

**Monthly Meeting of the Council on Monday 8<sup>th</sup> January 2018 in the Council Chamber at  
7.00pm**

**Present:** Mayor BT Price, Deputy Mayor MJ Chant, ES Evans, DJH George, DJ Griffiths, MC Gray, DB Halse, FD John, JG Lloyd, BS Sehmi, RT Thornton, S Williams with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

**401 Apologies for Absence:** There were none.

**402 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

402.1 Cllr Price declared a personal interest in relation to Items 438 and 441.

**403 Confirmation of Minutes for:-**

403.1 The Council Monthly Meeting on Monday 4<sup>th</sup> December 2017 were RESOLVED to be approved.

403.2 The "In Committee" Minutes of the Council Monthly Meeting on Monday 4<sup>th</sup> December 2017 were RESOLVED to be approved.

### **Matters Arising**

**404 WHITESANDS CAFÉ** The Clerk informed Members that the City Council's solicitor Mr Peter Radford retired on 22<sup>nd</sup> December 2017 and his replacement, Ms Martha Williams was to formally start work at JCP Solicitors on 8<sup>th</sup> January 2018. Ms Williams specialises in commercial property law and has been briefed on the café's history by Mr Radford.

**405 SKATE PARK** The Clerk reported that work had been delayed due to adverse weather but was to start as soon as weather conditions improved.

### **406 TRAFFIC MATTERS**

406.1 Safe routes in the community bid – Sue Lewis e-mails of 19<sup>th</sup> and 20<sup>th</sup> December 2017 together with Dan Shaw e-mail of 5<sup>th</sup> December 2017 were received and it was RESOLVED to approve the installation of a pelican crossing in the High Street between the City Hall and the Coach House.

406.2 Trunk Road Sign - Chris Davies e-mail of 18<sup>th</sup> December 2017 advising of the legalities involved with installing a brown sign on a trunk road was received. It was RESOLVED to proceed with a request for a brown sign highlighting the City of St Davids as a destination,

406.3 Glasfryn Road signage - Shafiur Amal e-mail of 18<sup>th</sup> December 2017 advising that the sign requested would not fit alongside the hedge row was received. It was RESOLVED to request that a suitable sign be installed and that the area surrounding the sign be tidied up. It was further RESOLVED to request that the cycle path crossing Glasfryn Road at the roundabout be more clearly marked.

