

**Minutes of the Monthly Meeting of the Council on Monday 3<sup>rd</sup> September 2012 in the Council Chamber at 7.00pm**

**Present:** DJH George Mayor, Deputy Mayor MGD James, DJO Chant, ES Evans, MC Gray, D Halse, FD John, JG Lloyd, K Rose, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

Also present was County Councillor D Lloyd and PCSO Laura Galdo of Dyfed-Powys Police.

**235 Apologies for Absence:** BT Price

**236 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

- 236.1 Cllr Taylor declared a personal interest in relation to Items 249, 250 and 251.
- 236.2 Cllr James declared a prejudicial interest in relation to Items 249, 250 and 251.
- 236.3 Cllr Chant declared a personal interest in relation to Item 269
- 236.4 Cllr Evans declared a prejudicial interest in relation to Item 272

**237 Confirmation of Minutes:-**

- 237.1 The Council Monthly Meeting on Monday 2<sup>nd</sup> July 2012 were RESOLVED to be approved.
- 237.2 'In Committee' Minutes of the Council Monthly Meeting on Monday 2<sup>nd</sup> July 2012 were RESOLVED to be approved.
- 237.3 The Special Meeting of the Council on Monday 9<sup>th</sup> July 2012 were RESOLVED to be approved.
- 237.4 The Third Meeting of the Council on Monday 16<sup>th</sup> July 2012 were RESOLVED to be approved.
- 237.5 The Special Meeting of the Council on Monday 20<sup>th</sup> August 2012 were RESOLVED to be approved.

**Matters Arising**

**238 COUNCIL POLICY REGARDING WIND TURBINES** At the meeting of 20<sup>th</sup> August 2012 it was resolved to consider adopting a policy for the installation of wind turbine in St Davids. Following a unanimous vote, it was RESOLVED to consider each planning application for the installation of wind turbines individually and not to adopt a blanket policy that would apply to all proposed turbines irrespective of their location within St Davids.

**239 TRAFFIC AND PARKING MATTERS** Following the City Council's meeting with Mr John Price on 16<sup>th</sup> July 2012 it was RESOLVED to invite Sue Lewis and Paul Smith of Pembrokeshire County Council to the second meeting of the month on 17<sup>th</sup> September 2012 to discuss the traffic matters that are to be included in the Safe Routes in the Community bid.

**240 SHOWER AT WHITESANDS CAR PARK** The Clerk reported that it would appear as though the 'run off' from the shower could be deemed waste water under and as such Whitesands beach would fail to comply with the Blue Flag standards, though official confirmation was still awaiting. It was RESOLVED that the Clerk would contact Pembrokeshire County Council to discuss the possibility of using the septic tank situated at the Porthmawr Surf Life Saving Club house and to share the maintenance cost.

**241 QUES AT THE BENCH ICE CREAM KIOSK.** The Clerk has received a complaint from Mr Peter Gregory of Pen Y Garn regarding customers at the bench spilling out onto the pavement causing danger to pedestrians. Mr Gregory informed the Clerk that on several occasions he had to step out onto the road to get passed customers queuing for ice-cream. It was RESOLVED to contact The Bench and inform them of the concerns raised.

**242 EMERGENCY PLANNING COMMITTEE** It was RESOLVED to hold a committee meeting on the 22<sup>nd</sup> October 2012 at 7pm in the Council Chamber 2012.

**243 STREET LIGHT PART NIGHT INITIATIVE** The scheme is to be reviewed by Pembrokeshire County Council in the autumn of 2012. It was RESOLVED that the Councillors would report any complaints or suggestions regarding the night time operational hours of the street lights to the County Councillor at the October meeting of the City Council.

**244** NEWPORT MEMORIAL HALL The Clerk reported that she was still awaiting confirmation of a date to view the hall from Newport

**245** BRYN TEG PLAYING FIELD The Clerk reported that to date no further information had been received from Pembrokeshire County Council.

**Accounts**

**246** Internal Audit for June 2012 The Responsible Finance Officer reported that the internal audit had been completed satisfactorily.

**247** Accounts for July & August 2012.



It was RESOLVED to approve of the accounts for the month and grant permission to pay.

#### 248 Donations:

##### Donation Requests:-

- 248.1 NSPCC letter of 18<sup>th</sup> July 2012. It was RESOLVED to donate £25.
- 248.2 Dyslexia Cymru letter of 19<sup>th</sup> July 2012. It was RESOLVED to donate £25.
- 248.3 Medics For Heroes e-mail of 26<sup>th</sup> July 2012. It was RESOLVED to grant permission for the cycle challenge to commence on the Cross Square and that the Mayor, Deputy Mayor and Councillors would attend the event if possible.

