

Minutes of the Monthly Meeting of Council on Monday 1st September 2008 in the Council Chamber 7.00pm.

Chief Superintendent Dean Richards Divisional Commander of Dyfed Powys Police was welcomed to the City Council by the Mayor and he outlined the current policing situation for the area.

With no more police officers planned for Pembrokeshire, resources were being allocated to where there was the highest demand with the situation subject to ongoing reviews. Particular emphasis was given to the management of sex offenders, violent offenders and counter terrorism matters and these were prioritised at the expense of others.

The local position for St.Davids required a resource to provide reassurance, visibility and a point of contact. While the Police presence has faded as St Davids should have 3 officers covering this large area, it was now 2 and the presence of the officer's was affected by holidays and other placements. The days of having highly trained police officers walking around just providing a presence are very few and far between with PCSO's now being the bedrock of neighbourhood policing for quality of life issues.

There are 20 PCSO's in Pembrokeshire and they spend most of their time on the street as they have no powers of arrest. There will be a St Davids PCSO available from October to respond to local issues and the monthly Neighbourhood Police Forum should be used to task officers with their priorities while noting that PCSO's work between 8am – 10pm as they are not trained for violent situations.

During questions the matters discussed included:-

- As trouble is mostly after 10pm are we getting value for money in St Davids? It was noted that other places are more demanding of police time given the necessity to commit resources to Haverfordwest and Pembroke Dock. It was emphasised that St.Davids does have a night time problem at weekends and a need for targeting of offences under licencing laws eg under age drinking.
- Statistics for St.Davids – Figures could be provided with a comparison with last year and it was suggested that the Council invites Inspector Dave Sweet to meetings on a routine basis.
- Delays in contacting the Call Centre, especially when standing outside the police station in St.Davids, were unreasonable. It was noted that after a study of complaints the Police were losing in the order of a million calls a year some years ago and were working on improving their response.
- Speeding – the visibility of the officers was too high when speeding checks were undertaken on the approaches to St Davids.

The Mayor thanked Chief Superintendent Richards for attending the meeting and he then left.

271 Present: DJO Chant Mayor, SJ Halse Deputy-Mayor, JW Braby, AS Cox, DJH George, MC Gray, JG Lloyd, CT Taylor, RJ Thornton with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

272 Apologies for Absence: AM Foster (family commitment), BT Price (family commitment), and S Williams (work commitment).

273 Declarations of Interest: Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this agenda. C Taylor, S Halse and P Evans declared in relation to minute 276.

274 Confirmation of Minutes for:-

- 274.1 The Council Monthly Meeting on Monday 7 July 2008 were RESOLVED to be accepted and approved.
- 274.2 The 'In Committee' Council Monthly Meeting on Monday 7 July 2008 were RESOLVED to be accepted and approved.
- 274.3 The Second Meeting of the Month on Monday 28 July 2008 were RESOLVED to be accepted and approved.
- 274.4 The 'In Committee' Second Meeting of the Month on Monday 28 July 2008 were RESOLVED to be accepted and approved.

Matters arising from the Minutes:**275 Whitesands:-**

- 275.1 Café:-
 - 275.1.1 Picnic benches at the Sea Front - Replacement picnic benches had been fitted and it was RESOLVED to send a letter of thanks to Pembrokeshire Coast National Park Authority Warden Ian Meopham for undertaking the installation work and salvaging a further workable bench from the old timbers.
 - 275.1.2 Front Benches that are part of the building – as the condition of the seating timbers had deteriorated it was RESOLVED to have them replaced.
- 275.2 Car Park:-
 - 275.2.1 Attendant's Building, New BT telephone line – An email from BT of 26.8.08 confirming the installation cost as £44,364.00 ex vat was noted with astonishment given the proximity of telephone lines. It was agreed to await further investigation in to the costs and the matter was deferred until the next meeting.
 - 275.2.2 Vandalism – Clerk reported on several recent incidents, including burning of new wooden fencing in the sand dunes, setting the public toilets alight with some form of accelerant as well as repeated mess from broken glass. In considering these matters with increasing concern it was RESOLVED to ask Pembrokeshire County Council to consider closing the toilet facilities at night using the remote control arrangements as used in the public toilets adjacent to the City Hall.
 - 275.2.3 Clerk noted that the car park attendant had been made aware of an incident where a child had its foot run over by a car. No other information, complaint or details had been found to clarify the situation and it was RESOLVED to be noted.

