

Minutes of the Monthly Meeting of the Council on Monday 1st September 2014 in the Council Chamber at 7.00pm

Present: Mayor DB Halse, Deputy Mayor FD John, MC Gray, MGD James, JG Lloyd, K Rose, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

Also present was County Councilor DB Lloyd.

212 Apologies for Absence: DJO Chant, ES Evans, DJH George, BT Price.

213 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

213.1 Cllr John declared a prejudicial interest in relation to Item 253 and left the chamber while the item was discussed.

214 Confirmation of Minutes for:-

214.1 The Council Monthly Meeting on Monday 7th July 2014 were RESOLVED to be approved.

214.2 "In Committee" Meeting of the Council Monthly Meeting on Monday 7th July 2014 were RESOLVED to be approved.

214.3 The Second Meeting of the Month on Monday 21st July 2014 were RESOLVED to be approved.

214.4 The Special Meeting of the City Council on Monday 25th July 2014 were RESOLVED to be approved.

214.5 The Special Meeting of the City Council on Wednesday 6th August 2014 were RESOLVED to be approved.

Matters Arising

215 CITY COUNCIL YOUTH REPRESENTATIVES The Mayor reported that he had spoken to the Headteacher at Ysgol Bro Dewi and was also due to speak with the Headteacher of Ysgol Dewi Sant to discuss the possibility of establishing a link between the City Council and the school councils. It was RESOLVED that Cllr Halse would provide the City Council with a progress report in due course.

216 ST JUSTINIANS

216.1.1 Pre-application for change of use to commercial slip & possible conservation centre. Vicki Hirst letter of 12th August 2014 outlining PCNPA's provisional response. was well received. The Council considered that any future development at St Justinians would require significant financial input as well as a comprehensive management plan. The Council was of the opinion that although they remained keen to support the boat owners in their endeavour to continue to operate at the site, they were concerned that legitimising the slip in line with the planning authority's recommendations would prove unviable for the PBOA. The Chair invited County Councilor Lloyd to offer his opinion. Cllr Lloyd informed the Council that in his opinion what happens to the existing boat house should not be the City Council's concern. He felt sure that the RNLI would demolish the structure and that the boat owners would need to seize the opportunity to run a purpose built community slip. It was RESOLVED that a small group of City Councilors would meet on Thursday 4th September to discuss the matter in more detail.

216.1.2 Toilets. The Clerk reported that the PBOA and its respective members had paid their share of the toilets cost in full. It was RESOLVED to request that in the future payment must be received prior to the facilities being installed.

216.1.3 Temporary Road Restriction Order from Goat Street to St Justinians was received.

216.1.4 Information sign at junction with road to Treginnis. Ben Blake, Traffic Engineer e-mail of 26th August 2014 advising that the road signs could be replaced but that the Highway

Authority would be unlikely to approve an information sign was received. the Clerk reported that the road signs had now been replaced.

217 CITY HALL DEVELOPMENT

- 217.1 The Clerk informed the council that Wes Spees of WAS Architects would like to meet with members of the City Council to discuss the feasibility report recently submitted. It was RESOLVED to invite MR Spees to the next meeting of the City Council.
- 217.2 Cllr Evans e-mail of 7th July 2014 containing copy e-mail to Salix Finance of 14th June 2014 was received.
- 217.3 Please see Simon Pettett e-mail of 22nd August Funding for energy efficiency technologies from Salix Finance was received.

218 MEETING WITH POLICE COMMISSIONER

- 218.1 VANDALISM AT CATHEDRAL CLOSE The Mayor reported that he had recently met with PC Nigel Lewis of Dyfed-Powys Police to discuss the community's concerns regarding the recent spate of vandalism and the need to keep the police station open in St Davids. Cllr Halse confirmed that PC Lewis was hopeful that there would remain a police presence in St Davids.

219 SMP NEWGALE Reconvene date with Mr Westley. It was RESOLVED to invite Mr Westley to meet with the City Council at 6pm to discuss the SMP, prior to the meeting of Monday 6th October at 6.30pm to discuss affordable housing provision.

