

Minutes of the Monthly Meeting of the Council on Monday 4th October 2010 in the Council Chamber at 7.00pm

The Deputy Mayor Cllr C Taylor took the Chair and extended a warm welcome to Mr Tegryn Jones Chief Executive of Pembrokeshire Coast National Park Authority (NPA) to St.Davids and wished him well as he settled in to his new role.

In reviewing key points the following matters were noted by Mr Jones:-

1 St Justinians

- a. Permanent parking in the area.

While the NPA had granted temporary approval for the car park at Rhosson he reiterated the previous view that the Authority preferred a park and ride approach for those visiting especially with the access road being so narrow. Park and ride was viewed as more sustainable.

D Chant emphasised that the NPA website encourages visitors to the area internationally and we cannot have people coming without services as the park and ride does not work with the nature of the boat operation. Previous car park had worked as a turnover seasonal car park and people need such a facility

- b. Permanent public toilets.

The NPA Development Management Committee had stated that the recent approval of the temporary toilets should not be a precursor to a permanent facility particularly regarding the road access. The NPA does not provide public toilets it is a role for Pembrokeshire County Council as a part of its remit.

Strong feeling was expressed on the need for permanent toilets

- c. Future and management of the slipway that is between RNLI and local boat owners and is not really a NPA matter.

2 Oriel y Parc

- a. Maps – need for planning permission at the revised location was to be considered by the Authority.
- b. Staffing changes - Mr Jones made a general point that due to a lack of clarity of the current financial position no staffing decisions were being made until the position regarding budgets was clear.

The outgoing Education Officer, Lucinda Hall was congratulated on her excellent contribution and it was hoped that a new education officer would be appointed. The NPA emphasised its commitment to the educational aspect of its service.

- c. Closure of the Information Centre over Christmas.

This was based on past experience of very low numbers of visitors at Oriel y Parc he noted that it is open for the New Year and he would look into the matter.

Mr Jones added there was a sense of lack of promotion of Oriel y Parc by the local tourist industry on its websites and in other ways, this was a surprise to the members and was not accepted.

The Mayor Cllr J Lloyd joined the meeting and it was agreed that the Deputy Mayor would continue in the Chair.

3 Planning Matters

In considering local situations that involve use of enforcement of the '28 day rule' Mr Jones considered that the enforcement service had been limited, this was not a comment in relation to the officers involved simply that there were too few for the whole of the NPA's area.

Complaints regarding specific sites such as the appearance of Whitesands Bay Hotel were being investigated and it was understood that for that site the business was to submit amended proposals. Mr Jones advised that the NPA will look into specific situations individually such as the one presented by Cllr Goddard.

Regarding the granting of permission for approval of holiday accommodation being more easily obtained than for residential housing, the new Local Development Plan includes for greater equality for both forms of housing as opposed to the regulations under the previous JUDP that favoured holiday accommodation.

Cllr M Gray joined the meeting.

A question provided by Mr Jones asked what the City Council wanted from the NPA? It was agreed that sharing and working in cooperation was the key.

The Deputy Mayor thanked the Chief Executive for coming to meet the City Council and Mr Jones then left the meeting.

293 Apologies for Absence: BT Price (family commitment).

294 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

295 Confirmation of Minutes for:-

295.1 The Council Monthly Meeting on Monday 6th September 2010 were RESOLVED to be accepted and approved.

295.2 Minutes of the Second Meeting of the Month on Monday 20th September 2010 were RESOLVED to be accepted and approved.

295.3 Minutes of the 'In Committee' Business of the Second Meeting of the Month on Monday 20th September 2010 were RESOLVED to be accepted and approved.

Matters Arising from the Meeting on 6 September 2010:

296 WHITESANDS CAR PARK

296.1 Car Park Attendant 2011- 2013 – the position was being advertised and would be considered at the November meeting.

296.2 RESOLVED that by virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from discussions on this item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

296.2.1 Access Improvements.

297 LNG TANKERS in ST BRIDE'S BAY

Cllr Gray reported on a very good meeting with the Maritime and Coastguard Agency in which it was demonstrated that since the Braer incident the Agency has far greater powers to order vessels to act when required and this includes a very prompt Home Office response capability in the event of a serious incident. Maritime and Coastguard Agency did not feel there was any need for an increase in their powers and there is a detailed monitoring system in place for the Milford Haven area and while captains can legally anchor in the bay, the legislation has altered to ensure safety.