276 Allotment Group:

- 276.1 Friends of St Davids Cathedral letter of 21 August 2008 letter was deferred at the request of the Chairman of the Friends.
- 276.2 Gill Lewis report of 27 June 2008 was noted.

277 EXCLUSION OF PRESS AND PUBLIC

The next 2 items being matters of contract were agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

- 277.1 City Hall Development
- 277.2 Caretaker.

278 Pembrokeshire Coast National Park Authority – Invitation to Development Control Senior Officer – response was awaited.

279 St Davids Sewage Works - Pembrokeshire County Council copy of letter of 29 July 2008 to Mr M and Mr C Stevens was RESOLVED to be received.

280 Tourist Information Panel /Signs – The Mayor reported that the St Davids Peninsula Tourist Association continued to support the provision of signs located at the City Hall and in the main car parks. Further assessment of the design layout, possibly with coloured markers for similar establishments was to be undertaken and was to include all local businesses.

281 14th Signal Regiment (Electronic Warfare) Homecoming Parade:-

Arrangement details of the event were discussed and it was RESOLVED to:-

- 281.1 Send invitations to guests from the Royal British Legion and Royal Naval Association.
- 281.2 Accept the cost of a finger buffet at £10 per head from the Grove Hotel and provide the soldiers returning from service in Afghanistan with 2 complimentary drinks.
- 281.3 Welcome the Officers to a pre parade reception in the Council Chamber.

282 Christmas Pantomime it was RESOLVED to go ahead noting the hire charge for the school hall at £20 per hour and that the event may not cover its costs.

283 Code of Conduct

The Mayor and Deputy Mayor reported on the Pembrokeshire County Council training given on 12 August 2008.

Councillor Halse outlined key points, noting the need to declare on the new declaration form for each interest during a meeting and to leave the room when the interest was prejudicial. The suggestion had also been made by the Monitoring Officer that members should consider applying for dispensation on their key interests.

While it was noted by Councillor Gray that the arrangement was excessive bureaucracy for such a small community and council and should be challenged on a vote it was RESOLVED to:

- 283.1 Accept and adopt the new code
- 283.2 Ensure the new code is available for inspection by the public.
- 283.3 To publish a notice stating that a new code has been adopted and is available for inspection.
- 283.4 To send a copy to the Public Service Ombudsman for Wales.

284 County Councillor's Report: No information had become available regarding the future of the swimming pool and County Councillor George was asked to follow up on this matter.

Correspondence

285 Miss Ll Harris – letter of 11 July 2008 re Digital television signal around the Cathedral Close – further information on the position was to be investigated.

286 One Voice Wales Membership 2008/9 second letter re membership was RESOLVED to be received.

287 Pembrokeshire County Council, Sport Pembrokeshire – Services information, Community Chest details and request for Pembrokeshire Community Chest Committee volunteers was RESOLVED to be received.

288 Shelter Cymru letter of 5 August 2008: 'Information matters to Rural Communities in Carmarthenshire, Ceredigion and Pembrokeshire' was RESOLVED to be received.

289 One Voice Wales letter of 6 August 2008, Conference Update was RESOLVED to be received.

290 This item being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

290.1 Lesotho Matters

291 Tom Sutton letter of 4 August 2008 – Round Ramsey Race 2008 was RESOLVED to be received.

292 PLANED Renewable Installation Map of Pembrokeshire was RESOLVED to be received.

293 British Humanist Association's response of 12 August 2008 to the government document 'Face to Face and Side by Side', A Framework for Partnership in our Multi Faith Society, was RESOLVED to be received.

