

**Minutes of the Monthly Meeting of the Council on Monday 2<sup>nd</sup> September 2019 in the Council Chamber at 7.00pm**

**Present:** Mayor MJ Chant, Deputy Mayor BS Sehmi, ES Evans, DJH George, DB Halse, FD John, JG Lloyd, BT Price, RT Thornton, S Williams, AC York with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

**192 Apologies for Absence:** DJ Griffiths.

**193 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

**194 Confirmation of Minutes for:-**

194.1 The Council Monthly Meeting on Monday 1<sup>st</sup> July 2019 were RESOLVED to be approved.

194.2 The Second meeting of the Month on Monday 15<sup>th</sup> July 2019 were RESOLVED to be approved.

### **Matters Arising**

**195 DIARY DATES** Members were reminded of the following events:

195.1 St Davids City News submission deadline – Monday 2<sup>nd</sup> September 2019.

195.2 Ancient Connections launch on 24<sup>th</sup> September 2019 from 9.30am – 4.00pm

195.3 Celebration of Welsh contemporary painting on Friday 4<sup>th</sup> October 2019 from 6.00pm – 7.30pm at Oriol Y Parc.

**196 ST DAVIDS SCOUT HUT** Members were joined by Geraint Michael to provide an update on the proposals relating to the Scout Hut.

196.1 St Davids Beacon Community Group – Mr Michael explained that the concept was to draw together community groups to co-own the hut and use that as a community resource. The first stage had been completed and a steering group had been formed. The responsibility of the building has been taken on by the Scouts Area Group for a year as a goodwill gesture. The Wellbeing and Future Generations Act has encouraged the initiative. A scout group may be formed later on if a need arises. The Community Fridge scheme is being run via coffee mornings, people are able to donate and receive foods and 5 food parcels have already been distributed. The Beacon would be a Community Trust, which is a formal body but unregistered charity. Pembrokeshire County Council own the building which could be transferred as a community asset with the upstairs being converted into an office space to be used by community groups. The Chair thanked Mr Michael for his attendance and Mr Michael left the meeting.

**197 COUNCIL PROPERTY**

197.1 City Hall – muslin ceiling curtain. Andrew Sturley e-mail of 27<sup>th</sup> August 2019 was received and it was RESOLVED to leave the item in abeyance for the time being.

197.2 Water Fountain. The Clerk advised members that Adam John Plumbing had agreed to undertake the work to the fountain and that a drinking water tap would be installed at the same time. It was RESOLVED to contact TYF regarding joining the refill scheme following installation of the drinking water tap.

197.3 Commercial Valuation of property. The Clerk confirmed that RK Lucas had been instructed to carry out the valuation and a full report would be submitted in due course.

197.4 St Davids Memorial Playing field. The Clerk confirmed that an inward opening replacement gate and new multi-play unit had been ordered for the toddler area at a cost of £6,881.61 plus VAT and was due to be installed in October.

197.4.1 Penknife Club letter of 4<sup>th</sup> August 2019 confirming a donation of £2300 towards the costs of the equipment was received and it was RESOLVED to send a letter of thanks.

197.4.2 Siop Y Bobol letter (not dated) confirming a donation of £2000 towards the cost of the equipment was received and it was RESOLVED to send a letter of thanks.

197.5 City Hall floor refurbishment. Quote from Flooring Solutions and Maintenance Limited was received and RESOLVED to be approved. The Clerk advised members that the City hall premises would be closing for the refurbishment on Saturday 16<sup>th</sup> November and would re-open on Monday 25<sup>th</sup> November 2019 in time for the Christmas events.

197.6 Rhodiad Y Brenin well – photo of well and surrounding wall was received. It was RESOLVED to obtain a quote for repairing the wall.

197.7 Caerfarchell well – photo of well was received. The Clerk advised members that it appeared from the records that the Council have no legal responsibility towards the maintaince of the well as it was not under the City Council's ownership.

197.8 Notice boards in foyer – quote received from Greenbarnes for replacement rubber for the two felt notice boards. It was RESOLVED to order the replacement rubber at a cost of £551.48.

197.9 St Davids City Charter - Mari James e-mail of 23<sup>rd</sup> August 2019 was received. It was RESOLVED to request a site visit on Monday 9<sup>th</sup> September at 4.30pm.