406.4 No busses sign. The Clerk reported that no information had been received to date.

406.5 Street lighting adjacent to old police station. The Clerk reported that no information had been received to date.

406.6 Additional car parking. The Clerk reported that no information had been received to date.

406.7 High Street No Entry Signs. The Clerk reported that no information had been received to date.

- 407** ST DAVIDS FORMER POLICE STATION JJ Morris letter of 15<sup>th</sup> December 2017 advising that the property was valued at £150,000 was received. It was RESOLVED to contact Mr David Thomas at Bridge Innovation to advise the Council of any possible funding that may be available if it was to purchase the property as part of a local enterprise scheme.
- 408** SOAP BOX DERBY Red Bull UK e-mail of 7<sup>th</sup> December 2017 was received and it was RESOLVED to contact Mr John Collier to seek advice as to how to progress the idea.
- 409** ST DAVIDS OPEN GARDEN WEEKEND Julia Horton-Powdrill e-mail of 19<sup>th</sup> December 2017 requesting use of the market stalls was received and it was RESOLVED to grant permission for the stalls to be used free of charge subject to Ms Horton-Powdrill paying for them to be erected and dismantled by Mr Idwyl Phillips.
- 410** CKS SUPERMARKET – a complaint regarding the lack of privacy and the use of CCTV directly above the Post Office counter was received and it was RESOLVED to contact the Post Office requesting them to address the concerns.
- 411** ANTI BULLYING St Davids City Council Bullying and Harassment policy of December 2017 together with SLCC Advice Note was received and RESOLVED to be approved.
- 412** CITY HALL
- 412.1 Kitchen roof leaking. The Clerk reported that a quote was awaited from Mr N Price.
- 412.2 Kitchen cooker extraction fan. The Clerk reported that Mr Simon Morgan was to commence work during the week of 8<sup>th</sup> Jan.
- 412.3 Installation of gas alarm. The Clerk reported that Mr Simon Morgan was to commence work during the week of 8<sup>th</sup> Jan
- 412.4 Review of Hall Booking System. A report from Committee group was to be presented at a following meeting of the City Council
- 412.5 Review of Hall Booking prices. The following increase in hire charges were RESOLVED to be approved and implemented as of 1<sup>st</sup> April 2018.
- 412.5.1 HALL HIRE CHARGES
- Charges are based upon an hourly rate for either community/charitable/private or commercial use with VAT included at 20%.
- COMMUNITY/ CHARITABLE/PRIVATE FUNCTION RATE
- |               |         |                               |         |                |
|---------------|---------|-------------------------------|---------|----------------|
| City Hall     | (£6.18) | £7.00 per hour - with kitchen | (£7.44) | £8.00 per hour |
| Memorial Hall | (£3.72) | £4.00 per hour - with kitchen | (£4.98) | £5.50 per hour |
- BUSINESS RATE
- |               |          |                                |          |                 |
|---------------|----------|--------------------------------|----------|-----------------|
| City Hall     | (£10.50) | £12.00 per hour - with kitchen | (£12.00) | £14.00 per hour |
| Memorial Hall | (£6.50)  | £7.00 per hour - with kitchen  | (£7.50)  | £8.50 per hour  |

**Accounts**

**413** The Responsible Finance Officer reported that the Internal Audit for November 2017 had been completed satisfactorily.

**414** Accounts for December 2017.

INCOME AND EXPENDITURE DECEMBER 2017			
<b>Balance as at 19/12/2017</b>		£	
	Current A/c	140906.25	
<b>INCOME</b>	Car Park		
	City Hall	210.66	
	Cafe		
	Market stalls	150.00	
	<b>Total</b>	<b>360.66</b>	
	LGA 1972 SEC137 for 2017/18 is £11196		LGA 1972 Sec 214 Cemetery
	Last month's donations	1300	Total donated 2017/18
	2017/18 total	5850	1400
	Balance available	5346	
<b>PAYMENTS</b>		£	
	Admin	3037.20	Salaries: Clerk, Asst & RFO
		276.00	Wales Audit Office
		89.47	Internet/telephone
			Stationery etc
		136.92	Computer maintenance
			Pension contributions
	Whitesands		Attendant's commission
			Nash Brothers
	Playground	16858.20	Skateboard park (1st instalment)
	Hall & House	206.60	Caretaker's salary
			Gas
			Sundries
		21.35	D/D Boiler service etc
		11.47	Water
	Mayor's Expenses		
	St Justinians		
	Miscellaneous	294.00	Rialtas annual fee
		1129.00	PCC (3 properties)
		121.50	Dwr Cymru
		205.00	Market stalls
		14270.40	LITE
		694.17	Xmas lunch
		948.23	Civic reception
		414.57	Sundries (inc road closure)
Minutes 2017 / 2018		360	Newsletter
	<b>Total</b>	<b>38714.08</b>	

**415 DONATIONS:**415.1 Requests

415.1.1 Llangollen International Musical Eisteddfod 2018 e-mail of 5<sup>th</sup> December 2017 was received.

415.1.2 St Davids Rugby Football Club letter of 5<sup>th</sup> December 2017 was received and it was RESOLVED to invite members of the Committee to the following meeting of the City Council on 22<sup>nd</sup> January 2018 in order to discuss the Club's plans to fund raise.

415.1.3 Relate Cymru e-mail of 11<sup>th</sup> December 2017 was received.

415.2 Thanks

415.2.1 Capel Berea letter (not dated) was received.

**Correspondence:**

**416** Robert Hay letter of 30<sup>th</sup> November 2017 advising of the Section 137 expenditure limit for 2018/19 was received.