294 Welsh Assembly Government letter received 14 August 2008 - 'Value Wales' was RESOLVED to be received.

295 Pembrokeshire Coast National Park Authority letter of 14 August 2008 - Wales Woodland Strategy Consultation in Narberth 19.9.08 at 12.15pm was RESOLVED to be received.

296 Pembrokeshire Coast National Park Authority letter of 6 August 2008, Local Development Plan: Preferred Strategy and Sustainability Appraisal – report on representations was involved and so it was agreed to respond at the second meeting of the month.

297 North Pembrokeshire Transport Forum Call for Participation in Regional Transport Plan Consultation – was RESOLVED to consider the matter at the next meeting.

298 Plant Dewi email of 28 August 2008 regarding possible provision of a Family Centre in St Davids – it was RESOLVED to provide a letter of support to assist this project in its efforts to seek funding.

299 Community Matters Annual Conference and August 2008 - Newsletter was RESOLVED to be received.

- 300** Pembrokeshire Coast National Park Authority letter of 29 August 2008 Consultation on Planning Matters was RESOLVED to respond with a letter emphasising that this Council does reply to enquiries.
- 301** Pembrokeshire Coast National Park Authority – Leaflet on Community Council Seminar ‘Working with Communities’, 18 October 2008 at Pembrokeshire College 09.15 – 13.00 was RESOLVED to be received.
- 302** Newsletters were RESOLVED to be received from:-
- 302.1 Pembrokeshire Coast National Park Authority Park Post Summer 2008 (Briefing Sheet for Council Representatives).
 - 302.2 Pembrokeshire Greenways Newsletter 2008 also on www.pembrokeshiregreenways.co.uk.
 - 302.3 Pembrokeshire Voice from PAVS - Summer 2008.
 - 302.4 ‘The Voice’ from the British Cleaning Council.
 - 302.5 Play for Wales - Summer Newsletter.
 - 302.6 Pembrokeshire Coastal Forum Newsletter on <http://www.pembrokeshirecoastalforum.org.uk/news.shtm>
 - 302.7 North Pembrokeshire Transport Forum July and August information.
- 303 Reports from Members representing Council on Local Groups and Events:-**
- 303.1 St Davids Carnival Association and the recent Carnival on 25 August 2008. Councillor Braby reported on the good community response especially with volunteers on the day and it was RESOLVED to send a letter of thanks to Glenys James who had worked hard with the volunteers to continue this important community event.
 - 303.2 St.Davids Peninsula Association for the Care of the Elderly and Disabled - J George noted that he was meeting with Pembrokeshire County Council regarding the project.
 - 303.3 St Davids and District Community Bus Group meeting 5 August 2008 – R Thornton reported on the temporary arrival of the bus at the Carnival.
 - 303.4 St Davids Christmas Tree Association – no further meeting to date.
 - 303.5 St Davids Peninsula Tourist Association – meeting was due in the near future.
 - 303.6 St Davids Youth Drop In – meeting was to be arranged.
 - 303.7 St.Davids Day Celebration Group – next meeting was due on 9 September.
- 304 Donations** under Section 137 of the Local Government Act 1972.
- 304.1 Letters of thanks were RESOLVED to be received from:-
 - 304.1.1 948 (Haverfordwest and St Davids) Squadron Air Training Corps received 13 August 2008 for donation of £25.
 - 304.1.2 Pembrokeshire County Council letter of 14 August 2008 - Contribution to Celtic Coaster of £1000.
 - 304.2 Donation Requests:-
 - 304.2.1 Pembrokeshire Special Needs Gymnastics Club letter received 14 July 2008 - it was RESOLVED to donate £50.
 - 304.2.2 Children with Leukaemia letter was RESOLVED to be received.
- Clerk’s Business:**
- 305** Bike Racks in St Davids – increasing use of cycles – it was agreed to ask Pembrokeshire County Council to review bicycle parking provision in St.Davids.
- 306** Whitesands - Timbers for the benches in front of the café. It was RESOLVED to replace the wooden surface of the benches given their poor condition.
- 307** St Davids Benches – Clerk reported on a survey of all of the council’s benches and given that they all needed some maintenance in terms of painting and some improved fixings it was RESOLVED to obtain quotations for the work.
- 308** Market and Play Inspections – Cover during the Clerk’s holiday was discussed
- 309** City Hall – Replacement boiler vent cap - further quotations were being sought given the very high cost initially received.
- 310** Play Area:-
- 310.1 Seesaw – Clerk reported that concerns over the compliance of the new seesaw with the appropriate standard BS 1176 were being investigated by the annual inspector, Messrs Digley Associates. It was noted from the Clerk’s