197.10 Pool table trolley. It was RESOLVED to purchase a trolley for the Youth Drop in centre.

## **198 COUNCIL OPEN SURGERY**

198.1 Comments form received from Helen Silver – St Davids Sports Hall. The Clerk advised members that this issue had now been resolved.

198.2 Comments form received from Dr George Middleton – Traffic Matters. The Clerk advised members that the issues had been passed on to Pembrokeshire County Council as the Highway Authority and remedied.

## **199 TRAFFIC MATTERS**

199.1 Coach congestion at Cross Square. The Clerk advised that a meeting would be arranged in due course.

199.2 Land train proposal – Ruth Lovell e-mail of 22<sup>nd</sup> August 2019 and article regarding the pilot project being trialled in Saundersfoot were received and it was RESOLVED to confirm Ms Lovell's attendance at a meeting of 21<sup>st</sup> October 2019.

199.3 Cllr Alan York proposal – 20mph speed limit throughout St Davids. John Price e-mail of 2<sup>nd</sup> September 2019 was received. It was RESOLVED to request a 20 mph speed limit without humps and to request a copy of the most recent traffic data relating to speeding in the city.

199.4 Parking issues at Lower Moor - Robin Elliot e-mail of 29<sup>th</sup> July 2019 was received. It was RESOLVED to meet at Lower Moor for a site visit at 6.30pm prior to the Council meeting on Monday 16<sup>th</sup> September 2019.

199.5 Parking issues at Goat Street – John Price e-mail of 16<sup>th</sup> July 2019 was received. It was RESOLVED to meet at Goat Street for a site visit at 6.40pm prior to the Council meeting on Monday 16<sup>th</sup> September 2019.

199.6 Parking issues at Caerfai Road – John Price e-mail of 2<sup>nd</sup> September was received. It was RESOLVED to meet at Caerfai Road for a site visit at 6.50pm prior to the Council meeting on Monday 16<sup>th</sup> September 2019.

## **200 PEMBROKESHIRE COUNTY COUNCIL SERVICES**

200.1 Community Delivery Project – Mr Astins confirmed his attendance at a meeting of the Council on Monday 7<sup>th</sup> October 2019. Emma Evans e-mail of 14<sup>th</sup> July 2019 play equipment at Crundale Community Hall was received.

200.2 Pembrokeshire County Council Communications Survey – Sarah Worby e-mail of 16<sup>th</sup> July 2019 and a copy of the survey were received. It was RESOLVED for the Clerk to submit a corporate response on behalf of the Council.

200.3 The Deputy Clerk confirmed that the Street Clean board for High Street arrived and had been installed.

- 201** PCNPA LOCAL DEVELOPMENT PLAN Caroline Llewelyn e-mail of 25<sup>th</sup> July 2019 Additional hearing session and a copy of the draft agenda was received. The Clerk confirmed her attendance at the subsequent hearing session on Tuesday 1<sup>st</sup> October 2019.
- 202** DOG WASTE BAGS Provision of bags for the community free of charge. It was RESOLVED to continue providing dog waste bags free of charge and to reassess the situation in the new year.
- 203** ST DAVIDS COUNCIL EMERGENCY PLAN Request by Councillor Price to include this item for discussion. It was RESOLVED to include an article in the Autumn edition of the City news with a request for volunteers to revive an emergency planning committee.
- 204** BEE FRIENDLY GROUP Hannah Buck confirmed her attendance at a meeting of the City Council on Monday 16<sup>th</sup> September 2019.
- 205** GLASFRYN ROAD DEVELOPMENT Matthew Morgan letter (not dated) confirmation that the construction of the new residential properties at the land adjacent to Glasfryn Road is to commence from 27<sup>th</sup> August 2019 was received. It was RESOLVED to invite Mr Morgan to a meeting of the City Council.
- 206** CHRISTMAS EVENTS 2019 Members were reminded of the following dates:
- 206.1 Christmas Tree Lighting Ceremony – Saturday 30<sup>th</sup> November.
    - 206.1.1 Christmas tree has been ordered at a cost of £295 plus VAT.
  - 206.2 Civic Reception – Friday 6<sup>th</sup> December. Isobel Morgan to provide the buffet at a cost of £9.50 per head (vegetarian and gluten free options to be included).
  - 206.3 December meeting – Monday 9<sup>th</sup> December.
  - 206.4 Senior Citizens Christmas Lunch – Wednesday 11<sup>th</sup> December. It was RESOLVED to grant permission for the Responsible Finance Officer to purchase food and sundries for the event.
  - 206.5 Window decoration competition – Wednesday 18<sup>th</sup> December.
- 207** COUNCIL MEMBER E-MAIL ADDRESSES Michael Hughes e-mail of 28<sup>th</sup> August 2019 containing a quote from Total Tech for individual councillor e-mail addresses was received. It RESOLVED to obtain a quote for electronic tablets as well as e-mail addresses.
- 208** ELUNED MORGAN AM Further meeting dates have been submitted by the Clerk and a response is still awaited. Ms Morgan letter of 21<sup>st</sup> August 2019 together with her newsletter was received.

