

Minutes of the Monthly Meeting of Council on Monday 2 October 2006 in the Council Chamber at 7.00pm.

Present: BT Price as Mayor in the Chair, MGD James Deputy-Mayor, JW Braby, DJO Chant, AR Cox, AM Foster, DJH George, MC Gray, SJ Halse, JG Lloyd, RJ Thornton with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

The Mayor led the Council in a time of silence in memory of the late John Williams who had been a Councillor and Mayor of St Davids.

310 Apologies for Absence: JF Godkin (indisposed) and S Williams (indisposed) were RESOLVED to be accepted.

311 Declarations of Interest:

Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this Agenda.

312 Confirmation of Minutes for:

- 312.1 Council Monthly Meeting on Monday 4 September 2006 were RESOLVED to be accepted.
- 312.2 'In Committee' Business of the Monthly Meeting of Council on Monday 4 September 2006 were RESOLVED to be accepted.

Matters arising from the Minutes:**313 WHITESANDS**

- 313.1 Café Tenancy agreement and Rent Review. These items were RESOLVED to be considered 'In committee' and in view of the confidential nature of the business about to be transacted, it was in the public interest that the press and public be temporarily excluded. (Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

- 313.1.1 After discussion the meeting then came out of 'Committee'.

314 ST JUSTINIANS

- 314.1 Toilets – the portable toilets were now removed with no contribution for operating costs having been received from other authorities. Litter removal arrangements were to be checked with the County Councillor offering to assist.
- 314.2 Autumn Review meeting – this was due when the bus use survey and other information was available.

315 PROJECTS and WORKS

- 315.1 Memorial Hall Access – Letter of 30 September 2006 with a design from Mel C Davies was RESOLVED to accepted and it was agreed to proceed with a planning application and also to accept the cost of the next phase of work to prepare and go to tender. The following points were to be included within the design:-
 - 315.1.1 The railings were to be extended in front of the door to remove any risk of wheelchairs going straight out
 - 315.1.2 Replacement of notice boards was to be assessed with consultation with the Royal British Legion regarding their notice board.
- 315.2 Play Area Phase 2
 - 315.2.1 New Access Ramp – further information on the costs of providing a new design were to undertaken.
 - 315.2.2 New play equipment - Clerk advised that 3 grant applications had been submitted for additional funding from Awards for All, Landfill Tax Credit Scheme and the Pembrokeshire County Council Capital Play Fund.
- 315.3 Bus shelter – Pembrokeshire Coast National Park Authority Development Control's had advised that a corrugated sheet material was acceptable rather than a material that appeared to look like slate. Clerk had identified a material Plastisol of SLE Cladding Ltd that is a leather grained, plastic coated, sinusoidal steel sheet that with good purlins and possibly boarding will provide an acceptable replacement. No planning permission was required as this would be permitted development under the General Development Order. Preferred colours would be grey or black for this area. It was RESOLVED to send an enquiry to builders for the replacement work.

316 CITY HALL

- 316.1 The meeting regarding the possibility of forming a Community Trust with Pembroke Dock Town Council and its local Community Trust were due to be arranged after 10 October.

OTHER MATTERS ARISING

317 Land Registrations regarding Council property - These items were RESOLVED to be considered 'In committee' and in view of the confidential nature of the business about to be transacted, it was in the public interest that the press and public be temporarily excluded. (Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

317.1 After discussion the meeting then came out of 'Committee'

318 Scout Hut grounds maintenance – was waiting on a response from the Probation Service.

319 Traffic Management Review – awaits further feedback from the community with copies of the review document to be made available locally and in further publicity.

320 Landscape Gallery: Feedback from the Design Team meeting on 25 September 2006 was provided, and in response to a further request for objectives and ideas for a name for the gallery, a statement of the objectives was presented by the Clerk and approved.

