

Minutes of Monthly Meeting of the Council on Monday 3rd September 2018 in the Council Chamber at 7.00pm

Present: Mayor MJ Chant, Deputy Mayor FD John, ES Evans, DJH George, DJ Griffiths, JG Lloyd, BS Sehmi, BT Price, RT Thornton, S Williams with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

239 Apologies for Absence: DB Halse and County Councillor David Lloyd

240 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

240.1 Cllr Price declared a personal interest in relation to Item 252.

241 Confirmation of Minutes for:-

241.1 The Council Monthly Meeting on Monday 2nd July 2018 were RESOLVED to be approved.

241.2 The “In Committee” Minutes of the Council Monthly Meeting on Monday 2nd July 2018 were RESOLVED to be approved.

241.3 The Second Monthly Meeting on Monday 16th July 2018 were RESOLVED to be approved.

241.4 The “In Committee” Minutes of the Second Monthly Meeting on Monday 16th July 2018 were RESOLVED to be approved.

Matters Arising

242 DIARY DATES Members were reminded of the following dates:

242.1 Merchant Navy Day on 3rd September 2018 – flag to be raised at 9.00am at Cross Square.

242.2 Planned Action with Rural Communities event on Tuesday 11th September 2018 at 10.00am - 12.30pm at Bloomfield House Community Centre, Narberth.

242.3 Community Council Seminar on Tuesday 11th September at 7.00pm at Letterston Memorial Hall.

243 CASUAL VACANACY

243.1 The Electoral Officer at Pembrokeshire County Council confirmed that following the resignation of Cllr Malcolm Gray MBE a casual vacancy at St Davids City Council had arisen and that a local by-election would be held providing a petition by 10 electors was received followed by the nomination of at least two candidates.

243.2 It was RESOLVED to thank Cllr Gary for his dedication to the community over the past 4 decades and to arrange the presentation of a whisky decanter and glasses at a small gathering of the council in due course.

244 SKATE PARK

244.1 Shared Use Path – Waun Fawr. Phil Leggett e-mail of 21st August 2018 was received. The Clerk confirmed that all five landowners had given their permission for a footpath to be installed on the land extending from Nun Street to Waunfawr and that consequently a conventional pavement would be installed to the entrance of the playing field together with a safety crossing.

244.2 Street lighting – the Clerk confirmed that an Expression of Interest form for funding for street lighting from the Second Homes Tax had been submitted to Pembrokeshire County Council. Stephen Hubbard e-mail of 22nd August 2018 containing a quote for solar panel lighting at a cost of £6450 + VAT was received and approved. It was RESOLVED to proceed to the next stage of the application process.

- 244.3 The Clerk informed members that Playground Services Ltd had gone into administration having been paid £16858.20 by the City Council as a 50% deposit for the skate equipment. It was RESOLVED to pursue legal action with the Official Receiver to recover the monies outstanding.
- 244.4 Mr Peter van Winkel e-mail of 20th August 2018 was received. It was RESOLVED to purchase the skate equipment directly from Rhino Ramps at a cost £14,446 and to arrange immediate delivery.
- 245 WHITESANDS CAFÉ LEASE**
- 245.1 Installation of toilet provision at Whitesands café. This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.
- 245.2 Public toilets – Bethan Price e-mail for 24th August 2018 containing copy e-mail from Cllr Thomas Tudor regarding vandalised toilets was received.
- 246 TRAFFIC MATTERS**
- 246.1 Pedestrian/Cycle crossing at Glasfryn Road roundabout – Phil Leggett e-mail of 28th August 2018 was received and the Clerk confirmed that following a site meeting with Mr Leggett a crossing would be installed from the west to east side of the road in order to provide a safe crossing for pedestrians, in particular children walking to the Dewi site at Ysgol Penrhyn Dewi.
- 246.2 Caerfai Road junction at Glasfryn Road roundabout – Phil Leggett e-mail of 28th August 2018 confirming that the roundabout dimensions was compliant with current regulations was received.
- 247 PLAYING FIELDS**
- 247.1 St Davids Memorial Park
- 247.1.1 The Deputy Clerk confirmed that Lappsett had replaced the junior swings.
- 247.1.2 The Deputy Clerk confirmed that the swing guards been replaced by AJD Landscaping & Fencing.
- 247.1.3 Maintenance works – Mike Sheppard e-mail of 25th July 2018 was received and it was RESOLVED to instruct AJD Landscaping to proceed with the work.
- 247.2 Bryn Teg Park
- 247.2.1 New park equipment – The Clerk confirmed that an Expression of Interest for funding from the Second Homes Tax has been submitted. The Clerk reminded members that should funding be awarded, the Council would need to consider the full financial implications of installing new equipment together with the onus of replacing current equipment at a site that was owned by Pembrokeshire County Council (as oppose to the City Council).
- 248 MALFUNCTIONING SEWAGE TREATMENT WORKS AT PORTHCLAIS**
- 248.1 Paul Davies AM e-mail of 17th July 2018 confirming that while Dwr Cymru consider the Treatment Works currently operate within operating within current guidelines; headroom for any new development would need be accommodated, was received.
- 249 FOUNTAIN ON CROSS SQUARE** Andy Matthews e-mail of 8th August 2018 confirming that Adrian Roberts of Watermetrics Ltd was unable to attend site at present due to unforeseen circumstances was received. It was RESOLVED to leave the matter in abeyance pending Mr Roberts' availability.

