

Minutes Monthly Meeting of the Council on Monday 6th January 2020 in the Council Chamber at 7.00pm

Members were joined by Mr Gary Nicholas, Head of Leisure Strategy at Pembrokeshire County Council to discuss the proposed monetary contribution that the City Council may be asked to make during the 2020/21 financial year including circa £600 towards the Blue Flag award, £13810 towards life guard provision and £2000 towards refuse collection at Whitesands beach. No formal resolutions were passed, however it was agreed to consider a formal request by the County Council with the possibility of payment increments at the City Council's annual financial review in November 2020.

Present: Mayor MJ Chant, Deputy Mayor BS Sehmi, DB Halse, JG Lloyd, BS Sehmi, RT Thornton, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

368 Apologies for Absence: ES Evans, DJH George, DJ Griffiths, BT Price, AC York.

369 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

369.1 Cllr Halse declared a prejudicial interest in relation to Item 377 and left the chamber while the Item was discussed.

370 Confirmation of Minutes for:-

The Council Monthly Meeting on Monday 2nd December 2019 were RESOLVED to be approved.

Matters Arising

371 DIARY DATES Member were reminded of the following meetings dates:

371.1 Meeting – Emergency planning – Thursday 23rd January at 11am in the Council Chamber.

371.2 Meeting – Traffic matters – Tuesday 11th February at 10am in the Council Chamber.

372 WHITESANDS Tenders for the Ice Cream Kiosk - This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

373 BRYN ROAD TOILETS Dave Astins e-mail of 29th November 2019 was RESOLVED to be deferred to a subsequent meeting of the City Council.

374 COUNCIL TAX BASE – 2020/21 PRECEPT Nick Johns letter of 6th December 2019 was RESOLVED to be deferred to a subsequent meeting of the City Council pending a financial report from the Responsible finance Officer.

375 PORTHCLAIS SEWERAGE SYSTEM Rhys Evans e-mail of 9th December 2019 together with Robin Stenham e-mails of 19th and 29th November 2019 in respect of Glasfryn Road development were received.

376 MEMORIAL GARDEN FLOWERS Neil McCarthy e-mail of 5th December 2019 was received and it was RESOLVED to approve the quote and to proceed with the order of flowers.

377 CROSS SQUARE FOUNTAIN Adam John e-mail of 5th January 2020 confirming that the connection to the water main was complete and that the chains and signs were to be installed imminently.

378 TRAFFIC MATTERS Darren Thomas e-mail of 20th December 2019 Community Works Grant was received.

Accounts

379 The Responsible Finance Officer reported that the Internal Audit for November 2019 had been completed successfully.

380 The accounts for December 2019 were RESOLVED to be approved and permission to pay was granted.

- 380.1 DONATIONS:
 - 380.1.1 Requests
 - 380.1.1.1 Eisteddfod yr Urdd letter dated November 2019 was received.

Correspondence

- 381 Police and Crime Commissioner letter of 6th December 2019 Police Precept Consultation was received and it was RESOLVED to request CCTV at Cross Square.
- 382 Amanda Lennox email of 9th December Request to plant an indigenous remembrance tree at Waunfawr was received and RESOLVED to be approved.
- 383 Michael Phillips e-mail of 12th December 2019 Invitation to applicants for position as Chair of Age Cymru was received.
- 384 Caroline White e-mail of 19th December 2019 Volunteer Driver Recruitment Campaign 2020 was received.
- 385 Sarah Worby e-mail of 19th December 2019 PCC Budget Engagement Sessions was received.