**417** K Macdermott letter of 7<sup>th</sup> December 2017 Council tax base 2018/19 was received and it was RESOLVED not to set a precept for 2018/19. It was further RESOLVED to request the City Council's levy of £0 be recorded on the council tax bill.

**418** Adrian Bates letter of 7<sup>th</sup> December 2017. Proposed Galsfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.

**419** Andy Latham e-mail of 7<sup>th</sup> December 2017. Proposed Galsfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.

**420** Martin Kressman e-mail of 7<sup>th</sup> December 2017. Proposed Galsfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.

**421** Giles Knights e-mail of 7<sup>th</sup> December 2017. Proposed Galsfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.

**422** Stephanie Clark e-mail of 7<sup>th</sup> December 2017. Proposed Galsfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.

**423** Sarah Worby e-mail of 8<sup>th</sup> December 2017. Proposed changes to car park charges.

**424** Buffy Wheatley e-mail of 8<sup>th</sup> December 2017. Proposed Galsfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.

**425** Heather Eynon e-mail of 8<sup>th</sup> December 2017. Proposed Galsfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.

- 426** Alan Wheatley e-mail of 8<sup>th</sup> December 2017. Proposed Galsfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.
- 427** Paul Hunt letter of 9<sup>th</sup> December 2017. Proposed Glasfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.
- 428** Greg Clift e-mail of 10<sup>th</sup> December 2017. Proposed Galsfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.
- 429** Elizabeth Daniels e-mail of 11<sup>th</sup> December 2017. Proposed Galsfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.
- 430** Philip Jones e-mail of 11<sup>th</sup> December 2017. Proposed Galsfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.
- 431** Suzanne Ellison e-mail of 12<sup>th</sup> December 2017. Proposed Galsfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.
- 432** Jane Wadkin e-mail of 12<sup>th</sup> December 2017. Proposed Galsfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.
- 433** Jon Haswell letter of 12<sup>th</sup> December 2017 County Council budget reduction plans as received and it was RESOLVED to include a detailed budget forecast on the agenda of the annual meeting of the City Council.
- 434** One Voice Wales e-mail of 12<sup>th</sup> December 2017 Community & Town Council consultation events was received and it was RESOLVED that Cllr Thornton would attend on behalf of the City Council.
- 435** Elisabeth Cammell e-mail of 13<sup>th</sup> December 2017 Playday UK was received
- 436** Julie Flanagan e-mail of 14<sup>th</sup> December 2017 Proposed Galsfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.
- 437** Karen Flynn e-mail of 16<sup>th</sup> December 2017. Proposed Galsfryn Road development was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.
- 438** Ifan Price letter of 19<sup>th</sup> December 2017 request to be included on the register of approved contractors was received and it was RESOLVED to include Mr Price as an approved contractor. It was further RESOLVED to review the list of contractors in March 2018.
- 439 Reports from Members representing the Council:-**
- 439.1 St Davids Carnival Association. Nothing to report.
- 439.2 St Davids Christmas Tree Association. Cllr Price reported that a meeting was to take place on Thursday 12<sup>th</sup> January 2018.

