

Minutes of the Monthly Meeting of the Council on Monday 2nd July 2018 in the Council Chamber at 7.00pm

Present: Mayor MJ Chant, Deputy Mayor FD John, DJH George, MC Gray, JG Lloyd, BS Sehmi, BT Price, RT Thornton, S Williams with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

180 Apologies for Absence: ES Evans, DJ Griffiths, DB Halse.

181 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

182 Confirmation of Minutes for:-

182.1 The Council Monthly Meeting on Monday 4th June 2018 were RESOLVED to be approved.

182.2 The "In Committee" Minutes of the Council Monthly Meeting on Monday 4th June 2018 were RESOLVED to be approved.

182.3 The Second Monthly Meeting on Monday 18th June 2018 were RESOLVED to be approved.

182.4 The "In Committee" Minutes of the Second Monthly Meeting on Monday 18th June 2018 were RESOLVED to be approved.

Matters Arising

183 DIARY DATES The following diary dates were received and duly noted:

183.1 School uniform recycling initiative meeting convened for Wednesday 4th July 2018 at 7.00pm in the Council Chamber. Cllr Thornton agreed to attend with the Clerk.

183.2 Chairing Skills training session on Monday 16th July 2018 at 6.30pm – 9.00pm in the Memorial Hall.

183.3 The Council as an Employer training session on Tuesday 31st July 2018 at 6.30pm – 9.00pm in Picton Community Centre.

184 GLASFRYN ROAD DEVELOPMENT Members were joined by Matthew Owen of Mill Bay Homes and Mark Lewis of Ateb (formerly Pembrokeshire Housing Association) to discuss the Glasfryn Road Development.

184.1 Matthew Owen confirmed that the properties would be for sale on the open market and that as house prices in St Davids are particularly high, they may well be out of reach for the majority of local people in particular young working families. There are currently two schemes being run by the Welsh Assembly Government to assist local home buyers, the first being Help to Buy Wales which allows a person to buy a property for 80% of the market value with the WAG paying for the remaining 20%.

The second initiative is the Shared Ownership Scheme which is a part buy/ part rent scheme, available to first time buyers only that earn a combined income of less than £60,000 per annum, full details of which are available at www.gov.wales/sharedownership. Only a few are run per year due to funding and in 2017 only 10 properties in Wales were purchased through this scheme.

Mr Owen confirmed that Mill Bay Homes was in the process of obtaining legal advice regarding allocating a proportion of the properties locally and it was anticipated that the build would be complete within two years. Mr Owen informed the Council that a financial contribution of £260,000 towards education was provided by the Section 106 planning agreement.

Whilst Mill Bay Homes only provide market value properties (not affordable housing), all profits from the sale of the houses is distributed to Ateb the provider of affordable homes in Pembrokeshire. Mr Owen confirmed that he would convey the City Council's concerns regarding the cost of the new builds to Mill Bay Homes Limited.

Mark Lewis confirmed that all properties would be let through Choice Base Letting Ltd with the majority being allocated to local families (e.g. that have resided within the locality for a minimum for 10 years, or volunteer for the RNLI – are retained for the fire service etc.) and that can demonstrate a housing need as well as local families that moved away from the area and wish to return. If there is not sufficient housing demand in St Davids, properties will be allocated people living in the surrounding outlying areas so no properties will be left empty.

Mr Lewis informed members that it was very unlikely that the mix of housing would change at this stage, due to the fact that the planning application had been submitted. Members expressed their immense disappointment that additional larger family homes would not now be included at the site.

Mr Lewis confirmed that in order to obtain a property, people would need to register via the choice based lettings website and demonstrate a housing need. Mr Lewis reassured members that Ateb would work with the City Council to ensure plenty of publicity such as an open day etc in order for as many local residents as possible could secure a home.