220 CHRISTMAS STREET LIGHTS - LITE representative has conducted site visit and provided possible catenary solutions. Following Martin Avil e-mail of 6th August advising of potential problems / solutions and costs it was RESOLVED to accept the recommendations and to approve the cost.

221 CITY COUNCIL MEDIA GROUP The minutes of the group's meeting of 28th July were received (a copy of which is attached to these minutes). It was RESOLVED to ensure that the newsletter was kept up to date. Cllr Williams questioned whether it could be made cheaper by halving the page sizes. It was RESOLVED to review the matter following the next publication.

222 AFFORDABLE HOUSING

The Mayor confirmed that a meeting was arranged for representatives of Pembrokeshire Coast National Park Authority, Pembrokeshire Housing Association, Pembrokeshire County Council and County Councillor Lloyd to meet with the City Council on Monday 6th October at 6.30pm in the Council Chamber. Cllr Lloyd provided the City Council with the following report adding the fact that PCNPA would accept prefabricated houses was an amazing breakthrough. "In 2009, in the teeth of fierce opposition, Pembrokeshire County Council closed St. Davids swimming pool, a pool that had been inspired by the tragic death by drowning of a young local girl, Sonia Jones, at Whitesands in the late 50's and funded by public subscription. The campaign group that had fought so hard to save the pool then turned its efforts to replacing the pool encouraged by support from two outside benefactors, one an architect born in Pembroke with a practice in Brighton and the other a philanthropist from Surrey with Pembrokeshire connections. Unfortunately, after two years of intensive preparatory work, including a well received round of public consultations, the promise of financial support failed to materialise and the group disbanded. However, for the past three years I have quietly continued to work on ideas for the scheme in collaboration with the architect, Mike Lawless of LA Architects, Brighton, while keeping in touch, periodically, with members of the former Pool Group. The ideas have reached such a stage now that it is planned to actively engage and consult with the people of St. Davids and the wider community this autumn. The following information will be of interest: The site of the proposed development is the Glasfryn Road. The two landowners concerned are willing supporters of the scheme, which is intended to be a community led initiative in the legal form of a Community Land Trust. The Pembrokeshire Coast National Park, Pembrokeshire County Council, Pembrokeshire Housing Association and the Welsh Government have been consulted at all stages. They have all declared their support in principle for the project. The scheme will comprise housing units of a range of specifications, for sale and for rent at affordable terms. The scheme also includes a swimming pool, which will be designed to cater for all sections of the community to provide a destination for young and old to promote active leisure.

A further facility has very recently been considered, which is a dedicated café specially designed for use by the older members of the community. The guiding principle of the scheme is that it should be sustainable, self-funding and driven by the community for the community. Full and inclusive consultation will soon be undertaken with the community of

St. Davids inviting input from everyone. Being a community project, it will only proceed if it enjoys the overwhelming backing of the community."

222.1 PCNPA letter of 16th June 2014 LDP - Replacement affordable housing supplementary planning guidance. The Clerk informed the Council that an extension to 10th October had been granted for submission of their comments.

222.2 PCNPA letter of 24th June 2014 update on LDP land allocations and larger development sites in the National Park was received.

223 REDUCTION OF ESSENTIAL SERVICES AT WITHYBUSH HOSPITAL Clare Tyler e-mail of 13 August 2014 containing copy letter of 28th May 2014 from Mark Drakeford to Joyce Watson was received. Cllr Rose reported that the midwife led maternity ward had delivered 24 babies in August and so far all had gone well.

224 1st RESPONDER UNIT Cllr Wynne Evans e-mail of 27th August 2014 was received. It was RESOLVED to await a response until the next monthly meeting. Should no response be received by October it was RESOLVED that the City Council would contact the Welsh Ambulance Service with a view to establishing a community volunteer group of trained first responders.

