

**Minutes of the Monthly Meeting of the Council on Monday 7<sup>th</sup> September 2020 in the City Hall at 7.00pm**

**Present:** Mayor BS Sehmi, Deputy Mayor AC York, MJ Chant, ES Evans, DJH George, DJ Griffiths, DB Halse, FD John, JG Lloyd, BT Price, RT Thornton, S Williams, with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

Also present was County Councillor DB Lloyd.

**43 Apologies for Absence:** There were none.

**44 Declarations of Interest** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

**45 Confirmation of Minutes**

- 45.1 The Council Monthly Meeting on Monday 6<sup>th</sup> July 2020 were RESOLVED to be approved.
- 45.2 The Emergency Meeting on Thursday 16<sup>th</sup> July 2020 were RESOLVED to be approved.
- 45.3 The Council Monthly Meeting on Monday 20<sup>th</sup> July 2020 were RESOLVED to be approved.

**46 Finance**

- 46.1 The Responsible Finance Officer provided Members with the following report:

*You can see from the agenda figures that we have made significant strides since the re-opening of the car park. Up to yesterday the takings have amounted to just under £95,000 which far exceeds the best estimate. Speaking to Peter, during August the car park was full every day and with the overflow field in use. Whilst the trends has eased off since Bank Holiday nevertheless as you all know, there are still good numbers of visitors here and bookings are good for the rest of the month in to October.*

*Of course the downside of that is that VAT will be due at the end of September, at present amounting to approximately £16,000.*

*The Job Retention Scheme has provided us with furlough monies, £18,254 having been received so far, with one claim left to be made for this month. There will of course be the 'bonus' claim to be made in February which will amount to £2000.*

*The weekly market has been very successful so far this season (apart from one week's cancellation due to the storm, and is bringing in net £200 per week). The traders are hoping to carry on in the October if possible.*

*I have cleared the two outstanding accounts to Wicksteeds and the Library.*

*As far as the future months are concerned, provided we have decent credits from the Car Park for this month and up to Half Term, and with no unexpected problems, with care we should be able to get through the winter up to 1<sup>st</sup> March with no problems.*

**46.2 Accounts**

- 46.2.1 The Responsible Finance Officer reported that the Internal Audits for June and July 2020 had been completed successfully.
- 46.2.2 The accounts for July 2020 were RESOLVED to be approved and permission was granted to pay.
- 46.2.3 The accounts for August 2020 were RESOLVED to be approved and permission was granted to pay.



INCOME AND EXPENDITURE AUGUST 2020			
<b>Balance as at</b>	<b>30/08/2020</b>		£
		Current A/c	79720.27
<b>INCOME</b>	Car Park		50530.00
	City Hall		
	Cafe		2400.00
	Market stalls		840.00
	Job Retention Scheme		3074.05
	<b>Total</b>		<b>56844.05</b>
	LGA 1972 SEC 137 20/21		£12738
	Last month's donations 2020/21 total		
	Balance available		
	LGA 1972 Sec 214 Cemetery		
	Total donated 2019/20		1400
<b>PAYMENTS</b>			£
	Admin		3774.46
			169.95
			81.97
			106.80
			28.53
	Whitesands		7579.00
			181.50
	Playground		
	Skate Park		
	Hall & House		261.86
			56.16
			24.65
			400.40
	Mayor/Councillors expenses		
	St Justinians		165.60
			216.00
	Miscellaneous		300.00
			101.00
			1273.00
			702.67
			128.08
	<b>Total</b>		<b>15551.63</b>
			Salaries: Clerk, Asst & RFO
			Nest Pensions
			Internet/telephone
			Website
			Clerk's phone from home
			Stationery/ Photocopier maintenance
			HMRC (NIC & IT)
			Computer Maintenance
			Poo bags
			Attendant's commission
			Purchase payment machine
			Caretaker's salary
			Maintenance products
			D/D Boiler service etc
			Heat & Light
			Toilet hire
			Toilet cleaning
			Market stalls
			Dwr Cymru
			PCC ( Council tax (3))
			VAT
			Christmas lighting (power)

**35 SEASONAL PARKING RESTRICTIONS** Consideration to address the issue following a particularly difficult and prolonged hold-up caused by inappropriate parking on the road to Porthclais. Councillor Evans' email of 4<sup>th</sup> August 2020 was received. It was RESOLVED that this matter together with all recent Highway Traffic matters affecting St Davids would be included as part of the Traffic Management Strategy to be discussed with Mr Steven Benger (Traffic Manager at PCC) at a forthcoming meeting.

**36 ST DAVIDS LIBRARY SERVICE** Anita Thomas' email of 13<sup>th</sup> August 2020 was received. The following report was submitted to the Council by the Responsible Finance Officer:

*At the June meeting, the Council resolved to cease the Library service especially as the cost has escalated, and also that the proposed 'new' service would be limited basically to 'order and collect'.*

*The Library was advised and they came back and expressed their disappointment with our decision. However, they did say that the 'order and collect' service had already been used by several St Davids people, travelling to Fishguard.*

*As we represent the community here I thought it would be wrong to dismiss the comments and so subsequently asked them whether they would be prepared to run a trial of a month to see how much use would be made of the new service, before finally making a decision. They are prepared to run a trial, but at a cost as indicated in your agenda pack.*

It was RESOLVED not to undertake a one month trial of the Click and Collect service, and to discontinue the library service in St Davids. It was further RESOLVED to discuss alternative uses for the library. By a vote of 6:6 (with the Chair having the casting vote) it was RESOLVED to give audience to Mr Christopher Taylor's proposal of a Community Bookshop following the Christmas holidays.

