

Minutes of the Monthly Meeting of the Council on Monday 1st July 2019 in the Council Chamber at 7.00pm

Present: Deputy Mayor BS Sehmi (Chair), ES Evans, DJH George, DJ Griffiths, DB Halse, FD John, JG Lloyd, RT Thornton, S Williams, AC York with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

Also present County Councillor DB Lloyd.

- 151 Apologies for Absence:** Mayor MJ Chant, BT Price, JE Foster (Deputy Clerk)
- 152 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.
- 153 Confirmation of Minutes for:-**
- 153.1 The Council Monthly Meeting on Monday 3rd June 2019 were RESOLVED to be approved.
- 153.2 The Second meeting of the Month on Monday 17th June 2019 were RESOLVED to be approved.

Matters Arising

- 154 DIARY DATES** Members were reminded of the following event:
- 154.1 St Davids Music and Arts Festival from 12th to 14th July 2019.
- 155 COUNCIL PROPERTY**
- 155.1 City Hall – muslin ceiling curtain. Sharon Thompson e-mail of 18th June 2019 was received and it was RESOLVED to contact the Torch Theatre in order to obtain a quote.
- 155.2 Commercial Valuation of council property. The Clerk reported that a quote was still awaited from RK Lucas
- 155.3 Toilet at Whitesands Café – the Clerk confirmed that the repair work had been undertaken and that the disabled toilet handle was now working.
- 155.4 St Davids City Charter – a verbal request by Cllr Sehmi that the Charter be rehoused from the Cathedral Library was received. It was RESOLVED to include this item on the agenda for the following meeting of the City Council pending advice from Mr Christopher Taylor as to whether the Charter could be displayed elsewhere.
- 156 COUNCIL OPEN SURGERY**
- 156.1 Comments from dated 18th June 2019 from Mrs Julie Rose regarding a pothole at entrance to Ffynnon Wen was received. The Clerk advised members that the matter had been reported to Pembrokeshire County Council.
- 157 TRAFFIC MATTERS**
- 157.1 Coach congestion at Cross Square – Steven Shepherd e-mail of complaint regarding the severe congestion caused by the coaches during the height of the summer dated 18th June 2019 was received.
- 157.2 A verbal request from Cllr Sehmi for Catherine Street to be re-submitted as part of the Safe Routes in the Community Scheme was received and RESOLVED to be endorsed.
- 157.3 Waiting restrictions at Caerfai Road:
- 157.3.1 William Chant e-mails of 19th and 26th June 2019 were received
- 157.3.2 Chris Curtis e-mail (not dated) was received.
- 157.3.3 Tim Rees letter (not dated) was received.
- 157.3.4 Gus Cartwright letter (not dated) was received.
- It was RESOLVED to defer this item to a subsequent meeting of the City Council pending further advice from the Highway Authority regarding proposed new legislation that would prohibit pavement parking.

- 158** BEE FRIENDLY GROUP Hannah Buck e-mail of 25th June 2019 confirming her attendance at the second meeting of the month on Monday 15th July 2019 was received.
- 159** ELUNED MORGAN AM e-mail of 20th June 2019 confirming that she is happy to meet with Members but unable to attend either meeting in July was received. It was RESOLVED to invite Ms Morgan to meet with the Council on alternative dates.
- 160** CHRISTMAS DATES 2019 The following dates were RESOLVED to be approved and permission was granted to make all the necessary arrangements.
- 160.1 Christmas Tree Lighting Ceremony– Saturday 30th November.
 - 160.2 Civic Reception – Friday 6th December.
 - 160.3 Monthly council meeting – Monday 9th December.
 - 160.4 Senior Citizens Christmas Lunch – Wednesday 11th December.
 - 160.5 Window decoration competition – Wednesday 18th December.
- 161** ST DAVIDS SPORTS HALL
- 161.1 What's on at St Davids Sports Hall – Helen Steel-Ellis e-mail of 15th June 2019 was received.
 - 161.2 Free summer sports activities –Daniel Bellis e-mail of 17th June 2019 was received.
 - 161.3 Junior Aquathlon - Helen Steel-Ellis e-mail of 24th June 2019 was received.
- 162** PCC SERVICES
- 162.1 St Davids Youth Club - Funding for community Youth Clubs in Pembrokeshire. Liz Griffiths e-mail of 24th June 2019 confirming that Pembrokeshire County Council had secured funding for the year 2020/21 was received.
 - 162.2 Community Delivery Project –David Astins e-mails of 19th and 20th June 2019 confirming that the County Council were facing a possible reduction in public services were received. It was RESOLVED to include this item on the subsequent meeting agenda pending a breakdown of costs in relation to each of the services. It was RESOLVED to ascertain whether the County Council had either plans, scope or resources to enhance the facilities at the Bryn Teg play area.
- 163** PREMIUM TAX – SECOND HOMES Sinead Henehan e-mail of 14th June 2019 confirming the outcome of the applications judged in June 2019 was received.
- 164** COUNCIL MEMBER E-MAIL ADDRESSES The clerk reported that clarification had been requested in relation to the GDPR rules and remained pending.

