

Minutes Monthly Meeting of the Council on Monday 4th January 2021 via Zoom at 7.00pm

Present: Mayor BS Sehmi, Deputy Mayor AC York, ES Evans, DJ Griffiths, DB Halse, FD John, BT Price, RT Thornton, with CH Gray (Clerk).

Also present was County Councillor DB Lloyd.

111 Apologies for Absence: MJ Chant, DJH George, JG Lloyd, S Williams,

112 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

112.1 Cllr Price declared a personal interest in relation to Item 143.

113 Confirmation of Minutes for:-

113.1 The Council Monthly Meeting on Monday 9th November 2020 were RESOLVED to be approved.

113.2 The "In Committee" Meeting of the Council on Monday 9th November 2020 were RESOLVED to be approved.

113.3 The Second Meeting of the Council on Monday 25th November 2020 were RESOLVED to be approved.

Matters Arising

114 COMMUNITY AWARD 2020 – Nominations from the community were received and it was RESOLVED to present the award to Mrs Helen Williamson in recognition of her hard work and dedication in helping the community during the pandemic.

115 NEWSLETTER The Clerk confirmed that a twelve page newsletter had been published at a cost of £500 and had been received well throughout the community. It was RESOLVED to ascertain the possibility of printing a Spring Edition in March / April 2021.

116 ST DAVIDS LIBRARY SERVICE: Mike Cavanagh, Head of Cultural Leisure Tourism and Registration Services at Pembrokeshire County Council letter of 2nd December 2020 together with Susan Preece e-mail of 1st December regarding the future of the library service was received and it was RESOLVED to consider reviewing the cessation of the service once the Covid restrictions had been lifted but not before.

117 TEMPORARY ONE WAY SYSTEM: Stephen Benger email of 7th December 2020 together with Susan Preece e-mail of 1st December were received and it was RESOLVED to meet with the Mr Benger on 15th January 2021 via Zoom.

Accounts

118 The Clerk confirmed that the Internal Audit for October and November 2020 had been completed successfully.

119 Accounts for November 2020 were RESOLVED to be approved and permission was granted to pay.

120 Accounts for December 2020 were RESOLVED to be deferred to the second meeting of January 2021 in order to allow Councillors the opportunity to peruse the complete month.

Finance

- 121** Judith Cole letter of 26th November 2020 confirming that the maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2021-22 will be £8.41 per elector was received.
- 122** G Nash e-mail of 2nd December 2020 Acknowledging the payment of his commission for the Council's use of the Nash's field as the overflow car park at Whitesands was received.
- 123** DONATIONS:
- 123.1.1 Requests
- 123.1.1.1 St Davids Befrienders e-mail of 25th November 2020 was received and it was RESOLVED to donate £300 and to request a copy of the Group's annual accounts.
- 123.1.1.2 Citizens Advice letter of 28th April 2020 was received and it was RESOLVED to donate £200.
- 123.1.2 Thanks
- 123.1.2.1 Amanda Lennox e-mail of 29th September thanking Members for permission to plant a memorial tree was received.
- 123.1.3 Annual Donations
- 123.1.3.1 The Clerk informed Members that the St Davids Co-Responder Unit was no longer accepting donations and that the £1000 had not been presented.

Correspondence:

- 124** Healthmatic e-mail of 19th November 2020 offering advice on provision of disabled toilets / RADAR keys was received.
- 125** Wales University Health Board e-mail of November 2020 – Help to Shape Pharmacy Services – survey / feedback program was received.
- 126** Car y Mor e-mail of 23rd November 2020 Community Benefit Society – “Wales's first ocean farm” – email asking for council support regarding marketing was received and it was RESOLVED to agree to the Society's request to meet with Members in order to submit a presentation.
- 127** One Voice Wales e-mail of 24th November 2020 advising of the Circular Economy Scheme and how to approach projects was received.
- 128** Bruno Peek e-mail of 25th November 2020 HM Platinum Jubilee Beacons was received and it was RESOLVED to take part in the beacon lighting.
- 129** Paul and Jetske Germing e-mail of 28th November 2020 Road traffic between Solva and St Davids was received.
- 130** Katy Fox e-mail of 30th November 2020 Planning pre-application was received.

