

Minutes of the Monthly Meeting of the Council on Monday 4th December 2017 in the Council Chamber at 7.00pm

Present: Mayor BT Price, Deputy Mayor MJ Chant, ES Evans, DJH George, DJ Griffiths, DB Halse, FD John, JG Lloyd, BS Sehmi, RT Thornton, S Williams with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

Also present was County Councillor DB Lloyd and Mr Dan Shaw (PCC Link Officer).

374 Apologies for Absence: MC Gray

375 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

376 Confirmation of Minutes for:-

376.1 The Council Monthly Meeting on Monday 6th November 2017 were RESOLVED to be approved.

376.2 The Second Meeting of the Month on Monday 20th November 2017 were RESOLVED to be approved.

376.3 The "In Committee" Minutes of the Second Meeting of the Month on Monday 20th November 2017 were RESOLVED to be approved.

Matters Arising

377 COMMUNITY AWARD Nominations for the 2017 community award were received. It was RESOLVED to present Mrs Maureen Owen with the award for 2017 in recognition of her outstanding contribution to the community.

378 DIARY DATES the following diary dates were received and duly noted:

378.1 Christmas Civic Reception on Friday 8th December at 7.00pm in the City Hall.

378.2 Senior Citizens' Christmas Lunch on Wednesday 13th December at 11.45am in the City Hall.

378.3 Window Lights Competition - judging to take place on Wednesday 20th December 2017.

378.4 Monthly meeting of City Council on Monday 8th January 2018 at 7.00pm in the Council Chamber.

379 WHITESANDS CAFÉ LEASE This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

380 ACROBATICS GROUP Anne Curran proposal for a new acrobatics group was received and it was RESOLVED to pay for a two hour taster session at a cost of £347.40.

381 SKATE PARK The Clerk advised members that a site visit with Mr David Murphy would be arranged for next week and it was anticipated that the groundwork would commence in January 2018. The equipment would take approximately six weeks to be manufactured from the date of order and was therefore anticipated to be ready for installation in January, to coincide with the completion of the groundworks. .

381.1 Annie Wright e-mail of 24th November 2017 confirmation of order was received.

381.2 Caroline Bowen e-mail of 22nd January 2016 confirming that planning permission is not required for park equipment less than 4 metres in height was received.

382 WEBSITE UPGRADE

- 382.1 Website - the Clerk informed members that the new website had gone live on Wednesday 29th November 2017 and requested that Councillors advise the Clerk of any amendments that may be need in respect to the local groups' page.
- 382.2 Service Level Agreement - it was RESOLVED to contract Webadept to provide technical support and maintenance as per Option 1 at a cost of £79 per month + VAT, with a view to increasing to Option 2 if necessary.

383 TRAFFIC MATTERS

- 383.1 Sue Lewis email of 27th November 2017 Bid proposals for Safe Routes in Communities Funding. Copy of plan and Cllr David Lloyd e-mail of 29th November 2017 were received. It was RESOLVED to support the safe routes bid and all of the proposals within it. However, in respect to Proposal 1 – it was RESOLVED to request that the SUP be continued along the road to the Waunfawr playing field and while it was RESOLVED to support the installation of a crossing in High Street, in respect to Proposal 12 it was RESOLVED to clarify whether the controlled crossing would have to have flashing / traffic lights.
- 383.2 Trunk Road Sign. The Clerk advised members that the sign incorporating St Davids had been installed on the A40 trunk road between Haverfordwest and Carmarthen. It was RESOLVED for the Clerk to investigate the possibility of erecting a brown tourist directional sign for St Davids.
- 383.3 Additional car parking in St Davids. It was RESOLVED for the Clerk to pursue the possibility of creating a seasonal temporary car park in St Davids.
- 383.4 Glasfryn Road signage. Rob Hamer e-mail of 28th November 2017 was received and it was RESOLVED to request an additional sign on the A487 Fishguard to St Davids Road, with details of the nearby attractions/locations including Oriel Y Parc Tourist Information Centre and St Davids City Centre.
- 383.5 No busses sign at Pit Street. It was RESOLVED to request an additional no busses sign (except local buses) on Catherine Street.
- 383.6 Street lighting adjacent to old police station. It was RESOLVED to request an additional street light at High Street.
- 383.7 No entry signs at New Street. It was RESOLVED to contact Pembrokeshire County Council once more to request that the signs be made more prominent to advise motorists not to enter the one way street.
- 383.8 Y Gudel lights not working. It was RESOLVED to arrange for the City Council's lights to be fixed.
- 383.9 Merrivale car park light not working. It was RESOLVED to contact Pembrokeshire County Council to fix the light.

- 384 ST DAVIDS FORMER POLICE STATION** Sale of St Davids Former Police Station – progress report re: valuation. The Clerk advised members that permission had been granted to undertake an independent valuation of the property and that JJ Morris had been contacted to undertake the valuation this week. The cost of the valuation would be around £200.

