24th October 2012 Climate change adaptation project. The information was received.
- 375 Mike James e-mail of 26th October 2012 Hendre Farm road re-alignment. The information was received.
- 376 Chris Kimpton e-mails of 29th October 2012 NP/12/0412 Renovation of existing former farm workers (dwelling) cottage to create a rural enterprise workers dwelling at Penpant, SA62 6UH. It was RESOLVED the Clerk would attend the meeting of the Development Control Committee and confirm the City Council's full support of the application.
- 377 St Davids RNLI e-mail of 2nd November 2012 Public Meeting on 14th November at 3.30pm in St Davids RFC. The information was received.
- 378 The Times letter of 5th November 2012 Cities fit for cycling campaign. It was RESOLVED to acknowledge the City Council's support of the campaign and inform The Times of the proposals for improving cyclists' safety included in the Safe Routes in the Community bid.
- 379 Lorna Livock e-mail of 6th November 2012 Pembrokeshire Funding Fair 2012. It was RESOLVED that Cllr Taylor would attend the event on behalf of the City Council.
- 380 Welsh Government letter of 6th November 2012 Marine Conservation Zones it was RESOLVED to monitor future developments outlined in the proposal.
- 381 Came & Co Insurance e-mail of 7th November 2012 Insurance cover for bowls mats. It was RESOLVED to include the mats under the City Council's insurance policy.
- 382 Summary ECO City Tree and Woodland discussion (not dated). It was RESOLVED to contact the warden for Pembrokeshire Coast National Park Authority to establish the possibilities outlined in the proposal and arrange a meeting with the warden and representative's from the Eco Group.
- 383 Thelma Hardman letter of 5th November 2012 planning applications at Porthclais Campsite. The information was received.
- 384 Katherine Pearce e-mail of 5th November 2012 St Davids Cathedral Festival. It was RESOLVED to write to Mrs Pearce thanking her for her hard work, commitment and dedication in ensuring festival's continued success.
- 385 PACTO e-mail of 7th November Minutes from St Davids Shopper meeting. The information was received.
- 386 JCP Solicitors letter of 9th November 2012. This item being a matter of contract was RESOLVED to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was agreed that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

387 COCA e-mail of 10th November 2012 Invitation to plant a tree weekend at Caerhys. The information was received.

388 Standard letters and newsletters – the following items are on display or available electronically:-

- 388.1 One Voice Wales the information was received.
- 388.2 Pembrokeshire's Best the information was received.
- 388.3 North Pembrokeshire Transport Forum the information was received.
- 388.4 Oriol Y Parc November newsletter the information was received.

389 Reports from Members representing the Council:-

- 389.1 One Voice Wales. Nothing to report.
- 389.2 St Davids Carnival Association. Nothing to report.
- 389.3 St.Davids Christmas Tree Association. Cllr James reported that a meeting was arranged with the PCSOs to discuss crowd safety issues at the Tree lighting Ceremony. Cllr Price appealed for event stewards on the night and informed the Council that the BBC was considering filming the event for their Songs of Praise programme.
- 389.4 St.Davids Day Celebration Group. Cllr James reported that a meeting of all the groups involved with the celebrations had recently taken place and that arrangements for the events were ongoing.
- 389.5 St Davids Day Centre for the Elderly. Nothing to report.
- 389.6 St Davids Eco City Group. Nothing to report.
- 389.7 St.Davids Peninsula Tourist Association. Cllr Chant reported that no meeting had taken place since the last report.
- 389.8 Porthclais Harbour Authority. Cllr John reported that the AGM was to take place in the City Inn at 7pm on 20th November. One of the items to be discussed was Pembrokeshire Coast National Park Authority's proposal to increase the mooring charges.
- 389.9 St.Davids - Matsieng Lesotho Link. Cllr Taylor reported that the AGM had been postponed until 8th January 2013.
- 389.10 Youth Drop In. Cllr Price reported that Club had organised a trip to watch a rugby match in the Millennium Stadium on Friday 6th November. Cllrs Price, Rose and John confirmed that they would attend the Youth Club on Thursday 15th November.
- 389.11 Ysgol Bro Dewi Governor. Cllr Price reported that dates were still yet to be confirmed and that she would inform the Council of upcoming events at the next meeting.
- 389.12 Mayor's Report for the Month. The Mayor reported that he had attended the mayor of Newport's mayor making ceremony, represented the Council at a service in the Cathedral for St John's Ambulance and attended various coffee mornings.
- 389.13 Boundary Commission Review. Cllr Gray reported that the Boundary Commission was an autonomous body established to collate data and pass on the information to the County Council. The proposed alterations to are intended to alter only the boundaries of the wards and not the parishes. As the St Davids ward is exactly the same as the parish, it will remain unaffected any changes.