discussions with them that the play item could continue to be used in its present state with a clarification on the situation due for the middle of the following week. The matter was noted.

311 Planning:Previous application

312 NP/07/645 2 Dwellings at 60 Nun Street – it was noted that the applicant has withdrawn the application.

313 Accounts:

313.1 Internal Audit for June 2008 had been completed and were RESOLVED to be received.

313.2 Accounts for July/August 2008

Balances at 22/08/08	Current Account £62221	Premier Account £33588
Arnold Boorman	66.48	
Peter Lavin	586.80	
Kidde Fire Protection	168.79	
Mathias Mica	8.80	
H Bennett & Sons	467.50	
Jewson Ltd	235.00	
Peter Lavin	656.10	
Post Office Ltd	27.00	
Peter Lavin	785.40	
Br Gas	121.83	
Simon Janes	2406.40	
Carreg Construction	158.63	
Swalec	427.73	
PCNPA	158.00	
D C Menday	1285.85	
P L Evans	214.75	
Welsh Water	28.64	
Newsquest	263.50	
Peter Lavin	1110.75	
J Phillips	404.77	
M C Davies	1050.00	
Peter Lavin	1255.20	
Viking Direct	62.48	
Arnold Boorman	46.47	
Glyn Edwards Ltd	38.21	
Jewson Ltd	357.20	
Bissmire Fudge & Co	237.94	
Butherway Electrical Ltd	88.13	
Peter Lavin	1175.85	
BT	357.85	
Viking Direct	58.74	
Mathias Mica	37.85	
Peter Lavin	1095.30	
Mr Flag.com	69.17	
BT	182.36	
Phoenix Press	460.00	
Clerk's expenses July & Aug	64.73	
Carreg Construction Ltd	266.88	
Adele Pearson Wall hanging repairs	15.00	
P Lavin	1252.80	
DC Menday	1275.45	
PL Evans	214.75	
Carreg Construction Ltd	1791.88	
J Phillips	171.17	
P Lavin	1097.14	

PERIOD 1.4.08 – 22.08.08	INCOME	EXPENDITURE £	BALANCE for PERIOD £
TOTAL	1207721	80191	+40581
Car Park	81745	37569	+44176
City Hall	9302	8174	+1128
Admin		14819	-14819

Donations from 01/04/2008

Tall Ships Trust	300.00
All Pembs Cruse	50.00
Crossroads	50.00
Army Benevolent Fund	250.00
Urdd Gobaith Cymru	25.00
Shelter Cymru	50.00
948 Squadron	25.00
Celtic Coaster	1000.00

313.3 Permission to pay the accounts was RESOLVED to be granted.

Mayor's Business

314 Bishop of St.Davids - it was RESOLVED to send a letter of congratulation to Rt Rev Wyn Evans as Bishop Elect following his election as the new Bishop early in the day.

