

Minutes of the Monthly Meeting of the Council on Monday 9th April 2018 in the Council Chamber at 6.30pm

Present: Mayor BT Price, Deputy Mayor MJ Chant, ES Evans, DJH George, MC Gray, DJ Griffiths, DB Halse, FD John, JG Lloyd, BS Sehmi, RT Thornton, S Williams with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

602 Apologies for Absence: None

603 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

603.1 Cllr Evans declared a personal interest in relation to Items 605.3, 617.2 and 622.

604 Confirmation of Minutes for:-

604.1 The Council Monthly Meeting on Monday 12th March 2018 were RESOLVED to be approved.

604.2 The Second Meeting of the Month on Monday 26th March 2018 were RESOLVED to be approved.

Matters Arising

605 DIARY DATES Members were reminded of the following diary dates.

605.1 Making Effective Grant Applications Training Session on Monday 16th April 2018 at 6.30pm in the Memorial Hall. It was RESOLVED that Cllr Thornton, Cllr Sehmi, and the Deputy Clerk would attend at a cost of £40 per person.

605.2 Mayors Tea Dance on Saturday 21st April at 4.00pm in the City Hall.

605.3 Trade Engagement Event on Wednesday 2nd May 2018 at 1.00pm in Pembrokeshire Archive Building.

606 SKATE PARK The Clerk advised members that GD Harris had rescheduled to attend the site on Thursday 12th April 2018. Cllr John reported that he undertook a site visit with Mr Murphy at Waun Fawr and it was RESOLVED to request a quote from Mr Murphy for the provision and installation of hard-standing at the entrance to the playing field.

607 CITY HALL

607.1 Nativity scene and Welsh dragon backdrop curtains – quote from Tiger Moon for £349 + VAT per curtain was received. Cllr Chant advised that an overhead projector connected to the light bar may prove more versatile than backdrop curtains. It was RESOLVED to contact the Torch Theatre in order to ascertain the cost of installing a projector.

607.2 Storage units in drop-in – quote from WA Spees for £891 + VAT was received. It was RESOLVED for the Clerk to obtain several quotes from local contractors re: building the storage units, and to ascertain the cost of purchasing the doors separately.

607.3 Outside tap fronting City Hall. Cllr Gray agreed to investigate whether a fresh water drinking tap could be installed near to the water fountain on the Cross Square and connected to the mains water supply.

608 DISUSED TELEPHONE KIOSKS

608.1 Telephone kiosk at Whitesands - the Clerk advised members that the Deputy Clerk undertook a site visit to Whitesands and confirmed that the telephone is in working order. It

- was RESOLVED to contact BT and request that the kiosk at Whitesands either be refurbished or replaced.
- 608.2 Telephone kiosk at Fachlelich - copy of guide for removing public call boxes was received. It was RESOLVED to request that the phone box at Fachlelich be removed.
- 609** FOUNTAIN ON CROSS SQUARE Cllr Gray agreed to investigate whether the water for the fountain could be switched back on and connected to the mains water supply. It was RESOLVED to include this as an agenda item for the following meeting. It was RESOLVED to accept Cllr John's offer to pressure wash the fountain and surrounding area.
- 610** LOCATION OF WASTE BINS ON CROSS SQUARE. Members considered that the bins were currently in the least obtrusive location. It was RESOLVED that the bins would remain in situ.
- 611** SUGGESTION OF BEACH CLEAN AT WHITESANDS The Clerk confirmed that a new beach clean station had been installed at Whitesands. It was RESOLVED to ascertain whether the fishing tackle bin required emptying.
- 612** BRYN TEG PLAYING FIELD Discussion following site visit with Neil McCarthy on Wednesday 4th April 2018.
- 612.1 Football goal and Bird's Nest Swing – Lappset e-mail of 4th April 2018 quote for £2990 and £1715 respectively was received. It was RESOLVED to consult with the residents surrounding the park in order to determine what park equipment local children would prefer and as well as equipment that would be deemed unsuitable. It was further RESOLVED to investigate the possibility of obtaining grant funding from the second home tax for new park equipment.
- 613** TRAFFIC MATTERS It was RESOLVED to invite Mr John Price to the subsequent meeting of the City Council to discuss the outstanding traffic matters outlined below:-
- 613.1 Tourist directional sign – the Clerk advised members that the application process was underway.
- 613.2 Traffic signs at high street.
- 613.3 Safety Bollards at Whitesands – Ian Taylor email of 27th March 2018 was received and RESOLVED to be endorsed.
- 613.4 Glasfryn cycle path at Oriol Y Parc/Glasfryn Road roundabout.
- 613.5 Pot holes at Nine Wells and Bryn Road. It was RESOLVED to report the damage to Pembrokeshire County Council.
- 613.6 Damaged drain outside Chapel Chocolates. It was RESOLVED to report the damage to Pembrokeshire County Council.
- 614** LIST OF APPROVED CONTRACTORS The Clerk advised members that replies were still awaited from some of the contractors. It was RESOLVED to defer this item to the following meeting of the City Council.
- 615** TOILET PROVISION AT ST JUSTINIANS Andrew Westman e-mail of 23rd March 2018 confirming the matter is to be discussed at the forthcoming Annual General Meeting was received. The Mayor informed members that the AGM was being held on Tuesday 10th April at 7.00pm in the Memorial Hall.
- 616** PREMIUM TAX – SECOND HOMES
- 616.1 David Lloyd e-mail of 29th March 2018 Newport open air market press release was received.
- 616.2 Sinead Henehan e-mail of 29th March 2018 enhancing Pembrokeshire grant criteria together with Dan Shaw email of 3rd April 2018 was received. The Clerk advised members that a briefing