390 County Councillor's Report

- 390.1 Cllr Lloyd congratulated the organisers of the Remembrance Sunday parade and service stating that he felt the event went extremely well and reflected the City in a very good light.
- 390.2 Cllr Lloyd requested permission to include his County Councillors report the St Davids newsletter. It was RESOLVED to approve the request.
- 390.3 Cllr Lloyd reported that he has been greatly impressed with the extent of the induction and training that he received, none of which took place during his Dyfed days. Furthermore, it is clear that the training will be on-going as part of the continuing professional development of Councillors, a culture that he welcomed and applauded.
- 390.4 Cllr Lloyd has also been greatly impressed by the County Council staff, all of whom he has found to be dedicated professionals intent on serving the best interests of the county, perhaps contrary to the public perception.
- 390.5 Cllr Lloyd reported that has been appointed a governor of Ysgol Bro Dewi and Ysgol Dewi Sant and had attended a number of meetings at both schools. In his view, the governing bodies bear far greater responsibilities than in Dyfed days including a central role in managing the school budget and in setting

strategic targets for the school, which are taken very seriously. The quality of governor is high and their contribution to the schools is real. He is extremely optimistic about the future of both schools.

- 390.6 Cllr Lloyd reported that he had thrown himself into the Withybush campaign organising, with Carole Lloyd, to whom he paid many thanks, attendances at protest rallies at Withybush and at the Senedd, distributing leaflets and gathering petition signatures. Cllr Lloyd's Notice of Motion opposing threatened closures of key services at Withybush was carried unanimously at County Hall.
- 390.7 Cllr Lloyd informed the Council that news on progress on the possibility of creating a new swimming pool in St. Davids should be available in the next newsletter.
- 390.8 Cllr Lloyd informed the City Council that the catchment area for Ysgol Dewi Sant had been reduced in Roch and that the geographical footprint of a school determines the amount of pupils that may enrol. Whilst the swimming pool was included Ysgol Dewi Sant's footprint the Sports Hall was not thus reducing the number of pupils that could enrol there.

Planning

- 391 NP/12/0542 Conversion and single storey extension to vacant agricultural building to create a one bedroom dwelling at Dan Y Garn, SA62 6PL. The Council considered that the renovation works were proportionate to the existing building and that the proposed extension, due to its size, design and use of materials together with the removal of the caravan would harmonise with the surrounding landscape. The Council considered that due to the rural location of the proposed site a departure from Policy 7 was recommended. It was RESOLVED to support the application.
- 392 NP/12/0430 Retention of agricultural access track including laying hardcore at Upper Porthmawr, SA62 6PS. It was RESOLVED to defer this item to 3rd December 2012.
- 393 NP/12/0431 Grading of land to rear of property locating oil tank, construction of Pembrokeshire screening bank and excavation of to accommodate temporary caravan in connection with approved development NP/10/459. It was RESOLVED to defer this item to 3rd December 2012.
- 394 NP/12/0531 Erection of garden storage building at Ty Glasfryn, SA62 6QF. It was RESOLVED to support the application.
- 395 NP/12/0551 Retention of structure to provide internet services to St Davids and off lying islands. Comprising a small pod measuring 2.6m x 2.0m sited in corner of field behind high hedging. The Council considered that retention of the existing structure was vital in providing internet access to the community. It was RESOLVED to support the application.

396 Clerk's Business:

- 396.1 HMRC – new regulations regarding PAYE. It was RESOLVED to grant permission for the Responsible Finance Officer to purchase new computer software to comply with the regulations.
- 396.2 Ysgol Dewi Sant plaque recording Head Boys and Girls. It was RESOLVED to approve the request and to grant permission to pay for a new plaque.
- 396.3 Senior citizens lunch & community award posters. The Clerk reported that the posters had been distributed and nominations for the Community Award would be read at meeting of 3rd December.

397 Mayor's Business

- 397.1 The Mayor also reported that the shoe of the drain pipe fronting the Memorial Hall was broken it was resolved to replace it immediately.

There being no further business the meeting closed at 9.30pm.

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Chair

Date.....