

Minutes of the Monthly Meeting of the Council on Monday 5th September 2011 in the Council Chamber at 7.00pm

The meeting was preceded by a presentation by Clare Williams and Deborah Withey of the Cauldrons & Furnaces project. It was RESOLVED to hold a public meeting at 7pm in the City Hall on Wednesday 2nd November 2011.

Present: full attendance.

242 Declarations of Interest:

- 242.1 Cllr Chant declared a prejudicial interest in relation to Item 247 and abstained from voting.
- 242.2 Mayor Cllr Taylor declared a personal interest in relation to Item 262.

243 Confirmation of Minutes for:-

- 243.1 The Council Monthly Meeting on Monday 4th July 2011 – RESOLVED to be approved.
- 243.2 'In Committee' Minutes of the Council Monthly Meeting on Monday 4th July 2011 - RESOLVED to be approved.
- 243.3 Minutes of the Second Meeting of the Month on Monday 25th July 2011 - RESOLVED to be approved.

Matters Arising

244 CITY HALL

This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

245 WHITESANDS

RESOLVED that by virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from discussions on this item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

246 COMMEMORATIVE ITEMS FOR HM THE QUEEN'S JUBILEE – price lists were received for commemorative mugs received from Clerks & Councils Direct and for medals from the Tower Mint – RESOLVED to request a sample medal from Tower Mint.

247 SAFE ROUTES IN THE COMMUNITY BID - Following a telephone call from Sue Lewis of Pembrokeshire County Council regarding the City Council's submission of priority awarded to each proposal within the bid - RESOLVED to include a diverted proposal, F7, in the bid which would provide a shared use path to interface with the National Cycle Network.

248 YSGOL BRO BEWI ADDITIONAL COMMUNITY GOVERNOR – Pembrokeshire County Council's letter of 18th July 2011 requesting nominations for the position of Additional Community Governor – RESOLVED to nominate Cllr Price.

249 PEMBROKESHIRE EMPTY HOMES SURVEY – response to Rural Housing Enabler questionnaire of 29th July 2011 – RESOLVED to complete and return.

250 ST NONS BENCH – Llywela Harries' e-mail of 22nd August 2011 – RESOLVED to investigate who is responsible for maintaining the bench and to request that any necessary remedial works are undertaken.

251 53 GOAT STREET – Llywela Harries' e-mail of 28th August 2011 – RESOLVED to investigate ownership status of land adjacent to 53 Goat Street (formally Priskilly Terrace).

Accounts:

252 Internal Audit for June 2011 – RESOLVED to be approved.

Accounts for July and August 2011.

254 RESOLVED to approve of the accounts for the month and grant permission to pay.

255 Donations:

255.1 Donation Requests:-

255.2 Oxygen Therapy Centre Cardigan Ltd. letter of 19th August 2011 – RESOLVED to acknowledge the letter informing that the Council support the Pembrokeshire charity H.O.P.E.

Correspondence

256 Pembrokeshire County Council letter of 1st August 2011 – Briefing Note relating to Article 10 of the Human Rights Convention – RESOLVED to be received.

257 Mayor of Narberth, Elizabeth Rogers e-mail of 16th August 2011 informing of Iron Man Wales competition - RESOLVED to be received.

258 Tidal Energy letter of 25th August 2011 – notification of works to be carried out at St Justinians on 12th September 2011 – RESOLVED to be received.

259 Phillips Entertainment letter (not dated) – Peter Pan pantomime RESOLVED to contact Ysgol Bro Dewi and discuss the schools interest in attending a pantomime in the City Hall.

260 Alzheimer's Society letter (not dated) – invitation to Memory Café opening ceremony on 15th September – RESOLVED to be received.

261 PACTO invitation (not dated) to coffee morning on 20th September 2011 – RESOLVED to be received.

262 St Davids Cathedral Festival letter of 1st September – request to support the Festival's funding application – RESOLVED to write a letter of support.

263 Standard letters and newsletters – the following items were each RESOLVED to be received.

263.1 Clerks & Councils Direct September 2011 Issue 77.

263.2 Pembrokeshire Coast National Park Planning Service Guide 2011 – 2013.

263.3 Independent Remuneration Panel for Wales E-mail of 1st August 2011 – draft Annual Report for December 2011.

263.4 Sustainable Gov e-news of 18th August 2011.

264 Reports from Members representing the Council:-

264.1 One Voice Wales – next meeting to be held in November.

264.2 St Davids Carnival Association – the 2011 carnival had been successfully held. The Council congratulated Cllr James and Mr Evans for their sterling contribution and asked Cllr James to pass their thanks to Mr James for all his efforts.