Accounts

- 165** The Responsible Finance Officer reported that the Internal Audit for May 2019 had been completed successfully.
- 166** The accounts for June 2019 were RESOLVED to be approved and permission was granted to pay.

167 Finance**167.1 DONATIONS:****167.1.1 Thanks**

167.1.1.1 Lyn Neville letter of thanks dated 14th June 2019 on behalf of Elly's Ward 10 Flag Appeal was received.

Correspondence:

168 Hywel Dda e-mail of 17th June 2019 Developing Trauma Services - Drop In Event was received.

169 Helen Silverstone e-mail of 21st June 2019 Electric car chargers was received. County Councillor Lloyd confirmed that a charger was to be installed in Quickwell Hill car park in September.

170 Bethan Goodson e-mail of 21st June 2019 informing members of Ysgol Penrhyn Dewi's successful Rugby Tour to Sweden was received.

171 Mike Chant e-mail of 25th June 2019 Letter of support for Unearthed in a Field Festival 2019 was received and RESOLVED to be endorsed.

172 Peter Sargent e-mail of 27th June 2019 Letter of thanks for his former market pitch was received.

173 Reports from Members representing the Council:-

173.1 St Davids Christmas Tree Association. Nothing to report.

173.2 St Davids Day Celebration Group.

173.2.1 Cathedral Bells on St Davids Day – John Emerson e-mail of 21st June 2019 confirming that the BBC were happy to broadcast the Cathedral Bells on St Davids Day 2020 was received.

173.3 St Davids Day Centre for the Elderly. Cllr Williams reported that member numbers were steady at about 20.

173.4 St Davids Peninsula Tourist Association – the minutes of the meeting on 14th May 2019 were received.

173.5 Porthclais Harbour Authority. Cllr John reported that the Authority was collaborating once more with TYF and the Penknife Club to hold a Fun Day at the harbour.

173.6 St Davids - Matsieng Lesotho Link. Nothing to report.

173.7 Youth Drop In. Nothing to report.

173.8 Ysgol Penrhyn Dewi Governor. Cllr Halse reported that the Swedish host school written an extremely complimentary letter to YPD regarding their conduct and success in winning the recent rugby tour. It was RESOLVED to write a letter of congratulations to the school.

173.9 St Davids Community Forum. Cllr Sehmi reported that the next meeting of the Forum was to take place on 16th July 2019.

173.10 Porthstinan Boat Owners Association. Nothing to report.

173.11 Porthmawr Surf Life Saving Club.

173.12 Bws Y Bobl. Nothing to report. Nothing to report.

173.13 Music and Arts Festival. Nothing to report.

173.14 Re-discovering Ancient Connections. Nothing to report.

173.15 Coffee and Chat. Cllr John reported that the group was running well.

173.16 One Voice Wales. Cllr Thornton reported that a branch meeting was to take place next week.

173.17 St Davids RFC Nothing to report.

173.18 Friends of Oriel Y Parc – Cllr Sehmi proposed that the new manager at Oriel Y Parc, Clare Bates be invited to meet with Members. It was RESOLVED to invite Ms Bates to the following meeting of the City Council on 15th July 2019.

