

**Minutes of the Monthly Meeting of Council on Monday 4 September 2006 in the Council Chamber at 7.00pm.**

**Present:** BT Price as Mayor in the Chair, MGD James Deputy-Mayor, JW Braby, DJO Chant, AR Cox, AM Foster, DJH George, J F Godkin, MC Gray, JG Lloyd, RJ Thornton, with PL Evans (Responsible Finance Officer) and DC Munday (Clerk).

**256 Apologies for Absence:** SJ Halse (indisposed) and S Williams (indisposed).

**257 Declarations of Interest:**

Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to this meeting.

**258 Confirmation of Minutes for:**

- 258.1 Council Monthly Meeting on Monday 3 July 2006 were RESOLVED to be accepted.
- 258.2 'In Committee' Business of the Monthly Meeting of Council on Monday 3 July 2006 were RESOLVED to be accepted.
- 258.3 Second Meeting of the month on Monday 24 July 2006 were RESOLVED to be accepted.
- 258.4 'In Committee' Business of the Monthly Meeting of Council on Monday 24 July 2006 were RESOLVED to be accepted.
- 258.5 'In Committee' Business of the Special Meeting of Council on Thursday 3 August 2006 were RESOLVED to be accepted.

**Matters arising from the Minutes:****259 WHITESANDS**

- 259.1 Café Tenancy agreement – Bismire Fudge letters of 10, 14, 22 and 30 August 2006 were RESOLVED to be received and to be considered 'In committee' together with the rent review. In view of the confidential nature of the business about to be transacted, it was in the public interest that the press and public be temporarily excluded. (Section 1 of the Public Bodies (Admission to Meetings) Act 1960.
  - 259.1.1 After discussion the meeting then came out of 'Committee'.
- 259.2 Whitesands showers - awaits Pembrokeshire County Council response to request for new showers.
- 259.3 Further matters that were to be included within the end of season review are:-
  - 259.3.1 Provision of licenced radios rather than walkie talkie for the attendant.
  - 259.3.2 Motorbikes going round and round the car park.
- 259.4 Whitesands Car Park – Mr Oliver Phillips, of Pembrokeshire County Council, was retiring at the end of September following many years of clearing litter from the car park, beach and dunes. It was agreed to send a letter of thanks to him in appreciation of the good work he had undertaken together with a gift voucher and City Council tie as a token of thanks.

**260 ST JUSTINIANS**

- 260.1 Temporary toilets - Sharing of costs – no further information available from the Pembrokeshire Coast National Park Authority.
- 260.2 Land purchase – Pembrokeshire County Council letter of 10 August 2006 was RESOLVED to be received and to be considered 'In committee'. In view of the confidential nature of the business about to be transacted, it was in the public interest that the press and public be temporarily excluded. (Section 1 of the Public Bodies (Admission to Meetings) Act 1960.
  - 260.2.1 After discussion the meeting then came out of 'Committee'.
- 260.3 Technical Group and Autumn Review meetings - these were RESOLVED to be held when survey records were available for this season.

**261 PROJECTS and WORKS**

- 261.1 Access to Memorial Hall – a new quotation from John Jones Associates offering a sketch scheme at £550 was noted together with Pembroke Design Ltd at £50 per hour and no quotation from Kim Owen - it was agreed to accept the quotation from Mel Davies for £350 for the design work.
- 261.2 Play Area Phase 2 – new access ramp design work and the provision of replacement equipment were discussed and it was agreed to proceed with grant applications for the replacement play equipment and to assess the access work independently.

- 261.2.1 It was noted that many positive and congratulatory remarks had been received from the public regarding the play area this summer.
- 261.2.2 A letter had been received from Siop y Bobol (also see minute 287 below) offering a grant of £5000 towards a new item of play equipment. This was received with many thanks, and a letter congratulating the Siop on the success of its continued fund raising efforts and support for the play area was agreed to be sent to the volunteers.