- 185 WHITESANDS CAFÉ LEASE** This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.
- 186 SKATE PARK** The Clerk reported that disappointingly the installation of the equipment had been yet again delayed and that she would endeavour to confirm an installation date by the time of the next meeting.
- 187 MEMORIAL PLAYING FIELD**
 187.1 Lappsett Junior swings – the Deputy Clerk reported that the swings had been ordered and that they would be installed in August.
- 188 MALFUNCTIONING SEWAGE TREATMENT WORKS AT PORTHCLAIS** No response received to date. It was RESOLVED to Invite a representative of Dwr Cymru to attend next Council meeting on Monday 16th July 2018.
- 189 FOUNTAIN ON CROSS SQUARE** Adrian Roberts of Watermetrics Ltd to attend site on Friday 6th July 2018 to repair the fountain was received.
- 190 HYWEL DDA – Our Big NHS Change**
 190.1 Corporate draft response was RESOLVED to be approved and to include the annual number of visitors to Whitesands beach, Red Bull, cycling, coasteering events etc together with annual tourist and visitors to Treginnis Farm for City Children, Cathedral etc.
- 191 BEE FRIENDLY PLANTS – Approval of budget for pollinator friendly plants.** Sarah Wint e-mail of 1st July 2018 was received. It was RESOLVED to defer the purchase of any new plants until the Autumn season.
- 192 CITY COUNCIL PROPERTY**
 192.1 Pressure washing canopy, disabled access ramp and bins. It was RESOLVED to instruct Snap dragon limited to undertake the work subject to costs not exceeding £500.
 192.2 Shelves for storage cupboard in Drop In. The Clerk confirmed the cupboards had been ordered and were due to arrive this week.
 192.3 Shelves for store cupboard in toilet block extension. It was RESOLVED to approve the request and obtain a quote.

Accounts

193 The Responsible Finance Officer reported that the Internal Audit for May 2018 had been completed successfully.

194 The accounts for June 2018 were RESOLVED to be approved and permission to pay was granted.

Correspondence:

- 195** PCNPA – Gwyneth Hayward letter of 19th June 2018 Thanking the Mayor and City Council for the invitation to attend the Mayor’s Civic Service and Reception was received.
- 196** Graham Perkins email of 19th June 2018 Hospitality industries unfulfilled jobs was received and RESOLVED to be acknowledged.
- 197** Jonathon Rose email of 20th June 2018 Roundabout verges was received and RESOLVED to be forwarded to Pembrokeshire County Council as Highway Authority.

198 Reports from Members representing the Council:-

- 198.1 St Davids Christmas Tree Association. Cllr Price reported that a meeting was to take place in September.
- 198.2 St Davids Day Celebration Group. Nothing to report.
- 198.3 St Davids Day Centre for the Elderly. Cllr Williams reported that the group had enjoyed a trip to the Shire Horse farm in Eglysrwrw, and were to visit Whitesands next week. A tea party was to take place on 16th July from 2.00-4.00pm in the Memorial Hall and all were welcome to attend.
- 198.4 St Davids Peninsula Tourist Association. Cllr Thornton reported that the association were keen to support the bee friendly accreditation.
- 198.5 Porthclais Harbour Authority. Cllr John reported that the annual Fun Day was to take place on 21st July 2018.
- 198.6 St Davids - Matsieng Lesotho Link. The RFO reported that the YDS sports tour to Lesotho was to take place on 21st July 2018, with the committee covering the cost of the accommodation.
- 198.7 Youth Drop In. Nothing to report.
- 198.8 Ysgol Bro Dewi Governor. Nothing to report.
- 198.9 Planed Community Forum. Cllr Sehmi reported that a meeting was to take place on 10th July at 7.15pm.
- 198.10 Porthstinan Boat Owners Association. Cllr Price reported that the minutes of the previous meeting would be available in due course. Local land owners were exercising the 28 day rule for car parking, and the boat companies were providing extra buses for their passengers.
- 198.11 Porthmawr Surf Life Saving Club. Cllr Gray reported that the Club were working well with the RNLI and that there had been tremendous amounts of sunburn incidents recently.
- 198.12 Bws Y Bobl. Cllr Williams commented that the Dial-a-Ride service was excellent. Cllr Gray reported that it is incredibly expensive to undertake the training to volunteer as a driver. It was RESOLVED to include a feature in the Autumn newsletter appealing for new drivers.
- 198.13 Music and Arts Festival. Cllr Chant reported that the festival leaflets were to go to print this week and that preparation were in hand for the event.
- 198.14 Re-discovering Ancient Connections. Mike Cavanagh email of 25th June 2018 was received. Cllr Chant reported that the possibility of funding was looking positive, and the group would know by September whether the bid had been succesful.
- 198.15 Coffee and Chat. Cllr John reported that the group was going well and that it would continue throughout the summer. Cllr John requested that the Council leave the benches outside the Drop In and review their possible relocation in the Autumn.