264.3 St.Davids Christmas Tree Association – meeting to be held on 21st September.

264.4 St.Davids Day Celebration Group – to meet in October.

264.5 St Davids Day Centre for the Elderly – the group is now meeting again in the Red Cross Centre.

264.6 St Davids Eco City Group – nothing to report.

264.7 St.Davids Peninsula Tourist Association – had a very successful stand at the Really Wild Show.

264.8 St.Davids - Matsieng Lesotho Link – a potential new secretary has been approached.

264.9 Youth Drop In – noting to report.

264.10 Ysgol Bro Dewi Governor – Sharon Osbourne is now acting head of the school. A new Head will be appointed in September 2013.

264.11 Mayor's Report for the Month - Since the last meeting the Mayor has attended

264.11.1 A fundraising tea with the Mayor of Pembroke.

264.11.2 Songs of Praise in Tabernacle Chapel.

264.11.3 A celebration of 80 years of bell ringing at Porth Y Twr.

264.11.4 A fundraising pamper evening with the Mayor of Haverfordwest.

264.11.5 Presented Golden Wedding bouquets to Mr John & Mrs Nan Evans and Mr Mike & Mrs Gwen Lyons

264.11.6 Porthmawr Surf Life Saving club's 50th Anniversary party at Whitsands.

264.11.7 Carnival procession and judged the competitions.

County Councillor's Report.

- 264.12 Speeding at Rhodiad Y Brenin – despite assurances from Chief Superintendent Dean Richards of Dyfed Powys Police no speed monitors had been placed in Rhodiad – RESOLVED that Cllr George would request that the Highway Authority look into this as a matter of urgency.
- 264.13 Evening classes in Pembrokeshire – there are currently no classes being held in St Davids – RESOLVED that the Clerk would enquire into the reasons for this and the possibility of classes being introduced in the future.
- 264.14 Parking at the Cross Square immediately opposite The Bishops – RESOLVED to enquire into the possibility of narrow yellow lines being painted along the side of road closest to the Cross Square.

Clerk's Business:

- 265 The Council photograph has been completed by Kandinsky Art yet remains to be hung on the wall – RESOLVED to ask Martin Griffiths.
- 266 Sign at memorial playing fields is in a state of disrepair – RESOLVED to request a quote from Sigma Display.
- 267 Goat Street, Pigs Foot Lane, Whitesands & Pen Y Garn traffic queries. The Clerk reported that the Highway & Construction Department of Pembrokeshire County Council have agreed to replace the pedestrians crossing sign at the bottom of Goat Street, pending the adjacent land owner's approval, to erect a Bridleway sign at Pigs Foot Lane, to repaint the lines at Whitesands car park and to paint a white 'H line' at the Pen Y Garn archway. The report was RESOLVED to be received.
- 268 The clerk reported that whilst fly posting on telegraph poles in St Davids is noted and disapproved of by Pembrokeshire Coast National Park Authority, due to its continual recurrence they are not prepared to invest their resources to remedy the problem. No response has been received from British Telecom – report RESOLVED to be received.
- 269 The clerk reported that the gas meter was due to be replaced in the Memorial Hall free of charge in the next coming months – report RESOLVED to be received.

Mayor's Business

- 269.1 The Mayor and the Clerk also attended lunch with the Regimental Sergeant Major and the Commanding Officer at Brawdy to discuss the home coming parade to be held on 28th March 2012 and the Army's possible help with the Remembrance Sunday parade. The Mayor's report was RESOLVED to be received.

Planning:

- 270 NP/11/256 Conversion of outbuilding to holiday let at Old Laundry Building, Trewellwell. Following the City Council's request for further information the PCNPA have advised that, "The proposal relates to the provision of an oil storage tank to the rear of the property only (which requires planning permission as permitted development rights were removed from the property at the time of the original approval for its conversion). It will be located behind a stone wall, set within the bank. After consulting with all relevant bodies, the Authority is minded to approve the application, subject to a condition to further clarify the slab level of the tank, so that it is adequately screened by the stone wall." – RESOLVED to support the application.
- 271 NP/11/302 Site improvements at Lleithyr Meadow, SA62 6PR – RESOLVED to support the application.
- 272 NP/11/321 Change of use to equestrian stud, stables, office and stores at Hen Treferfyn, Berea, SA62 6DH – RESOLVED to support the application.
- 273 NP/11/336 Front storm porch and rear kitchen extension at 21 Mead Dyfed, SA62 6QQ – RESOLVED to support the application.
- 274 NP/11/342 Installation of 2 solar water heating panels on south facing roof of Ramsey Farmhouse, Ramsey Island, SA62 6QA – RESOLVED to support the application.