One concern remained is that the main rescue and salvage tug is still based in Falmouth under the control of the MCA.

It was RESOLVED that the Clerk should:-

297.1 Contact Marloes and St Brides Community Council to ascertain its plans for their next step in relation to the response position from local Police and Fire Authority.

297.2 Write a letter of thanks to the Maritime and Coastguard Agency.

298 PARKING and TRAFFIC

298.1 Parking Assessment – Community consultation paper it was RESOLVED to circulate the document to the community to seek responses over resident's parking schemes, waiting restrictions and bus/coach stops.

298.2 Nun Street footway – Pembrokeshire County Council had confirmed that the new lines were due to be provided in October 2010.

298.3 New coach parking space on the Cross Square.

This new space was not clearly marked and was being used as a car park, it was RESOLVED to ask that additional wording 'BYSIAU / BUSES' be provided by Pembrokeshire County Council.

298.4 Cycle Parking:-

298.4.1 Pembrokeshire County Council had advised that a funding bid for the provision of cycle racks was to be submitted in November 2011 for a decision in March 2012; this was noted and it was not agreed to provide additional funding from the City Council for these racks.

298.4.2 An invitation from Pembrokeshire County Council to attend a SWWITCH Travel Plan Champion training conference on 20th and 21st October in Swansea was noted.

299 WHITESANDS BAY HOTEL

Pembrokeshire Coast National Park Authority's email of 17 September 2010 was RESOLVED to be received.

300 HOMECOMING PARADE on 6 October 2010 - Final arrangements were made for this special occasion.

301 CITY HALL

301.1 Christmas lighting in the City Hall. Given some of the costs outlined by the Clerk it was RESOLVED to leave the present situation for this year.

301.2 Kitchen Refurbishment.

Design information was agreed to be considered at the meeting on 24 October 2010.

302 CHALLENGE 66 email of 20 September 2010 – The Clerk was liaising with 14 Signal Regiment (EW) about this event and would report back in due course.

Accounts:

303 Internal Audit for August 2010 had been successfully completed and was RESOLVED to be accepted and approved.

304 Accounts for October 2010.

INCOME AND EXPENDITURE SEPTEMBER 2010

Balances as at 24/09/2010	£
Current A/c	93205.93
Premium A/c	34017.00
Total	127222.93

SUMMARY	Car Park	City Hall	Admin	Capital	Misc	Café	St Justinian	VAT	TOTAL
Income	14475	3267			137				17879
Expenditure	3020	257	266		101		704	297	4645
Balance	11455	3010	-266	0	36	0	-704	-297	13234

DONATIONS

LGA 1972 Sec 137 for 2010/11 is £9575	
Last month's donations	
Total donated 2010/11	600
Balance available	8975

LGA 1972 Sec 214 Cemetery Maintenance	
Total donated for 2010/11	950

PAYMENTS	£
Clerk's expenses	63.71
PCC (Green bags)	118.40
GGT Thomas & Sons Ltd	93.41
Arnold Boorman	264.00
Chubb Fire Ltd	126.51
Peter Lavin	2171.25
Abba Loos Ltd	517.00
Mathias Hardware	78.80
Robert Mills (2)	90.00
Mr Flag.com	131.55
n Power	86.61
PCC Design Whitesands	904.75
DC Menday	1495.97
PL Evans	239.77
P Lavin2	751.95
J Phillips	537.17
HMRC	18166.88
Vat due 10.11.10	12380.82
Martin Griffiths	513.28
Total	38731.83

RESOLVED to approve the accounts for the month and grant permission to pay.

305 Donations :

The following letters of thanks were RESOLVED to be received:-

- 305.1 Berea Congregational Chapel letter of 11 September 2010.
- 305.2 Caerfarchell Chapel letter of 14 September 2010.
- 305.3 Starlight letter received 13 September 2010.
- 305.4 National Eisteddfod letter of 1 October 2010.

Correspondence

306 Pembrokeshire Coast National Park Authority letter of 8 September 2010 Local Development Plans - Publication of the Inspector's Report was RESOLVED to be received.

307 One Voice Wales letter 8 September 2010 New Chief Executive and Motions for debate at AGM 9.10.10 was RESOLVED to be received.