199 County Councillor's report:

Cllr Lloyd thanked the Mayor for his invitation to the Civic service and reception at Crug Glas, stating the event was delightful.

Cllr Lloyd felt that despite the presentation by Mill Bay Homes, the CLT would have provided more shared ownership houses for local persons.

Cllr Lloyd stated that he felt that the CLT would continue to grow and that there would be some exciting news ahead. Paul Miller (Neyland) had recently put together a major project for a multi-use building and Cllr Lloyd was hopeful that could be replicated in St Davids benefitting premises such as the Rugby Club etc.

Cllr Lloyd informed members that tomorrow would see the last YDS Governors meeting, Cllr Lloyd will be chairing this. Furthermore, Darren Thomas (Head of Highways) has a major role in the new school and it is anticipated to open on time.

Planning:

200 NP/18/0326 Erection of Car Park Management camera column & associated electrical cabinet at Grove Hotel, 51 Nun Street, SA62 6SB. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

201 NP/18/0327 Erection of Car Park Management Signage at Grove Hotel, 51 High Street, SA62 6SB. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

202 NP/18/0328 Installation of external cabinet in conjunction with proposed car park management at Grove Hotel, 51 High Street, SA62 6SB. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

203 NP/18/0366 Erection of ancillary accommodation, storage & workshop & garden store 10 – 12 Quickwell Hill, SA62 6PD. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

Any other business – The following item was requested to be included on the next agenda:

204 Cllr Chant – proposal to have a football match to commemorate the centenary of the wwI and the Christmas football match at Waun Fawr.

There being no further business the meeting closed at 9.00pm

Signed

Chair

Date

Minutes of the Second Monthly Meeting of the Council on Monday 16th July 2018 in the Council Chamber at 7.00pm

Present: Mayor MJ Chant, Deputy Mayor FD John, ES Evans, MC Gray, DJ Griffiths, DB Halse, JG Lloyd, BS Sehmi, BT Price, RT Thornton, S Williams with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

205 Apologies for Absence: DJH George

206 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

206.1 Cllr Evans declared a personal interest in relation to Item 210.1.

206.2 Cllr Gray declared a prejudicial interest in relation to Item 213.3 and left the Council Chamber while the item was discussed.

206.3 Cllr Halse declared a prejudicial interest in relation to Item 217 and left the Council Chamber while the item was discussed.

206.4 Cllr Griffiths declared a prejudicial interest in relation to Item 229 and left the Council Chamber while the item was discussed.

Matters Arising

207 DIARY DATES Members were reminded of the following events:

207.1 LDP Engagement Event on Wednesday 18th July 2018 at 2.00pm and Tuesday 24th July 2018 at 5.30pm in County Hall.

207.2 Ysgol Bro Dewi school closure service on Thursday 19th July 2018 at 10.00am at St Davids Cathedral.

207.3 The Council as an Employer training session on Tuesday 31st July 2018 at 6.30pm – 9.00pm in Picton Community Centre.

207.4 School uniform recycling initiative collection on Friday 3rd August 2018 at Scout Hut.

208 MALFUNCTIONING SEWAGE TREATMENT WORKS AT PORTHCLAIS Members were joined by representatives of Dwr Cymru; Mr Aled Howells, Catchment Manager, Ms Alexandra Davies-Jones, Regional Communications Manager and Mr Owain George, Planning Liaison Manager.