225 DEMENTIA FRIENDLY COMMUNITY The minutes of meeting in St Davids on 8th August 2014 were received together with County Councillor David Lloyd copy e-mail to Tom Alexander of 13th August 2014 advising that the launch was to take place in Ysgol Dewi Sant with the school children becoming involved. Cllr Lloyd provided the City Council with the following report: "I have recently been giving thought as to how the wonderful voluntary work that every community in Pembrokeshire does in looking after its more vulnerable members might be further developed. I have been concerned that the current intense pressure on public finances will make ever increasing demands upon the voluntary sector to take on responsibilities that can no longer be afforded by public institutions. For example, controversially, Pembrokeshire County Council felt obliged to close Sunnybank care home in Narberth in June this year on financial grounds. Apart from providing important long-term care for clients, it was perhaps more critical for the respite care it was able to afford local families. This is the reality now. The future if anything will be worse. Accordingly, I approached Pam Marsden, Head of Adult Care in Pembrokeshire County Council to consider establishing an over-arching body in the county to co-ordinate the work of all voluntary groups in the sector, encouraging collaborative working, sharing best practice, providing training, introducing accreditation and possibly offering limited revenue funding to pay expenses for volunteers in order to widen participation? A university department might also be invited to participate by providing a source of active research in the field as well as supplying the rigor of academic monitoring of the development of the initiative. Pam Marsden kindly convened a meeting on the proposal in May this year comprising all her senior staff, which was also attended by the Cabinet Member for Adult Services, Simon Hancock. I am happy to say that as a result of the meeting the proposal has been adopted by the Council and will be developed over the forthcoming year." The City Council have been involved with the planning of the special event on 27th September in support of Tracy Martin-Smith and the future programme.

226 MEMORIAL PLAYING FIELD

226.1 BENCHES The Clerk reported that the work was undertaken and has been completed by Mrs Val Davies together with several additional benches throughout the city. Cllr Williams commented that the work was done incredibly well and that the appearance of the benches had improved enormously thanks to Mrs Davies' efforts.

226.2 MINI CAROUSEL The Clerk reported that spare parts have arrived. Neil McCarthy e-mail of 26th August advising that the technicians are currently unable to work was received. The Clerk will continue to liaise with Pembrokeshire County Council.

226.3 ROCKING HORSE The Clerk reported that the rocking horse was also awaiting repair. Cllr Rose informed the Council that she had been in contact with Ysgol Dewi Sant regarding the pupils painting a mural on the fence in the playing field and would report any progress in due course.

227 FOOTPATH IN HEOL DEWI Dorrian Williams, Area Supervisor of Pembrokeshire County Council e-mail of 18th June 2014 was received. It was RESOLVED to request that the work be "tidied up".

- 228 BRYN ROAD - WHITE H LINE** The Clerk reported that Pembrokeshire County Council as Highway Authority had confirmed that the property currently had a single yellow line outside which could be enforced and that a H mark would have no enforcement capability and little benefit. The information was received.
- 229 NUN STREET TRAFFIC** Cllr Evans e-mail of 19th June 2014 advertising for the position of School Crossing Patrol Officer at Mary Immaculate School, Haverfordwest. The Council reiterated their concern for the school children's safety together with their frustration and disappointment that Pembrokeshire County Council would not replace the previous safety patrol officer. It was **RESOLVED** to further write to County Hall emphasising the Council's concern, in particular the danger the children face crossing to Nun Street from Tower Hall Lane.
- 230 ABEREIDDY** Please see Andrew Tuddenham, National Trust e-mail of 20th June 2014 containing letter received from the St Davids Historical Society together with the Trust's response.
- 231 PANTOMIME** The Clerk informed the Council that she was awaiting confirmation from G Phillips.
- 232 CATHEDRAL FESTIVAL** The Clerk Confirmed that a letter of support was sent on 6th August 2014.

Accounts

- 233** The Responsible Finance Officer reported that the internal audit for June and July 2014 had been completed satisfactorily.
- 234** Accounts for July 2014.
- 235** Accounts for August 2014.