regarding second homes tax was being held on Wednesday 16th May at 2.00pm in County Hall. It was RESOLVED that the Clerk, Deputy Clerk and Cllr Chant would attend.

617 MAYOR'S CIVIC SERVICE AND RECEPTION

617.1 Civic Service - The Mayor's civic service is to take place at 11.15am on Sunday 17th June 2018 in St Davids Cathedral.

617.2 Civic Reception Venue - It was RESOLVED to hold the reception at Crug Glas.

617.3 Civic Reception Budget - It was RESOLVED to increase the catering budget from £1000 to £1500.

618 MEMORIAL BENCHES

618.1 WWI benches at Cross Square. The Clerk confirmed that the benches had been ordered from David Ogilvie limited and enquiries had been made with 14 Signal Regiment to determine the possibility of obtaining grant funding through the Community Covenant scheme. The Clerk advised members that a reply was awaited from Major Sturman.

618.2 Picnic bench in memory of Douglas James at Waun Fawr. It was RESOLVED to purchase a wheelchair access picnic bench (photo below) from NBB Recycled Furniture at a cost of £370 plus VAT, with the Penknife Club making a contribution of £300 in memory of Mr James. The Clerk would liaise with the Penknife Club to determine the wording for the plaque.



Accounts

619 The Responsible Finance Officer reported that the Internal Audit for February 2018 had been completed successfully.

620 The accounts for March 2018 were RESOLVED to be approved and permission to pay was granted.

INCOME AND EXPENDITURE MARCH 2018			
Balance as at 31/03/2018		£	
	Current A/c	118186.69	
INCOME	Car Park	8460.00	
	City Hall	74.98	
	Cafe	1821.92	
	Market stalls	360.00	
	Miscellaneous	538.00	
	Total	11254.90	
	LGA 1972 SEC137 for 2017/18 is £11196		LGA 1972 Sec 214 Cemetery
	Last month's donations	1096.80	Total donated 2017/18
	2017/18 total	7046.80	1400
	Balance available	4149.20	
PAYMENTS		£	
	Admin	3037.20	Salaries: Clerk, Asst & RFO
		432.00	Sage (UK) Course for RFO
		254.36	Internet/telephone
		291.85	Stationery etc
		151.80	Computer maintenance
		43.56	Pension contributions
	Whitesands	1524.00	Attendant's commission
		895.55	Café/Hut maintenance
	Playground		
	Hall & House	123.91	Caretaker's salary
		4331.68	New kitchen roof
		204.35	PCC Trade waste
		21.35	D/D Boiler service etc
		171.74	Water inc fountain
		450.00	Window repairs
		954.00	Repairs/upgrade to Hall doors
	Mayor's Expenses	376.00	Tickets for Naas visit
	St Justinians		
	Miscellaneous	322.00	One Voice Wales (renewal)
		1714.85	PCC (Library contribution)
		121.50	Dwr Cymru
		39.00	Gift re Naas trip
		164.83	Plants
		367.21	Renewal of Boiler maintenance contract
		50.00	Flowers
	Total	16042.74	
Minutes 2018 / 2019		397	