### **Accounts**

- 209** The Responsible Finance Officer reported that the Internal Audit for June 2019 had been completed successfully.
- 210** The accounts for July 2019 were RESOLVED to be approved and permission was granted to pay.
- 211** The accounts for August 2019 were RESOLVED to be approved and permission was granted to pay.

## INCOME AND EXPENDITURE JULY 2019

<b>Balance as at 31/07/19</b>		£					
	Current A/c	70927.10					
<b>INCOME</b>	Car Park	37280.00					
	City Hall	2692.00					
	Cafe	4200.00					
	Market stalls	1075.00					
	<b>Total</b>	<b>45247.00</b>					
	LGA 1972 SEC 137 2018/19 £11624		LGA 1972 Sec 214 Cemetery				
	Last month's donations		Total donated 2018/19		1400		
	2019/20	total	650.00				
	Balance available		10974.00				
<b>PAYMENTS</b>		£					
	Admin	3119.42		Salaries: Clerk,Asst & RFO			
		249.39		Nest Pensions			
		86.12		Internet/telephone			
		106.80		Website			
		380.98		Stationery etc			
		106.40		Clerk's travel exps			
		53.30		RFO re Drop In exps			
		2781.21		HMRC (NIC & IT)			
	Whitesands	6375.81		Attendant's commission			
		365.20		café REPAIRS			
	Playground						
	Skate Park						
	Hall & House	357.46		Caretaker's salary			
		117.60		Rubber feet for chairs			
		21.35		D/D Boiler service etc			
		290.72		Heat & Light			
	Mayor/Councillors expenses	843.00		Depty Mayor's expenses			
	St Justinians	216.00		Toilet hire			
		310.00		Toilet cleaning			
	Miscellaneous	400.00		Market stalls			
		180.00		Transport re new stalls			
		82.08		New Welsh Dragon flag			
		1214.00		PCC ( Council tax (3))			
		122.28		Dwr Cymru			
		462.40		Interpretation signs			
		80.25		Poo bags			
	<b>Total</b>	<b>18321.77</b>					

## INCOME AND EXPENDITURE AUGUST 2019

Balance as at 27/08/19		£				
	Current A/c	101277.56				
<b>INCOME</b>	Car Park	39260.00				
	City Hall	1917.25				
	Cafe	4200.00				
	Market stalls	1215.00				
	Siop y Bobol rent	250.00				
	Siop y Bobol re playground	2000.00				
	<b>Total</b>	<b>48842.25</b>				
	LGA 1972 SEC 137 2018/19 £11624		LGA 1972 Sec 214 Cemetery			
	Last month's donations		Total donated 2018/19			
	2019/20	total	650.00			1400
	Balance available		10974.00			
<b>PAYMENTS</b>		£				
	Admin	3119.42		Salaries: Clerk, Asst & RFO		
		86.64		Nest Pensions		
		106.80		Internet/telephone		
		48.01		Website		
		9725.36		Stationery etc		
		61.00		VAT		
		201.27		Stamps		
	Whitesands	5072.26		Sundries inc flowers, photos, etc		
				Attendant's commission		
	Playground					
	Skate Park					
	Hall & House	528.58		Caretaker's salary		
		15.00		Window cleaning		
		21.35		D/D Boiler service etc		
		958.12		Heat & Light		
		192.44		Cleaning supplies		
		153.78		Fire & Safety		
	Mayor/Councillors expenses					
	St Justinians	414.72		Toilet hire		
				Toilet cleaning		
	Miscellaneous	430.00		Market stalls		
		774.00		PCC re Quickwell toilets		
		1214.00		PCC ( Council tax (3))		
		122.28		Dwr Cymru		
Minutes 2019 / 2020			38			
	<b>Total</b>	<b>23245.03</b>				