INCOME AND EXPENDITURE JULY 2014			
Balance as at 31st July 2014		£	
	Current A/c	268009.80	
INCOME	Car Park	30890.00	
	City Hall	1386.22	
	Cafe	1821.92	
	Wayleave	400.00	
	Miscellaneous	2212.00	Boat Owners
	Market stalls	570.00	
	Total	37280.14	
	LGA 1972 Sec137 for2014/15 is £10821		LGA 1972 Sec 214 Cemetery
	Last month's donations		Total donated 2014/2015
	2014/15	total	1575
	Balance available		9246
PAYMENTS		£	
	Admin	1785.79	Salaries:Clerk & RFO
		1445.34	HMRC- IT & NIC)
		118.46	Phone and Internet
		263.82	Stationery etc
		146.56	Cllr Gray (Belgium)
	Whitesands	3983.50	Attendant's commission (5)
		1740.00	CCTV
	Playground		
	Hall & House	239.88	Caretaker's salary
		807.40	Electricity
		241.50	House electrical repairs
		18.71	D/D Boiler service
		165.76	Gas
	Mayor's Expenses		
	St Justinians	510.00	Toilet hire / cleaning
	Miscellaneous	708.07	Total costs of Mayor's reception
		192.41	Bank charges
		29.60	LITE (postage)
		952.00	PCC (Council tax-3props)
		109.62	Dwr Cymru -(2props)
		240.43	Plants etc for roadside displays
	Total	13698.85	
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INCOME AND EXPENDITURE AUGUST 2014			
Balance as at 26th August 2014		£	
	Current A/c	290532.69	
INCOME	Car Park	38760.00	
	City Hall	2497.26	
	Cafe	1821.92	
	Boat Owners	175.00	
	Miscellaneous	250.37	
	Market stalls	660.00	
	Total	44164.55	
	LGA 1972 Sec137 for2014/15 is £10821		LGA 1972 Sec 214 Cemetery
	Last month's donations		Total donated 2014/2015
	2014/15	total	1575
	Balance available		9246
PAYMENTS		£	
	Admin		Salaries:Clerk & RFO
		9160.59	HMRC (VAT)
		242.22	Phone and Internet
		25.00	Flowers
		142.20	Stationery etc
	Whitesands	6534.00	Attendant's commission (5)
		84.47	Electrical repairs
	Playground		Caretaker's salary
	Hall & House		Electricity
		230.00	Ceri Davies - repairs
		18.71	D/D Boiler service
		175.49	Floor cleaning products etc
	Mayor's Expenses		
	St Justinians	586.00	Toilet hire / cleaning
	Miscellaneous		Bank charges
		4200.00	LITE. New tree lights & repair charges
		952.00	PCC (Council tax-3props)
		109.62	Dwr Cymru -(2props)
	Total	22460.30	
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The accounts for both July and August and were approved and permission was granted to pay.

Donations

Donation requests

235.1 Tracy Martin-Smith letter of 12th August 2014 Dementia friendly community launch. It was RESOLVED to donate £100.

Letters of thanks

235.2 Paula Ellis e-mail of 16th June 2014 was received. It was RESOLVED to send Ms Ellis a card thanking her for her contribution to the community and wishing her well in her future post.

235.3 Talking Book Wales e-mail of 18th June 2014 was received.

Correspondence

236 Ray Wilkinson copy letter of 19th June 2014 Disabled parking at Oriol y Parc was received.

237 One Voice Wales e-mail of 23rd July 2014 Funding Update was received.

238 Liz Dutch e-mail of 24th July containing Mark Galbraith e-mail of 24th July 2014 WAG White Paper - Reform of Local Government. It was RESOLVED that Councillors should send their views to the Clerk in order for her to formulate a corporate response.

239 Jeremy Martineau e-mail of 24th July 2014 Lottery Coastal Communities Fund. It was RESOLVED to forward the information to the St Davids Peninsula Tourist Association.

240 Kimberley Barr e-mail of 30th July 2014 Information from Change Step charity for military veterans in Wales. The information was received.

241 PCNPA letter of 1st August 2014 Consultation re: draft national park management plan. It was RESOLVED to defer this item to the next monthly meeting of the City Council.

242 Julia Cobham e-mail of 5th August 2014 Consultation on draft flood risk management strategy was received.

243 Natural Resource Wales letter of 7th August 2014 Trefeiddan Moor SSSI was received.

244 Peter Sargent e-mail of 11th August 2014 request for suggestion of parking for St Davids market together with copy e-mail sent to and from Mathew Blakinston on 11th August 2014.