##### Letters of thanks:-

- 248.4 Friends of Crossroads in Pembrokeshire letter of 20<sup>th</sup> July 2012. The information was received.
- 248.5 Really Wild Festival letter of 3<sup>rd</sup> August 2012. The information was received.

#### Correspondence

- 249 Major DJ Williams e-mail of 19<sup>th</sup> July 2012 copy of letter sent to Mrs S Jowett re; Misuse of illegal drugs at Ysgol Dewi Sant.
- 250 Mrs S Jowett e-mail of 23<sup>rd</sup> July 2012 response to Major DJ Williams letter re: Misuse of illegal drugs at Ysgol Dewi Sant.
- 251 Major DJ Williams e-mail of 31<sup>st</sup> July 2012 response to Mrs S Jowett letter re: Misuse of illegal drugs at Ysgol Dewi Sant.
  - 251.1 Items 249, 250 and 251 were considered collectively and it was RESOLVED to write a letter of support to the Head Teacher of Ysgol Dewi Sant assuring the school of the City Council's full backing in eradicating the use of drugs and to send copy letters to both Major DJ Williams and Mrs S Jowett.
  - 251.2 Following a report from Councillor James, Governor of Ysgol Dewi Sant it was RESOLVED to write a letter of congratulations to the school on their pupil's recent exam success.
- 252 Planned letter of 31<sup>st</sup> July 2012 Communities as the Hub of Rural Life Project. It was RESOLVED that the Clerk would complete and return the attached form on behalf on the City Council.
- 253 Hywel Dda Health Board letter (not dated) consultation on healthcare services. It was RESOLVED that Cllr Rose would attend the event as first representative and that Cllr James would liaise with Cllr Price regarding the second representation.
- 254 Macmillan Cancer Support letter dated August 2012 fundraising coffee morning. It was RESOLVED that anyone wishing to use either the City or Memorial Hall to host a coffee morning could do so free of charge.
- 255 Sian Perry letter of 8<sup>th</sup> August 2012 Hywel Dda Health board consultation document. The information was RESOLVED to be received.
- 256 One Voice Wales letter of 17<sup>th</sup> August 2012 Motions for debate in Annual General Meeting to be held 13<sup>th</sup> October 2012. This item was RESOLVED to be deferred to the meeting of 17<sup>th</sup> September 2012.
- 257 Hywel Dda Health board letter of 20<sup>th</sup> August 2012 Your Health Your Future formal consultation. It was RESOLVED that the Councillors would each complete the questionnaire and that the Clerk would compile the results and present them to the Council at the October monthly meeting 2012.
- 258 Dyfed-Powys Police letter (not dated) dates for upcoming PACT meetings. It was further RESOLVED to invite the head teachers of Ysgol Bro Dewi and Ysgol Dewi Sant to attend the forth coming PACT meeting on Wednesday 10<sup>th</sup> October at 7pm in the Council Chamber.
- 259 Judy Berry e-mail of 1<sup>st</sup> August 2012 car parking charges at Whitesands the information was RESOLVED to be acknowledged and discussed at the annual review of Whitesands car park in November 2012.
- 260 Anna Mullarkey e-mail of 13<sup>th</sup> August 2012 The Great Puffin Hunt. The information was RESOLVED to be received.
- 261 Richards Bros e-mail of 20<sup>th</sup> August Confirmation that drivers are to reminded to park in accordance with traffic regulations and not to cause obstructions of the highway. The information was RESOLVED to be received.
- 262 Oriol Y Parc e-mail of 21<sup>st</sup> August Landscape and photography competition. The information was RESOLVED to be received.
- 263 One Voice Wales e-mail of 21<sup>st</sup> August 2012 The Potential of Community & Town Councils in Economic development questionnaire. It was RESOLVED that Cllr Taylor would complete questionnaire on behalf of the City Council.

**264** Daniel Flanagan e-mail of 30<sup>th</sup> August 2012 Sustainable Communities Act. The information was RESOLVED to be received.

**265** Standard letters and newsletters – the following items are on display or available electronically:-

- 265.1 Planed Communities Activates Programme. The information was received.
- 265.2 Countryside Council For Wales Funding Newsletter. The information was received.
- 265.3 Dolen Cymru Newsletter. The information was received.
- 265.4 PCNPA Local development plan. The information was received.
- 265.5 Tall Ships Adventures Newsletter. The information was received.
- 265.6 One Voice Wales Newsletter. The information was received.