250 CITY COUNCIL PROPERTY

250.1 Christmas Scenic Backdrop – Andrew Sturley e-mail of 28th August 2018 confirming an imminent site visit was received.

251 REMEMBRANCE EVENTS TO COMMEMORATE 100 YEARS

251.1 Battle's Over – Bruno Peak letter of 16th January 2017 confirming that St Davids City Council was taking part in the commemorative event was received.

251.2 Football match – the Mayor informed Members that a commemorative football match was convened for I Iam Saturday 10th November.

251.3 Film showing at City Hall – the Mayor informed Members that a showing of *Gathering the Graves* was convened for Saturday 10th November at 7pm in the City Hall.

252 ST JUSTINIANS

252.1 Paul Davies AM e-mail of 20th July 2018 confirming that Pembrokeshire Coast National Park Authority's stance opposing parking at St Justinians remains unchanged, was received.

Accounts

253 The Responsible Finance Officer reported that the Internal Audit for June 2018 had been completed successfully.

254 The Responsible Finance Officer reported that the Internal Audit for July 2018 had been completed successfully.

255 The accounts for June 2018 were RESOLVED to be approved and permission to pay was granted.

256 The accounts for July 2018 were RESOLVED to be approved and permission to pay was granted.

257 DONATIONS:257.1 Requests

257.1.1 Llyfrau Llafar Cymru e-mail of 13th July 2018 was RESOLVED to be received.

Correspondence:

- 258** John Evans e-mail of 20th July 2018 Neighbours next door scheme was received and RESOLVED to be forwarded to the local PCSO.
- 259** Tracy Gilmartin-ward e-mail of 24th July 2018 Call for evidence – delivery of housing through the planning system was received and RESOLVED to be deferred to the following meeting of the Council.
- 260** Lucy Davies e-mail of 14th August 2018 Plimsoll Productions was received.
- 261** Edward Holt e-mail of 14th August 2018 Lack of cash in St Davids cashpoints was received and RESOLVED to be forwarded to Lloyds Bank and CKs Supermarket.
- 262** Sarah John letter of 17th August 2018 Pembrokeshire County Council Gambling Policy was received.
- 263** Cllr Evans e-mail of 28th August 2018 Beach clean at Whitesands was received and forwarded to Porthmawr SLSC.

