

Minutes of the Monthly Meeting of the Council on Monday 7th November 2016 in the Council Chamber at 7.00pm

Present: Mayor CT Taylor, Deputy Mayor BT Price, ES Evans, DJH George, MC Gray, DB Halse, MGD James, FD John, JG Lloyd, RT Thornton, S Williams with JE Foster, CH Gray (Clerks) and PL Evans (Responsible Finance Officer).

Also present was County Councillor DB Lloyd

303 Apologies for Absence: DJO Chant

304 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

304.1 Cllr Price declared a prejudicial interest in relation to Item 335 and left the Council Chamber while the item was discussed.

305 Confirmation of Minutes for:-

305.1 The Council Monthly Meeting on Monday 5th September 2016 were RESOLVED to be approved.

305.2 The Second Meeting of the Month on Monday 19th September 2016 were RESOLVED to be approved.

305.3 The Council Monthly Meeting on Monday 3rd October 2016 were RESOLVED to be approved.

305.4 The "In Committee" Meeting on Monday 3rd October 2016 were RESOLVED to be approved.

305.5 The Second Meeting of the Month on Monday 17th October 2016 were RESOLVED to be approved.

305.6 The "In Committee" Meeting on Monday 17th October 2016 were RESOLVED to be approved.

Matters Arising

306 DIARY DATES Members were reminded of the following events:

306.1 Armistice Day on Friday 11th November at 10.45am in St Davids Bell Tower.

306.2 The Royal British Legion Coffee Morning on Saturday 12th November at 10.00am in the City Hall.

306.3 Remembrance Sunday on 13th November at 10.25am in Oriel Y Parc car park.

307 YSGOL DEWI SANT SCHOOL COUNCIL Members RESOLVED to defer the meeting with the representatives of the school council to the second meeting of the month on Monday 21st November 2016.

308 ST DAVIDS 3-16 VA SCHOOL Members were joined by Canon Bryan Witt, Diocesan Director of Education and Revd Canon Paul Mackness. The Mayor welcomed Canon Witt to the meeting and informed him that the City Council's main concern at present was the proposal to host the foundation phase at the Solva site, and the amount of money that would need to be spent on the site to improve the buildings.

- Canon Witt confirmed that though the Diocese had always supported the proposal to host a 3-16 VA School, the inclusion of Solva primary school was introduced relatively late to the

proposal and he had long been concerned that retaining the status quo on each site would not be considered “transformational” by the Welsh Assembly Government.

- Cllr Evans asked whether the buildings in Solva would be improved before September 2018.
- Canon Witt replied that the Local Authority would be responsible for organising the refurbishment of Solva and that the Church would contribute a proportion to the overall cost. Canon Witt explained that the Church would make available a certain amount of money, which would represent 15% of the entire budget. The Local Authority would then provide the remaining 85%, via the Welsh assembly Government. The total amount available was determined by the Church’s 15% element **first** and was then match funded by the Local Authority, not the other way around. This subtlety has significant implications in relation to the budget governing overall building costs.
- Cllr George stated that the main concern of constituents was the implications relating to children travelling from St Davids to Solva and vice versa.
- Canon Witt stated that it was not uncommon to have a school on more than one site and was a method preferred by the WAG.
- Cllr George asked whether parents of small children would have to pay for the cost of transportation.
- Canon Witt replied that it was for the LEA to decide.
- Cllr Thornton asked who would be responsible for the repair and maintenance costs.
- Canon Witt confirmed that the Church would bare the responsibility, which was a concern to the Diocese, however a bigger concern was keeping a school in the area.
- Cllr Halse stated that he felt that transport was a big concern in the area.
- Canon Witt stated that “the bottom line was that education would remain in the Peninsula”.
- Cllr Evans asked when the results of the building plans would be available.
- Canon Witt confirmed that they would be available in the spring term.
- County Councillor Lloyd endorsed the comments made by Canon Witt stating that the City Council would do well to keep them in mind. Schools are closing right across the country and LEA have to make hard decisions. Children no longer had a right to walk to school. A new school model would not be achieved by retaining the three existing sites. Although the new school had been signed off by the Welsh Assembly Minister for Education, it was up to the heads to determine how the system is delivered and once the dust has settled he was confident it would be “an amazing school”.
- Cllr Taylor proposed that a public meeting should be convened in order for the public to be aware of the details and practicalities involved with the new proposal.
- Cllr Lloyd confirmed that a meeting would be held imminently and that the head teachers of Ysgol Bro Dewi, Dewi Sant and Solfach would be present.
- Cllr Evans asked whether the Director of Education, Kate Evans-Hughes would be present at the meeting.
- Cllr Lloyd confirmed that she would be. Cllr Lloyd explained that he had a prior engagement and then left the meeting.
- Canon Witt explained that whilst the Diocese had significant influence over the ethos of the school, it was for the LEA and the Governing Body to determine the day to day practicalities and management of the school. As the Temporary Governing Body would not be established until Spring 2017, Canon Witt suggested that a newsletter compiled by the three head teachers might be more useful than a public meeting.
- Canon Mackness likened the situation to Brexit in that whilst there was a lot of support for the proposal initially, people were now concerned / disillusioned with the detail and ambiguity. The Mayor thanked Canon Witt and Canon Mackness for attending the meeting and they then left the Council Chamber.