308 Disability Wales Membership 2010-2011 – information was RESOLVED to be received.

309 Sustainable Development Commission email 16 September 2010 - Low Carbon South West Wales Route Map that included Whitesands Beach Café was RESOLVED to be received.

310 Tidy Wales Awards 2011 – information was RESOLVED to be received.

311 Pembrokeshire County Council letter of 16 September 2010 Northern Area Liaison Meeting Wednesday 17 November 2010 in the Memorial Hall, St Davids at 7pm – it was RESOLVED that Councillors George, Goddard and James would attend.

312 Fred Wainwright letter to Cllr G James of 10 September 2010 was noted.

313 Formal Opening of the St Davids Sports Hall

It was RESOLVED to write to Pembrokeshire County Council expressing disappointment over the apparently impromptu formal opening of the new facility following the Chairman of Pembrokeshire County Council's Civic Service Reception held in the hall. There was strong feeling that a formal opening should have been held with representation of those involved with its construction as well as City Council, school and community sports group representatives.

314 Mr and Mrs J Varcoe email of 20 September 2010 - Whitesands short term parking charges it was RESOLVED to re address this matter with the car park attendant.

315 Marion Davies emails of 21 and 22 September 2010 - Coach drop off in St Davids. The Clerk reported that this matter had been resolved.

316 HOPE Multiple Sclerosis Therapy Centre – Invitation to the Mayor and Councillors to a Michaelmas Celebration Concert 13 October 2010 was RESOLVED to be received with the Mayor offering his apologies.

317 Pembrokeshire County Council letter of 29 September 2010 - Flood Fair Invitation to event at Withybush Pavilion on 5 October 2010 at 12.30pm was RESOLVED to be received.

318 Pembrokeshire County Council letter 27 September 2010 - Carbon Commitment: Partial Extinguishment of Street Lighting. There was a lack of clarity in the response and Cllr George was to investigate that requests for High Street, Goat Street, Cathedral Close and Yr Hafan to remain lit had not been accepted.

319 Pembrokeshire County Council Licencing Act 2003 - Letter of 23 September 2010 - Consultation on Review of Licencing Policy a 3 year requirement that closes 8 October 2010.

It was agreed to write to Pembrokeshire County Council stating that there was too little time to enable a full response to the detailed questions and to advise that the City Council had not specific matters arising lack of time no specific issues if there are any complaints

320 Porthcawl Town Council and Ilfracombe Town Council emails of 'Keep Chivenor 24 hours Campaign' – it was RESOLVED to support the Campaign with a letter to the MP.

321 St Davids Art Group letter received 30 September 2010 advising that £1400 had been raised and was being distributed to local charities – it was RESOLVED to write both congratulating them on a successful exhibition.

322 RNLI Press Officer Information of 1 October 2010. On Wednesday 13 October personnel from the St Davids RNLI lifeboat station will be marking the centenary of the lifeboat tragedy of 1910 when the lifeboat "Gem" was wrecked on the Bitches Reef in Ramsey Sound with the loss of three of her crew. The programme of events was outlined with the Mayor to attend the Memorial Service together with some councillors.

323 Pembrokeshire Coast National Park Authority's letter of 27 September 2010 (Town and Country Planning Act 1980) Tree Works Application - proposed coppicing of 2 Sycamore and 2 Elms and one sycamore to have a limb removed on NE side at Penrhiw Priory for The Retreats Group was RESOLVED to be accepted.

324 Rural Housing Enabler letter of 23 September 2010 - Questionnaire regarding Rural Housing Needs Survey completed some years ago – it was RESOLVED that the Clerk should respond to the questionnaire.

325 PLANED information on the Peninsula Hub Development Plan meeting on Tuesday 12 October 2010 in Ysgol Bro Dewi at 7pm was RESOLVED to be received.

326 Pembrokeshire Coast National Park Authority letter of 30 September 2010 together with regarding the Local Development Plan Adoption - a copy of the Adopted Plan version of the Local Development Plan (End date 2021) were RESOLVED to be received.

327 Adrian Cox letter of 3 October 2010 regarding parking enforcement was RESOLVED to be received.

328 British Humanist Society:-

- 328.1 Letter 27 September 2010 Response to government consultation on funding faith based organisations to provide publicly funded services.
- 328.2 Event details on the Place of 'Faith' in the Big Society on 24th November 2010 in London were noted.