264 Reports from Members representing the Council:-

- 264.1 St Davids Christmas Tree Association. Cllr Price reported that a meeting was to take place on Thursday 20th September 2018 at 7.00pm in the Grove Hotel.
- 264.2 St Davids Day Celebration Group. Nothing to report.
- 264.3 St Davids Day Centre for the Elderly. Cllr Williams reported that the group reconvened today and were due to visit the South of the County with PCNPA ranger Ian Meopham.
- 264.4 St Davids Peninsula Tourist Association. Doug Maelin e-mail of 6th August 2018 Testing the new St Davids App was received.
- 264.5 Porthclais Harbour Authority. Cllr John reported that the children's fun day was successful and that next year the closure of the harbour would be more widely published.
- 264.6 St Davids - Matsieng Lesotho Link. Nothing to report.
- 264.7 Youth Drop In. Nothing to report.
- 264.8 Ysgol (Bro) Penrhyn Dewi Governor. Nothing to report.
- 264.9 St Davids Community Forum. Cllr Sehmi reported that the next meeting was to take place on 11th September 2018 in Ebenezer Chapel.
- 264.9.1 Cllr Sehmi e-mail of 13th July 2018 St Davids Action Plan was received and it was RESOLVED to invite Mr Paul Edey to attend the following meeting.
- 264.9.2 Paul Edey e-mail of 28th July 2018 Minutes of Community Forum meeting of 10th July 2018 was received.
- 264.9.3 Anna Jones e-mail of 28th August 2018 Public meeting on 29th October 2018 was received.
- 264.10 Porthstinan Boat Owners Association. Nothing to report.
- 264.11 Porthmawr Surf Life Saving Club. It was RESOLVED to confirm Cllr Bethan Price as the sole City Council representative.
- 264.12 Bws Y Bobl. Nothing to report.
- 264.13 Music and Arts Festival. Cllr Chant reported that the next meeting was due to take place on 20th October 2018 at the Grove Hotel.
- 264.14 Re-discovering Ancient Connections. Cllr Chant reported that the funding application had been submitted and a decisions was awaited imminently.
- 264.15 Coffee and Chat. Cllr John reported that the group had been very busy throughout the summer period and was growing in success.

265 County Councillor's report:

265.1 Copy e-mail of 23rd July 2018 from Cllr Evans to County Councillor David Lloyd – Reduction of opening hours of St Davids Sports Hall was received. The Clerk reported that she had received a verbal report from Cllr Lloyd confirming that St Davids sports hall was open from 8.00am – 12pm Monday to Friday, and that the school was able to use the facility at all times. All sports departments at Pembrokeshire County Council were to make cuts of £5000, and that several options had been looked at to reduce the running costs including a digitalized opening system.

Planning:

266 NP/18/0411 Rebuild of derelict cottages to form single holiday unit of accommodation at Waun Y Beddau, Nr Berea, St Davids, SA62 6DB. The Council considered that as the project involved the reconstruction of existing buildings (as opposed to the construction of any new buildings), the visual impact of the site would not alter in terms of its size, and that it would preserve the historic and architectural character of the buildings. The City Council further considered that the proposal was deemed unlikely to have a detrimental environmental impact on the surrounding area. It was RESOLVED to support the application.

267 NP/18/0412 Variation of condition No2 of NP/16/0609/FUL – variation of roof height at Pink House, Nine Wells, SA62 6UH. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

268 NP/18/0447 Demolition of existing fixed caravan & construction of games room at Craig Y Don, St Davids, SA62 6PT. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

269 NP/18/0486 Remove condition no. 10 from NP/212/89 at Dan Y Garn, Treledydd Fawr, St Davids, SA62 6PP. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

270 NP/18/0488 Proposed planning (outline) for 11 residential units in total with 9 no. 4/5 bed full market dwellings and 2 no. affordable dwellings at Land off Nun Street & East of Ysgol Dewi Primary School, St Davids, SA62 6NX.

270.1 Robin Stenham letter of 23rd August 2018 was received.

270.2 Mr and Mrs Edey letter of 24th August 2018 was received.

270.3 Belinda Stowe e-mail of 24th August 2018 was received.

270.4 Angela Barker e-mail of 25th August 2018 was received.

270.5 Mr and Mrs Wheatley letters of 25th and 27th August 2018 and e-mails of 28th and 29th August 2018 were received.

270.6 Annie Halliwell e-mail of 27th August 2018 was received.

270.7 Theresa Francis e-mail of 27th August 2018 was received.

270.8 Lis Cousens e-mail of 27th August 2018 was received.

270.9 Diana Hoare e-mail of 28th August 2018 was received.

270.10 Nicholas and Bethan Gill e-mail of 29th August 2018 was received.

270.11 Mrs Anne Beaumont letter (not dated) was received.

270.12 Pamela Buckley and John Jeremy letter of 29th August 2018 was received.

It was RESOLVED to defer this item for inclusion on the agenda of the following meeting of the City Council, to take place on 17th September 2018, pending a site visit at 10.00am on 11th September 2018.

271 Pre-application for proposed housing development on Glasfryn Road. It was RESOLVED to await the full planning application prior to commenting, all comments and observations would be made in respect of the material considerations contained within the application and sent to the planning authority.