621 DONATIONS:621.1 Requests

621.1.1 Ysgol Penrhyn Dewi letter of 26th March 2018. It was RESOLVED to donate £500 to the friends of Ysgol Dewi Sant, as the rules governing local council expenditure prohibit the City Council from making a financial contribution directly to the school.

Correspondence:

- 622** Sara Morris letter of 22nd March 2018 Local Development Plan 2 – Call for Candidate Sites was received.
- 623** Loretta Corp letter of 22nd March 2018 Memorandum of understanding – child burial/cremation fees. It was RESOLVED to endorse the Memorandum of Understanding and to pass on this information to all burial service providers within the parish.
- 624** Claire Davies email of 23rd March 2018 Request by Parc Y Capel committee to use market stalls. It was RESOLVED to grant permission for the Parc Y Capel committee to use the market stalls free of charge providing that they liaise with Mr Idwal Phillips to arrange the collection, return and cleaning of the stalls following their use.
- 625** Mark Elliot email of 26th March 2018 Community dog watch scheme. It was RESOLVED to invite Mr Morbey to attend a meeting of the City Council to discuss the scheme.
- 626** Katherine Pearce email of 29th March 2018 Project to recycle uniforms of Ysgol Dewi Sant, Ysgol Bro Dewi and Ysgol Solfach. It was RESOLVED to support the scheme and to suggest that Dolen Cymru may take the clothing to Lesotho. Failing that they could be offered to PATCH.
- 627** Hywel Dda letter (not dated) Invitation to consultation meeting on Monday 23rd April. It was RESOLVED to ascertain whether an alternative meeting date was available.

628 Reports from Members representing the Council:-

- 628.1 St Davids Carnival Association. It was RESOLVED to contact the Association to establish whether the group still exists.
- 628.2 St Davids Christmas Tree Association. Cllr John suggested that the grotto remained open to the public for several days following the event, with Council members supervising the event. It was RESOLVED to contact the caretaker in order to determine whether the hall was available.
- 628.3 St Davids Day Celebration Group. Nothing to report.
- 628.4 St Davids Day Centre for the Elderly. Cllr Williams reported that the group had been to the Shed for Fish and Chips, and that they had thoroughly enjoyed their afternoon.
- 628.5 St Davids Peninsula Tourist Association. A copy of the minutes taken at the meeting on 21st March 2018 were received and are attached to these minutes. Cllr Evans advised members that 2019 would be the 10th Anniversary of the dragon parade and that the Association hoped to raise the profile of the event.
- 628.6 Porthclais Harbour Authority. Nothing to report.
- 628.7 St Davids - Matsieng Lesotho Link. The Responsible Finance Officer reported that an Easter Tide lunch was being held on Friday 20th April in the Memorial Hall.
- 628.8 Youth Drop In. Nothing to report.
- 628.9 Ysgol Bro Dewi Governor. Nothing to report.
- 628.10 Planed Community Forum. Cllr Sehmi reminded members that the Awareness Day was being held on Saturday 28th April at 10.00am in the City Hall and that posters would be distributed shortly. Cllr Sehmi further informed members that the AGM was taking place on Wednesday 23rd May 2018.
- 628.11 Porthstinan Boat Owners Association. The Mayor reported that the AGM was being held on Tuesday 10th April at 7.00pm.

- 628.12 Porthmawr Surf Life Saving Club. Nothing to report.
- 628.13 Bws Y Bobl. Cllr George informed members that the next meeting was taking place on Wednesday 11th April at 4.30pm in the Memorial Hall.
- 628.14 Music and Arts Festival. Nothing to report.
- 628.15 City of Culture. Nothing to report.
- 628.16 Coffee and Chat. Cllr John reported that the group was running well and that it was very popular.