174 County Councillors report:

174.1 Cllr Lloyd reported that the St Davids Peninsula Tourist Association recently held an extremely successful App launch in the Memorial Hall. January 2020 would see the 50th Anniversary of the PTA; Cllr Lloyd had many pictures and letters from the original launch and was pleased at the Association's continued success.

174.2 The Ancient Stones Connections was already proving to be a very exiting project with many interesting ideas being mooted by parties on both sides of the Irish Sea.

174.3 Cllr Lloyd had received a recent enquiry regarding the highway status of the lane to Trevinert and could confirm that it was recorded as an unadopted private road.

174.4 A public meeting relating to the future use of the St Davids RFC was due to be held in September.

Planning:

175 NP/19/0294 Replacement of 1st & 2nd Floor windows on front elevation at Redcliffe House, 17 New Street, SA62 6SW. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously RESOLVED to support the application.

176 NP/19/0308 Demolish existing single skin utility at the rear of property and replace with a rear two storey extension providing a utility room, dining room and W.C on the ground floor and en-suite bedroom to first floor at Trevinert Stables, B4583 A487 to Porthmawr, SA6 26QJ. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously RESOLVED to support the application.

177 NP/19/0340 Proposed replacement two-storey rear extension and roof lights to front & rear at 2 Lower Moor, SA62 6RP. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously RESOLVED to support the application.

There being no further business the meeting closed at 8,45pm

Signed
Chair

Date

Minutes of the Second Monthly Meeting of the Council on Monday 15th July 2019 in the Council Chamber at 7.00pm.

Members were joined by Claire Bates, recently appointed Business Manager at Oriel Y Parc. Ms Bates confirmed that she had a working background in the museum, heritage, cultural and tourism industry and was very much looking forward to developing her skills at OYP and was keen to strengthen the working relationship with the City Council. The Clerk confirmed that a meeting of the St Davids Celebration Group was to take place in the autumn and Ms Bates agreed to attend if available. Ms Bates confirmed that an application. Event of the Year had been submitted to the Tourism Awards in respect of the Dragon Lantern Parade and it was suggested that the props used for the 2012 Cultural Olympiad could be located and utilised for the 2020 event. The Chair thanked Ms Bates for attending the meeting and MS Bates left the Council Chamber.

Present: Deputy Mayor BS Sehmi (Chair), ES Evans, DJH George, DJ Griffiths, FD John, JG Lloyd, RT Thornton, S Williams, AC York with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

178 Apologies for Absence: MJ Chant (Mayor), DB Halse, BT Price.

179 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

179.1 Cllr Williams declared a personal interest in relation to Item 181.5.

179.2 Cllr York declared a prejudicial interest in relation to Item 188.1.1 and left the Council Chamber while the item was discussed.

179.3 Cllr Thornton declared a prejudicial interest in relation to Item 188.1.1 and left the Council Chamber while the item was discussed.

179.4 Cllr Griffiths declared a prejudicial interest in relation to Item 188.1.2 and left the Council Chamber while the item was discussed.

Matters Arising

180 BEE FRIENDLY GROUP The Clerk advised members that Hannah Buck had confirmed her attendance at a meeting of the City Council on Monday 16th September 2019.

181 COUNCIL PROPERTY

181.1 Fountain – the Clerk advised members that a response was still awaited from Adam John Plumbing.

181.2 Quickwell Hill well – the Clerk confirmed that although the well was recorded as being owned by St Davids City Council, no documents establishing legal title had been found to date.

181.3 Rhodiad Y Brenin well – the Clerk confirmed that although the well was recorded as being owned by St Davids City Council, no documents establishing legal title had been found to date. Cllr Williams advised members that the pump handle was missing – it was RESOLVED to obtain a quote for a bespoke replacement handle.