245 Ian Meopham e-mail of 11th August 2014 containing copy e-mail from Kevin Phillips of 10th August 2014 complaining of dog fouling at Caerfai Bay was received. It was RESOLVED that the Clerk would liaise with Ian Meopham to discuss possible solutions.

246 Peter Gregory e-mail of 13th August 2014 Community Night Out Scheme was received.

247 Pembrokeshire County Council letter of 13th August 2014 maintenance and cleaning of public conveniences was received.

248 Wendi Huggett e-mail of 19th August Seeking Council response in preparation for Hywel Dda SRG meeting. It was RESOLVED to forward a copy letter outlining the City Council's ongoing concerns regarding the provision of health care in Pembrokeshire in particular the lengthy wait for ambulances to arrive at emergency situations.

249 David Powles e-mail of 21st August Consultation on the Welsh National Marine Plan. It was RESOLVED to defer this item to the November meeting of the City Council.

250 One Voice Wales e-mail of 26th August 2014 Requesting Nominations for the national St Davids Awards 2015 was received.

251 Reports from Members representing the Council:-

251.1 PALC. Cllr Taylor reported that no meeting had taken place since May.

251.2 St Davids Carnival Association. Cllr Rose reported that the carnival had been a success and had received lots of positive feedback. Although the number of floats was disappointing it was hoped that this could be overcome with greater advertising next year. Overall it was a good day.

251.3 St Davids Christmas Tree Association. Cllr Williams reported that a meeting was to take place at the end of September.

251.4 St Davids Day Celebration Group. It was hoped that a meeting would take place some time in October. Cllr James reported that the date of the 2015 Eisteddfod had been fixed for Friday 27th February.

251.5 St Davids Day Centre for the Elderly. Cllr Williams reported that the group were meeting on Monday 8th September and that the programme for the autumn was looking good.

251.6 St Davids Eco City Group. Nothing to report.

251.7 St Davids Peninsula Tourist Association. Cllr Evans a meeting was to take place on Wednesday 10th September.

- 251.8 Porthclais Harbour Authority. Cllr John reported that the Authority held a very successful children's fun day on Thursday 28th August and were very grateful to TYF for their involvement.
- 251.9 St Davids - Matsieng Lesotho Link. Cllr Taylor provided the Council with the following report:
 "The group has had a relatively quiet summer. As chairman I have been trying to follow up the personal contacts that I made in Lesotho, a not entirely easy process given the many difficulties with communications in Lesotho. The issues which we are trying to resolve are how our fund raising efforts will be directed in the future. It is my own hope that the group will eventually be able to build up a strong link with St Matthew's Anglican Primary School in Matsieng as a primary role. Linked to this we are also working on strengthening the links, still at the moment at a very early stage, between St Matthew's and Ysgol Bro Dewi. We have had a very successful meeting with head teacher Mrs Vaughan, and she is very enthusiastic to support us in this venture. I was very happy to receive an invitation from Ms Jane Evans at Croesgoch School at the end of the summer term, to meet two teachers from the school in Lesotho with which Croesgoch School is twinned. The two teachers also visited St Davids during their week in Pembrokeshire. I am hoping to be able to spread the word about Matsieng as much as possible during the coming autumn, and would be very happy to visit any society or group to tell them more about our links. I also have not ruled out the possibility of going back to Lesotho myself (at my own expense) to try and tie up some of the unresolved loose ends. I will in any case do my best to keep the council informed about all future developments."
- 251.10 Cllr Taylor informed the Council that the St Davids sign on the Fishguard Road omitted the information that St Davids was twinned with Lesotho and also with Naas. It was RESOLVED to enquire how the information could be included on the road sign.
- 251.11 Youth Drop In. Cllr Rose reported that the club resumed on Thursday 4th September
- 251.12 Ysgol Bro Dewi Governor. Cllr Halse provided the Council with the following report. "The new school year starts tomorrow, Tuesday 2nd September. There will be an Estyn inspection between 15-18th September. Since my last report, I have attended two training seminars: a) Induction to school governors on 26th June; and b) Using data for school improvement. My DBS (Disclosure Barring Service) form was validated from 18th June for 3 years. I attended the school leavers and music assembly on 14th July followed by a meeting with the Headteacher and full visit around the school. I attended the School Governors quarterly meeting on 4th June. Key issues discussed included; a) Pre-school provision; and b) Review of education provision in the St Davids area. I have had discussions with the Headteacher about the new fencing arrangements, traffic management and the school council, including how the City Council might link with the school council to share relevant information. The number of pupils on the school roll are as follows: Winter 2013 - 92 full time and 13 part time, Spring 2014 - 95 full time and 13 part time, Winter 2014 - 88 full time and 10 part time."
- 251.13 Planned Community Forum. Cllr Halse reported that Mr Paul Edey had been newly appointed as Chair of the group and that a meeting was to take place on 9th September at Ebenezer Chapel.
- 251.14 Porthstinan Boat Owners Association. Nothing to report.