309 SKATE PARK

- 309.1 Following strong opposition from local residents at a public meeting on 19th October 2016, it was RESOLVED to disregard Bryn Teg as a potential site for the skate park.
- 309.2 It was further RESOLVED to write a letter to both the Rugby Club and Ysgol Dewi Sant to determine the possibility of installing a skate park at either of the sites.

310 WAUNFAWR PLAYING FIELD

- 310.1 Safety inspections of fitness equipment. This item was agreed to be deferred pending confirmation of the cost of the inspections from Pembrokeshire County Council.
- 310.2 The Clerk informed members that a verbal offer for a bench in memory of Richard Evans had been received from Cynthia Evans, Christine Newbury and Elaine Morgan. It was RESOLVED to accept the offer for a memorial bench to be installed adjacent to the fitness equipment. Cllr John informed members that both Siop Y Bobl and Porthclais Harbour Authority were also prepared to pay for benches to be installed at the site and it was RESOLVED to accept their offers also.

311 MEMORIAL PLAYING FIELD Playground Supplies Ltd. E-mail of 25th October 2015. The Clerk confirmed that a replacement section had been ordered from Playground Supplies at a cost of £1800, plus £250 for delivery. The cost of installation would be £650 if installed by Playground Supplies. It was RESOLVED to obtain a quote for the installation from Pembrokeshire County Council.**312 HIGHWAY MATTERS**

- 312.1 Pole in New Street for Christmas lights. The Clerk reported that it was unlikely that the pole would be installed in time for the 2016 lights display. It was RESOLVED to proceed with the installation of the pole in New Street for Christmas 2017.
- 312.2 20mph speed limit in Nun Street. Ben Blake e-mail of 18th October 2016. It was RESOLVED to defer the item following the meeting with PCC Highway Officers, Ben Blake and Marc Owen on Wednesday 16th November 2016.
- 312.3 Trunk Road Sign – the Clerk informed members that no further correspondence had been received.
- 312.4 Cycle race 23rd July 2016 - Marc Owen e-mail of 25th October 2016 confirming that concerns regarding pedestrian and spectator safety would be addressed with the race organiser prior to the next event was received.
- 312.5 Meeting with Highway Officers. Members were reminded that a meeting with PCC Highway Officers, Ben Blake and Marc Owen would take place at 10am on Wednesday 16th November 2016 in the Council Chamber.

313 CITY HALL

- 313.1 Youth Club.
- 313.1.1 Wes Spees e-mail of 17th October 2016 Fittings and colour scheme of the Youth Club was received.
- 313.1.1.1 It was RESOLVED that the City Council would purchase a new soap dispenser, toilet paper dispenser, mirror and paper towel dispenser for the new unisex toilet.
- 313.1.1.2 The existing colour scheme in the City hall would continue into the Youth Club.