**262 CITY HALL**

- 262.1 PLANED - St Davids Community Forum -Community Facilities Building Audit minutes of meeting on Monday 10 July 2006 and PLANED information re Community Trust were discussed and it was RESOLVED to meet with Pembroke Dock Town Council and the local Community Trust in Pembroke Dock to obtain more information.
- 262.2 Community Buildings Survey – matter was noted from previous meeting.

**OTHER MATTERS ARISING**

- 263** Cross Square – replacement of ‘Palm’ tree that is in very poor condition – it was RESOLVED to proceed with providing a young tree with a view to planting next spring. Details of trees about 5feet high and their maintenance costs for 1 year were agreed to be obtained.
- 264** Legal Matters and Land Registrations regarding Council property: Correspondence with Bissmire Fudge of 25 July, 7, 9, 14, 22 and 23 August 2006 is 2006 were RESOLVED to be received and to be considered ‘In committee’. In view of the confidential nature of the business about to be transacted, it was in the public interest that the press and public be temporarily excluded. (Section 1 of the Public Bodies (Admission to Meetings) Act 1960.
  - 264.1 After discussion the meeting then came out of ‘Committee’.
- 265** Tall Ships Youth Trust voyage sponsorship. There having been no further applications for voyage sponsorship the 3 applications from Roanna Freeman, Heulwen Lewis and Dafydd Price were discussed and it was RESOLVED to offer a contribution of £300 to each applicant to be paid to the Trust when the booking was required. B Price declared a personal interest and did not vote.
- 266** Scout Hut grounds maintenance – Clerk advised that it was hoped that the Community Service of The Probation Service would undertake the clearance work, with a site assessment due shortly.
- 267** A487 – Ninewells Road Safety – Pembrokeshire County Council letter of 10 August 2006 following presentation of records of a fatal accident in August 1944 was noted.
- 268** Council Development Medium Term Plan and Traffic Management Review – Clerk’s Reports were noted and deferred to the next meeting. Regarding the Traffic Management Review, a press request for any views from residents was to be publicised and members were asked to make this opportunity to comment known.
- 269** Landscape Gallery: several items of correspondence were received from the Pembrokeshire Coast National Park Authority:-
  - 269.1 Provision of temporary Information Centre was not agreed.
  - 269.2 Email request for objectives for the project ideas for name for Gallery was noted.
  - 269.3 Email request for sources of reclaimed stone for the new building was noted.
  - 269.4 Email of 22 August 06 re invitation to design team meeting on 25 September 2006 – 12pm was noted, with Mayor to probably attend.
- 270** Stephen Crabb MP letter of 24 July 2006 was RESOLVED to be received.
- 271** Local Crime Community Sentence – presentation on community sentencing further details were noted.
- 272** Milford Haven Town Council – invitation to a meeting on 6 September 2006 regarding loss of fire fighting capabilities. Councillor M Gray was hoping to attend as a representative of the City Council.
- 273** Dr J Beer letter of 9 August 2006 regarding St Davids Golf Club land was RESOLVED to be received.
- 274** Adjudication Panel for Wales' letter of 18 August 2006 – Annual Report 2005-6 was RESOLVED to be received.
- 275** Countryside Council for Wales' letter of 17 August 2006 – Trefeiddan Moor SSSI – confirming that the leaflet ‘Your Special Site and its Future’ has been accepted following consultation.
- 276** Parking in Quickwell Hill car park and Nun Street – R Pugh email of 1 September 2006 seeking support for a notice of motion to Pembrokeshire County Council from County Councillor K Becton for a meaningful consultation period to be held regarding new car parking charges in St Davids – it was RESOLVED to reiterate support for this consultation.

**277 County Councillor’s Report:**

- 277.1 Three traffic matters were noted with Pembrokeshire County Council intending to extend double yellow line waiting restrictions at the entrance to Heol Dewi and the entrance to Maes Dewi. Also being considered were build outs in New Street by the Post Office as well as build outs near Cocyn Rownd and in lower High Street.