320.1 The possible use of the factory building as a gallery, in the event of its possible closure following recent announcements, was discussed. Alternatives such as the building being a leisure centre were noted forcefully and were to be taken further with the meeting with Pembrokeshire County Council's Director of Finance and Leisure, and Cabinet Member, with other options such as satellite learning being possible. It was agreed to write to the WDA as grant funders for the original building to ascertain the position.

321 Christmas Street Lighting - Volunteer training and insurance for highway work was RESOLVED to be undertaken for about 15 people while clarification of the suspension arrangements to be made in the High Street and Cross Square.

322 Mayor's Surgery – a report on matters raised was discussed with the following points noted, many of which were already in progress with Pembrokeshire County Council.

Name	Matters Raised	Comments
Tom Jones Pen y Garn	1. Bryn Teg Play Area needs to be more looked after and black matting leaves marks on children's clothing. 2. Paving stones outside the Bench are uneven and many people trip on them. 3. When the grass is cut outside the Hafan the cuttings should be taken away instead of leaving a mess. 4. Concerned over the lack of facilities for children as the City Hall is empty most nights during the winter. Why can't PCC come along and do indoor sports and not charge the children.	1 Area is Pembrokeshire County Council's responsibility. 2. Pembrokeshire County Council have checked the slabs and no action was deemed necessary. 4 City Hall has been booked 4 nights a week in winter until very recently. Lack of support has meant Kickboxing has now closed on 2 nights a week. 2 nights a week the main hall is open for Drop In young people free of charge from the City Council.
Helen Silverstone New Street 721389	1 Desperate for resident's parking and fed up with traffic in general. 2 Concerned about lack of sports facilities for young people and possibility of free bus passes to enable them to use facilities in Fishguard and Haverfordwest. 3. More police needed in summer given the vandalism she has experienced. 4 Would like to see dog bins along paths Glasfryn Lane, Ffynnon Wen and path from Caerfai Road to Ffynnon Wen.	3. Police Chief Inspector has advised no increase in police presence in summer as the number of recorded incidents does not warrant it.
Val Taylor 21 Bryn Teg	Traffic matters: 1 - Parking problems this summer (worst ever) 2 - No need for 2 bus stops in New Street – At New Street / High Street junction it is an accident waiting to happen as traffic mounts the pavement by Barclays Bank providing a hazard to pedestrians.	Agreed to ask for a letter from Sr Katharine that could be forwarded to the Chief Constable providing
Sister Kathleen 19 Maes yr Hedydd 721808	Vandalism to the Roman Catholic Church - windows broken, gates removed.	Agreed to ask for a letter from Sr Katharine that could be forwarded to the Chief Constable providing

Janet Evans Pen y Garn	Concerned about the elderly people who come to St Davids and cannot get down to the Cathedral and spend time sitting on benches waiting to be picked up. Smaller bus than Park and Ride is needed. Also fed up with coaches coming into St Davids.	Bus was assessed to carry one coach load of 50 passengers from National Park Visitor Centre, not all sitting. Passenger figures should be available from National Park soon.
Llywela Harris 67 Priskilly Terrace	1. Fed up with road grit outside her house, never wants it to happen again. 2. Traffic at bottom of Goat Street and lack of pavement going around the corner by the old granary and use the pole with nothing on it for a pedestrian sign. 3. 20mph zone throughout St Davids. 4. Double white lines on Clegyr Hill should go on a bit further than they do.	2 Pembrokeshire County Council were aware of these requests including need for proper use of the pole
Wally Hammond Goat Street	Concerned about the size of the Park and Ride bus and it is never full. Can we pass his concerns to the National Park as despite a letter to the Press he has had no reply.	As comment for Janet Evans
Ken Thomas Nun Street (CG houses)	Can we find out who owns the lay by outside his house as he is fed up with visitors parking blocking the residents? Resident's can act if they own it, if Council owns it can we assist putting up no parking signs.	County Councillor advised that Coastguard houses are owned by Pembrokeshire County Council.
Elmo RAFA Club	Could a speeding restriction sign be put up either end of Bryn Road as he is fed up with traffic speeding down the road	Inconsiderate parking was noted and this was a police matter.