208.1 Members conveyed their concerns regarding the sewage treatment works at Porthclais and reiterated their insistence that any major developments in St Davids must only be permitted once the improvement works as contained in Dwr Cymru's recent report had been fully completed. The report was submitted as part of the Glasfryn Road Development planning application.

208.2 Mr George reassured councillors that the improvements had been contained as a condition of consent and the connection to the public sewer would not take place until the planning condition had been discharged and the upgrade of the works is fully completed.

208.3 Mr Howells and Ms Davies-Jones informed members that while the sewage treatment works struggle to cope with the demand during the busy summer season, overall it was meeting the criteria contained within the relevant legal guidelines.

208.4 Mr Howells reassured members that he would investigate the length of the foul sewage pipe that emits into the harbour and ensure that it is fully compliant.

208.5 Ms Davies-Jones reassured members that any incidents of foul odours and sewage leaks would be investigated immediately, providing that they were reported. Ms Davies-Jones asked that the Clerk forward copies of the correspondence received from Messrs Stevens.

- 209** WELL-BEING FUTURE GENERATIONS (WALES) ACT 2015 Well Being Plan – Members were joined by Dan Shaw, PCC Link Officer.
- 209.1 Mr Shaw explained that any decisions that the City Council makes should take into consideration future generations and the impact it may have. A change of mind-set will enable the council to adapt and improve the well-being for all generations. Mr Shaw explained that the Welsh Assembly Government are encouraging town and community councils to formulate a long term plan similar to that of county councils, in order to achieve a vision for the future of the area.
- 209.2 Cllr Evans explained that the Pembrokeshire Coast National Park Authority has a vision for St Davids by 2031, for example, to improve the Welsh language and culture, and to increase the number of affordable homes.
- 209.3 Mr Shaw further explained to members that involvement and engagement is key, working with the community for a long term goal. Councils will be expected to produce a written report by May 2019 outlining how they will work with the local community to achieve these goals and promote the well-being of future generations.
- 209.4 Cllr Evans suggested that a draft copy of the report is displayed on the City Council website and in the newsletter in order to allow local persons to comment and give feedback.
- 210** GLASFRYN ROAD DEVELOPMENT
- 210.1 Mark Lewis' email of 3rd July 2018 Local lettings scheme. The Clerk advised members that the Council would have the opportunity to develop a locals letting scheme collaboratively with Ateb, specifically for the new housing development in St Davids.
- 210.2 Mark Lewis' email 6th July 2018 confirmation that allocation of property sizes are to remain as contained in the planning application (NP/18/0051) was received and it was RESOLVED to respond to the correspondence, reiterating both the Council's disappointment and concerns with regards to the size of the new properties.
- 210.3 Copy letter of 9th July 2018 from Nigel Sinnett – letter of support for further affordable housing at Glasfryn Road was received.
- 211** SKATE PARK
- 211.1 Update regarding installation – Kath Cohen email of 12th July 2018 was received.
- 211.2 Skate park signage – wording for slate sign.
- 211.2.1 It was RESOLVED for the new slate sign to read *This skate park was provided by St Davids City Council and officially opened on (date tbc)*. It was further RESOLVED that the sign would be in both Welsh and English.
- 212** TRAFFIC MATTERS
- 212.1 Proposed Caerfai Road car park - This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.
- 212.2 Bollards at Whitesands.
- 212.2.1 Ian Taylor e-mail of 5th July 2018 conveying thanks to the Council was received.
- 212.2.2 The Clerk advised members that one of the bollards adjacent to the attendants hut had been damaged and that a replacement had been installed.
- 213** MEMORIAL PLAYING FIELD
- 213.1 Lapsett Junior swings – the Clerk reported that the swings had been ordered and they are due to be installed in August.
- 213.2 Urgent replacement of swing guards. It was RESOLVED to proceed with replacing the guards by a local carpenter.