329 Standard letters and newsletters – the following items were RESOLVED to be received:-

- 329.1 Tall Ships Adventures Winter 2010 - 2011 information.
- 329.2 National Trust Cig Tir Comin email 10.9.10 Heathland beef in St Davids.
- 329.3 SLCC being a Good Employer - A guide for Parish and Town Councillors.
- 329.4 Shelter Cymru - September bulletin on Information Matters project.
- 329.5 Pembrokeshire Coastal Forum - September enewsletter.
- 329.6 North Pembrokeshire Transport Forum - September Briefing.
- 329.7 One Voice Wales email of 13.9.10 - Standards Conference Wales 2010, on Thursday 14th October 2010 at Cardiff City Hall.

330 Reports from Members representing the Council on Local Groups:-

- 330.1 Bws y Bobol – Minutes of meeting of 14.9.10 and a notice of the public meeting on 19 October 2010 facilitated by PLANED were noted. Discussion on the future of the service and the administrative and managerial needs of the group were outlined by Cllr Thornton.
- 330.2 One Voice Wales – Pembrokeshire Area Committee – Report on meeting of 28.9.10 was made by Cllr Goddard. The group was addressed by the Head of Policy and Performance, Pembrokeshire County Council offered to provide salt free of charge for delivery into containers.
- 330.3 St Davids Carnival Association – Cllr James notified that there was an annual review meeting on 26.10.10.
- 330.4 St.Davids Christmas Tree Association – no report.
- 330.5 St Davids Community Pool Group – September Newsletter and Minutes of 7.9.10 meeting. It was RESOLVED to write to encourage the group and thank them for their efforts to date.
- 330.6 St.Davids Day Celebration Group – Cllr Halse indicated that the group would be meeting in due course.
- 330.7 St Davids Day Centre for the Elderly – no report.
- 330.8 St Davids Eco City Group – Minutes of 6.9.10 meeting Cllr Thornton had been unable to attend meetings as they now clashed with Council meeting dates.
- 330.9 St.Davids Peninsula Tourist Association. S Williams reported on a recent meeting with the broadsheet being prepared and the AGM due in November.
- 330.10 St.Davids – Matsieng, Lesotho Link – Cllr Taylor advised that receipt of the funds sent out to Lesotho had been confirmed and that fund raising would resume in the New Year.
- 330.11 Youth Drop In – Cllr Braby had nothing to report.
- 330.12 Ysgol Bro Dewi Governor – no report.

County Councillor's Report. Cllr George advised that he had no matters to report.

Two matters were then raised:-

331 The speed warning electronic sign was still not working after many weeks and this was to be checked.

332 Speeding in Rhodiad y Brenin – while this had been discussed previously it was to be reconsidered at the next meeting.

Clerk's Business:

333 City Hall Bookings – Following the transfer of the Badminton Club to the Sports Hall meaning that Monday evening's were free in the City Hall, it was RESOLVED that in the event of no community bookings being received in the week previous to any weekend then the Hall can be let for long weekend craft bookings during the winter period.

334 Street Market – A request from a few market stall users for the continuation of the market in October and possibly longer was not accepted, it being felt that the market would become too small given the likely impact of

both the weather and the reduced numbers of visitors. The market would restart on St Davids Day next year with the full season to commence in May 2011.

335 Christmas Reception – It was agreed that the buffet would remain at the same standard as for 2010 being on a reduced basis of mince pies, sausage rolls and sandwiches with mulled wine. Buffet cost details were to be finalised.

336 Invitation to Councillors to attend a small reception in the Archdeaconry on Friday 10 December at midday was RESOLVED to be received.

Planning:

337 NP/10/406 Installation of a flue for a log burner at 42 Nun Street – it was RESOLVED to offer Council support.

338 NP/10/412 Attic conversion with conservation sun pipe at 4 St Non’s Apartments – it was RESOLVED to offer Council support given the approval of a similar application at this site previously.

339 NP/10/431 Extension at 2 Noddfa Dewi – it was RESOLVED to offer Council support.

340 NP/10/187 Temporary toilet and shower accommodation to complement existing camping and caravan site at Porthclais Farm (retrospective) – Pembrokeshire Coast National Park Authority letter of 30 September 2010 advising that this had been withdrawn by the applicant was RESOLVED to be received.