323 County Councillor's Report: Replacement mortar used in pavement repairs undertaken recently were all failing and the matter has been reported.

Correspondence

324 PLANED:-

- 324.1 Pembrokeshire Community Consultative Forum 'Enhancing our Villages' Friday 6 October 2006 at Narberth 18.30 – 21.30 was RESOLVED to be received.
- 324.2 St Davids Community Forum meeting on 18 October 2006 was RESOLVED to be received.
- 324.3 K Driver 22.9.06 e-request to Clerk for PLANED to meet with City Council to provide feedback on Community meeting on 18 October was agreed to be considered after the meeting.

- 325 Welsh Assembly Government - Local Government Partnership Scheme Annual Report 2005 – 2006 was RESOLVED to be received.
- 326 Pembrokeshire County Council letter of 11 September 2006 - Community Services Development Day in North Pembrokeshire on Wednesday 1 November 2006 in Fishguard, was RESOLVED to be received with J George attending as County Council member.
- 327 Really Wild Food Festival letter of 9 September 2006 was RESOLVED to be received with the success of the event being noted despite appalling weather. As efforts to raise funds for the Football Club had failed, it was RESOLVED to purchase a set of goal nets.
- 328 David J Mills' letter of 4 September 2006 regarding St Justinians was noted, the Clerk advising that a summary of the status quo had been provided to Mr Mills it was RESOLVED to send a copy of the letter to Pembrokeshire Coast National Park Authority.
- 329 Pembrokeshire County Council letter of 1 September – Non domestic/Trade waste cardboard collection was RESOLVED to be received with it being noted that in St.Davids there is no separate cardboard collection.
- 330 Pembrokeshire Coast National Park Authority letter of 6 September 2006 – Planning Service Workshop for Community, Town and City Council Clerks and Chairpersons – Saturday 4 November 2006 – it was agreed to ascertain what the event will involve.
- 331 One Voice Wales letter of 5 September 2006 regarding National Training Strategy was RESOLVED to be received.
- 332 Welsh Assembly Government - letter of 1 September 2006 - Active Lifestyles Community Capital Programme, was RESOLVED to be received.
- 333 Pembrokeshire County Council letter of 19 September 2006 – North Area Liaison Forum meeting 15 November 2006, was RESOLVED to be received with M Gray to attend.
- 334 Pembrokeshire County Council letter of 21 September 2006 – The Pembrokeshire Virtual Museum Website, was RESOLVED to be received.

- 335** St Davids Assemblies Ltd letter of 13 September 2006 had been discussed under item 320 with the difficult situation noted; it was RESOLVED to offer support and assistance to Mr JWG Preece and ask to be kept informed if the City Council could assist in any way.
- 336** BDO Stoy Hayward Ltd letter of 19 September 2006 together with the Notice of Conclusion of Audit was RESOLVED to be approved and accepted, it being noted that there were no matters arising.
- 337** Pembrokeshire County Council letter of 25 September 2006 regarding footpath at Treleidr., this was RESOLVED to be both received and to offer Council's support for the proposed new route
- 338** PAVS Funding Fair Thursday 26 October 2006 at Narberth was noted.
- 339** Dr GW Middleton MBE letter of 30 September 2006 regarding:-
- 340** Community Emergency Committee with the necessity of a desk top exercise being discussed.
 - 341** Whitesands sign showing direction of toilets from sea front was to be investigated.
 - 342** Whitesands pedestrian safety at peak periods on the road from the golf club was already being assessed with Pembrokeshire Coast National Park Authority.
- 343** DONATIONS *under Sec 137 Local Government Act 1972:*
- 343.1 The following letters and emails of thanks were RESOLVED to be received: -
 - 343.1.1 Tretio Chapel (7 September 2006) for contribution to cemetery.
 - 343.1.2 Caerfarchell Chapel (11 September 2006) for contribution to cemetery.
 - 343.1.3 Shelter Cymru (11 September 2006) for £50.
 - 343.1.4 Artswave (8 September 2006) for donation of £50.
 - 343.1.5 Roanna and Ann Freeman (12 September 2006) - for Tall Ships grant.
 - 343.1.6 Heulwen Lewis (11 September 2006) - for Tall Ships grant.
 - 343.2 Donation requests: -
 - 343.2.1 Urdd Gobaith Cymru requests from both Fishguard and Aberystwyth groups - it was RESOLVED to donate £25.
 - 343.2.2 St Davids Cathedral Festival letter of 26 September 2006 and accounts – it was RESOLVED to offer sponsorship of £750 towards the 2007 Cathedral Festival.
 - 343.2.3 Gerald Miles – email of 28 September 2006 regarding St Davids Mini Rugby tour to Naas – it was RESOLVED to ask for more detail on their requirements.
- 344** The following items of correspondence were RESOLVED to be received:-
- 344.1 National Parks of Wales Annual Report 2005/6.
 - 344.2 Health Challenge Wales Summer 2006 Newsletter.
 - 344.3 Local Councils Update and Clerks and Councils Direct.
 - 344.4 North Pembrokeshire Transport Forum – news release – new diner at Haverfordwest Station.
 - 344.5 Relevant unsolicited information: Epic Fireworks, Glasdon news sheet.