**49 CHRISTMAS LIGHTS** It was RESOLVED to have the lights switched on no later than 28<sup>th</sup> November 2020.

**50 ST DAVIDS YOUTH CLUB** Liz Griffiths' email of 25<sup>th</sup> August 2020 request to hold the club in the City Hall. It was RESOLVED to approve this request.

**51 NEWGALE ADAPTATION SCHEME** Emyr Williams' email of 2<sup>nd</sup> September 2020 confirming that a Public Consultation regarding a new roundabout near Pen Y Cwm will be undertaken by Pembrokeshire County Council was received.

**52 ST DAVIDS CITY NEWS** It was RESOLVED to defer this item to the subsequent meeting of the City Council in October.

**53 FLOWER TROUGHS** It was RESOLVED to continue with the previous arrangements for planting the flowers in the Cross Square Memorial Gardens with Pembrokeshire County Council and with the volunteers for the troughs outside the City Hall, Lloyds Bank and around the Cross Square.

**Correspondence:**

**54** Sam Todd email of 27<sup>th</sup> July 2020 request for part-refund of cost of Whitesands Car Park Season Ticket was received.

**55** Ms Clair Nicol email of 1<sup>st</sup> September requesting permission to site a memorial bench was received. It was RESOLVED to suggest that Ms Nicol contact the landowner of Caerfai car park with a view to installing a bench similar in design to those owned by the City Council.

**56** Ancient Connections (Rowan Matthiessen) emails of 24<sup>th</sup> July 2020 and 10<sup>th</sup> August 2020 together with Councillor Chant's email of 25<sup>th</sup> July 2020 containing information regarding project funding. It was RESOLVED that the City Council would not make a further financial contribution to the project.

**57** Sian Richards' email of 10<sup>th</sup> August 2020 together with Rhian Bennett's & Nia Thomas' emails of 11<sup>th</sup> August 2020, Jo Clarke's email of 12<sup>th</sup> August 2020, Marianne Clout's, Richard Evans & Claire Dyer's emails of 13<sup>th</sup> August 2020 and Steve Hancock's email of 27<sup>th</sup> August 2020 regarding increased and

hazardous traffic through the village of Berea. It was RESOLVED that this matter together with all recent highway traffic matters affecting St Davids would be included as part of the Traffic Management Strategy to be discussed with Mr Steven Benger (Traffic Manager at PCC) at a forthcoming meeting.

- 58** Nicola Schoenenberger's email of 11<sup>th</sup> August 2020 regarding potentially hazardous parking obscuring safe exit of traffic from Maes Dyfed onto New Street. It was RESOLVED that this matter together with all recent highway traffic matters affecting St Davids would be included as part of the Traffic management strategy to be discussed with Mr Steven Benger (Traffic Manager at PCC) at a forthcoming meeting.
- 59** Kieren Andrews' copy email of 26<sup>th</sup> August 2020 to Ian Westley regarding bins for dog-waste at St Davids Cathedral was received.

#### **60 Reports from Members representing the Council:-**

- 60.1 St Davids Christmas Tree Association. It was RESOLVED to defer this item to the subsequent meeting of the City Council in October.
- 60.2 St Davids Day Celebration Group. Members were advised that no meetings had been held since the last report.
- 60.3 St Davids Day Centre for the Elderly. Members were advised that no meetings had been held since the last report.
- 60.4 St Davids Peninsula Tourist Association. Members were advised that the next meeting was due to be held on Wednesday 16<sup>th</sup> September.
- 60.5 Porthclais Harbour Authority. Cllr John reported that the harbour had a very busy August.
- 60.6 St Davids - Matsieng Lesotho Link. Members were advised that no meeting had been held since the last report.
- 60.7 Youth Drop In. Members were advised that no meetings had been held since the last report.
- 60.8 Ysgol Penrhyn Dewi Governor. Cllr Halse reported that the school has re-opened and operating subject to any ongoing coronavirus restrictions and that the input from all of the staff has been outstanding and exam results have been good. Members requested that Cllr Halse please offer hearty congratulations to all of the school – staff and pupils.
- 60.9 St Davids Community Forum. Members were advised that no meetings had been held since the last report.
- 60.10 Porthstinan Boat Owners Association. Members were advised that no meetings had been held since the last report.
- 60.11 Porthmawr Surf Life Saving Club. Members were advised that no meetings had been held since the last report.
- 60.12 Bws Y Bobl. Members were advised that no meeting had been held since the last report.
- 60.13 Music and Arts Festival. Members were advised that no meeting had been held since the last report.
- 60.14 Re-discovering Ancient Connections. Members were advised that no meetings had been held since the last report.
- 60.15 Coffee and Chat. Members were advised that no meetings had been held since the last report.
- 60.16 One Voice Wales. Members were advised that no meetings had been held since the last report.

#### **61 County Councillors report:**

- 61.1 Councillor Lloyd email of 27<sup>th</sup> July 2020 regarding Llys Glasfryn was received.
- 61.2 Councillor Lloyd copy email of 1<sup>st</sup> September 2020 to Steve Benger together with associated correspondence were received.
- 61.3 Cllr Lloyd concurred with Cllr Halse that the response by Ysgol Penrhyn Dewi to the coronavirus crisis has been exemplary - communication throughout with pupils and parents has been excellent.
- 61.4 With regard to the "one-way" traffic trial in August in the city – it was observed that the matter needs full scrutiny and Cllr Lloyd agreed to join the consultative group meetings held between the council and PCC Highways Division.

**Planning:**

- 62** NP/20/0319/FUL – Alterations and reinstatement as single house, Fronwen Villa, Berea SA62 6DL. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was **RESOLVED** to support the application.
- 63** NP/20/0308/PA – Replacement Dwelling, Carnhedryn, Frondeg SA62 6XU. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was **RESOLVED** to support the application.

There being no further business the meeting closed at 8.15pm

Signed .....  
Chair

Date .....