There being no further business the meeting closed at 9.10pm

Signed

Chair

Date.....

Minutes of the 'In Committee' Business of the Monthly Meeting of Council on Monday 1st September 2008 in the Council Chamber 7.00pm.

Present: DJO Chant Mayor, SJ Halse Deputy-Mayor, JW Braby, AS Cox, DJH George, MC Gray, JG Lloyd, CT Taylor, RJ Thornton with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

315 Apologies for Absence: AM Foster (Family commitment), BT Price (family commitment), and S Williams (work commitment).

316 Declarations of Interest: Members and Officers are reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this agenda.

Matters arising from the Minutes:

317 Lesotho.

318 City Hall Phase 2 Development.

319 Caretaker.

There being no further business the meeting closed at 9.15pm

Signed
Chair

Date.....

Minutes of the Second Meeting of the Month on Monday 15 September 2008 in the Council Chamber at 7.00pm.

Present: DJO Chant Mayor, SJ Halse Deputy-Mayor, JW Braby, DJH George, MC Gray, JG Lloyd, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

320 Apologies for Absence: AS Cox, AM Foster and BT Price.

321 Declarations of Interest:

Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this agenda. S Halse declared a personal interest as a Friend of St Davids Cathedral in item 6 of the agenda (minute 325).

Matters arising from the 1 September Monthly Meeting:

322 Pembrokeshire Coast National Park Authority's letter of 6 August 2008 Local Development Plan: Preferred Strategy and Sustainability Appraisal – Report on Representations.

This was discussed in the light of numerous concerns that the Pembrokeshire Coast National Park Authority's officer responses did not accept suggestions for change. This was typified by the answer to Question 10a regarding the protection of community facilities with the response being "Unfortunately for local communities National Park purposes must take precedence where there is irreconcilable conflict".

While acknowledging the statutory role and constraints upon the Authority, and given that Mr Ifor Jones, Director of Planning and Conservation, was coming to the City Council meeting on 20 October, it was RESOLVED to write to him asking that when he attends he will provide clarification over the responses given, otherwise members felt there was little point in responding to such a consultation.

MC Gray joined the meeting

323 North Pembrokeshire Transport Forum Call for Participation in SWW Regional Transport Plan Consultation – it was RESOLVED that C Taylor would represent the City Council on North Pembrokeshire Transport Forum.

324 Community Matters – emails of 11 and 15 September 2008. The Clerk reported on the outline costs of legal work involved with asset transfer and given the substantial figures quoted it was agreed to investigate what approaches were being adopted elsewhere.

325 Friends of St Davids Cathedral letter deferred from previous meeting regarding allotments.

C Taylor and P Evans declared personal interests as Friends of St.Davids Cathedral.

It was RESOLVED to write emphasising that the Council was seeking to facilitate the provision of allotments and it appreciated the assistance of the Friends of St Davids Cathedral and looked forward to continued cooperation in the future.

326 Code of Conduct:-

326.1 Pembrokeshire County Council letter of 5 September 2008 – Advertising Adoption of the Code of Conduct for Councillors – it was RESOLVED to advertise through Pembrokeshire County Council with the cost of £25 being accepted.

326.2 Pembrokeshire County Council letter 10 September 2008 – Training in the Code and Probity, was RESOLVED to be received.

327 Christmas:-

327.1 Pantomime - given difficulties with the availability of the school hall the use of the City Hall possibly for 2 performances was to be considered.

327.2 Pembrokeshire County Council letter of 9 September 2008 regarding the licence for the Christmas street lighting display and tree - it was RESOLVED to apply for the licence.

327.3 Civic Buffet Catering - it was RESOLVED to assess having a buffet prepared by the council based on just 3 or 4 items such as mince pies, sausage rolls rather than the full buffet of the preceding years.