- 214** FOUNTAIN ON CROSS SQUARE Adrian Roberts of Watermetrics Ltd attended the site on Friday 6th July to assess the fountain. Adrian Roberts email of 11th July 2018 quote for repairing the fountain, installing a drinking water tap, new signage and chains was received. It was RESOLVED to proceed with the works, with Cllr Halse bearing the cost of the repair of the fountain, and the City Council covering the remaining cost of the signage, chains, a new drinking water tap and so forth.
- 215** HYWEL DDA – Our Big NHS Change
215.1 Corporate response has been submitted. The Clerk informed members that an electronic copy of the response would be emailed to them.
- 216** BEE FRIENDLY CITY
216.1 Bee Friendly banner – photo attached. It was RESOLVED to be approved and installed in a suitable place within the City centre.
- 217** CITY COUNCIL PROPERTY
217.1 The Clerk confirmed that the canopy, front windows and ramp had been cleaned at a cost of £140.
217.2 Cleaning street signs – quote received from Snap Dragon. It was RESOLVED to approve the quote and proceed with the work.
217.3 Professional cleaning of city hall chairs – 190 chairs to be cleaned by Adrian Davies at a cost of £237.50 on 3rd and 4th October 2018. It was RESOLVED to approve the quote and proceed with the work.
- 218** LIST OF APPROVED CONTRACTORS A copy of the approved list of contractors was received and it was RESOLVED to amend the list to include the following contractors:
218.1 Mr Richard Thomas and Mr Huw Devonald.
- 219** CITY COUNCIL BENCHES
219.1 Expressions of interest were received from Mr Jonathon and Mr David Bennett for maintenance and painting. The Clerk advised members that quotes were awaited from the Messrs Bennett. It was RESOLVED to obtain several quotes for the work.
- 220** WHITESANDS CAFÉ LEASE Installation of toilet provision at Whitesands café - this item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.
- 221** DONATIONS:
221.1 Thanks
221.1.1 Julia Horton-Powdrill e-mail of 13th July 2018 was received.
- 222** **Reports from Members representing the Council:-**
222.1 St Davids Peninsula Tourist Association. Minutes of the committee meeting on Wednesday 20th June 2018 were received from Cllr Evans.
222.2 Re-discovering Ancient Connections. Mike Cavanagh email of 10th July 2018 and a copy of the music and arts festival project were received.

Planning:

- 223** NP/18/0373 Remove Hawthorn Tree at The Coach House, Quickwell Hill, SA62 6PD. It was RESOLVED to support the application.

- 224** NP/18/0377 Erection of shed in front garden at Fern Cottage, Bryn Road, SA62 6QX. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

- 225** NP/18/0379 Proposed 60m² of ground-mounted PV solar panels situated at the north-west corner of the site at Ysgol Dewi Sant, SA62 6QH. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

- 226** NP/18/0387 Demolition of existing garage and removal of chimney on north elevation. Proposed 2 storey extension to side (south) elevation and replacement garage. Alterations to existing roof structure and replacement of existing corrugated roof coverings with slate roof finish. Installation of roof windows at Rhosson Bungalow, St Davids, SA62 6PY. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

Clerks business:

- 227** Advanced Local Government Finance training session on Tuesday 31st July 2018 at 6.30pm – 9.00pm in Carmarthen. It was agreed for the Deputy Clerk to attend.

Any other business

- 228** Cllr Chant informed members that three cycle stands needed to be relocated. Members suggested that one is located at the old site of the telephone box outside the city hall, and possibility site the remaining two at Whitesands.
- 229** Cllr Gray reported his concerns regarding the lack of street care/cleaning. The Clerk agreed to contact the Pembrokeshire County Council regarding the issue.
- 230** Cllr Sehmi advised members that Jenn Jones was leaving her post at Oriol Y Parc.
- 231** Cllr Evans reminded members that Treginnis fun day was taking place on Saturday 21st July and the Sand Church competition was taking place on Thursday 9th August at Whitesands.

There being no further business the meeting closed at 9.00pm

Signed
Chair

Date