**212 Finance**

212.1 External Audit – a copy of the Auditor General’s certificate and unqualified report were received.

**Correspondence:**

- 213 Jon Bell e-mail of 16<sup>th</sup> July 2019 New Waste and Recycling Service – Absorbent Hygiene Product waste was received.
- 214 One Voice Wales e-mail of 19<sup>th</sup> July 2019 Consultation - National Strategy for flood and Coastal Erosion Risk Management in Wales and a consultation response form attached were received. It was RESOLVED that the Clerk would submit a corporate response on behalf of the City Council.
- 215 Debbie Johnson e-mail of 22<sup>nd</sup> July 2019 St Davids Integrated Responsive Bus Trial was received.
- 216 Audrey Johns e-mail of 31<sup>st</sup> July 2019 City Hall hire rates was received and it RESOLVED to continue to charge the group at the Business Hire rate.
- 217 Faith Burns e-mail of 4<sup>th</sup> August 2019 Offer to donate Memorial Bench was received. It was RESOLVED to advise Ms Burns to contact the owners of Caerfai car park.
- 218 One Voice Wales e-mail of 7<sup>th</sup> August 2019 Long Forest Project – free app for community councils to survey hedgerows was received.
- 219 Lynne Richards e-mail of 13<sup>th</sup> August 2019 County Farm Estate Consultation and a copy of the survey attached. It was RESOLVED for the Clerk to submit a corporate response.
- 220 Jamie Palmer e-mail of 18<sup>th</sup> August 2019 request to erect gazebo outside Memorial Hall during booking. It was RESOLVED to approve the request.
- 221 Sara Rees e-mail of 27<sup>th</sup> August 2019 World’s Big Sleep Out. It was RESOLVED to support this and organise an event.
- 222 Trevor Jones e-mails of 27<sup>th</sup> and 28<sup>th</sup> August 2019 Slippery steps at Cathedral Close was received and RESOLVED to be forwarded on to the appropriate person at the Cathedral.
- 223 Welsh Senate of Older People questionnaire regarding toilet provision. It was RESOLVED for the Clerk to send a corporate response.

**224 Reports from Members representing the Council:-**

- 224.1 St Davids Christmas Tree Association. Cllr Price reported that the Association met last Thursday. The event will include a wreath decoration competition this year. The next meeting is to take place on Thursday 26<sup>th</sup> September 2019 at 7.30pm in the Grove Hotel.
- 224.2 St Davids Day Celebration Group – It was RESOLVED to convene a meeting in October.  
224.2.1 Noah Harvatt e-mail of 4<sup>th</sup> August 2019 Guinness world record for St Davids Day 2020 was received and RESOLVED to be supported.
- 224.3 St Davids Day Centre for the Elderly. Cllr Williams reported that today was the first meeting back after the summer recess. The group enjoyed a film show and had a delightful afternoon.
- 224.4 St Davids Peninsula Tourist Association. Cllr Evans reported that the Sand Church competition was a success. The next meeting was to take place in Roch Castle at 6.00pm on 18<sup>th</sup> September 2019.
- 224.5 Porthclais Harbour Authority. Cllr John reported that the recent Porthclais Harbour Fun Day event was a success.
- 224.6 St Davids - Matsieng Lesotho Link. Nothing to report.
- 224.7 Youth Drop In. Nothing to report.
- 224.8 Ysgol Penrhyn Dewi Governor. Cllr Halse reported that the youngsters go back on Wednesday, several staff members of staff have left and not been replaced. Mrs Raggett will be greatly missed. The school was happy with the GCSE results. There were 20% more pupils in the school albeit with less staff. Cllr Lloyd requested a progress report regarding the sports pitch at the Non Campus and Cllr Halse RESOLVED to enquire as to whether it would be repaired.
- 224.9 St Davids Community Forum. Copy of minutes of St Davids Community Forum meeting on Tuesday 28<sup>th</sup> May 2019 were received. Paul Edey has agreed to be chair for another year. It was

