

**Minutes of the Monthly Meeting of the Council on Monday 5<sup>th</sup> October 2020 by electronic submission.**

**Present:** Mayor BS Sehmi, Deputy Mayor AC York, ES Evans, DJH George, DJ Griffiths, DB Halse, FD John, JG Lloyd, BT Price, RT Thornton, S Williams, with CH Gray (Clerk), JE Foster (Deputy Clerk), W Mann (Acting Deputy Clerk) and PL Evans (Responsible Finance Officer).

**64 Apologies for Absence:** MJ Chant.

**65 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda. There were none.

**66 Confirmation of Minutes**

66.1 The Council Monthly Meeting on Monday 7<sup>th</sup> September 2020 were RESOLVED to be approved.

**Matters Arising**

**67 TRAFFIC MATTERS** The Clerk informed members that meeting date with Stephen Bengier was still pending due to Covid restrictions.

**68 REMEMBERANCE SUNDAY** Mary Ann Thomas e-mail of 19<sup>th</sup> September 2020 confirming that the parade has been cancelled was received. It was RESOLVED that the Mayor would lay wreath on 11<sup>th</sup> November on behalf of the City Council.

**69 ST DAVIDS LIBRARY SERVICE** Mike Cavanagh e-mail of 15<sup>th</sup> September 2020 confirming that the Council do not wish to proceed with the Order and Collect trial was received.

69.1 Christopher Taylor e-mail of 29<sup>th</sup> September 2020 was received and was RESOLVED to be acknowledged, confirming that no decision had been taken regarding the future use of the space presently occupied by the Library Service.

**70 ST DAVIDS EISTEDDFOD** Glenys James e-mail of 27<sup>th</sup> September 2020 confirming cancellation of the 2021 event, was received.

**71 CITY COUNCIL CHRISTMAS EVENTS**

71.1 Installation booked with LITE for Christmas display to be switched on 28<sup>th</sup> November 2020. The information was received.

71.2 City Council Christmas Dinner. In view of the Covid 19 Restrictions it was RESOLVED to cancel the event this year.

71.3 City Council Civic Reception. In view of the Covid 19 Restrictions it was RESOLVED to cancel the event this year.

**Accounts**

**72** The Responsible Finance Officer reported that the Internal Audit for August 2020 had been completed successfully.

**73** The accounts for September 2020 were RESOLVED to be approved and permission was granted to pay.

## INCOME AND EXPENDITURE SEPTEMBER 2020

Balance as at 28/09/2020		£				
	Current A/c	103917.26				
<b>INCOME</b>						
	Car Park	41000.00				
	City Hall					
	Cafe	2400.00				
	Market stalls	880.00				
	Job Retention Scheme	1430.40				
	<b>Total</b>	<b>45710.40</b>				
LGA 1972 SEC 137 20/21 £12738			LGA 1972 Sec 214 Cemetery			
	Last month's donations		Total donated 2019/20	1400		
	2020/21 total					
	Balance available					
<b>PAYMENTS</b>		£				
	Admin	4915.40	Salaries: Clerk, Asst & RFO			
			Nest Pensions			
		81.97	Internet/telephone			
		106.80	Website			
		5567.82	Annual Insurance premium			
			Stationery/ Photocopier maintenance			
			HMRC (NIC & IT)			
		24.00	Computer Maintenance			
			Poo bags			
	Whitesands	6900.00	Attendant's commission			
	Playground					
	Skate Park					
	Hall & House	261.86	Caretaker's salary			
		126.19	Maintenance products			
		24.65	D/D Boiler service etc			
		362.37	Heat & Light			
		15.00	Window Cleaning			
	Mayor/Councillors expenses					
	St Justinians	231.84	Toilet hire			
		372.00	Toilet cleaning			
	Miscellaneous	300.00	Market stalls			
		101.00	Dwr Cymru			
		1273.00	PCC ( Council tax (3))			
		12.10	Bulbs			
		396.38	Fire & Safety checks			
	<b>Total</b>	<b>21072.38</b>				
Minutes 2020 / 2021						
			18			

**74 Finance**

74.1 The Responsible Finance Officer provided members with the following report:

*I am pleased to report that the Car Park has continued through the month of September to produce better than expected results, namely £41000 gross.*

*Additionally the Café Rent continues to be received monthly and the Market Stalls have continued to be popular, with the stallholders requesting to continue in to November. The average net weekly take from the Market Stalls has been £200.*

*The Government furlough scheme has been of huge help during the past six months and as all the Staff will now be returned to office as from 01/10/20 the final application has been made and received, having brought in a total of £19684.87.*

*During September the annual insurance premium was paid at £5567, being very slightly more than 2019, and bearing in mind we are in a three year agreement which gives a small discount on cost.*

*Sadly there has been no income from letting of the Halls since the start of the pandemic. This situation will continue, certainly in the short term, for the foreseeable future.*

*The Whitesands review will be due in November and at that stage I will report fully and give a projection to take us through until the start of March 2021.*

*The quarterly VAT bill is due as at the end of September (payable mid October) and will be approx. £19,000. Additionally the quarterly NIC & IT at approx. £4,000.*

**75 Reports from Members representing the Council:-**

75.1 St Davids Christmas Tree Association. Cllr Evans reported that the 2020 Festival of Trees would become an outdoor event with participants being asked to decorate a tree on their own premises.

75.2 St Davids Day Celebration Group.

75.3 St Davids Day Centre for the Elderly.

75.4 St Davids Peninsula Tourist Association. Cllr Evans 27<sup>th</sup> September 2020 containing minutes of the recent meeting was received.

75.5 Porthclais Harbour Authority.

75.6 St Davids - Matsieng Lesotho Link.

75.7 Youth Drop In.

75.8 Ysgol Penrhyn Dewi Governor.

75.9 St Davids Community Forum.

75.10 Porthstinan Boat Owners Association.

75.11 Porthmawr Surf Life Saving Club.

75.12 Bws Y Bobl.

75.13 Music and Arts Festival.

75.14 Re-discovering Ancient Connections.

75.15 Coffee and Chat.

**Clerks Business**

**76** The Clerk informed Members that it could be possible that future meetings of the Council could take place by either:

Option 1 - Install Zoom or similar software.

Option 2 – meet in the City Hall 2 metres apart wearing face masks, legally possible though, One Voice Wales do not consider this good practise in the current climate.

There being no further business the meeting was closed.

Signed .....

Chair

Date .....