277.2 Ysgol Dewi Sant – concerns were raised by the Mayor as to current reductions in A level subject choices. This was noted and it was RESOLVED to support the parents who are seeking A level courses that are appearing under subscribed and to ask Ysgol Dewi Sant, Pembrokeshire County Council and Stephen Crabb MP to support these courses and the improvement to the condition of the school. A discussion on the pressure to retain the school services were noted as were efforts to investigate the prospects of it being a community school.

### Correspondence

- 278** Eaton~Evans & Morris letter of 28 July 2006 - fresh premises licence application for Café Casablanca and Pembrokeshire County Council letter of 3 August 2006 – was RESOLVED to be supported.
- 279** Welsh Assembly Government letter of 28 July 2006 ‘Commissioner for Older People in Wales Draft Regulations’ – consultation document was RESOLVED to be received without response.
- 280** Mr T Sutton, Round Ramsey Rowing Race 2006 letter of thanks 3 August 2006 following a successful race, was RESOLVED to be received.
- 281** Artswave letter of 1 August 2006 regarding forthcoming concerts on 20 and 21 October 2006. It was RESOLVED that the City Hall could be used for the welcome receptions for the concerts for no charge and a donation of £50 was granted.
- 282** PALC letter of 31 July 2006 - Website and Internet usage by Town and Community Councils, it was RESOLVED that the Clerk should reply.
- 283** St Davids Peninsula Tourist Association letter of 18 July 2006 was received with thanks with it being noted that assistance with Christmas Lighting events could be supported with the next meeting of the Christmas Tree Association being on Tuesday 12 September at Glan y Mor at 7.30pm.
- 284** Welsh Assembly Government letter of 9 August 2006: Beecham Review of Local Service Delivery – Beyond Boundaries, was RESOLVED to be received.
- 285** Shelter letter of 14 August 2006, it was RESOLVED to donate £50.
- 286** PLANED - Waste Awareness Day, email of 22 August 2006 was noted with permission to use Cross Square for displays granted.
- 287** Siop y Bobol letter of 18 August 2006 together with a donation of £5000 towards an item of new play equipment at the Memorial Playing Fields, and a second donation of £2000 towards a new cooker in the City Hall kitchen and a list of community groups benefiting from the work of the Siop was received. It was RESOLVED to thank all involved with the Siop for their excellent work as well as for these generous donations. The Siop volunteers involved with use of the cooker were to be consulted when assessed the most suitable model for purchase.
- 288** Lesotho – information pack from the High Commissioner for Lesotho was RESOLVED to be received.
- 289** Pembrokeshire Community Health Council letter of 21 August 2006: Designed to Deliver / Withybush Hospital. The CHC Alternative Proposal ‘The People’s Vision’ was discussed and it was RESOLVED to support the People’s Vision option.
- 290** Pembrokeshire County Council letter of 21 August 2006 - New Street footway - design of possible buildouts by the Post Office and Maes Dyfed junction. The matter was deferred until the full Traffic Management Review of the City Council planned for October.
- 291** PLANED:
- 291.1 Email 24 August 2006 – Events staff change notification and information on EU Cultural Contact Point seminars on funding; were RESOLVED to be received.
  - 291.2 Update for Festival and Event Organisers – invitation to Llangollen Food Festival and Experience Pembrokeshire meeting 28.9.06 was RESOLVED to be received.
- 292** PALC notice of AGM on 28 October 2006 – was RESOLVED to be received.
- 293** Pembrokeshire County Council letter of 24 August 2006 regarding the Drop In was RESOLVED to be received.
- 294** The National Trust Pembrokeshire Living Heathlands Project Report 1999 – 2006 was RESOLVED to be received.
- 295** DONATIONS *under Sec 137 Local Government Act 1972*:
- 295.1 Letter of thanks of 6 July 2006 received from Childline Cymru was RESOLVED to be received.
  - 295.2 Donation request - Pembrokeshire Youth Bank letter of 21 August 2006 was noted.
- 296** The following items of correspondence were RESOLVED to be received:-
- 296.1 Resource 06 – BRE event on sustainable building.
  - 296.2 Ty Hafan – Milford Haven Fun Run on 8 October 2006.
  - 296.3 Welsh Assembly Government - ‘Leadership and Management Workshops specifically for you in West Wales’.
  - 296.4 Pembrokeshire Crossroads – invitation to Annual General Meeting 21 September 2006.
  - 296.5 Pembrokeshire Coast National Park Authority, copy of Tree Guardian newsletter.
  - 296.6 LGIB newsletter.