Reports from Members representing the Council:-

- 385.1 St Davids Christmas Tree Association. Nothing to report.
- 385.2 St Davids Day Celebration Group. Nothing to report.
- 385.3 St Davids Day Centre for the Elderly. Cllr Williams reported that he group had met today for the first time since Christmas and all was going well.
- 385.4 St Davids Peninsula Tourist Association. Nothing to report.
- 385.5 Porthclais Harbour Authority. Cllr John reported that the Authority had recently sponsored tea for the elderly at Mathry Tea Rooms.
- 385.6 St Davids - Matsieng Lesotho Link. Mr Evans reported that a Coffee Morning was to take place on Saturday at 10am,
- 385.7 Youth Drop In. Nothing to report.
- 385.8 Ysgol Penrhyn Dewi Governor. Cllr Halse reported that the school concerts went well and a musical was to take place soon. The school was due to be inspected soon.
- 385.9 St Davids Community Forum. Cllr Shemi reported that the Memory Café
- 385.10 Porthstinan Boat Owners Association. Nothing to report.
- 385.11 Porthmawr Surf Life Saving Club. Nothing to report.
- 385.12 Bws Y Bobl. Nothing to report.
- 385.13 Music and Arts Festival. Nothing to report.
- 385.14 Re-discovering Ancient Connections - Ruth Jones e-mail of 19th December 2019 was received.
- 385.15 Coffee and Chat. Cllr John reported that the group was to reconvene on Wednesday.
- 385.16 One Voice Wales. Nothing to report.
- 385.17 St Davids RFC. Nothing to report.
- 385.18 Friends of Oriel Y Parc. Cllr Shemi reported that Jackie Morris was to give a talk at 7pm on Wednesday on the "Lost Words".

386 County Councillors report:

- 386.1 Cllr Lloyd reported that he YPD's carol service was very impressive and an "absolutely charming" expression of the community and that the City Council did St Davids proud at Christmas time with events and stunning Christmas lights.

386.2 Cllr Lloyd reported that he was to meet with the clerk and Mr Steve Benjer of Pembrokeshire County Council’s Highway Department to discuss several traffic matters that had been raised by constituents.

386.3 Cllr Lloyd reported that the number of young people committing suicide in the local area was increasing and that he was keen to look at ways that the issue could be tackled more proactively with more support being available for young people.

Planning:

387 NP/19/0648/RES - Land to the West of Glasfryn Road, SA62 6SD. Reserved matters planning application for 16 dwellings comprising of 3 and 4 bedroom bungalows/dormer bungalows. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was **RESOLVED** to support the application.

388 NP/19/0652/FUL - 6 Catherine Street, SA62 6RJ - Proposed erection of garage/workshop. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was **RESOLVED** to support the application.

389 NP/19/0681/TCA - Melin Dan Y Rhiw, St. Davids, - Ash - dismantle to approx 15ft - 2 x Ash & 1 x sycamore dismantle to approx 10ft. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was **RESOLVED** to support the application.

There being no further business the meeting closed at 8.30pm

Signed.....
Chair

Date.....

**“In Committee” Minutes of the Monthly Meeting of the Council on Monday 6th January 2020
in the Council Chamber at 8.30pm**

Present: Mayor MJ Chant, Deputy Mayor BS Sehmi, DB Halse, JG Lloyd, BS Sehmi, RT Thornton, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

390 Apologies for Absence: ES Evans, DJH George, DJ Griffiths, BT Price, AC York.

391 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

Matters Arising

392 WHITESANDS

392.1 TENDERS FOR THE ICE CREAM KIOSK. This was a public tender advertised in The County Echo on 13th December 2019.

7 sealed tenders were opened:-

It was RESOLVED that under section 100 (A) of the Local Government Act 1972, the public and press be excluded from the meeting for this item of business on the grounds that it involves the likely disclosure of exempt information.

It was unanimously RESOLVED to award the tender to Ms Robyn Cumine.

There being no further business the meeting closed at 8.40pm

Signed.....
Chair

Date.....

Minutes of the Monthly Meeting of the Council on Monday 20th January 2020 in the Council Chamber at 7.00pm

Present: Mayor MJ Chant, Deputy Mayor BS Sehmi, ES Evans, DJH George, D J Griffiths, FD John, JG Lloyd, BT Price, RT Thornton, AC York with W. Mann, (Acting Deputy Clerk) and PL Evans (Responsible Finance Officer).

Also present: Tom Evans St Davids Rugby Club and Hannah Buck Pembrokeshire Coast National Park (PCNP)

393 Apologies for Absence: DB Halse, S Williams.

394 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

395 DIARY DATES

395.1 Meeting – Emergency planning – Thursday 23rd January at 11am in the Council Chamber.

Councillor Chant advised that he would not be able to attend. The meeting RESOLVED to advertise the meeting on Facebook to invite local residents.