271.1 Jonathon and Maggie Rose e-mail of 20th August 2018 was received.

272 NP/17/484 16 High Street SA62 6SD – Pembroke Design Limited letter of 13th August 2018 was received and it was RESOLVED to accept Mr Williams invitation to meet on site.

Clerks Business

273 Dog waste bags. It was RESOLVED to reorder the dog waste bags from Mutts Butts at a cost of £80 + VAT.

274 Pembrokeshire College training course – ATT Level 2. It was RESOLVED to grant permission for the Deputy Clerk to undertake the training course at a cost of £795 + VAT.

There being no further business the meeting closed at 8.30pm

Signed

Date

Chair

Minutes of the Second Monthly Meeting of the Council on Monday 17th September 2018 in the Council Chamber at 7.00pm

Present: Deputy Mayor FD John, ES Evans, DJH George, DJ Griffiths, DB Halse, JG Lloyd, BS Sehmi, BT Price, RT Thornton, S Williams with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

275 Apologies for Absence: Mayor MJ Chant

276 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

276.1 Cllr Halse declared a prejudicial interest in relation to Item 283 and left the Council Chamber while the item was discussed.

Matters Arising

277 DIARY DATES Members were reminded of the following dates:

277.1 Give Blood on Wednesday 19th September 2018 at 11.00am-1.30pm, and 3.00pm – 6.30pm in City Hall. Sarah Hall e-mail of 5th September 2018 was received.

277.2 Anna Jones from Planel to attend Council meeting on Monday 15th October 2018 to discuss Community Action Plan.

278 SKATE PARK

278.1 Rhino Ramps - Miss Pascalle Janssen e-mail of 13th September 2018. The Clerk confirmed that the park equipment was due to be delivered on Friday 21st September 2018.

278.2 Installation of equipment - This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

279 WHITESANDS CAFÉ LEASE This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

280 FOUNTAIN ON CROSS SQUARE Adrian Roberts of Watermetrics e-mail of 6th September 2018 confirming that Mr Roberts would attend site on 18th and 19th September 2018 to carry out repair works was received.

281 CITY COUNCIL PROPERTY

281.1 Christmas Scenic Backdrop – Andy Sturley e-mail of 13th September 2018 was received. The Clerk confirmed that Mr Sturley would be contacted again with regards to the scenic backdrop.

281.2 Council benches - Updated map of the City Council benches was received.

281.2.1 Upgrading of benches - This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

281.2.2 Bee friendly bench at Bryn Y Garn. It was RESOLVED to purchase the bee bench, subject to the permission of the National Trust to install the new bench at Bryn Y Garn as a replacement for the existing broken one.

281.3 Boundary wall – The Clerk confirmed that a site visit with Meirion Williams of Pembroke Design had been arranged for Wednesday 19th September at 10.00am to discuss the boundary wall.

282 CONSULTATION DOCUMENT Delivery of housing through the planning system. The following comments were RESOLVED to be included in the City Council's response:

- Local housing authority waiting lists alone do not accurately reflect the actual demand of housing required in a specific area and by their very nature are often out of date.
- Housing requirements can be calculated more accurately for inclusion in an LDP if Local Authorities were to listen to Community Councils and hold more local engagement to gain a realistic perspective of future housing requirements.
- At present landowners would gain more financially by selling the land to a private developer as opposed to a local authority for affordable housing, which thus prohibits the delivery of affordable housing as opposed to private housing.
- Land supply should be monitored in relation to delivering the housing requirement set out in an adopted LDP by contacting the landowner on a set basis (e.g. every two years) to assess whether they are in a position to develop the land if not the LDP should be amended to reflect this.
- However, should land become available following the publication of an LDP it would seem futile to wait until a subsequent LDP was published in five years' time before allocating the land for development.
- Local Authorities should pursue a better exception site policy.
- Smaller settlements are too strictly controlled, smaller hamlets and villages need to be allowed to grow in order for the next generation to be given a chance to live there.
- Year round dwellings need to be given the same planning consideration as holiday lets e.g. dwellings in rural areas being refused planning permission because the property is not on a bus route seems grossly unjust and completely out of context within the surrounding environment.

283 DONATIONS:

283.1 Requests

283.1.1 Meg James e-mail 9th September 2018 Girlguiding International was received. It was RESOLVED to donate £50 to St Davids 1st Brownies and Guides, and to offer Miss James a stall at the Christmas market free of charge.