- 313.1.1.3 The existing fittings were to be passed to the City Council once they had become redundant.
- 313.1.2 The Clerk confirmed that the working drawings and tender documents had been received from Mr Spees and it was RESOLVED to place an advert for the tender in the local newspaper.
- 313.2 Stage curtains. The Curtain Co e-mail of 26th October 2016 confirming that the price for velvet curtains was the same as the price for patterned curtains was received. It was RESOLVED to order velvet curtains for the stage front, together with blackout curtains for the stage wings and balcony.
- 314** CHRISTMAS CIVIC RECEPTION Quotes for catering were received from St Davids Kitchen, Y Glennydd Hotel, Solva Seafood and West Coast Catering. It was RESOLVED to award the catering contract to West Coast Catering, for 70 persons at the cost of £7.50 per head.
- 315** TORTH Y TIR Rupert Dunn e-mail of 3rd November 2016. The Clerk informed members that Mr Dunn would attend the Council meeting on Monday 9th January 2017.
- 316** FLOWER PROVISION 2017 Katie Daly e-mail of 21st October 2016 confirming that the cost to the City Council would be £232.88. The Clerk informed members that the flowers had been ordered. It was RESOLVED that the Clerk would ascertain whether or not daffodil bulbs had been planted in the Memorial Garden ready for spring.
- 317** FOOD HYGIENE CERTIFICATES Sara Jones e-mail of 3rd November 2016. It was RESOLVED for the Clerk to arrange for the Food Hygiene refresher course to take place on Saturday 26th November 2016 at 10am in the Memorial Hall. It was further RESOLVED that the Council would pay the course fee of £150 and the examination fee of £13 per person for Council members and Staff. Candidates from other organisations would be welcome to attend the course however would be required to pay the examination fee.
- 318** POST OFFICE COUNTER AT CKs Yvonne Loveridge e-mail of 2nd November 2016 acknowledging the Council's concerns regarding the staffing of the Post Office counter was received. It was RESOLVED to forward a copy of Ms Loveridge's email to Rona Liggitt, Secretary of the St Davids Peninsula Tourist Association.
- 319** ST DAVIDS LIBRARY SERVICE
- 319.1 Mike Cavanagh email of 7th November 2016 confirming that there would be no change to the future library provision following the outsourcing of cultural services was received.
- 319.2 George Edwards e-mail of 1st November 2016 confirming that volunteer provision was in place until 28th January 2017 was received. It was RESOLVED that the Clerk would forward a copy of the library's opening hours to Cllr Evans.
- 320** NEWGALE COASTAL ADAPTATION SCHEME Following the recent public consultation Cllr Chant provided members with a report, a copy of which is attached to these minutes.

Accounts

- 321** The Responsible Finance Officer reported that the Internal Audit for September 2016 had been completed successfully.
- 322** The accounts for October 2016 were RESOLVED to be approved and permission to pay was granted.

INCOME AND EXPENDITURE OCTOBER 2016			
Balance as at 31/10/2016		£	
	Current A/c	269134.01	
INCOME	Car Park	14840.00	
	City Hall	1368.00	
	Cafe	2277.40	
	Market stalls	620.00	
	Grant re play	1326.36	
	Total	20431.76	
	LGA 1972 SEC137 for 2016/17 is £10840		LGA 1972 Sec 214 Cemetery
	Last month's donations		Total donated 2016/17 Nil
	2016/17 total	1650	
	Balance available	9340	
PAYMENTS		£	
	Admin	1622.20	Salaries: Clerk & RFO
		76.00	Computer repairs
		92.94	Internet/telephone
		1609.14	NIC & IT
		11.47	Water
	Whitesands	1686.00	Attendant's commission
	Playground		
	Hall & House	238.34	Caretaker's salary
		168.00	Supplies
		20.51	D/D Boiler service etc
		712.57	PCC re planting
	Mayor's Expenses	215.00	Taxi
	St Justinians	448.32	Toilet hire & cleaning
	Miscellaneous	52.45	Syrian refudees
		320.00	Market stalls
		12684.00	Plastering hall
		988.00	PCC (3 properties)
		100.88	Dwr Cymru -(2props)
		1860.00	LITE
		235.50	Supplies re Xmas lunch
	Total	23141.32	
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- 323** Donations:
- 323.1 Annual Donations
- 323.1.1 Caerfachell Chapel. It was RESOLVED to donate £200.
- 323.1.2 Berea Chapel. It was RESOLVED to donate £200.
- 323.1.3 Tretio Chapel. It was RESOLVED to donate £200.
- 323.1.4 St Davids Cemetery. It was RESOLVED to donate £800.
- 323.1.5 British Legion It was RESOLVED to pay the Royal British Legion £50 in lieu of the Remembrance Sunday wreath.
- 324** Replacement Podiatry Service. The Responsible Finance Officer reported that arrangements had been made to re-establish the podiatry service in St Davids. The Well Being Centre would be happy to allocate the first Friday in every month, at a cost of £50 per day. The RFO informed members that Tanya Rice, the Chiropodist would be running the service and would charge £22 per patient, with each patient paying £12. It was RESOLVED to donate £600 to cover the cost of the 6 month trial period.