- 439.3 St Davids Day Celebration Group. Cllr Price reported that a meeting was to take place on 11<sup>th</sup> January 2018.
- 439.4 St Davids Day Centre for the Elderly. Cllr Williams reported that the group was running well.
- 439.5 St Davids Peninsula Tourist Association. Cllr Evans reported that a meeting was to take place on 17<sup>th</sup> January 2018.
- 439.6 Porthclais Harbour Authority. Nothing to report.
- 439.7 St Davids - Matsieng Lesotho Link. Cllr Gray reported that a coffee morning was to take place on Saturday 13<sup>th</sup> January 2018.
- 439.8 Youth Drop In. Cllr Price reported that the Club was to resume on Thursday 11<sup>th</sup> January 2018.
- 439.9 Ysgol Bro Dewi Governor. Cllr Halse reported that pupils were to return to school on Tuesday 9<sup>th</sup> January. Sharon Osbourne was now Acting Headteacher until the school closes on 31<sup>st</sup> August 2018.
- 439.10 Planed Community Forum. Cllr Sehmi reported that a St Davids Awareness day was to take place on Saturday 28<sup>th</sup> April 2018 in the City Hall.
- 439.11 Porthstinan Boat Owners Association. Cllr Chant reported that a meeting was to take place on 22<sup>nd</sup> January at 6pm in the Memorial Hall.
- 439.12 Porthmawr Surf Life Saving Club. Cllr Price reported that the New Year's Day swim was a huge success and it was estimated that the crowds at Whitesands were as big as the day of the Millennium.
- 439.13 Community Land Trust. Following a ruling by the Standards Committee that Cllr Evans and Williams were refused dispensation to vote on planning matters relating to the CLT, it was RESOLVED that both Members would resign as Council Representatives with immediate effect.
- 439.14 Bws Y Bobl. Cllr George reported that a new bus was due to arrive on 11<sup>th</sup> January 2018.
- 439.15 Music and Arts Festival. Cllr Chant reported that the group were to meet in the following week.
- 439.16 City of Culture. Cllr Chant reported that a meeting had taken place on 21<sup>st</sup> December and that the proposal seemed to be progressing well.
- 439.17 Coffee and Chat Cllr John reported that the drop in session were to resume on 10<sup>th</sup> January 2018.

### Planning:

- 440** Haystons Developments & Planning Pre-application at Land off Nun Street, East of Ysgol Bro Dewi was received. It was RESOLVED to await the full planning application before making any comment. All comments and observations will be made in respect of the material considerations contained within the application and sent to the Planning Authority.
- 441** Rhys Price e-mail of 5<sup>th</sup> December 2017 Appeal decision relating to Rhosson car park was received and it was RESOLVED to write to the Chair and Chief Executive of PCNPA, Stephen Crabb MP and Paul Davies AM enclosing a copy of the letter sent to the Planning Inspectorate on behalf of St Davids City Council in support of the appellant's car park at Rhosson, St Justinians and to reiterate the City Council's support of the operation of boat trips at St Justininas and it's increasing concern about the impact that traffic congestion could have on the RNLI crew's ability to respond quickly to an emergency during the busy summer season. It was further RESOLVED to emphasise that the Council regards the issue of car parking as being one of paramount importance and urges the Planning Authority to re-consider the full implications that implementing current policy could have at this site.

- 442** NP/17/0676 Demolition of existing dwelling & erection of replacement dwelling at 4A Bryn Road, SA62 6RB. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 443** NP/17/0694 Erection of raised decking area and timber fence together with retrospective change of adjoining agricultural land to residential parking area at Lower Treleddyn, SA62 6PY. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 444** NP/17/0713 Demolition of a modern garage with replacement single storey extension at Rose Cottage, Caerfachell, SA62 6XG. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 445** NP/17/0736 Change of first floor commercial use to 5 one bedroomed flats at 53 New Street, SA62 6SW. . The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 446** NP/17/0727 Certificate of lawfulness for use of land as garden area at Wyncliffe Cottage, SA62 6PD. It was RESOLVED to support the application.

**Clerks Business:**

- 447** Contactless payment for Whitesands – a progress report regarding various options was to be given at the following meeting of the City Council
- 448** The Clerk reported that the amp in the City Hall was broken and it was RESOLVED to purchase a new replacement.

There being no further business the meeting closed at 9.30pm

Signed .....  
Chair

Date .....



**Minutes of the Second Monthly Meeting of the Council on Monday 22<sup>nd</sup> January 2018 in the Council Chamber at 7.00pm**

**Present:** Mayor BT Price, Deputy Mayor MJ Chant, ES Evans, DJH George, DJ Griffiths, MC Gray, DB Halse, FD John, JG Lloyd, BS Sehmi, RT Thornton with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

**449**           **Apologies for Absence:** S Williams

**450**           **Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

**Matters Arising**

**451**    ST DAVIDS RUGBY FOOTBALL CLUB Members were joined by Mr Colin Reynolds, Chairman of St Davids RFC and several committee members to discuss the RFC's funding request in relation to the Clubhouse roof.