RESOLVED to write a letter of support for a museum on behalf of the City Council to the Community Forum

- 224.10 Porthstinan Boat Owners Association. Minutes from St Justinian's Stakeholder meeting on Thursday 18<sup>th</sup> July 2019 were received. Next meeting on Wednesday 2<sup>nd</sup> October 2019 in the Memorial Hall at 10.00am.
- 224.11 Porthmawr Surf Life Saving Club. Cllr York reported that the Great Britain Championships, a big event, was held on Saturday at Whitesands but that there was an apparent lack of advertising.
- 224.12 Bws Y Bobl. Nothing to report.
- 224.13 Music and Arts Festival. Cllr Chant reported that the 2019 festival was a fantastic event, Brains invested a lot this year. The Group were hoping to change the name of the Festival before next year.
- 224.14 Re-discovering Ancient Connections. Ruth Jones e-mail of 21<sup>st</sup> August 2019 regarding Stakeholder meeting, a copy of the agenda for the Stakeholder meeting and a copy of the guidelines/criteria for community project proposals was received.
- 224.15 Coffee and Chat. Cllr John reported that all was going very well. The Group would need to book an alternative venue for 1 day in November when the hall is shut for maintenance. It was RESOLVED to reimburse the group £14 for the cost of renting Curtis house.
- 224.16 One Voice Wales. Cllr Thornton reported that the discussion regarding the councillor payments and whether this amount should be taxable took place at a recent meeting. Haverfordwest are now a dementia friendly town. OVW are launching online training for Clerks and Councillors.
- 224.17 St Davids RFC. Cllr John reported that the Clubhouse now has a new roof.
- 224.18 Friends of Oriel Y Parc. Cllr Sehmi reported that the committee met on 18<sup>th</sup> September 2019. Jeffery Davies award is being held again this year and will be judged in November.

**Planning:**

- 225** NP/19/0324 Y bwriad yw rhoi plac ar Alandale I ddangos mae yma gwnaeth Waldo Williams aros rhwng y blynyddoedd 1949 a 1951. Geiriau plac Alandale at Alandale Guest House, 43 Nun Street, St Davids, SA62 6NU. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously RESOLVED to support the application.
- 226** NP/19/0395 Rear single storey extension at Fourwinds, Lower Moor, St Davids, SA62 6RP. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously RESOLVED to support the application.
- 227** NP/19/0420 New noticeboard & installation of new signage boards & audio point at Oriel Y Parc, St Davids, SA62 6NW. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously RESOLVED to support the application.
- 228** NP/19/0460 Replacement 2 storey rear extension and single storey lean to together with a further single storey extension replacing a former outbuilding Non-material amendment to NP/17/0484 at Rheidol Cottage, 16 High Street, St Davids, SA62 6SD. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously RESOLVED to support the application.
- 229** NP/19/0468 New single storey holiday let building at Pen-Y-Cae, 44A Bryn Road, St Davids, SA62 6QU. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously RESOLVED to support the application.
- 230** NP/19/0398 Certificate of Lawfulness for use as camp site at Whitesands Camping Site SA62 6PS. The City Council unanimously agreed that the seasonal campsite had been in operation for more than ten years prior to the date of the application. It was RESOLVED to support the application.

**Deputy Clerks Business:**

**231** Deputy Clerk Maternity Leave – Jessica Foster copy letter of 12<sup>th</sup> August 2019 regarding maternity leave together with her MAT BI form were received and it was RESOLVED to approve the Deputy Clerk’s request for maternity leave.

The following items were RESOLVED to be included on the next agenda:

**232** Cllr Evans – Carnvial Association.

**233** Cllr Evans – Tir Dewi

There being no further business the meeting closed at 9.20pm

Signed .....  
Chair

Date .....



**Minutes of the Second Monthly Meeting of the Council on Monday 16<sup>th</sup> September 2019 in the Council Chamber at 7.00pm**

**Present:** Deputy Mayor BS Sehmi (Chair), ES Evans, DJH George, DJ Griffiths, DB Halse, FD John, JG Lloyd, BT Price, RT Thornton, S Williams, AC York with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

**234 Apologies for Absence:** Mayor MJ Chant.

**235 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

235.1 Cllr York declared a prejudicial interest in relation to Item 239.2 and left the Council Chamber while the item was discussed.