Planning:

- 629** NP/18/0155 Repair of redundant cottage to form new dwelling & new garage/workshop at Waun Y Beddau, SA62 6DB. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 630** NP/18/0168 Climb & Prune mature sycamore tree in rear garden to reduce its height & spread at the Treasury, St Davids Cathedral. It was RESOLVED to support the application.

Mayor's business

- 631** The Mayor reported that she has attended the Easter parade in Naas where she was treated very well and thoroughly enjoyed her trip.

Any other business. The following matters were raised by members:

- 632** Cllr Chant – video of traffic congestion at St Justinians. It was agreed to send a copy letter of the Council's concerns to Hannah Blythyn AM
- 633** Cllr Chant – water dispenser for the City Hall.
- 634** Cllr John – no parking sign for outside the skate park. It was REOLVED to purchase a sign and to install it on the gate.
- 635** Cllr Gray – contact Ian Meopham and request that the area surrounding the bench at Quickwell be tidied up.

There being no further business the meeting closed at 8.10pm

Signed
Chair

Date

Minutes of the Monthly Meeting of the Council on Monday 23rd April 2018 in the Council Chamber at 7.00pm

Present: Deputy Mayor MJ Chant, ES Evans, DJH George, MC Gray, DJ Griffiths, DB Halse, FD John, JG Lloyd, BS Sehmi, RT Thornton with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

- 636 Apologies for Absence:** Mayor BT Price and Cllr S Williams.
- 637 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.
- 637.1 Cllr Gray declared a prejudicial interest in relation to Item 655 and left the Council Chamber whilst the item was discussed.
- 637.2 Cllr Chant declared a prejudicial interest in relation to Item 658 and left the Council Chamber whilst the item was discussed.

Matters Arising

- 638 DIARY DATES** Members were reminded of the following diary dates:
- 638.1 Neyland Choir. Free concert in St Davids Cathedral on Saturday 28th April from 12noon to 12.30pm.
- 638.2 Trade Engagement Event on Wednesday 2nd May 2018 at 1.00pm in Pembrokeshire Archive Building.
- 638.3 Hywel Dda Consultation Letterston Memorial Hall Tuesday 15th May 2.00pm – 7.00pm.
- 639 SKATE PARK** The Clerk reported that the tarmac had been installed and that it was anticipated that the equipment would arrive next week.
- 639.1 Extent of hard standing. Gavin Pritchard e-mail of 19th April confirming the extent of publicly maintainable highway was received. It was RESOLVED to install hardstanding inside the gate, in the parking area and fronting the entrance, adjacent to the road.
- 639.2 Disabled access picnic bench in memory of Douglas James for Waun Fawr. The Clerk confirmed that the picnic bench had arrived and would be erected following installation of the skate equipment. The Clerk advised members that she would liaise with the Penknife Club regarding the wording for the plaque. It was RESOLVED to unveil the memorial bench at the official opening of the skate park.
- 639.3 Official opening – It was RESOLVED to invite Rowan Peterson and members of the Penknife Club to attend the event.
- 639.4 Cllr John informed members that together with Cllr Chant, he would be planting daffodil bulbs at Waun Fawr on Wednesday 25th April 2018 at 12noon.
- 640 CITY HALL**
- 640.1 Overhead projector – The Clerk confirmed that a meeting with Mr Sturley from the Torch Theatre was convened to take place on Friday 27th April to discuss the options available to the Council regarding the installation of a projector.
- 640.2 Storage units in drop-in – The Clerk advised members that supplementary quotes were still awaited from local contractors. It was RESOLVED to defer this item to the following meeting of the City Council.
- 641 COMMUNITY DOG WATCH SCHEME** The Clerk reported that she had liaised with Steven Morbey of Pembrokeshire County Council's Environmental Health Department who had been responsible for the implementation of dog watch schemes in Poppit Sands and Freshwater East. Mr Morbey had advised the Clerk that the City Council could advertise for volunteers to wear marked high visibility jackets while walking their dogs with the idea that their presence would deter dog owners from not picking up their pets' faeces; and that the volunteers could also report persisting offenders to

the City Council or to the Local Environmental Health Authority. The Clerk advised the Council that the cost per high visibility jacket would be £3.00. The Council RESOLVED to implement the scheme and to include an advert to recruit volunteers in the newsletter, on the City Council facebook page and website.