There being no further business the meeting ended at 9.10pm

Signed

Date

Chairman

Minutes of the Second Meeting of the Month on Monday 19th September 2011 at the Council Chamber at 7.00pm.

The meeting was preceded by a presentation from Chief Superintendent Simon Pearce, Community Safety Officer of Mid and West Wales Fire and Rescue Service

Present

CT Taylor Mayor, DJH George Deputy Mayor, JW Braby, DJO Chant, PA Goddard, SJ Halse, MGD James, JG Lloyd, RJ Thornton, S Williams with CH Gray (Clerk).

Absent:

MC Gray, BT Price, PL Evans

275 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda

Matters Arising

276 CITY HALL – doors. Brochure received from Axion, the same company that fitted the doors at Oriel Y Parc. RESOLVED to request a preliminary quote to use as a starting point.

277 DONATIONS

277.1 Letters of thanks:-

277.2 St Davids Junior & Mini Rugby letter of 1st August 2011 – RESOLVED to be received.

277.3 St Davids Art Group letter of September 2011 – RESOLVED to be received.

277.4 Donation Requests:-

277.5 NSPCC letter of 22nd August 2011 (last donated £25 in 2009/2010) – RESOLVED to donate £25.

277.6 Erin Morris letter of 15th September – RESOLVED to acknowledge the letter.

278 AUDIT FOR YEAR TO 31st MARCH 2011

278.1 Final audit opinion now received. No matters arising from report.

278.2 It was RESOLVED to accept and approve the annual return.

279 MEMORIAL PLAYING FIELD SIGN

This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

Correspondence

280 Dr L Holmwood Marshall e-mail of 12th September 2011 – request for memorial bench - RESOLVED to be acknowledged informing that the City Council's policy was to decline requests for memorial benches. It was further RESOLVED that the Council would hereby amend their policy regarding memorial plaques and would only approve memorial plaques to be placed on existing benches in exceptional circumstances at their discretion.

281 Pembrokeshire Coast Nation Park Authority letter of 12th September 2011 – comments for Committee regarding NP/11/263 Proposed barn conversion for holiday accommodation at Middle Farm, Tretio, SA62 6DE – RESOLVED to reiterate the Council's original resolve to support the application.

282 Kila Millidine e-mail of 13th September 2011 – lucky dip at St Davids Carnival – RESOLVED to advise that proceeds would normally be donated to the Carnival Association to help with the costs of the future carnival and to forward the enquiry to Cllr James as Chairperson of the Association.

283 Pembrokeshire County Council letter of 14th September 2011 – war memorials in Pembrokeshire – RESOLVED to be acknowledged.

284 St Davids Cathedral (not dated) – invitation to Limburg Cathedral Girls Choir concert - RESOLVED that the Mayor and available councillors to attend with the Mayor presenting a Tyddewi shield to the Choir.

285 High Commission of the Kingdom of Lesotho (not dated) – Prince Seeiso’s return to Lesotho – RSEOLVED to be acknowledged.

Clerk’s Business

- 286** Tower Mint medal for HM’s Diamond Jubilee – sample requested.
- 287** Newsletter – gone to press. A machine at he press has broken. Publication date as yet unknown. RESOLVED to end copies electronically to Councillors and those that had contributed.
- 288** Date of graduation ceremony at Cathedral – yet to be confirmed.
- 289** Shield for Mr Griffiths – RESOLVED to send a card.
- 290** Pantomime at City Hall – Ysgol Bro Dewi definitely interested in 2012.
- 291** St Davids Market – request from traders to extend period of trading on Cross Square to the end of October – RESOLVE to approve the request.
- 292** Speed monitors at Rhodiad Y Brennin – still awaiting reply from Phil Nutting (on leave until Wednesday 21st September) RESOLVED to be received.
- 293** Bench at St Nons – Ian Meopham to try to repair.

Mayor’s Business

294 MAYOR’S CHARITY BALL – the Mayor was considering holding a charity ball to raise money for Crossroads and Ysgol Bro Dewi on 28th January 2012 in the City Hall – RESOLVED to consider other dates, possibly in March.

Planning

- 295** NP/11/354 First story extension at 9 New Street, SA62 6SW – RSEOLVED to support the application.
- 296** NP/11/370 Change of use to provide bunkhouse accommodation, ancillary service areas, parking and wet weather facilities at Pwllcaerog, Berea SA62 6DG – RSEOLVED to support the application.
- 297** NP/11/371 Retropective application for the erection of wooden shed & structure for perspex roof at 11 High Street, SA62 6SB – RESPLVED to support the application.

There being no further business the meeting ended at 8.30pm

Signed
Chairman

Date