451.1 Mr Reynolds explained that the club is a vital part of this community, having provided many years of rugby, sport, and health. The club has around 150 members playing rugby at present.

451.2 Mr Reynolds informed members that the club is in need of some maintenance and that the kitchen had been renovated recently with the help of grant funding. The club roof desperately needs to be replaced before any further work can take place inside the club.

451.3 The anticipated cost for a new roof would be around £60,000 and the club are looking into grant funding at present to help fund this work.

451.4 The Mayor suggested that the club consider a roof appeal, similar to the Cathedral's clock appeal.

451.5 Mr Jack Dudley explained that the club also needed better changing facilities and that the club would lose their league status if the clubhouse was not maintained.

451.6 Mr John Williams informed members that the Neyland Rugby club had received European funding for their new changing rooms, however they are unsure whether this funding is still available.

451.7 Mr Reynolds reported that the club now had a women's team and that they were keen to expand on this.

451.8 The Mayor and Councillors thanked the RFC members for attending the meeting.

451.9 It was RESOLVED to defer this item for further discussion at the next meeting of the City Council on Monday 5<sup>th</sup> February 2018, following clarification from the Clerk and RFO as to what the Council would be able to donate.

**452**    WHITESANDS

452.1 CAFÉ The Clerks and RFO met with Ms Martha Williams to discuss the café lease. Martha William's summary email of 12<sup>th</sup> January 2018 was received and it was RESOLVED to instruct JCP Solicitors to prepare a new lease. It was further RESOLVED to contact Mr Arwel Davies of JJ Morris to commence the preparations for the tender and letting process.

452.2 The Clerk informed members that the tickets and residents' passes for the car park had now been ordered.

452.3 The Clerk confirmed the dates for issuing residents' passes for the car park:

Monday 19<sup>th</sup> February

Wednesday 21<sup>st</sup> February

Friday 23<sup>rd</sup> February

Saturday 24th February

- 453** TRAFFIC MATTERS Members were joined by Mr John Price, Traffic Manager at Pembrokeshire County Council in order to discuss the outstanding traffic matters below:
- 453.1 Trunk Road Sign. Mr Price advised the Council that a brown sign on the trunk road could only be installed by the Trunk Road Agency and that the sign would have to direct to a specific site/attraction in St Davids (eg the Cathedral). Mr Price further advised the Council that such signs were notoriously difficult to obtain permission for and were often extremely costly. It was RESOLVED that the Clerk would further enquire with the Trunk Road Agency as to the possibility and cost of such a sign being installed.
  - 453.2 Glasfryn Road. Mr Price was informed of Mr Amal's e-mail stating that there was not enough room for a sign indicating the new by-pass and agreed to investigate whether it was in fact possible.
  - 453.3 No busses sign. Mr Price agreed to investigate whether a sign could be installed on Catherine Street near to the junction.
  - 453.4 Street lighting adjacent to old police station. Mel Stephens email of 16<sup>th</sup> January 2018 was received.
  - 453.5 High Street No Entry Signs. Mr Price advised members that the sign had been moved to face down the high street in order to remedy the issue. The Clerk suggested that the City Council review the situation in a few months and it was RESOLVED to include this item on the agenda following the Easter holidays.
  - 453.6 Goat Street parking restrictions. Mr Price advised members that the parking restrictions affecting Goat Street were being reviewed and an update would be sent to the Clerk.
  - 453.7 Road between St Davids and Rhodiad. The Mayor reported that the road needed resurfacing. It was RESOLVED for the Clerk to report this to Pembrokeshire County Council.
- 454** ST DAVIDS FORMER POLICE STATION The Clerk advised members that she was awaiting information from David Thomas from Bridge Innovations Centre and that she would provide an update at the next meeting of the Council.
- 455** CKS SUPERMARKET – lack of privacy at Post Office. Concerns received from residents regarding the use of CCTV directly above the Post Office counter. The Clerk advised members that Dan Shaw would provide a report at the next meeting of the City Council, following advice from the Data Protection Officers at Pembrokeshire County Council.
- 456** CITY HALL
- 456.1 Kitchen roof leaking. Members were joined by Mr Nick Price to discuss the maintenance of the kitchen roof.
    - 456.1.1 Mr Price advised members that the guttering was both blocked and damaged, and was in need of replacing. Mr Price explained that the original guttering was no longer available to purchase, and that the cost of hiring and erecting scaffolding would increase the overall cost. It was RESOLVED to proceed with the works at a total cost of £1361.
  - 456.2 Review of Hall Booking System. The Responsible Finance Officer provided Members with the following report taken from a meeting of Cllrs Price, Chant, John, Williams and Sehmi on 11<sup>th</sup> January 2018. It was RESOLVED to implement the proposals and that the Responsible Finance Officer would discuss the changes with the caretaker.
    - 456.2.1 The Caretaker to present a booking chart to the Clerk at the start of each week. No decisions re bookings to be given until that weekly meeting.