Clerk's Business.

- 345** Christmas Events - Civic Buffet – it was RESOLVED to spend £5 per head for catering for the occasion with wine additional – it was agreed to ask for sample menus from S. Thomas and S Lawton.
- 346** City Hall – sound system. The Clerk reported that complaints over failings with the sound system had been received and R Thornton kindly offered to assess the system.
- 347** Community Bus – PACTO (Pembrokeshire Association of Community Transport Organisations) was seeking to improve their bus services and a lottery bid was in hand for round 2 of the assessment. Support from the City Council was requested as the bid included a replacement bus for use in St Davids. In discussions it was also noted that one constraint on the existing service is lack of volunteer drivers. It was RESOLVED to offer Council support and to mention the need for volunteer drivers in the press report.
- 348** Dates for the end of Season Review Meetings for Whitesands were agreed as 13 November for meeting with relevant groups and 20 November for the Council's own review.
- 349** Binder – Clerk noted that a simple binding machine that would cost in the order of £80 from Viking and similar suppliers could assist record keeping and presentation and it was agreed to purchase a comb style binder.
- 350** Tom Jones - persistent feeding of crows and birds – it was RESOLVED to send a formal complaint to Pembrokeshire County Council Public Protection.

Planning:

- 351** New applications:-
- 351.1 NP/06/457 Conservatory to rear of property at 87 Nun Street – it was RESOLVED to offer Council Support.
 - 351.2 NP/06/468 Change of use of outbuilding to holiday accommodation at Penpant Farm – it was RESOLVED to offer Council Support.
 - 351.3 NP/06/490 Agricultural building at Broadlands Workshop, Ninewells – it was RESOLVED to offer Council Support.

- 351.4 NP/06/496 Extension at 4 Heol Dewi – it was RESOLVED to offer Council Support – it was RESOLVED to offer Council Support.

352 Accounts:

- 352.1 Internal Audit for August 2006 had been successfully completed and was RESOLVED to be received.
352.2 Accounts for September 2006.