- 131** Peter Schofield e-mail of 3rd December 2020 A487 Obstruction at Premier Inn Site was received together with Stephen Bengier e-mail of the 3rd December 2020 confirming that an inspection was to be undertaken by the Highway Authority was received.
- 132** Sara Morris e-mail of 3rd December 2020 detailing anticipated changes to Local Development Plan timetable was received.
- 133** Cllr Price e-mail of 8th December request to use City Hall kitchen by Meals on Wheels together with Toni Harries, Senior Environmental Health Officer at Pembrokeshire County Council advising on the legal guidance was received.
- 134** Dyfed Powys Police & Crime Commissioner letter of 9th December 2020 Residents' was received.
- 135** Dan Shaw e-mail of 16th December 2020 Save the date for virtual seminar regarding post Covid recovery was received and it was RESOLVED that any councillors wishing to attend the seminar could do so.
- 136** Steve Barrett e-mail of 16th December 2020 Memorial Bench request was received and it was RESOLVED to request siting a bench at Caerfai car park.
- 137 Reports from Members representing the Council:-**
- 137.1 St Davids Christmas Tree Association. Cllr Price reported that the 'Outdoor' Festival of Trees competition had been very successful and had received good coverage in the local press. Cllr Price asked that the Clerk produce the certificates and to share the results on the City Council facebook page.
- 137.2 St Davids Day Celebration Group. Nothing to report.
- 137.3 St Davids Day Centre for the Elderly. Cllr Price reported that the members were well and that the group was looking forward to returning when possible.
- 137.4 St Davids Peninsula Tourist Association.
- 137.5 Porthclais Harbour Authority. Nothing to report.
- 137.6 St Davids - Matsieng Lesotho Link. Nothing to report.
- 137.7 Youth Drop In. Nothing to report.
- 137.8 Ysgol Penrhyn Dewi Governor. Cllr Halse reported that the school were working extremely hard to support students during the pandemic and that the School Admission figures were incredibly healthy for the forthcoming September.
- 137.9 St Davids Community Forum. Nothing to report.
- 137.10 Porthstinan Boat Owners Association. Nothing to report.
- 137.11 Porthmawr Surf Life Saving Club. Nothing to report.
- 137.12 Bws Y Bobl. Nothing to report.
- 137.13 Music and Arts Festival. Nothing to report.
- 137.14 Re-discovering Ancient Connections. Siobhan McGovern e-mail of 8th December 2020 Pilgrimage Feasibility Study received. Cllr Thornton reported that the next stakeholder meeting was to take place on 20th January 2021 from 10.00 am – 12 noon via Zoom.
- 137.15 Coffee and Chat. Nothing to report.
- 137.16 St Davids Befrienders. Nothing to report.

Planning:

- 138** NP/20/0483/FUL Change of use of hotel to single dwelling with 9 bed staff quarters retained St David's Court (formerly the Warpool Court Hotel), SA62 6BN. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

- 139** NP/20/0421 Demolition of existing industrial buildings & Erection of two dwellings (all matters reserved) Former GWLA Concrete Works, Rear of 89, Nun Street, SA62 6NU. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

- 140** NP/20/0442 Erect new stone wall and wooden gates alongside property boundary with New Street. Replace existing garage door with patio doors, which will be hidden from street by new stone wall at 11, New Street, SA62 6SW. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

- 141** NP/20/0564/FUL Resurfacing of footpath to St Nons Well comprising new resin bound gravel surface, passing areas and log benches at Footpath near St Nons Well, SA62 6BN. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

- 142** NP/20/0565/ADV Building & Directional Signs at Land at Glasfryn Road, SA62 26QF. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

- 143** 20/0643/PA Single storey extension at Rhosdwarch, Caerwen, Solva, SA62 6XX. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

- 144** NP/20/0604/S73 Variation of Condition 8 of NP/19/0582/S73 to enable use of the dining hall by non-residents at Carn Nwchwn Farm, St. Davids, Haverfordwest, Pembrokeshire, SA62 6QN. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

There being no further business the meeting was closed at 8:40pm.

Signed
Chair

Date

Present: Mayor BS Sehmi, Deputy Mayor AC York, MJ Chant, ES Evans, DJ Griffiths, DB Halse, FD John, JG Lloyd, BT Price, RT Thornton with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

145 Apologies for Absence: DJH George and S Williams.

146 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

Matters Arising

147 COVID CRISIS:

147.1 Gareth John e-mail of 13th January 2021 together with Nicola Davies response of 14th January 2021 – the meeting noted both e-mails.

147.2 Stuart Freeman e-mail of 14th January 2021 –closure of Whitesands Car Park – the meeting noted the matter and agreed that clarification of the situation would be helpful to the community

148 COMMUNITY AWARD 2020: The Clerk confirmed that the certificate would be completed tomorrow in order for the award to be presented by the Mayor, Deputy Mayor, Councillor Price and Councillor Thornton at the Food Pod.

149 NEWSLETTER It was RESOLVED to publish a Spring edition of City News comprising eight pages at accost of approximately £500.

150 TEMPORARY ONE WAY SYSTEM It was RESOLVED to convene a meeting with Mr Stephen Bengner as soon as is practically possible.

151 COMMUNITY BENEFITS SCHEME It was RESOLVED to convene a meeting with Morgan Construction as soon as possible to finalise details and progress the scheme.