235.2 Cllr Halse declared a prejudicial interest in relation to Item 240.1 and left the Council Chamber while the item was discussed.

### **Matters Arising**

**236 GLASFRYN ROAD DEVELOPMENT** - Members were joined by Matthew Owens of Millbay Homes to discuss the Local allocation policy of open market homes for sale on Glasfryn Road. It was RESOLVED to approve the Local Allocations strategy for St Davids a copy of which is attached to these minutes.

236.1 Mr Owens confirmed that an Exclusive period for a few months for local persons to purchase one of 10 reserved 2 and 3 bedroom properties would run from November 2019 to January 2020.

236.2 Open day – would take place in the City Hall on Saturday 2<sup>nd</sup> November.

236.3 Agreement in principle would be required to reserve a property together with a £250 deposit.

236.4 Financial and mortgage advisors will be available to support buyers at the Open Day.

236.5 Under the Shared Ownership Scheme Ateb would own a share of the property which the purchaser would have to rent as well as paying the mortgage.

### **237 DIARY DATES**

237.1 St Davids Community Forum – Tuesday 17<sup>th</sup> September at 7.15pm in Ebenezer Vestry. Please see agenda enclosed.

237.2 Ancient Connections launch on 24<sup>th</sup> September 2019 from 9.30 am – 4.00 pm. Please see Ruth Jones e-mail of 10<sup>th</sup> September containing minutes of the recent stakeholder meeting, procurement of public art process and press release. Cllr York and Cllr Sehmi agreed to attend.

237.3 Planned and Leader Celebration event on 26<sup>th</sup> September 2019 at 6.00pm at Scolton Manor. Cllr Sehmi agreed to attend.

237.4 150<sup>th</sup> Vellum of St Davids RNLI Lifeboat Station and Naming Ceremony and Service of Dedication of the lifeboat on Sunday 29<sup>th</sup> September 2019 at 11.15am at St Davids Cathedral.

237.5 Celebration of Welsh contemporary painting on Friday 4<sup>th</sup> October 2019 from 6.00pm – 7.30pm at Oriel Y Parc.

### **238 TRAFFIC MATTERS**

238.1 Parking issues at Lower Moor – The Council considered that the current waiting restrictions are adequate.

238.2 Parking issues at Goat Street – it was RESOLVED to request that the Highway Authority reduce the length of the Single yellow line limited waiting restriction at the bottom of Goat Street and offset the impact by increasing the length of Limited Waiting further up the road.

238.3 Waiting restrictions at Caerfai Road – Darren Thomas e-mail of 10<sup>th</sup> September 2019 was received. It was RESOLVED to support the proposal to increase the length of No Waiting At Any Time from the junction to the western wall of No 2 Caerfai Road.

238.4 Glasfryn Road housing development – Robin Stenham e-mail of 11<sup>th</sup> September 2019 was received and it was RESOLVED to advise Mr Stenham of the conditions contained in the planning application consent order.

238.5 Speed limit at Waun Fawr – Sue Lewis e-mail of 10<sup>th</sup> September 2019 was received.

**239** BEE FRIENDLY GROUP Hannah Buck e-mail of 12<sup>th</sup> September 2019 was received. Ms Buck agreed to attend meeting on 21<sup>st</sup> October 2019 to discuss bee friendly group, dark skies and one city challenge.

**240** COUNCIL PROPERTY

240.1 Fountain – Adam John Plumbing quote for £3500 to repair the fountain and install water tap was received. It was RESOLVED that Cllr Halse would contribute £2000 and the Council would pay the remaining £1500.

240.2 St Davids City Charter – Dr Dean e-mail of 12<sup>th</sup> September 2019 was received. New display cases will be arriving and the layout in the treasury will be considered. The Council agreed that the charter was in a prominent location.

**241** COUNCIL OPEN SURGERY

241.1 George Middleton comments form received on 9<sup>th</sup> September 2019. The issue has been passed on to the Highway Authority at Pembrokeshire County Council.