- 456.2.2 The Drop In Centre to be made available for hiring when not used by the Youth Group. The suggested rental to be £4 per hour with effect from 1<sup>st</sup> April to fall in line with the recently suggested new booking rates.
- 456.2.3 An item to be put in the next Newsletter with photographs of the Hall complex, explaining the facilities which are on offer for the community to rent.

456.3 New PA system. It was RESOLVED for the Clerk to order a new PA system for the hall at a cost of €245.83.

#### 457 MEMORIAL PLAYING FIELD

457.1 Landfill Community Fund. Katie Daly email of 11<sup>th</sup> January 2018 confirming that the funding for new safety matting had been awarded was received. It was RESOLVED to proceed with the work to the park.

#### 458 ST DAVIDS DAY

458.1 St Davids Day Programme of events for 2018 was received.

458.2 Dinner at Crug Glas on Thursday 1<sup>st</sup> March 2018.

458.2.1 Menu from Crug Glas was received.

458.2.2 Invitations. It was RESOLVED for the Clerk to send out the invitations.

458.2.3 Presents and flowers for visiting guests. It was RESOLVED to purchase gifts and present flowers to the visiting guests as appropriate.

458.3 Market dates to be confirmed. It was RESOLVED to run markets on both Thursday 1<sup>st</sup> March and Saturday 3<sup>rd</sup> March 2018, with the market on St Davids Day being free of charge as a courtesy to the stall holders on behalf of the City Council.

458.4 Cymanfa Ganu. The Clerk reminded members that tea and cake would be served as usual in the City Hall after the event.

458.5 Dragon Parade. Katie Withington and Jenn Jones emails of 18<sup>th</sup> January 2018 was received. It was RESOLVED to pay for the traffic management element of the road closure at a cost of £538.

#### 459 PORTHSTINAN BOAT OWNERS ASSOCIATION

459.1 Minutes of previous meeting and date of next meeting. Andrew Westman email of 10<sup>th</sup> January 2018 advising members that he was not prepared to issue PBOA minutes was received. Cllr Price advised members that the next meeting of the Association was to take place at 6.00pm on 12<sup>th</sup> February 2018 in the Memorial Hall, with the AGM due to take place on at a later date in March.

Cllr Price informed members that a private meeting to discuss the Inspectorate's decision regarding Rhosson car park was to take place between her herself (as landowner), Stephen Crabb MP, Paul Davies AM, and both the Chair and Chief Executive of the Pembrokeshire Coast National Park Authority on 2<sup>nd</sup> February 2018. It was RESOLVED to reiterate the Council's support for the car park at the site and to send a copy letter of the Council's support to each of the parties attending the meeting.