Balances as at 23rd September Premier Account £60815.37 Current Account £50256.76

ACCOUNTS PRESENTED FOR PAYMENT (ALREADY PAID)

VJG Johns & Son	455.25
Bissmire Fudge & Co	1015.24
Peter Lavin	557.25
Jewson Ltd	399.50
Viking Direct	76.75
Peter Lavin	543.00
Richard Evans (Paint)	59.96
Tall Ships Ltd (R Freeman)	147.70

ACCOUNTS PRESENTED FOR PAYMENT

BDO Stoy Hayward LLP	763.75
Butherway Electrical	53.46
P Lavin	371.25
Dyfed Alarms	252.63
Total Heating Solutions Ltd	247.69
Viking	44.12
Dyfed Alarms Ltd (Whitesands)	252.63
J Phillips	239.07
Des Owen (window cleaner)	100.00
Lappset UK Ltd	49.36
Jewson Hire	47.00
PMR Ltd	88.13
Mathias Hardware	45.90
Tall Ships (H Lewis)	147.70
National Trust	15.00
HM Revenue and Customs	1427.61
DC Menday	1173.81
PL Evans	200.75

INCOME (01/04/06 to 23/09/06)
£139,714.58
(Car Park £114708. Hall £7129.26)

EXPENDITURE (01/04/06 to 23/09/06)
£54,999.45
(Admin £20336.18 Car Park£18602.71 Hall £4759.50)

DONATIONS FROM 01/04/06)

SWAT	50.00
Menter Iaith Sir Benfro	25.00
Penknife Club	100.00
Porthmawr Surf Life Saving Club	250.00
Mind	50.00
Childline Cymru	100.00
Shelter Cymru	50.00
Artswave	50.00
St Davids Cemetery	400.00
Tretio Chapel	100.00
Caerfarchell Chapel	100.00
Berea Chapel	100.00

- 352.3 Financial provisions: Whitesands Shop tenancy Bond £500. Croeswdig tenancy bond £500 Provision for grass cutting £2000, income from Siop y Bobol for City Hall cooker £2000 and Play Area equipment £5000 and an additional amount of £6100 for play area match funding for PCC Capital Play Fund Total £16,100.

- 352.4 Permission to pay the accounts was RESOLVED to be granted.

352.5 Electronic payment and internet account management was in hand for this week.

353 Mayor's Business:

Photocall with the volunteers of ladies of Siop y Bobol had been taken with new cooker earlier in the day.

There being no further business the meeting closed at 21.05.

Signed
Chairperson

Date.....

Minutes of the ‘In-Committee’ Business of the Monthly Meeting of Council on Monday 2 October 2006 in the Council Chamber at 7.00pm.

Present: BT Price as Mayor in the Chair, MGD James Deputy-Mayor, JW Braby, DJO Chant, AR Cox, AM Foster, DJH George, J F Godkin, MC Gray, SJ Halse, JG Lloyd, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

354 Apologies for Absence: were RESOLVED to be accepted.

355 Declarations of Interest:

Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to the items on this Agenda.

Business:

356 WHITESANDS

Café Tenancy Agreement and Rent Review.

357 LAND REGISTRATIONS regarding Council Property.

358 VJG Johns

There being no further business the meeting closed at 20.45.

Signed
Chairperson

Date.....

Second Meeting of the Month on Monday 9 October 2006 in the Council Chamber at 7.00pm.

Present: BT Price as Mayor in the Chair, MGD James Deputy-Mayor, JW Braby, DJO Chant, AR Cox, AM Foster, DJH George, JG Lloyd, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

359 Apologies for Absence: S Halse (indisposed).

360 The Mayor welcomed County Councillor Rob Lewis Cabinet Member for Sport and Leisure on Pembrokeshire County Council, and Mr Mark Lewis Director of Finance and Leisure of Pembrokeshire County Council.

The Mayor invited Mr Mark Lewis to present the County Council's position and this was followed by extended discussion. In summary the points noted were:-

361 SWIMMING POOL at Ysgol Dewi Sant was now too old in terms of the pool liner, the plant and equipment and the building for further economic repair.

- 361.1 Any scheme to replace the pool would be undertaken at a time when capital funding for sports was difficult (No sports Council funding and the Lottery is funding the Olympics for the time being)
- 361.2 The County Council finds that each pool that they are responsible for is subsidised by about £100,000 per pool per year, a replacement was very unlikely to be considered. Without a pool leisure facilities move from loss to a break even position. There is no commercial operation running pools because of the running costs involved.
- 361.3 Rob Lewis emphasised that a pool has to demonstrate sustainability in order to proceed.
- 361.4 In answer to what is wrong with the pool? Mark Lewis noted that:-
 - 361.4.1 Pool lining is distressed and has had to be resealed – likely to last 2-10 years.
 - 361.4.2 Plant needs replacing.
 - 361.4.3 Building is in very poor condition being constructed in the 1960's – 70's.