642 FOUNTAIN ON CROSS SQUARE.

642.1 Drinking water tap. Cllr Gray apologised that to date he had not been in a position to investigate whether a fresh water drinking tap could be installed near to the water fountain on the Cross Square and connected to the mains water supply; however he would endeavour to do so imminently.

642.2 Cllr John advised members that he had cleaned the fountain.

643 BRYN TEG PLAYING FIELD Public consultation with Bryn Teg and Ffynon Wen residents. A copy of the draft survey was received and RESOLVED to be approved and distributed.

644 TRAFFIC MATTERS - Members were joined by Mr John Price of Pembrokeshire County Council to discuss the following outstanding traffic matters:

644.1 Tourist directional sign. Kelly Morris email of 20th April 2018 was received and it was RESOLVED to investigate the cost of including a sandcastle symbol on the sign at the Rugby Club junction, and for erecting/amending additional signage on the B4583 road to Whitesands.

644.2 Traffic signs high street. Members received a copy letter of 16th April 2018 from Darren Thomas to Christopher Taylor, confirming that hatching is to be applied on the High Street leading up to the Cross Square and that a blue circular sign is to be installed at the east end of the Square indicating that traffic is to keep left, as oppose to additional low level No Entry signs.

644.3 No Entry signs at junction of New Street. Mr Price informed members that an additional No Left Turn sign had been installed adjacent to the TYF shop and that if this did not rectify the issue, the Council would consider moving the sign nearer to the junction. It was RESOLVED to review the situation in September following the summer holidays.

644.4 Safety Bollards at Whitesands. The Clerk reported that she had recommenced discussions with Mr Gavin Pritchard of Pembrokeshire County Council regarding the installation of safety bollards at Ffynnon Feiddog, and informed members that Mr Pritchard had advised that should the Highway Authority agree to the bollards being installed this year (with the city council bearing the cost), they may still have to be removed should they cause any traffic obstructions. It was RESOLVED to proceed with the request, subject to the cost.

644.5 Glasfryn cycle path at Oriel Y Parc/Glasfryn Road roundabout. Members expressed their concerns regarding the lack of crossing signs/road markings at the roundabout. Mr Price agreed to investigate the possibility of additional signage and road markings.

644.6 Cllr Lloyd asked Mr Price whether the grass verge outside Oriel y Parc could be turned into a pavement. Mr Price agreed to investigate the possibility of including an additional pavement on the safe routes scheme. The Clerk confirmed that this proposal had already been endorsed by the City Council.

644.7 Cllr Sehmi stated that the disabled parking space fronting Oriel y Parc was in need of re-painting..

644.8 Cllr Evans reported that there are several pot holes at Nine Wells and that the road needs resurfacing. Mr Price advised members that the pot holes had been filled and that this section of road is not included on the list to be resurfaced this year. It was RESOLVED to report the matter to the Area Maintenance team.

645 LIST OF APPROVED CONTRACTORS A copy of the approved list of contractors was received and it was RESOLVED to amend the list include the following contractors with formal approval to take place at the subsequent Council meeting:

645.1 Mr Phillip Lamb, Mr Eddie Bolger, Mr Ian McGarty and Mr Byron Jenkins.

- 646** TOILET PROVISION AT ST JUSTINIANS The Clerk informed members that no formal response from the PBOA had been received to date. Cllr Griffiths advised the Council that the PBOA had agreed to continue funding the toilets at their AGM. It was RESOLVED for the Clerk to contact the PBOA again for a formal response.
- 647** WHITESANDS CAFÉ LEASE
- 647.1 Tender documents guidelines prepared by JJ Morris were received and it was RESOLVED to make the following amendments:
- 647.1.1 To suggest a minimum rent of £20,000 + VAT.
- 647.1.2 To ensure that the lease that is not assignable and to remove the wording enabling the new tenant to be able to sell the business in the future.
- 647.1.3 To suggest a minimum lease term of 5 years.
- 647.1.4 To amend the required date of trading daily to commence on 1st March.
- 647.1.5 To exclude Christmas and Boxing Day from the required days of trading.
- 647.2 Tender advert – It was RESOLVED to place an advert in the Western Telegraph as soon as was practically possible.
- 647.3 Café maintenance – The Clerk advised members that it may be prudent to undertake some maintenance before the new tenants commence trading. It was RESOLVED to review the building prior to the commencement of the new lease.
- 647.4 Toilet – It was RESOLVED to review the situation prior to the commencement of the new lease.
- 648** YSGOL BRO DEWI Katherine Pearce e-mail of 19th April 2018 regarding recycling old school uniforms was received. It was RESOLVED that the Clerk and Deputy Clerk were to meet with Mrs Pearce in due course to determine the cost of the project. Cllr George reported that a bag full of old uniforms had been collected and was being stored on the balcony ready to be recycled.