Accounts

152 Accounts for December 2020 were RESOLVED to be approved and permission was granted to pay.

INCOME AND EXPENDITURE DECEMBER 2020

Balance as at 30/12/2020		£				
	Current A/c	52557.52				
INCOME	Car Park					
	City Hall					
	Cafe	2400.00				
	Market stalls					
	Total	2400.00				
	LGA 1972 SEC 137 20/21 £12738		LGA 1972 Sec 214 Cemetery			
	Last month's donations	50.00	Total donated 20/21		1400	
	2020/21 total	50.00				
	Balance available	12688.00				
PAYMENTS		£				
	Admin	3747.73	Salaries: Clerk, Asst & RFO			
		169.95	Nest Pensions			
		82.60	Internet/telephone			
		106.80	Website			
		15.00	Computer maintenance			
		500.00	Newsletter			
	Whitesands		Attendant's commission			
	Playground					
	Skate Park					
	Hall & House	198.20	Caretaker's salary			
		85.40	Maintenance products			
		25.81	D/D Boiler service etc			
		270.50	Heat & Light			
	Mayor/Councillors expenses					
	St Justinians	360.00	Toilet hire			
			Toilet cleaning			
	Miscellaneous	92.50	Dwr Cymru			
		1273.00	PCC (Council Tax) -3			
		1897.74	PCC (Quickwell toilets)			
		13712.40	LITE (Xmas lighting)			
		150.00	Market stalls			
	Total	22687.63				

Finance

153 PRECEPT NOTIFICATION Nick Johns, Pembrokeshire County Council letter of 7th December 2020 (received 5th January 2021) was received together with the report from the Responsible Finance Officer below:

Precept considerations for the financial year 2021 / 2022

Since sending our e-mail of 6th January 2021 regarding the proposal to charge a precept for the financial year 2021/22, there have been further factors presented to us all regarding the Coronavirus Pandemic and which need to be carefully considered.

The date for the return of the schools has now been extended to at least February half-term. With the increasing pandemic figures there is a possibility that this date could be extended further to the Easter term and/or beyond. (N.B. Good Friday falls on 2nd April).

If this were the case then we as a Council could not reasonably expect to be allowed to open the Car Park at Whitesands from 1st March, neither could we expect to sell Residents Passes and Season Tickets with effect from that date. Indeed, should the Car Park not be allowed to open until a similar date to last year (mid July) then other than Café Rental monies, there would be no income at all. In a worst case scenario this could be a whitewash of a season.

We are now faced with asking you as a Council to consider several options:

- (a) Request no precept and **HOPE** that there will be an improvement in the overall situation and we be able to trade as from 1st March, as per the Budget figures presented to you in December 2020.*
- (b) Precept for £75k to cover overheads as per the e-mail of 6th January 2021. Bear in mind that the original e-mail was sent to you on the assumption that the schools would re-open on 18th January. Since then, the date to re-open has already been provisionally extended to 22nd February and may well be further extended should the R rate fail to decrease.*
- (c) Precept for £150k (i.e to cover all our overheads and liabilities assuming there would be no income for the whole season).*

If the Council does nothing, and there is no income for the whole season (other than Cafe Rental), then there is a chance that the Council, being unable to function might be placed into special measures which would not be pleasant to say the least.

Please note that that these considerations relate to the financial year 2021/22 only.

In the final analysis please remember that you as Councillors are Trustees of the community monies and are jointly and severally responsible for any debts incurred by the Council.

Paul Evans
Responsible Finance Officer
13th January 2021

The RFO amended his report of the 13th January in light of more recent ‘lockdown’ restrictions advising the Council that with full time staff being furloughed it was possible to remain financially stable until July without receiving an additional income from the car park at Whitesands. It was RESOLVED not to levy a precept for the year ending 31st March 2022.

154 DONATIONS:

154.1.1 Requests

154.1.1.1 Regarding Urdd Gobaith Cymru letter request of January 2021 was received.

154.1.2 Thanks

154.1.2.1 Further to the recent donation of £300, Councillors noted and acknowledged the accounts submitted by St Davids Befrienders

Planning:

155 NP/20/0549/TCA Works in woodland at Oriel Y Parc, SA62 6NW. It was RESOLVED to support the application. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application

156 NP/20/0615/FUL Change of use of single storey outbuilding to create one bed holiday let unit - 66 New Street, SA62 6SU. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application

Any Other Business:

157 Cllr Thornton requested that the question of the St Davids Befrienders hosting meetings with via the City Council’s Zoom Account be included as an item on the following agenda

158 Christmas Tree Window Competition – Cllr Price requested that certificates be prepared by the Clerk’s office as soon as possible.

159 Cllr John requested that the office opening hours and contact details be updated on the social media and City Council website.

There being no further business the meeting was closed at 7:45pm.

Signed
Chair

Date