- 296.7 Noah's Ark Appeal Summer 2006 newsletter.
- 296.8 British Gas – notification of price increase on 4 September 2006.
- 296.9 Relevant unsolicited information: Neopost and Dentra Training information.

**Clerk's Business.**

- 297** Annual voluntary contribution towards maintenance of cemeteries - it was RESOLVED to donate the following amounts towards maintenance costs - Cathedral £400 and chapels at Berea, Caerfarchell, Tretio £100 each. (*Under Local Government Act 1972 s214*)
- 298** Christmas Street Lighting - Approvals to submit for the following items was RESOLVED to be agreed:-
- 298.1.1 Apply to Pembrokeshire County Council for licence to suspend display over the highway. Dates for the work and checks on the necessity for highway training for volunteers were to be clarified.
  - 298.1.2 Apply to Pembrokeshire County Council for street works licences if additional suspension poles are required.
  - 298.1.3 Apply to Western Power and Distribution for connection approval unmetered supply.
  - 298.1.4 Approve provisional cost of £2000 for providing mobile platform or work machinery.
  - 298.1.5 Volunteer training for highway work – quotation from Mainport Training of £350 + travel + expenses was noted and the matter deferred.
- 299** City Hall Bookings quarterly review – no matters were presented.
- 300** Clerk advised the Council that he had been approached by Pembrokeshire Coast National Park Authority to assist with discussions with Mr W Lewis over the diversion of the coast path at St Justinians following erosion of the cliff, this was noted with approval.

**Planning:**

- 301** Current plans – further information on the following applications was provided:-
- 301.1 06/0251/PA Infill housing plots – land opposite Carnhedryn Farm, Carnhedryn – rejected by Pembrokeshire County Council contrary to St Davids City Council support, as the area is not infill settlement and is likely to have a significant detrimental impact on the interest of highway safety - Decision notice was RESOLVED to be received.
  - 301.2 NP/06/202 Surf Equipment Hire at Whitesands – rejected by Pembrokeshire Coast National Park Authority, contrary to St Davids City Council support, as development would have a detrimental impact on the special landscape of the National Park and could lead to further applications of a similar nature – Decision notice was RESOLVED to be received.
  - 301.3 06/001 Notification of 31 August 2006 that an appeal has been made regarding refusal of planning permission for a Conservatory at 15 New Street was noted .
  - 301.4 NP/05/682 J Beynon letter of 2 September 2006 regarding agricultural shed – the previously expressed support was reiterated.
- 302** New applications:-
- 302.1 NP/06/406 Demolish existing amenity block and construct new amenity block at Caerfai Bay caravan & tent park – it was RESOLVED to offer COUNCIL SUPPORT.
  - 302.2 NP/06/407 Hotel exercise and games room (Renewal of Consent) at Warpool Court Hotel – it was RESOLVED to offer COUNCIL SUPPORT.
  - 302.3 NP/06/426 Rebuild existing concrete sectional garage in rendered block work at Lock up garage rear of 18 High Street – B Price declared a personal interest and it was RESOLVED to offer COUNCIL SUPPORT.
  - 302.4 NP/06/440 Erection of a disabled persons bedroom / shower room at Cwmwdig Dwr, Berea – it was RESOLVED to offer COUNCIL SUPPORT.
  - 302.5 NP/06/442 Retention of concrete slab, brick skirt and associated works around caravan at Tretio Caravan and Camping Park, Tretio - it was RESOLVED to offer COUNCIL SUPPORT.