**266 Reports from Members representing the Council:-**

- 266.1 One Voice Wales. Nothing to report.
- 266.2 St Davids Carnival Association. Cllr James reported that due to adverse weather conditions the carnival had to be cancelled though the fancy dress competition still took place at Oriel Y Parc and a children's disco was organised with thanks to the RAFA Club. Cllr Rose reported that a Car Boot Sale and Sports Fun Day was due to place at the Rugby Club on Saturday 22<sup>nd</sup> September in place of the boot sale and games due to take place on the day of the carnival.
- 266.3 St.Davids Christmas Tree Association. Cllr James reported that the next meeting was due to take place on Wednesday 5<sup>th</sup> September at 7pm in the Old Cross Hotel.
- 266.4 St.Davids Day Celebration Group. Cllr James reported that a meeting to discuss the Over 50s Eisteddfod was due to take place at the end of the month.
- 266.5 St Davids Day Centre for the Elderly. Cllr James reported that following their summer recess the group had re-started today.
- 266.6 St Davids Eco City Group. Cllr Taylor that he had recently attended a meeting of the Eco Group on 19<sup>th</sup> July together with the Deputy Mayor. The group had funds totalling some £5000 in the bank and whilst funding was not an immediate problem there was a strong feeling about the need to recruit new members in the future. The group is looking at future projects including a woodland management scheme possibly at land adjoining Waun Fawr or in the valley. The group is to carry out more research into electric cars and the provision of appropriate infrastructure in the city were a scheme to be introduced in St Davids. The group has strong links with Caerhys Organic Community Agriculture which needs new members if it to become financially viable and independent. The Eco Group recently donated £750 to COCA as a further contribution to its immediate funding needs. Cllr Taylor reported that he and the Clerk had attended a tapas fundraising evening in aid of COCA which was a very successful event.
- 266.7 St.Davids Peninsula Tourist Association. Cllr Williams and Cllr Chant reported that the 2013 Broadsheet was up and running and that membership numbers had increased. The next meeting is due to take place on Wednesday 12<sup>th</sup> September.
- 266.8 Porthclais Harbour Authority. Cllr John reported that the committee were due to meet later in the month.
- 266.9 St.Davids - Matsieng Lesotho Link. Cllr Taylor reported that a general open meeting was due to take place at 7.30pm on 9<sup>th</sup> October 2012.
- 266.10 Youth Drop In Cllr James reported on behalf of Cllr Price that following the summer recess the youth club was due to recommence the drop in centre on Thursday 6<sup>th</sup> September 2012.
- 266.11 Ysgol Bro Dewi Governor. No report.
- 266.12 Mayor's Report for the Month. Cllr George reported that he had attended the Carnival Association's disco at the RAFA Club in July and that he had also attended the Blessing of the Boats at Porthclais which was a popular and successful event.

**267 County Councillor's Report**

- 267.1 Cllr Lloyd reported that he had prepared a Notice of Motion relating to the threat of the closure of key services at Wthybush Hospital and hoped that it would get the full support of the County Council's members. It was RESOLVED that St Davids City Council would write a letter of support for the motion proposed by Cllr Lloyd.
- 267.2 Cllr reported that he had been appointed as Governor of Ysgol Dewi Sant and pledged to work to support the school whilst noting the concerns previously raised in the meeting.

- 267.3 Cllr Lloyd reported that he had received complaints regarding the speed humps outside Ysgol Dewi Sant and that he would discuss the matter with Mr John Price, Traffic Manger of Pembrokeshire County Council.
- 267.4 Cllr Taylor suggested that a public meeting be held to inform the public of the proposals for a housing development and swimming pool to be built on Glasfryn Road. Cllr Lloyd informed the City Council that the Smith family that own the land fully backed the proposal but that there would be no further developments until spring 2013 and a public meeting would likely take place then. Cllr Taylor stated that he felt the issue was constantly deferred and that it was time for the public to be informed of the proposed scheme. Cllr Lloyd reported that the nature of business to be transacted with the Smiths was of a confidential nature which was why the public had not been informed of the proposed development.