385 CITY HALL

- 385.1 Kitchen roof leaking. The Clerk advised members that a quote for repairing the roof was awaited from Mr Nick Price.
- 385.2 Kitchen cooker extraction fan. The Clerk advised members that Mr Simon Morgan had been contacted regarding the fan, however no response had been received to date.
- 385.3 Installation of gas alarm. It was RESOLVED to purchase and install a gas alarm in the kitchen.
- 385.4 Kitchen water boiler. The Clerk advised members that Adam John had remedied the issue.

- 385.5 City Hall entrance doors. It was RESOLVED for the Clerk to contact the company that installed the doors to remedy the issue with the closing mechanisms and to replace the fire door strips.
- 385.6 Gate at rear of City Hall. It was RESOLVED to have the gate stripped and re-painted.
- 385.7 Review of Hall Booking System. It was RESOLVED to form a sub-committee to review the hall booking system and to report back to full Council at the next monthly meeting of the City Council on Monday 8th January 2018. It was further RESOLVED to appoint the Mayor, Deputy Mayor, Cllr John, Cllr Sehmi, Cllr Williams and the Responsible Finance Officer as members of the sub-committee.
- 385.8 Review of Hall Booking prices. It was RESOLVED to form a sub-committee to review the hall hire prices and to report back to full Council with a recommendation at the next monthly meeting of the City Council on Monday 8th January 2018. It was further RESOLVED to appoint the Mayor, Deputy Mayor, Cllr John, Cllr Sehmi and Cllr Williams and the Responsible Finance Officer as members of the sub-committee.

Accounts

- 386 The Responsible Finance Officer reported that the Internal Audit for October 2017 had been completed successfully.
- 387 The accounts for November 2017 were RESOLVED to be approved and permission to pay was granted.

INCOME AND EXPENDITURE NOVEMBER 2017			
Balance as at 28/11/2017		£	
	Current A/c	182871.80	
INCOME	Car Park	5325.00	
	City Hall	1300.98	
	Cafe	1821.92	
	Market stalls	150.00	
	Total	8597.90	
	LGA 1972 SEC137 for 2017/18 is £11196		LGA 1972 Sec 214 Cemetery
	Last month's donations	1300	Total donated 2017/18
	2017/18 total	5850	1400
	Balance available	5346	
PAYMENTS		£	
	Admin	3037.00	Salaries: Clerk, Asst & RFO
		177.00	SLCC membership
		81.53	Internet/telephone
		396.67	Stationery etc
		244.92	Computer maintenance
		120.56	Pension contributions
	Whitesands	798.75	Attendant's commission
		7380.00	Nash Brothers
	Playground		
	Hall & House	243.09	Caretaker's salary
		651.94	Gas
		128.54	Sundries
		21.35	D/D Boiler service etc
		28.63	Plants
	Mayor's Expenses		
	St Justinians		
	Miscellaneous	294.00	Rialtas annual fee
		1129.00	PCC (3 properties)
		152.28	Dwr Cymru -(2prc (inc fountain)
		80.00	Market stalls
		1176.00	Xmas lighting poles
		355.20	Xmas tree
		56.00	Stamps
		1684.61	PCC (Library)
		14585.34	VAT
Minutes 2017 / 2018		1403.00	Newsletter
	Total	34225.41	

388 DONATIONS:**388.1 Requests**

St George's Youth Club copy letter of 25th October 2017 was received.

Welsh Hearts e-mail of 16th November 2017 was received.

388.2 Thanks

Tretio Chapel e-mail of 29th November 2017 was received.

Correspondence:

389 Police and Crime Commissioner letter of 29th November Precept consultation was received. The Clerk confirmed that she would email a copy of the letter to members with a link to the survey.

390 Reports from Members representing the Council:-

390.1 St Davids Carnival Association. Nothing to report.

390.2 St Davids Christmas Tree Association. The Mayor reported that it had been a successful few days and that the festival of trees had been very popular this year. The Mayor informed members that the tree lighting had gone very well and thanked everyone for their help. There was a very good community spirit this year. The Mayor further reported that the remaining selection boxes would be sold in Siop Y Bobol.

390.3 St Davids Day Celebration Group. The Clerk advised members that a meeting would be arranged in January.

390.4 St Davids Day Centre for the Elderly. Cllr Williams reported that they had a lovely lunch at Vincent Davies a few weeks ago and that they had their Christmas Lunch at the Mill earlier today. Next week would be the last session until January.

390.5 St Davids Peninsula Tourist Association. A copy of the St Davids Peninsula Tourist Association minutes together with Doug Malin e-mail of 22nd November 2017 was received. It was RESOLVED to write a letter in support of the St Davids Social Media Phone App.

390.6 Porthclais Harbour Authority. Cllr John informed members that the AGM is taking place on Tuesday 12th December 2017 at 7.00pm, followed by a defibrillator training session.

390.7 St Davids - Matsieng Lesotho Link. The Responsible Finance Officer reported that a bring and buy sale would be held in January to raise money for the pupils of Ysgol Dewi Sant to visit Lesotho.