County Councillor's report

252 In addition to the previous reports contained in these minutes, Cllr Lloyd provided the Council with the following report:

- 252.1 Good Neighbour Scheme - In my last up-date I mentioned the introduction of the Good Neighbour Scheme in St. Davids by Pembrokeshire County Council, under the supervision of the co-ordinator Rachel Gibby. The scheme is well established in other parts of the county. A number of meetings have now taken place with a view to creating a local steering group to run the scheme. The idea of the scheme is to provide easy access to help and support for those who need it; a friendly local service responding quickly to calls for help; reducing the feelings of isolation and exclusion for individuals without family support. Volunteers, who will be insured, are being sought to provide these services.
- 252.2 Pembrokeshire County Council - The administration in County Hall is in a mess, brought about by seventeen years of the autocratic management style of the Chief Executive supported, but never challenged by a weak elected ruling group. The Chief Executive has now volunteered to stand down while various inquiries are being made and may never return. Whatever the outcome of the inquiries, change must come. Towards such change I raised the following Notice of Motion at the July full Council meeting: "Pembrokeshire County Council confirms its commitment to building on recent discussions regarding Member-Member and Member-Officer relations by commissioning the drafting of a protocol

concerning the Council’s internal relationships and the ethical basis upon which they are conducted. This would involve widespread engagement with Members, Officers and stakeholders, which would be externally facilitated and which would be completed before the work of the Constitutional Issues Working Group continues.”

252.3 Ysgol Dewi Sant - With the return of Estyn to Ysgol Dewi Sant sometime this autumn, following the disappointing inspection in May of last year, it has never been in doubt that the August exam results this year would in all likelihood determine the very future of the school. To their considerable credit, however, the Head and Deputy Head, the outstanding new Senior Leadership Team and the entire staff understood the challenge ahead of them very well. From the moment that Estyn departed the school campus fifteen months ago they pledged to meet the challenge to save the school, whatever the cost in terms of effort and commitment. In short I believe that they have succeeded in doing this. The August school results are the best the school has ever attained, ranking the school second to Ysgol Y Preseli in Pembrokeshire. The future remains uncertain, of course, with the proposals for the re-configuration of education provision in the county not due to be published until the latter part of the year with the worrying spectre of the narrow and highly prescriptive Tribal Report still lurking in the background. I remain quietly confident, however, and in fact believe that the future potential of the school has no limits – what about the best secondary school in Wales?

The Chair thanked Cllr Lloyd for his report and Cllr Lloyd left the meeting.

Planning

253 NP/14/0334 Variation of condition 5 of NP/09/088 and condition 2 of NP/12/0283 to allow variation of ridge height at 76.08, 48cm above ridge height at Marychurch (Bluebell Cottage), SA62 6QU. The City Council considered that the proposed ridge height was appropriate in scale and design to both the existing and neighbouring properties and was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

254 NP/14/0444 Change of use of redundant farm building to form garage extension (part retrospective) at Trehenlliw Farm, SA62 6PH. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. The Council further considered that the proposal would also ensure the year round employment of local residents and as such would sustain the economic and social well being of the local community. It was RESOLVED to support the application.