327.4 Christmas Tree - it was RESOLVED to provide a tree that was similar to the 20ft high tree of last year.

- 327.5 Christmas Tree Association coffee morning - it was RESOLVED to waive the hire charge for the forthcoming coffee morning.
- 327.6 Christmas Market – it was RESOLVED to hold a market this year with details to be clarified given the space available when the tree is in position and to consider closure of the road to the north of the Square.

328 Homecoming Parade – 14th Signals Regiment (Electronic Warfare):-

- 328.1 Letter of 4 September 2008 with thanks for the invitation to parade was RESOLVED to be received.
- 328.2 Details of the arrangements were then discussed with a meeting with the Regiment on 2 October 2008.
- 328.3 Letter of thanks 4 September 2008 for the donation to the Army Benevolent fund was RESOLVED to be received.

329 City Hall Development – Potential Sources of Funding

The Mayor reported on a meeting with Kevin Shales of the Community Regeneration Unit on 11 September 2008. It was felt that the availability of funds to the Council would be difficult, especially given the medium term impact of major sporting events like the Olympic Games. It was felt that the Council should build up a reserve of its own funds and during this period design work and provision of a planning application should be addressed. It was RESOLVED to:-

- 329.1 Obtain information from the architect regarding the cost of providing a full design and making a planning application.
- 329.2 Allocate an amount each year as an annual contribution towards the City Hall Development, the amount to be agreed at each annual meeting.
- 329.3 Invite representatives of Pembrokeshire County Council Library and Social Services to discuss future cooperation in the development of the Hall.

330 Bws y Bobol. R Thornton declared a personal interest.

Clerk reported on a request from PACTO to amend the previously agreed donation as the cost of signwriting the vehicle had turned out to be less than expected. It was RESOLVED that the previously agreed contribution of £250 – 500, originally planned for sign-writing the vehicle, could now be used for the production of a promotional flyer for the service, subject to confirmation of the actual cost.

Correspondence

- 331** Pembrokeshire Coast National Park Authority letter of 29 August 2008 - Community Engagement on the Future of the Pembrokeshire Coast National Park – it was RESOLVED that Councillor Stephanie Halse will attend on behalf of the Council.
- 332** Dyfed Powys Police letter of 2 September 2008 – invitation to 40th Anniversary Celebrations Open Day on 28 September 2008 at Police Headquarters Llangunnor Carmarthen from 10.30am – 4pm, was RESOLVED to be received.
- 333** Age Concern invitation to AGM on 22 September 2008 at I I am in the Picton Centre in Haverfordwest. Theme is Active Ageing and Independent Living was RESOLVED that Councillor John George will attend on behalf of the Council.
- 334** PLANED Event – Who plans for What and Why? How can Communities Participate? Monday 29 September 2008 at Plas Hyfryd Hotel, Narberth at 7pm was RESOLVED to be received.
- 335** Pembrokeshire County Council LDP News issue 2 August 2008 was RESOLVED to be received.

Clerk's Business

- 336** Hall Bookings - August 2009 (Creative Fusion in Memorial Hall 10 day option) it was RESOLVED to accept the booking.
- 337** St Davids Day – the date of the City Council dinner was to be Friday 27 February 2009.

Planning

- 338** NP/08/346 Extension at Bwthyn Bach, Treledydd Fawr – amended plans for previously approved application - it was RESOLVED to offer COUNCIL SUPPORT.
- 339** NP/08/410 Conversion of mill to holiday accommodation at Treiago Farm application, it was RESOLVED to offer COUNCIL SUPPORT.
- 340** NP/08/417 Variation of Condition 1 of NP/03/328 for 12 months at Barn at Treledydd Fawr application - it was RESOLVED to offer COUNCIL SUPPORT.

341 NP/08/006/s 2 fascia signs for 13-14 Cross Square (Pharmacy) - it was RESOLVED to offer COUNCIL SUPPORT.

There being no further business the meeting closed at 9.10pm

Signed

Date.....

Chair