390.8 Youth Drop In. Liz Griffiths e-mail of 16th November 2017 was received.

390.9 Ysgol Bro Dewi Governor. Steve Russell-Stretch e-mail of 28th November 2017 was received. Cllr Halse advised members that his position as City Council representative on the governing body was due end on 31st March 2017. It was RESOLVED that Cllr Halse should continue as its representative until the 31st August 2018 when Ysgol Bro Dewi formally closes.

390.10 Planed Community Forum. Cllr Sehmi reported that the association are still trying to get funding for a museum and that the last memory café this year will be held on Wednesday 6th December.

390.11 Porthstinan Boat Owners Association. The Clerk advised members that Cellan Michael had been contacted, however no reply had been received. It was RESOLVED for the Clerk to contact Clive Gotley and Ffion Rees to determine the future of the original boathouse.

390.12 Porthmawr Surf Life Saving Club. The Mayor informed members that she would be doing the New Year's Day swim this year and that she would be raising money for the Club.

390.13 Community Land Trust. Cllr Williams reported that she had attended the last meeting and that no funding had been given from other Councils at present.

390.14 Bws Y Bobl. The Clerk advised members that the new bus was due to arrive the week commencing Monday 11th December 2017.

390.15

Music and Arts Festival. Nothing to report.

391 County Councillor's report:

Community Land Trust:

Cllr Lloyd explained that he was no longer a director of the Community Land Trust and that the organisation was no longer part of the proposed development at Glasfryn. The housing element for the joint application of the proposed development at Glasfryn, was Mill Bay homes and Pembrokeshire Housing Association. A joint application, made up of three elements, was requested from the Pembrokeshire Coast National Park.

Cllr Halse asked whether the social housing would be allocated to local persons.

Cllr Lloyd replied that yes local people will still be given priority.

Ysgol Dewi Sant:

Cllr Lloyd reported that 12 pupils had visited Japan on a PE trip, the pupils thoroughly enjoyed their trip and a lovely time was had by all.

Cllr Lloyd informed members that both the staff and students were working well at the Tasker Milward site and that it was a very happy and welcoming environment. It has been anticipated that the exam results for 2018 will be higher than the previous year.

The budget for the school is looking very good thanks to Mr Dean Philpin, he is exceptional and so has been utilised by other schools.

Cllr Lloyd explained that a new modern Curriculum by Mr Graham Donaldson, implemented in Scotland, will be piloted in St Davids. Mr Anthony Jones will be overseeing this new curriculum.

Cllr Lloyd reported that the Ysgol Dewi Sant site was ahead of schedule and that the footings of the new building are in place. This work has been achieved as there are no pupils on site.

Cllr Evans asked when the work to the school would be completed.

Cllr Lloyd replied that it was anticipated that the work would be finished in July.

Cllr Evans asked whether the school would receive any additional funding for being a pioneer school.

Cllr Lloyd informed members that there should be some funding available for the school for piloting the new curriculum.

Cllr Evans asked whether any money will be recouped for St Davids from the money spent on the Tasker Milward site.

Cllr Lloyd replied that they did not know as of yet.

Pembrokeshire County Council:

Cllr Lloyd informed members that the proposed budget for the next financial year had been released early and that the challenge to save money was more severe than ever. Historically Council Tax has been significantly low in Pembrokeshire and so this will be increased significantly to account for this. The Council are proposing a 12.5% increase, the only other alternative would be to reduce vital services which would have a detrimental impact on the vulnerable.

Cllr Williams explained that second home owners had to pay an additional tax and asked how this extra money would be utilised? Cllr Halse also asked whether S106 monies was also put into a central fund?

Cllr Lloyd replied that half of the money would be put towards building houses and the other half would go back into the local community and suggested that the Clerk clarify the position regarding residual S106 monies.

Mr Shaw further explained that Pembrokeshire generated roughly 1.9 million from second home owner's tax this financial year. For this year, the half that is allocated for the local communities will be spent funding local services. From next year, the money will be given directly to the communities.

Planning:

392 NP/17/0668 Conversion of outbuilding to create 1.5 storey holiday unit (partly retrospective) at Land adjacent to Maeshyfryd, Berea, SA62 6PD. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

393 NP/170679 Extension to form new hotel reception and staff facilities at Twr-Y-Felin Hotel, SA62 6QS. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

394 Pre-application for proposed development at Glasfryn. James Anderson letter of 1st December 2017 was received. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

Clerk's business

395 Soap box derby. It was RESOLVED to include this as an item on the agenda for the next monthly meeting on Monday 8th January 2018 for further discussion.

396 Anti-bullying policy. It was RESOLVED to include a copy of the updated policy on the agenda for the next monthly meeting on Monday 8th January 2018.

Any other business

397 Cllr Evans informed members that the public consultation for changes household waste and recycling collections had commenced. It was RESOLVED to put the consultation details on the City Council facebook page.

There being no further business the meeting closed at 9.05pm

Signed

Chair

Date