Mayor's business

255 Proposed date for electing future Mayor. It was RESOLVED to defer this item for discussion at the second meeting of the month.

Any other business

256 Cllr Taylor expressed his concern regarding pedestrian safety due to the lack of bollards on a section of road near to Whitesands beach. It was RESOLVED to include this item for discussion at the next monthly meeting of the Council in October.

There being no further business the meeting closed at 9.30pm

Signed
Chair

Date

Minutes of the Second Meeting of the Month on Monday 15th September 2014 in the Council Chamber at 7.00pm.

Present: Mayor DB Halse, Deputy Mayor FD John, ES Evans, MC Gray, MGD James, JG Lloyd, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

257 Apologies for Absence: DJO Chant, DJH George, BT Price and K Rose.

258 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

Finance

259 The annual external audit was RESOLVED to be approved.

Matters Arising

260 CITY HALL DEVELOPMENT The Council was joined by Mr Wes Spees of WAS Architects and held a full and frank discussion of the recent feasibility study. Mr Spees informed the Council that in his opinion it would not be economically viable to undertake an energy audit of the City Hall and that should the Council wish to insulate the rear of the building they should go ahead and do so. Following a further discussion regarding the proposed improvements to the City Hall the Council considered that it would be incredibly expensive to undertake the works contained in the 2010 planning application which would involve relocating the library and Siop y Bobl and the caretaker's accommodation. The Council further considered that it was not prepared to relocate the library in order to install a disabled access toilet near to the main entrance. It was RESOLVED to instruct Mr Spees to provide a design and cost estimate for the option of installing either 1 or 2 disabled toilet facilities at ground floor level to the east side of the City Hall that were fully compliant with the current DDA legislation and to provide a design and cost estimate for DDA compliant glass doors at the entrance to the hall, shop and library. Mr Spees agreed to re-visit the site on Thursday 18th September at 11am and informed the Council that he hoped to complete his report the following week. It was RESOLVED that the Clerk would contact Mr Spees with a view to convening a meeting around the 25th September.

261 ST JUSTINIANS Cllr James provided the Council with a report following a meeting of 4th September 2014 at which Cllrs Gray, Evans, James, John and Taylor were present.

261.1 Having considered Vicki Hirst's letter of 12th August outlining the PCNPA's response to a pre-application that was submitted, which proposed the change of use of the existing slip way, the group considered that this may not be the most viable option and that the demolition of the existing slip and the erection of a new jetty may be the best option. The group further considered that the original boat house was far more structurally sound than the existing one and could possibly be acquired as an asset by the City Council in the future. It was resolved to apply to have the existing boat shed de-listed and to submit further pre-applications; 1) to ascertain the possibility of demolishing the existing slipway and replacing it with a purpose built jetty that would be usable in all tides and 2) to ascertain the possibility of the existing boat shed being converted to a domestic residence. It must be noted that the reason for submitting the second pre-application was not because the group felt that this was in any way a preferred option, it was purely to gain the facts should another party make such a request in the future.

261.2 The group considered that a Harbour Authority would need to be established should the jetty be granted planning permission and that the harbour would need to be of a benefit to the whole community rather than sole use for the RSPB and the boat companies.

261.3 The group considered that the responsibility for submitting and paying for any future planning applications as well as the overall management plan mentioned in Ms Hirst's letter, would need to be addressed.

- 261.4 A meeting with the PBOA is proposed to take place on 15th October and a subsequent meeting of the Council led Working Group is planned to take place once the City Council has had an opportunity to consider the response to the pre-apps.
- 261.5 The clerk reported that following the meeting the RNLI had agreed to apply to have the existing boat house de-listed.

262 CHRISTMAS PANTOMIME The Clerk reported that Gerry Graham's pantomime was unavailable on Tuesday 17th December. It was RESOLVED to ask Chunky Russell to perform providing he used different material to 2013.

263 PACT MEETING 7pm on Wednesday 17th September 2014 at St Davids Police Station. It was RESOLVED that the Mayor, Deputy Mayor and Cllrs Evans and Williams would attend the meeting on behalf of the City Council.