395.2 Meeting – Traffic matters – Tuesday 11th February at 2pm in the Council Chamber (original time was 10am).

396 Matters Arising

396.1 St Davids Day dinner. Councillors were reminded that it had been agreed to limit the total cost of this year's dinner to £1500. Consideration was made to whether the council should make use of the City Hall as the venue and it was RESOLVED to put all considerations out to tender and to consider options at the next meeting.

396.2 Christmas lighting anchor points replacement at "Ma Simes" location; it was RESOLVED to proceed with the replacement in due course and to await a full costing.

396.3 For consideration by councillors of the purchase of two additional market stalls to optimise available market pitches. The cost of the stalls is approximately £700 but with an optimum return in additional bookings of as much as £1000 in 2020. The meeting RESOLVED to proceed with the purchase.

396.4 Hannah Buck on behalf of PCNP gave a brief presentation to the meeting regarding light pollution and initiatives being sponsored by PCNPA in conjunction with the Ancient Connections Project. This item was not included in the agenda consequently Ms Buck was asked to make her presentation before other matters were discussed. The initiative is designed to raise awareness of the impact of light pollution on health and wellbeing and the natural environment to offer help and guidance where communities might wish to develop local interest through tourism as well as within the communities. Ms. Buck agreed to forward further information to the council to enable further discussions to take place at a later date.

397 Finance

Domestic rate payment (precept): Item deferred from meeting of 6th January 2020. The Responsible finance Officer prepared the following report for consideration during the discussion.

ST DAVIDS CITY COUNCIL
Budget Projections for 2020/21 (01/04/20 – 31/03/21)

Opening balance (01/04/20) as per Nov 19 report		35950
Estimated Income:		
City Hall	12000	
Whitesands (inc Ice Cream) (net of VAT)	180000	
	192000	227950
Estimated Expenditure:		
Salaries: Caretaker	2800	
Clerk	17500	
RFO	2500	
Asst Clerk	16600	
Relief Clerk		
Tax & NI	12000	
Pensions	1500	
	52900	
Running Costs:		
City Hall	10000	
Whitesands(Comm & CT)	40000	
Office & Admin	17500	
Play area	2000	
Events & marketing	25000	
St Justinians	3000	
Finance (Bk chs & S137)	9000	
	106500	159400
Estimated Final Balance (31/03/21)		<u>68550</u>

For Reference:

Governance and Accountability for Local Councils in Wales: A Practitioners' Guide 2019 Edition

6.15. Councils have no legal powers to hold revenue reserves other than those for reasonable working capital needs or for specifically earmarked purposes. Earmarked reserves, which are set aside for specific purposes and for savings for future projects, should be realistic and approved by the Council. It is generally accepted that general (un-earmarked) revenue reserves usually lie within a range of three to twelve months of gross expenditure. However, the amount of general reserve should be risk assessed and approved by the Council. (SDCC 30%)

A robust discussion ensued and the meeting RESOLVED not to apply for the precept this year but to defer for consideration for the following year acknowledging that the precept is likely to be required at that later stage. Following this discussion it was RESOLVED that the council should hold Finance Meetings on a quarterly basis in the future.

398 Correspondence

- 398.1 The meeting agreed to discuss this item before Matters Arising in order to accommodate Mr Evans who was present representing the Rugby Club. General discussion proceeded with regard to the council's wish to offer as much assistance to the club as is possible and Cllr Chant referred the

meeting to the limitations under Section 137. After discussion it was proposed by Cllr Price and seconded by Cllr Evans to donate £1000 and the meeting agreed to this.

398.2 Paul Townsend letter of 26 December 2019 Concern regarding highway maintenance at The Pebbles. The meeting agreed that the issue was not the council’s responsibility and that the letter be passed on to the Friends Executive care of the Deanery. A letter of acknowledgment will be sent to Mr Townsend.

399 Planning

NP/18/0041/FUL Proposed siting of 12 mixed touring units & 18 tented camping pitches in lieu of 30 tented camping pitches together with the approval of site roads and hardstanding pitches at Porthclais, Ffordd Porth Clais, SA62 6RR. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

There being no further business the meeting closed at 8.30pm

Signed.....
Chair

Date.....