Related points were:-

- 361.5 If no pool the schoolchildren, especially primary would have to go to Fishguard and costs of transport would be high and an hour gone from the day travelling.
- 361.6 Mark Lewis – Council needs to 'engineer' the situation to allow more time at a leisure centre for 2-3 hours, rather than so much travelling and a 20 minute swim.
- 361.7 Pembrokeshire County Council's School Transport Budget is £5.5million.

362 'DRY SIDE' – Health and Fitness Suites and Sports Halls had shown a much high level of use than anticipated elsewhere in the county and there was a prospect for a modest facility in St Davids.

- 362.1 While the cost of a new pool is in the order of £2.5-3 million, a modest health and fitness unit would be about £1million, these are popular and actually made money when they were used elsewhere.
- 362.2 Location was discussed and a key option was behind the School, accessed from the Glasfryn Road. Other potential sites were St Davids RFC who owned their land or Waun Fawr with its football pitch owned by the City Council.
- 362.3 Mark Lewis said he would commission work to assess prospects for a health and fitness suite with sports hall. The study would identify a suitable site available for public, school and visitor use and he offered to respond on this point in a month's time and that a working group could be put together.

363 YSGOL DEWI SANT now had a new Multi Use Games Area and the tennis courts remained with poor fencing and dangerous surface. Mark Lewis was happy to follow up what can be made to happen in the school and adjacent area, including road safety improvements.

364 OTHER REQUESTS presented included:

- 364.1 Identify where to have sports facilities in the peninsula
- 364.2 In any assessments for facilities and location, the costs of transport for local people and children needed to be considered as a priority.
- 364.3 The inclusion of sport and leisure services for visitors was important given the tourism input, as well as needs of local people. M Lewis felt that tourists would move around to get facilities eg Fishguard, Haverfordwest and Bluestone, wherever facilities were appealing to them. The pressure on Fishguard Leisure Centre would reduce when Haverfordwest was open.
- 364.4 Need a covered training area eg for football and rugby.

After an open discussion the Mayor thanked both Councillor Rob Lewis and Mr Mark Lewis who then left the meeting.

Matters arising from 2 October 2006 Meeting of Council:

365 WHITESANDS

365.1 Café Tenancy – Bissmire Fudge & Co letter of 3 October 2006 was RESOLVED to be accepted and given that the substantial amendments presented in this further draft were additional to those discussed by the Clerk with the Tenant, it was agreed to retain the previous position and accept the advice of Bissmire Fudge.

366 PROJECTS and WORKS

366.1 Memorial Playing Fields – A quotation for access design work, previously received in July from Mel Davies for £750 was RESOLVED to be accepted Ground

366.2 Memorial Hall Access

366.2.1 Planning permission for the approved design does require planning permission and it was RESOLVED to be received to apply and pay the fee of £72.

366.2.2 Notice boards – new arrangement needed to be clarified.

OTHER MATTERS ARISING

367 Christmas Buffet: Information and menus from the Old Cross Hotel, Lawtons and S Thomas were considered and it was RESOLVED that S Thomas would provide the catering. AR Cox declared a personal interest and did not take part in discussion or vote thereon.

368 City Hall Sound System – R Thornton reported on the condition of the system and suggested that a replacement cable and a new microphone and stand be obtained and this was RESOLVED to be approved.

369 St Davids Min Rugby Tour to Naas – following receipt of further details (as requested under minute) it was RESOLVED to contribute £500 towards the October Rugby Tour.

There being no further business the meeting closed at 20.30.

Signed
Chairperson

Date.....