There being no further business the meeting closed at 9.30pm

Signed
Chair

Date.....

'In Committee' Minutes of the Monthly Meeting of the Council on Monday 4th October 2010 in the Council Chamber at 7.00pm

341 Apologies for Absence: BT Price (family commitment).

342 Whitesands Car Park Access

There being no further business the meeting closed at 9.30pm

Signed
Chair

Date.....

Minutes of the Second Meeting of the Month on Monday 18 October 2010 at the Council Chamber at 7.00pm.

The Mayor offered his thanks to the Deputy Mayor for his chairing of the recent meetings during his absence.

It was noted that Superintendent Bevan of Dyfed Powys Police who was due to attend the meeting had sent his apologies and Inspector Jackie Blackmore will attend a future meeting after the announcement of the government's spending review.

Present: JG Lloyd Mayor, CT Taylor Deputy Mayor, JW Braby, DJO Chant, DJH George, PA Goddard, MC Gray, SJ Halse, MGD James, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

343 Apologies for Absence:

344 Declarations of Interest:

Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this agenda.

Matters arising from the 4 October 2010 meeting:

345 CITY HALL KITCHEN REVIEW

It was agreed to discuss this item at the end of the meeting in the kitchen.

346 WHITESANDS CAR PARK

346.1 Access – Design amendment for the entrance area within the car park was to be discussed at the Whitesands Review on Saturday 13 November at 11am.

347 REVIEW OF THE HOMECOMING PARADE 6 October 2010.

347.1 Letter of thanks of 11 October 2010 from Cllr Richard Howells, Chair Pembrokeshire Coast National Park Authority was RESOLVED to be received.

347.2 The Clerk outlined changes made on the day and it was felt that the role of St.Davids should be enhanced in the future.

347.3 The pre booked coffee morning held at the same time as the parade had been affected by the parade preparations and provided coffee for soldiers. In the light of these circumstances it was RESOLVED there would be no charge made for the hire of the hall.

Correspondence

348 PAVS letter received 18 October 2010 "Together we can secure our future" information and details were noted for:-

348.1 A Pembrokeshire Trustee Network Event on Thursday 20 October 2010 at Rudbaxton Community Hall.

348.2 Funding Strategy – Survival and Resilience Workshop on 4 November and 2 December 2010 at St Clears

349 M Pawlik – A request for a reference from Mr Pawlik was discussed and it was RESOLVED not to be granted.

Finance

350 BANK ACCOUNT

The Responsible Financial Officer outlined a proposal from Lloyds TSB Bank that asked the Council to consider a new arrangement for the bank accounts. In return for the closing of the interest bearing reserve account,

currently paying 0.05% and having just one current account then the bank would remove its bank charges. With charges of £1200 having been incurred in the last year and as this arrangement would be subject to annual review it was RESOLVED to accept the proposal and to have one bank account.

Clerk’s Business

351 Cross Square – Given the condition of both of the *Cordyline* trees on the west side of the Square it was agreed to investigate alternative species more suited to the exposed nature of the site.

352 Artswave Concert on Saturday 23 October 2010 – details of attendance for the reception and concert were discussed.

353 Forward Planning:-

353.1 Christmas Events:

353.1.1 The Community Award and Street Lighting Competition were both RESOLVED to be held once again and to be based on the arrangements made in 2009.

353.1.2 Civic Reception 10 December 2010 – it was RESOLVED to accept the quotation of Cegin Paran at a cost of £4 per head for the buffet.

353.2 Date of St Davids Day Dinner 2011 – it was RESOLVED to hold the Annual City Council Dinner on Tuesday 1st March 2011.

The meeting was then adjourned to the kitchen.

354 CITY HALL KITCHEN REVIEW

The Clerk outlined matters to be considered within the refurbishment plans following the receipt of design and outline cost information from a range of suppliers.

It was RESOLVED that:-

354.1 The assessment of the design was to be continued with further proposals to be presented for the next meeting.

354.2 That the use of the existing coin fed electricity meter is reassessed with a view to removing it and having an additional fixed charge for kitchen use.

There being no further business the meeting closed at 7.45pm

Signed
Chair

Date.....