283.2 Thanks

283.2.1 St Davids and District Ploughing Society letter of 8th September 2018 was received.

284 NEWGALE COASTAL ADAPTION SCHEME Emyr Williams e-mail of 13th September 2018 was received. Cllr Evans, Cllr John and Cllr Griffiths agreed to attend.

285 CHRISTMAS EVENTS 2018

1.1. Christmas Lighting Ceremony, Father Christmas' Grotto and Christmas Market – Saturday 1st December. It was RESOLVED to proceed with ordering a 23ft Christmas tree.

1.2. Civic reception – Friday 7th December. It was RESOLVED to obtain quotes for a buffet for 100 people and to book the 948 ATC squadron band to provide the entertainment.

1.3. Senior Citizens' Christmas Lunch – Wednesday 12th December. It was RESOLVED to purchase food and sundries for the event, and to confirm all dates with Ysgol Penrhyn Dewi.

- 286** CASUAL VACANACY The Clerk advised members that the elections office had now confirmed the Returning Officer had received a petition and consequently it had been proposed to hold an election in St Davids on 1st November 2018. Members received the information.

Correspondence:

- 287** Coleen Pearce e-mail of 23rd August 2018 Household enquiry form. It was RESOLVED to recirculate on the information on the City Council website and facebook page.
- 288** Christine Stokes e-mail of 2nd September 2018 Car parking charges at Whitesands was received. It was RESOLVED to respond to Ms Stokes with a standard letter advising that the e-mail will be included for discussion on the Whitesands review in November.
- 289** Pamela Watkins e-mail of 2nd September 2018 Waste at Quickwell Hill car park. It was RESOLVED to pass on the complaint to the Environmental Health department of Pembrokeshire County Council and to the County Councillor, David Lloyd. It was further RESOLVED to reply to Mrs Watkins and advise that the complaint would be passed onto the appropriate department of Pembrokeshire County Council.
- 290** Dan Shaw e-mail of 3rd September 2018 Draft Charter was received. It was RESOLVED defer this item to the next meeting of the Council, when Mr Shaw will be in attendance to clarify certain sections contained within the charter.
- 291** Pembrokeshire County Council letter of 4th September 2018 Environmental enforcement to tackle littering, dog fouling and other anti-social behaviour. It was RESOLVED to display the information on the City Council facebook page.

Planning:

- 292** NP/18/0488 Proposed planning (outline) for 11 residential units in total with 9 no. 4/5 bed full market dwellings and 2 no. affordable dwellings at Land off Nun Street & East of Ysgol Dewi Primary School, St Davids, SA62 6NX. Whilst the City Council supports the site being allocated for housing within the LDP in principle, members considered that the height, scale, density and layout of the proposed houses would have a detrimental visual and environmental impact on the surrounding area, in particular upon the character of the neighbouring properties and listed buildings. Furthermore, the Council considered that the proposal would over-develop the site and the proximity of the proposed houses would overshadow the immediate adjacent properties, creating both a lack of privacy and natural light. In addition to the aforementioned detrimental impact that the proposal would have on the neighbouring properties, the Council considers that the current sewerage infrastructure is inadequate and would be unable to meet the additional requirements resulting from the development. It was unanimously RESOLVED to refuse to support the application.
- 293** NP/18/0533 Replace 2 no. existing rear storage sheds with flat roofed glazed sunroom with balcony over, introduce French doors and window to north and south elevations at Clegyr Isaf, St Davids, SA62 6QN. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 294** TPO142/MH/pc – Tree Preservation order - Waun Y Beddau, Nr Beddau. It was RESOLVED to support the application.

Clerks Business

295 SLCC training – Wellbeing of Future Generations Act 2015 on Tuesday 25th September from 6.30pm-9.00pm at Picton Centre, Haverfordwest. Members agreed for the Clerk and Deputy Clerk to attend the training at a cost of £80.

Any other business – The following items were requested to be included on the agenda for the next meeting of the City Council:

296 Cllr Evans requested that the Clerk find out what happened to the speed gun that the City Council contributed towards.

297 Cllr Williams suggested that the City Council look into the possibility of a solar flashing speed limit sign, similar to the sign as you enter Solva on the A487 from St Davids.

There being no further business the meeting closed at 7.55pm.

Signed
Chair

Date