### Planning

- 268** NP/12/0263 Retention of poly tunnel at lower Moor Farm, SA62 6RP. It was RESOLVED to support the application.
- 269** NP/12/0335 Amendment of approved plan under NP/09/487 for the relocation of the garage and solar panels to the south elevation of the garage, new garden shed and air source heat pump at The Waterings, SA62 6QH. It was RESOLVED to support the application.
- 270** NP /12/0374 Amendment to NP/07/324 for the alteration of the roof pitch of the dwelling at Bank House Farm, Trelerw, SA62 6QR. It was RESOLVED to support the application.
- 271** NP/12/0379 Erection of garden storage building at Ty Gasfryn, SA6 26QF. Application withdrawn 30<sup>th</sup> August 2012. The information was received.
- 272** NP/12/383 Erection of 1 x 15 metre high small scale wind turbine (18.99 metres from ground to blade tip) at Hendre Farm, SA62 6BY. See Jim dale e-mail of 29<sup>th</sup> August 2012. It was RESOLVED to support the application.
- 273** NP/12/0412 Renovation of existing former farm workers (dwelling) cottage to create a rural enterprise workers dwelling at Penpant, SA62 6UH. It was RESOLVED to support the application.
- 274** 12/0234/ Erection of wind turbine at Llandigige Fawr, SA62 6DH. It was RESOLVED that Council support for the application could not be justified at this time as there was insufficient detail in the application to fully asses the visual impact that the turbine would have on the surrounding landscape.
- 275** Pembrokeshire Coast National Park Authority e-mail of 24<sup>th</sup> July 2012 NP/12/0188 St Davids Golf Course application withdrawn. The information was received.
- 276** 12/0258/PA Erection of wind turbine at Crug Glas, SA62 6XX planning permission refused. The information was received.
- 277** NP/12/0283 Reserved matters application for approval of access, design, appearance, layout and landscaping of land adjacent to Marychurch, SA62 6QU. It was resolved to request further information in relation to drawing reference POI as the information submitted with the application was too small to be legible.

### 278 Clerk's Business:

- 278.1 Defibrillator for the City Hall. It was RESOLVED that the Clerk would make enquiries with the Welsh Ambulance Service as to whether the City Council is legally obliged to provide access to a defibrillator in the City Hall and to determine whether any cover was provided in St Davids when the 1st Responders weren't available.
- 278.2 Hire of kitchen crockery. It was RESOLVED that hire of the crockery for use at premises other than the City Hall was to be solely at the Council's discretion.
- 278.3 Bws Y Bobl. The Clerk reported that service to the bus other than MOTs could be undertaken in St Davids.
- 278.4 MSA Surveyors – Y Gudel. The Clerk reported that MSA were to obtain payment from TYF.
- 278.5 Ysgol Dewi Sant medals for HM Jubilee. The Clerk reported that the medals had been presented to the Head Boy and Head Girl of Ysgol Dewi Sant in May but to date the remaining 150 medals had not been distributed to the pupils of St Davids. It was RESOLVED to contact the school and request that the medals be presented at the school's earliest convenience.
- 278.6 Reindeer at Christmas market. The Clerk reported that due to the incredibly high cost of hiring the reindeer the Mayor had exercised his discretion and resolved no to go ahead with the suggestion.
- 278.7 Document archiving. It was RESOLVED to archive planning applications for 2 years before shredding them.

**279 Any other business**

- 279.1 Council photograph. It was RESOLVED to ask Philip Clarke to take the photograph on the Cross Square at 6.30pm on Monday 17<sup>th</sup> September 2012.
- 279.2 Cllr Taylor informed the Council that he felt that there were far too many business adverts being posted on street furniture throughout the city. It was RESOLVED to contact Pembrokeshire County Council requesting their removal.

There being no further business the meeting closed at 9.05pm

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Chair

Date.....

**Minutes of the Second Meeting of the Month on Monday 17<sup>th</sup> September 2012 at the Council Chamber at 7pm.**

The meeting was preceded by a presentation of the Safe Routes in the Community submission by Sue Lewis and Paul Smith of Pembrokeshire County Council. Ms Lewis informed the Council that most of the monies allocated by the Welsh Assembly Government for community safety improvements had been set aside for deprived areas of Wales in the Community 1<sup>st</sup> scheme; however Ms Lewis remained confident that St Davids could bid successfully and if it did so the funds would be available in April 2013. Ms Lewis distributed the Council with a list of the proposals included in the bid and it was RESOLVED that the Council would finalise their priorities at the monthly meeting on Monday 1<sup>st</sup> October 2012.

**Present:** Mayor DJH George, Deputy Mayor MGD James, DJO Chant, ES Evans, MC Gray, D Halse, FD John, JG Lloyd, BT Price, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

**Members of the Public:** Sue De Dilva and Lisa Sayner

**Apologies for Absence:** K Rose

**280 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda. Cllr Chant declared a prejudicial interest in relation to Item 293.

**Matters Arising:**

**281 GUIDELINES RELATING TO PLANNING APPLICATIONS** See Sharon Thomas of Pembrokeshire Coast National Park Authority e-mail of 14<sup>th</sup> September 2012. It was RESOLVED to Invite Vicki Hurst to the monthly meeting of the Council on Monday 1<sup>st</sup> October.