**242** ST DAVIDS COUNCIL EMERGENCY PLAN The Deputy Clerk confirmed that an appeal for volunteers has been included in the Autumn edition of the newsletter.

**243** ST DAVIDS CARNIVAL The Deputy Clerk confirmed that an appeal for volunteers has been included in the Autumn edition of the newsletter.

**244** TEMPORARY APPOINTMENT It was RESOLVED that the Staff Appraisal Committee would meet to consider the need and implications of employing a temporary member of staff to provide cover for the Deputy Clerk's maternity leave.

**Correspondence:**

**245** 948 Squadron Royal Air Force Air Cadets letter of 3<sup>rd</sup> September 2019 was received and RESOLVED to be approved and supported.

**246** Ella Southwell e-mail of 7<sup>th</sup> September 2019 Declaration of Rebellion was received.

**247** Tir Dewi Information received from Mr Roy & Mrs Pat Thomas via Cllr Evans was received. The Deputy Clerk confirmed that a copy has been included in the newsletter and has been put on the City Council facebook page.

**248** Linzi Morris e-mail of 13<sup>th</sup> September meeting date with Ysgol Penrhyn Dewi School Council. It was RESOLVED to invite the representatives to meet with the Mayor/ Council and enquire whether they would they like the Mayor to attend their next Council meeting. It was RESOLVED to request that they send a list of issues raised by the School Council and to send a request to each campus inviting the Council reps to meet with the Mayor.

**Planning:**

**249** NP/19/0362 Demolish existing single storey rear extension and replace with new larger single storey extension at Clegyr Isaf, St Davids, SA62 6QN. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously RESOLVED to support the application.

**250** NP/19/0473 Change of use of bed & breakfast household to public bar/restaurant on first floor and new metal balcony rear elevation at 11 & 13 Nun Street, St Davids, SA62 6NS. It was RESOLVED to defer this item pending a site visit on Monday 23<sup>rd</sup> September at 6.00pm.

**251** NP/19/0486 Dormer window to front elevation, two rooflights to rear roof, re-building of chimneys to front and rear roofs and replacement fenestration to front and rear at Park House, 32 High Street, SA62 6SD. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously **RESOLVED** to support the application.

**252** NP/19/0485/LBA Work to observatory windows – replace rotten structural timber with metal supports clad in matching timber. Replace rotten horizontal sliding windows with a similar casement configuration at Twr Y Felin, Caerfai Road, SA62 6QS. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously **RESOLVED** to support the application.

There being no further business the meeting closed at 8.20pm

Signed .....  
Chair

Date .....

**Minutes of the Third Monthly Meeting of the Council on Monday 23<sup>rd</sup> September 2019 in the Council Chamber at 6.30pm**

**Present:** Mayor MJ Chant, Deputy Mayor BS Sehmi, ES Evans, DJ Griffiths, DB Halse, FD John, JG Lloyd, BT Price, RT Thornton, S Williams, AC York with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

**253 Apologies for Absence:** DJH George.

**254 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

**Matters Arising**

**255** NP/19/0473 Change of use of bed & breakfast household to public bar/restaurant on first floor and new metal balcony rear elevation at 11 & 13 Nun Street, St Davids, SA62 6NS.

255.1 David Lea e-mail of 16<sup>th</sup> September 2019 was received.

255.2 Jon Middleton e-mail of 18<sup>th</sup> September 2019 was received.

255.3 Jayne Lea e-mail of 23<sup>rd</sup> September 2019 was received.

The City Council considered that the application did not contain sufficient information relating to the proposed business such as the opening hours, number of full time / part time, seasonal or permanent employees etc in order to allow them to make a fully informed decision. Furthermore, the application did not contain a detailed traffic impact assessment and contained little or no information regarding the impact that the proposal was likely to have on the neighbouring listed buildings, the conservation area, or protection of local guest houses rendering it difficult for the City Council to properly consider whether it was likely or unlikely to have a detrimental visual or environmental impact on the surrounding area. It was therefore RESOLVED to refuse to support the application.

**256** TEMPORARY APPOINTMENT –*The following item is a matter of contract and under section 100 (A) of the Local Government Act 1972, the item could be considered at the end of the meeting when the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information is advised.*

There being no further business the meeting closed at 6.40pm

Signed .....  
Chair

Date .....