264 MAYOR ELECT The Mayor proposed that for practical reasons relating to service arrangements and other mayoral commitments, the mayor elect should be confirmed several months prior to the Council's annual meeting. It was RESOLVED to appoint a mayor elect in the first monthly meeting in March.

N.B. The Deputy Mayor would continue to be appointed at the annual meeting in May.

Planning

- 265 NPI4/0469** Installation of Openreach Broadband cabinet at Co-Op Pharmacy, Cross Square, SA62 6SE. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 266 NPI4/0470** Installation of Openreach Broadband cabinet at Cartrefle, Bryn Road, SA62 6QX. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 267 NPI4/0472** Installation of Openreach Broadband cabinet at Feidr Pant Y Bryn, High Street, SA62 6SB. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

Any other business

- 268** The Mayor reminded the Council that the Dementia Friendly Community launch was taking place from 2-5pm on Saturday 27th September at Ysgol Dewi Sant.
- 269** The Mayor informed the Council that Cllr Rose had created a facebook account for the City Council with Cllrs Evans, Price and Rose as administrators.
- 270** The Mayor informed the Council that the recent edition of the City News had been received very well by members of the community.
- 271** The Mayor informed the Council that letters of thanks had been received from Terry & Non Redhouse and John & Lynda Stark in appreciation of the bouquets presented to them on their Golden wedding anniversaries.
- 272** The Mayor reminded the Council that the next monthly meeting of the Council would start at 6pm on Monday 6th October and urged fellow Councillors to be well prepared for the discussion relating to affordable housing provision.

There being no further business the meeting closed at 8.45pm

Signed
Chair

Date

Minutes of the Special Meeting of the Month on Thursday 25th September 2014 in the Council Chamber at 7.00pm.

Present: Mayor DB Halse, Deputy Mayor FD John, ES Evans, MGD James, JG Lloyd, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

273 Apologies for Absence: DJO Chant, DJH George, MC Gray, BT Price and K Rose.

274 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

Matters Arising

275 CITY HALL DEVELOPMENT The Council was joined by Mr Wes Spees of WAS Architects and discussed the amended feasibility study.

- 275.1 The Mayor thanked Mr Spees for attending the meeting. Mr Spees informed the Council that as the project was more than likely to last for more than 30 days, under the Construction (Design and Management) regulation 2007 the City Council would need to appoint a CDM Co-ordinator. Mr Spees informed the Council that he would be happy to make some recommendations for the post and the Council agreed to consider his recommendation in the future.
- 275.2 It was RESOLVED to support Option 2A as outlined in Option 6.00 the feasibility report (see attached plan) which would see the installation of 2 unisex disabled access toilets at an estimated cost of £80000 + VAT. The Council considered that the option of 2 disabled access toilets rather than 1 would provide the hall with better long term facilities and would be a worthwhile investment in the property.
- 275.3 It was further RESOLVED to request that a baby changing facility be installed in at least 1 of the toilets.
- 275.4 It was RESOLVED to accept Mr Spees' recommendation for improving the entrance and lobby as outlined as Option 602 in the feasibility report which would include:
- 275.4.1 (6.02.2) Higher illumination levels -Three number suspended 1.5m long T5 fluorescent light fittings with polished chrome diffusers installed and wired at an estimated cost of £500.00 to £750.00 plus VAT.
- 275.4.2 (6.02.3) Glazed Lobby Doors – Double glazed white decorated timber doors with full draught proofing, blue feature handles and door closers at an estimated cost per pair in existing modified frame of £1,500.00 to £2,000.00 plus VAT.
Extra over cost for white powder coated aluminium doors with full draught proofing, blue feature handles and automatic operators £2,000 to £3,000 plus VAT.
- 212.1.1 (6.02.4) Glazed Doors to Shop and Library – Double glazed white decorated, fire rated, timber door with full draught proofing, blue feature handles and door closers at an estimated cost per door in existing modified frame £750.00 to £1,000.00.
- 275.5 It was RESOLVED to invite Mr Spees to submit a written proposal outlining his costs together with provisional time frame for the schedule of works.

There being no further business the meeting closed at 7.55pm

Signed

Chair

Date