**282 SHOWER AT WHITESANDS BEACH** Following Zoe Abbott of Keep Wales Tidy e-mail of 10<sup>th</sup> September 2012 it was RESOLVED that the Clerk would attempt to obtain definite clarification from Pembrokeshire County Council as to whether a shower in the car park would jeopardise the beach's Blue flag status.

**283 NEWPORT MEMORIAL HALL** Provisional date for visit Thursday 20<sup>th</sup> September at 7pm. As the date clashed with the Hywel Dda Health Board meeting in Haverfordwest it was RESOLVED to postpone the visit until November.

**284 PANTOMIE AT CITY HALL FOR THE CHILDREN OF YSGOL BRO DEWI** Further to Minute 259 of the monthly meeting of the City Council on Monday 5<sup>th</sup> September 2011 it was RESOLVED to pay for Ysgol Bro Dewi to have a Christmas pantomime in the City Hall. Should the school prefer to attend the Torch Theatre production it was RESOLVED to donate £600 towards the cost.

**Correspondence:**

**285 Gary Meopham** e-mail of 4<sup>th</sup> September 2012 Proposed undergrounding of power lines at Caerfachell. It was RESOLVED to approve the request and grant permission for the cables to be laid underground.

**286 Gerald Miles** e-mail of 5<sup>th</sup> September 2012 Visit to Naas Rugby Football Club. The information was received.

**287 Phelim Henry** e-mail of 5<sup>th</sup> September 2012 toilets at Whitesands beach. The e-mail was RESOLVED to be acknowledged.

**288 David Haynes** letter of 8<sup>th</sup> September 2012 school children at Ysgol Dewi Sant. It was RESOLVED that Cllr James and Cllr Gray would meet with Mr Haynes to discuss the access over land at Glasfryn.

**289 Alex Mullarkey** e-mail of 11<sup>th</sup> September request by E-on to erect inflatable gazebo on Cross Square for £500. It was RESOLVED to approve the request upon receipt of the payment.

**290 Hannah Lunt** e-mail of 14<sup>th</sup> September. This item being a matter of contract was RESOLVED to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was agreed that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.



**Planning:**

- 291** NP/12/0249 Proposed conversion and single storey extension to vacant agricultural building to create one bedroom dwelling at Danygarn, SA62 6PL. Further to CK Planning e-mail of 14<sup>th</sup> September 2012 it was RESOLVED that the City Council would continue to support the application on the grounds that the existing property would be better served as a dwelling as oppose to a redundant agricultural building.
- 292** NP/12/0436 Agricultural storage building at Penberry farm, SA62 6DB. Application with drawn 12<sup>th</sup> September 2012. The information was received.
- 293** NP/12/0440 New residential unit 39 Goat Street, SA62 6RF. It was REOSLEVED to defer discussion of this item and undertake a site visit on Tuesday 18<sup>th</sup> September 2012.
- 294** NP/12/0446 Rear extension (single storey) 10 St Nons Close, SA62 6RL. It was RESOLVED to support the application on the grounds that the City Council considered the proposed extension to be appropriate in scale and design to both the existing and neighbouring properties and was deemed unlikely to have a detrimental visual impact in the conservation area.

**Any other business:**

- 280** Selwyn Runnet e-mail of 17<sup>th</sup> September 2012 Closure of HSBC bank in St Davids. It was RESOLVED to write a letter of objection to the Assembly Member and Member of Parliament. It was further RESOLVED to contact the media highlighting the struggle to retain basic services in St Davids as well as the closure of the bank.

There being no further business the meeting closed at 8.30pm

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Chair

Date.....

**Minutes of the Special Meeting of the City Council on Tuesday 18<sup>th</sup> September 2012 at the Council Chamber at 5.30pm.**

**Present:** Deputy Mayor MGD James, ES Evans, MC Gray, D Halse, FD John, BT Price, K Rose, S Williams with CH Gray (Clerk)

**Apologies for Absence:** DJH George Mayor, DJO Chant (prejudicial interest), JG Lloyd, CT Taylor

**I Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

**Planning:**

**2** NP/12/0440 New residential unit 39 Goat Street, SA62 6RF. It was REOSLVED to refuse to support the application solely on the grounds that the Council considered the proposed visibility splays to be inadequate and that the location of the proposed entrance and would fail to ensure the safety of vehicles entering and exiting the site as well as the safety of other vehicles travelling along Goat Street.

There being no further business the meeting closed at 5.45pm

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Chair

Date.....