**303 Accounts:**

- 303.1 Internal Audits for June and July 2006 had been successfully completed and were RESOLVED to be received.
  - 303.2 Accounts for July and August 2006.  
Balances as at 23<sup>rd</sup> August Premier Account £60690.72 Current Account £26104.04  
ACCOUNTS PRESENTED FOR PAYMENT (ALREADY PAID)
- |                     |         |
|---------------------|---------|
| HM Customs & Excise | 6915.03 |
| J Phillips          | 333.94  |
| Peter Lavin         | 549.00  |

Swalec	702.14
Vehicle Control Ltd	35.25
Peter Mogg	387.00
Jewson Ltd	47.00
Pembs CC	15.00
Mathias Hardware	26.91
Old Cross Hotel	158.00
Kidde Fire Protection	110.39
Vehicle Control Solutions	23.50
British Gas	199.01
Peter Lavin	1278.00
Peter Lavin	822.00
Post Offices Ltd	23.00
BT (Internet)	105.71
Jewson Ltd	235.00
D C Menday	1174.05
Glyn Edwards Ltd	36.94
P L Evans	200.75
Peter Lavin	1190.25
Viking Direct	135.71
D C Menday radio for Whitesands	29.95
Sigma Exhibitions Ltd	52.88
B T	844.86
Total Heating Systems Ltd	357.79
Peter Lavin	1065.00
DC Menday	1173.82
PL Evans	200.75
Peter Lavin	1154.25
J Phillips	202.03
P Clarke	6.00
St.Davids Glass and Framing	240.00
Kidde Fire Protection	42.70
DC Menday expenses	49.54
Peter Lavin	982.20
Peter Lavin	916.50
Peter Lavin	1187.55

INCOME (01/04/06 to 3/08/06)

£107,907.15

EXPENDITURE (01/04/06 to 23/08/06)

£46,727.36

(Car Park £93,170. Hall £5,167.51) (Admin £16,004.22 Car park £16483.92 Hall £4393.19)

DONATIONS FROM 01/04/06

SWAT	50.00
Menter Iaith Sir Benfro	25.00
Penknife Club	100.00
Porthmawr Surf Lifesaving Club	250.00
Mind	50.00
Childline Cymru	100.00

- 303.3 Financial provisions: Whitesands Shop tenancy Bond £500. Croeswdig tenancy bond £500 Provision for grass cutting £2000, income from Siop y Bobol for City Hall cooker £2000 and Play Area equipment £5000 Total £10,000 was noted.
- 303.4 Permission to pay the accounts was RESOLVED to be granted.
- 303.5 Electronic payment and internet account management was progressing.
- 303.6 Review of Energy costs – an assessment had been undertaken of energy costs and after considerable distortions due to estimated readings gas and electricity in keeping with national trends.

**304 Mayor's Business:**

304.1 PALC - J George noted that he had to withdraw from continuing to be the representative of Council and this was accepted with regret and no other representative appointed.

There being no further business the meeting closed at 21.35

Signed .....

Date .....

**Minutes of the 'In Committee' Business of the Monthly Meeting of Council on Monday 4 September 2006 in the Council Chamber at 7.00pm.**

**Present:** BT Price as Mayor in the Chair, MGD James Deputy-Mayor, JW Braby, DJO Chant, AR Cox, AM Foster, DJH George, J F Godkin, MC Gray, JG Lloyd, RJ Thornton, with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

**305 Apologies for Absence:** SJ Halse (indisposed) and S Williams (indisposed).

**Business:**

**306 WHITESANDS**

**307 ST JUSTINIANS**

**308 LAND REGISTRATIONS**

**309 LEGAL MATTERS**

There being no further business the meeting closed at 21.35.

Signed.....  
Chair

Date .....