181.4 Lower Moor well – recorded as owned by St Davids City Council, however no legal documents found to date. Minute reference L taken from a meeting of St Davids City Council taken on 14th July 1986 was received.

181.5 Caerfarchell well – Pearl Kaill e-mail of 3rd June 2019 was received.

181.6 Commercial Valuation of property – the Clerk advised that an official quote was still awaited from RK Lucas.

181.7 St Davids City Charter – Christopher Taylor e-mail of 8th July 2019 was received. It was RESOLVED to organise a site visit of the Charter. It was further RESOLVED to request that the Charter be on prominent display for special occasions such as St Davids Day.

182 COUNCIL OPEN SURGERY

182.1 Comments form received from Dr George Middleton regarding unlawful street furniture and illegally parked vehicles within the city. It was RESOLVED to forward the concerns of Dr Middleton to the relevant departments in County Hall.

183 TRAFFIC MATTERS

183.1 Coach congestion at Cross Square – Guy Dinmore e-mail of 18th June 2019 together with Mark Youde e-mail of 26th June 2019 were received. The Clerk advised members that a meeting was due to take place in August. It was RESOLVED to look into the possibility of operating a land train and to obtain costs.

183.2 Bus stop improvements at Caerfarchell – Pearl Kaill e-mail of 28th June 2019 was received and RESOLVED to be approved.

183.3 Traffic safety at Cross Square – Christopher Taylor e-mail of 10th July 2019 was received.

183.4 Waiting restrictions at Caerfai Road – it was RESOLVED to defer this item to a subsequent meeting of the City Council pending clarification, from the Highway Authority, of the legal implications of encouraging vehicular parking on a pavement.

184 PCC SERVICES

184.1 Community Delivery Project

184.1.1 Welsh Government Cabinet statement – Non-Domestic Rates Relief for Public Lavatories was received.

184.1.2 David Astins e-mail 10th July 2019 containing approximate costs for public services in St Davids including public toilets, grass cutting and playing field safety inspections was received. It was RESOLVED to invite Mr Astins meet with the City Council in September, prior to the Council's finance meeting in November 2019.

184.2 Street cleaning board – Jemma Lewis e-mail of 15th July 2019 was received. It was RESOLVED to request a street cleaning board being situated in the High Street.

185 ST DAVIDS SCOUT HUT Geraint Michael e-mail of 4th July 2019 containing a copy of the proposal to create a community centre was received and it was RESOLVED to invite Mr Michael to the following meeting of the City Council in order to discuss the Hut's future.

186 COUNCIL MEMBER EMAIL ADDRESSES

186.1 One Voice Wales e-mail of 18th June 2019 GDPR guidance relating to electronic correspondence was received.

186.2 Total Tech e-mail of 8th July 2019 costings of council e-mail addresses for members was received. – ask PCC for some assistance. Do we need to have council email addresses?

187 ST JUSTINIANS FORMER LIFEBOAT STATION Mr Peter Howe of Pembrokeshire County Council confirmed that a Stakeholder meeting was due to take place on Thursday 18th July at 10.00am in the Memorial Hall. It was RESOLVED that Cllr Griffiths and the Clerk agreed would on behalf of the City Council.

188 Finance

188.1 DONATIONS:

188.1.1 Requests

188.1.1.1 St Davids Be-Friending Project letter of 8th July 2019 was received. It was RESOLVED consider the request once the project was formally established and all of the administrative preliminaries put into place.

188.1.1.2 St Davids RNLI fundraising branch letter of 9th July 2019. It was RESOLVED to grant the branch one free use of the City Hall.

Planning:

189 NP/19/0370 The removal of 3 trees by felling to the ground all of which are within the St Davids area. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously RESOLVED to support the application.

Any Other Business

190 Cllr George reported that Ffordd Aaron path was blocked and the grass required cutting.

191 Cllr Sehmi reported to members that he had attended the Planed AGM recently and a copy of the information from the meeting would be available to peruse in the Council Chamber.

There being no further business the meeting closed at 8.10pm

Signed
Chair

Date