Correspondence:

- 325** St Davids & Solva RAFA Club letter of 17th October 2016 Invitation to Remembrance Sunday. It was RESOLVED to write to the RAFA club thanking them for their kind invitation and to confirm that members would be delighted to attend. It was further RESOLVED to advise the Club that in accordance with the Rules governing public money, the City Council would require a written request for a contribution towards the cost of the buffet.
- 326** Christopher Cannon e-mail of 18th October 2016 Rhodiad Pump. It was RESOLVED to get a quote for the cost of repairing the pump.
- 327** Sarah Middleton letter of 21st October 2016 Update re LPD Land allocations was received.
- 328** Alun Davies e-mail of 27th October 2016 Invitation to visit Wales Air Ambulance airbase was received.
- 329** Andy Icton letter of 28th October 2016 Remembrance Sunday programme was received.
- 330** Dr SP Jones letter of 31st October 2016 Pembs CC Link Officers was received.
- 331** Liz Roach e-mail of 2nd November 2016 Community connectors project was received.
- 332** Annie Slater e-mail of 3rd November invitation to PAVS Funding Fair and AGM was received.
- 333** **Reports from Members representing the Council:-**
- 333.1 St Davids Carnival Association. Nothing to report.
- 333.2 St Davids Christmas Tree Association. Cllr Price informed members that the next meeting was to take place at 7pm on Thursday 24th November 2016 in the Grove.
- 333.3 St Davids Day Celebration Group. Please see provisional programme. The Clerk reported that the next meeting was to take place at 11am on Monday 28th November 2016 in the Council Chamber and that a timetable of events would be circulated via email prior to this meeting.
- 333.4 St Davids Day Centre for the Elderly. Cllr Williams reported that the Day Centre had been to lunch at the Mill in Trefin and that they had enjoyed a film show. The Clerk informed members that the blackout blind for the Memorial Hall had been ordered.
- 333.5 St Davids Peninsula Tourist Association. Cllr Taylor informed members that the next meeting would take place on Wednesday 9th November 2016 at 7.30pm in the Memorial Hall and that the AGM would take place on Thursday 24th November 2016, with a meal afterwards.
- 333.6 Porthclais Harbour Authority. Nothing to report.

- 333.7 St Davids - Matsieng Lesotho Link. Cllr Taylor reported that the AGM would take place at 6pm on Tuesday 15th November 2016 in the Memorial Hall.
- 333.8 Youth Drop In. Cllr James informed members that roughly 30 young people were attending Youth Club at present and that they were making good use of the City Hall premise.
- 333.9 Ysgol Bro Dewi Governor. Cllr Halse reported that the acting Head Teacher, Mrs Mari Jones was settling in well to her new role, and that the minutes from their recent AGM would be distributed shortly.
- 333.9.1 Planed Community Forum. Nothing to report.
- 333.9.2 Porthstinan Boat Owners Association. Nothing to report.
- 333.9.3 Porthmawr Surf Life Saving Club. Nothing to report.
- 333.9.4 Community Land Trust. Nothing to report.
- 333.9.5 Bws Y Bobl. Cllr Taylor reported that the committee had agreed to purchase a new bus at a cost of £58,000 and the bus would be available in the spring. It was RESOLVED to include the recruitment of volunteer drivers on the next agenda of the City Council.

Planning:

- 334** NP/16/486 Single storey extension and installation of 2 roof windows at 12 New Street, SA62 6SS. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 335** NP/16/565/CLE Certificate for Lawful use for camping activity in excess of 10 years at Pwll Caerog, SA62 6DG. Whilst having no direct evidence to support the claim, Councillors confirmed that camping activity had taken place at Pwll Caerog for over ten years. Cllr Lloyd confirmed that he was prepared to make a written statement to that effect and/or attend a Development Control Committee meeting.

Mayor's business

- 336** The Mayor informed members that he was planning to hold a charity ball on Saturday 4th March 2017 at the City Hall, St Davids. The Mayor planned to donate the proceeds of the ball to the Co-responder unit and the Lesotho group.
- 337** Welcome letter to Bishop. It was RESOLVED to write a letter to the new Bishop of St Davids, Reverend Canon Joanna Penberthy.

Clerk's business

- 338** Certificate of Lawfulness at Whitesands. The Clerk informed Councillors that she had been advised to apply for full planning consent in relation to the ice cream kiosk as well as the surf and sun lounge concessions. It was RESOLVED to ascertain the cost of instructing an agent to complete the application form.
- 339** SLCC membership renewal. It was RESOLVED to renew the membership at a cost of £167.

There being no further business the meeting closed at 9.40pm

Signed

Chair

Date