459.2 Toilet provision. It was RESOLVED to proceed with the usual arrangement and for the Clerk to arrange for two temporary toilets at St Justinians from Thursday 29<sup>th</sup> March 2018 until Thursday 28<sup>th</sup> September 2018, with an additional two toilets for the six weeks of the school summer holidays. The City Council will pay one third of the overall cost and the Porthstinan Boat Owners Association will pay the remaining amount.

## Finance

**460 DONATIONS:**460.1 Requests

460.1.1 Action on Hearing Loss Cymru e-mail of 4<sup>th</sup> January 2018 was received.

460.1.2 Teenage Cancer Trust letter of 8<sup>th</sup> January 2018. It was RESOLVED to donate £100.

460.2 Thanks

460.2.1 St Davids Cathedral letter of 30<sup>th</sup> November 2017 was received.

460.2.2 Sing for Samaritans letter of 9<sup>th</sup> January 2018 was received.

**Correspondence:**

**461** Ffion Bevan email of 14<sup>th</sup> December 2017. Planning Law in Wales Consultation Document was received.

**462** Wendi Patience email of 20<sup>th</sup> December 2017 Training Opportunities from One Voice Wales and schedule of training courses was received.

**463** Susan Preece email of 24<sup>th</sup> December 2017. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

**464** Rhian Tate email of 31<sup>st</sup> December 2017. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

**465** Gerald Martyn email of 2<sup>nd</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

**466** Nigel Stowe email of 2<sup>nd</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

**467** Belinda Stowe email of 2<sup>nd</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

**468** Denise Lepore email of 2<sup>nd</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

**469** Sarah Perrett email of 4<sup>th</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

**470** Rachel Phillips email of 4<sup>th</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

**471** Jacki Sime email of 4<sup>th</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

**472** Gill Lewis email of 4<sup>th</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

**473** Tracey Lindsey email of 6<sup>th</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

**474** Roger Williams email of 6<sup>th</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

**475** Ben Eastop email of 7<sup>th</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

**476** Connie Galloway email of 7<sup>th</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

**477** Jackie Hatton-Bell email of 7<sup>th</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

**478** Kathryn Palfrey email of 8<sup>th</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.

- 479** Ian Bullock email of 8<sup>th</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.
- 480** Emyr Williams email of 8<sup>th</sup> January 2018. Newgale Coastal Adaption Scheme was received.
- 481** Phil Cope email of 15<sup>th</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.
- 482** Julie Flanagan email of 15<sup>th</sup> January 2018. Proposed Glasfryn Road development. It was RESOLVED to acknowledge the letter and to await the official planning application before making any comments.
- 483** Kate Gosling email of 20<sup>th</sup> January 2018 request for a letter from the Mayor for her seven year old son Harrison’s school project. It was RESOLVED to send Harrison a photo of the City Councillors, together with a signed letter from the Mayor and a Council tie.

**Planning:**

- 484** NP/18/0006 Rear extension to create entrance lobby at Ty Cornel, Bryn Road, St Davids, SA62 6QX. PP86/42 (PART) ST JUSTINIANS Diversion Order. It was RESOLVED to support the application.
- 485** NP/17/0612 Reduce the intensification of the proposed development approved under reference NP/14/0623 to provide 4 holiday letting units, new stone wall & veranda, altered parking arrangements, taking down & rebuilding stone walling to lower section of barn 1 & general alterations to scheme at Upper Porthmawr, St Davids, SA62 6PS. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 486** NP/18/0006 Rear extension to create entrance lobby at Ty Cornel, Bryn Road, St Davids, SA62 6QX. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

**Clerks Business:**

- 487** New office equipment. It was RESOLVED to purchase two new office desks, two sets of drawers and a conference table at a cost of £2299.40 plus VAT.

**Any Other Business**

- 488** Cllr John expressed his concerns regarding the state of the park at Bryn Teg. It was RESOLVED for the Clerk to contact Pembrokeshire County Council.

There being no further business the meeting closed at 9.25pm

Signed .....  
Chair

Date .....