Finance

- 649** DONATIONS:
- 649.1 Thanks
- 649.1.1 Wales Air Ambulance letter of 4th April 2018 was received.
- 649.1.2 Pembrokeshire Young Farmers' Club letter of 13th April 2018 was received.

Correspondence:

- 650** Keith M Dunn OBE KStJ letter of 6th April 2018 the UK – Japan Season of Culture. Members RESOLVED to plant indigenous trees in lieu of cherry blossom trees and to write to Mr Dunn advising him of the City Council's decision to plant local trees.
- 651** Orla Banville e-mail of 6th April 2018 Objection to proposed Glasfryn Road development was received.
- 652** Clare Wimperis e-mail of 6th April 2018 Objection to proposed Glasfryn Road development was received.
- 653** Sue Hedge e-mail of 6th April 2018 Objection to proposed Glasfryn Road development was received.
- 654** Daryl earl David e-mail of 10th April 2018 UNESCO Creative City. It was RESOLVED to thank Mr David for his email and to request the eligibility criteria.
- 655** Sarah Hirst e-mail of 18th April 2018 Land allocations 2018 was received and it was RESOLVED to comment formally on the revised LDP at the following council meeting.
- 656** One Voice Wales letter dated April 2018 Membership renewal was received. It was RESOLVED to appoint two Council representatives at the Annual Meeting of the City Council on Monday 14th May 2018.

- 657** Julie Beckett email of 22nd April 2018 Pop up box office outside City Hall. It was RESOLVED to allow the Festival of Arts to place a box office outside the Memorial Hall on the condition that the gazebo was positioned in such a place that would allow access to the display box fronting the property.

Planning:

- 658** NP/18/0158 Proposed extension to existing hotel to provide 20 additional bedroom units, associated additional car parking and landscaping at Twr-Y-Felin, Feidr Pant-Y-Bryn, SA62 6QS. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application, subject to the working times being considerate of the surrounding residents.
- 659** NP/18/0209 Remove existing ATM, Install new window to match existing, remove night safe & install new steel late over opening at Barclays Bank, 3 High Street, SA62 6SA. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 660** NP/18/0560 Demolish existing bungalow and erect new 2 storey dwelling at 117 Nun Street, SA62 6BP. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application, with Cllr Halse abstaining from the vote.

Clerk's business

- 661** SLCC training – Understanding the Law. Wendi Huggett e-mail of 18th April was received. It was RESOLVED for both Clerk's to undertake the training course at a cost of £40 each.
- 662** Memorial Playing Field – the Clerk advised members that the new safety matting had been installed together with signs requesting that the gate be kept closed. The Clerk reported that the signs and equipment in the park needed pressure washing, it was RESOLVED to investigate the cost and to include this as an item on the agenda for the next meeting of the City Council.

Any other business

- 663** Cllr Chant advised members that the blackthorn needs cutting back at Anchor Drive/Maes Elfed. It was RESOLVED to report the hedge cutting to Pembrokeshire County Council.
- 664** Cllr Gray asked whether anyone knew who installed the new second world bench at Ffordd Aaron. The Clerk agreed to contact Pembrokeshire County Council.
- 665** Cllr George requested that a bench is installed in New Street, preferably near to the Doctors' Surgery. It was RESOLVED to include this as an item on the agenda for a subsequent meeting of the Council.
- 666** Cllr John suggested that a Get Well card be sent to Miss Audery James, formerly of Lower Moor who was recently admitted to a nursing home. It was agreed to send a card conveying the Council's very best wishes.

There being no further business the meeting closed at 8.50pm

Signed

Chair

Date