

Minutes of the Monthly Meeting of the Council on Tuesday 18th May 2021 in the City Hall at 7.30pm

Present: Mayor AC York, Deputy Mayor FD John, ES Evans, DJH George, DB Halse, JG Lloyd, BT Price, BS Sehmi, S Williams, RT Thornton, with CH Gray (Clerk) JE Foster (Deputy Clerk), W Mann (Responsible Finance Officer) and PL Evans (Responsible Finance Officer).

Also present was County Councillor DB Lloyd.

41 a Apologies for Absence: MJ Chant, DJ Griffiths

42 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda. There were none.

43 Confirmation of Minutes for:-

43.1 The Council Monthly Meetings on Monday 12th April 2021 were RESOLVED to be approved.

43.2 The Second Meeting of the Council on Monday 26th April 2021 were RESOLVED to be approved.

Matters Arising

44 CITY HALL CARETAKER The Clerk advised Members that as part of the staff contingency plan the Council needs to have an idea of the terms of employment that would relate to the position of City Hall caretaker. It was RESOLVED that the Clerk would discuss the duties performed by the current caretaker in order to draft a provisional job description.

45 COMMUNITY EVENT Fire Sculpture at Whitesands – Tim Rees e-mail of 10th May 2021 update regarding the proposed community event was received by members.

46 ST DAVIDS CITY NEWS Date for next publication - it was RESOLVED to approve a 12 page newsletter in full colour to be published at the end of June.

47 WHITESANDS CAR PARK

47.1 Update re: card payment machine. The Clerk informed Members that it was anticipated that some of the teething troubles relating to the operation of the card machine would be remedied imminently and that contactless payments would be accepted on site as soon as was practically possible,

47.2 Proposal to utilise space in front of café by PCNPA Wardens. While the Council had approved the request in principle, it was RESOLVED to contact Mr Ian Meopham of PCNPA in order to ascertain how the space was proposed to be managed in line with current Covid restrictions.

48 ST DAVIDS MEMORIAL PLAYING FIELD

48.1 Rocking Horse – The Deputy Clerk confirmed that a site visit with Dafydd Williams of Wicksteed Leisure was convened to take place on Friday 28th May 2021.

49 COUNCIL PRIORITIES Members were invite by the Mayor in to state briefly matters they consider to be immediate or longer term priorities for the Council, for possible consideration and action. Suggestions included;

49.1 The fountain on the Cross Square – when was it likely to be working?

49.2 Orientation signs in St Davids needed updating.

49.3 Finger posts on the Cross Square and outside the City Hall need amending.

49.4 Waunfawr pump track proposal needed to be advanced.

50 UK COMMUNITY RENEWAL FUND The Mayor reported that a bid had been submitted by PAVS on behalf of the communities of Solva, Llanrhian and St Davids to improve business and tourism in the area and contained a proposal to appoint someone to co-ordinate the project.

51 STAFF WORKING ARRANGEMENTS A report from the Staff Committee meeting of 29th April 2021 was presented to Members, a copy of which it attached to these Minutes.

51.1 It was RESOLVED to update the answer phone message to inform members of when the office was open.

51.2 It was further RESOLVED to install hand sanitisers and put in place measures to mitigate the impact of Covid on staff.

Accounts

52 The Responsible Finance Officer reported that the Internal Audit for March 2021 had been completed successfully.

53 The accounts for April 2021 were RESOLVED to be approved and permission was granted to pay.

INCOME AND EXPENDITURE APRIL 2021

Balance as at	30/04/2021		£				
		Current A/c	52492.12				
INCOME	Car Park		20797.00				
	City Hall		0.00				
	Cafe		2400.00				
	Job Retention Scheme		2356.53				
	Market Stalls		640.00				
	VAT Repayment		158.37				
	Total		26351.90				
	LGA 1972 SEC 137 20/21		£12738		LGA 1972 Sec 214 Cemetery Maintenance		
	Last month's donations		0.00		Total donated 20/21		1200
	2021/22 total		0.00				
	Balance available		12238.00				
PAYMENTS			£				
	Admin		3574.53		Salaries: Clerk, Asst & RFO		
			183.46		Nest Pensions		
			82.67		Internet/telephone		
			106.80		Website		
			0.00		IT update		
			11.99		Zoom licence		
			3548.85		NIC & IT		
			29.14		Stationery etc		
			240.00		Rialtas Training		
	Whitesands		3885.30		Attendant's commission		
	Playground						
	Skate Park						
	Hall & House		119.20		Caretaker's salary		
			348.85		Heat & Light		
			58.95		D/D Boiler service etc		
			75.00		Window cleaning		
	Mayor/Councillors expenses						
	St Justinians						
	Miscellaneous		300.00		Market Stalls		
			93.89		Dwr Cymru		
			1250.12		PCC (Council Tax 3)		
			120.00		Internal Auditor		
Minutes 2021 / 2022							11
	Total		14028.75				

54 DONATIONS:54.1.1 Requests

- 54.1.1.1 Paul Sartori letter of 25th January 2021 (Item deferred from February meeting 2021). It was RESOLVED to donate £100.
- 54.1.1.2 Macmillan Cancer Support Pembrokeshire e-mail (not dated) (Item deferred from February meeting 2021). It was RESOLVED to donate £100.
- 54.1.1.3 NSPCC letter (not dated) (Item deferred from March meeting 2021). It was RESOLVED to donate £100.
- 54.1.1.4 Tenovous Cancer Care e-mail of 29th April 2021. It was RESOLVED to donate £50.
- 54.1.1.5 Mencap Cymru e-mail of 6th May 2021. It was RESOLVED to donate £50.

Correspondence:

- 55** Hatti Woakes e-mail of 30th April 2021 Community Transport – Fflecsi Bus Service was received.
- 56** Jeremy Wadia e-mail of 6th May 2021 Eco Dewi – Volunteer Beach Cleans invitation was received. It was RESOLVED that the Mayor would attend the event on behalf of the City Council.
- 57** Eleri Morris e-mail of 9th May 2021 Complaint regarding Presentation of flowers for Golden Wedding Anniversary was received and RESOLVED to be acknowledged.

58 Reports from Members representing the Council:-

- 58.1 St Davids Christmas Tree Association. Cllr Evans presented the City Council with a cheque for £300 on behalf of the Association as a contribution towards the cost of the Christmas tree.
- 58.2 St Davids Day Celebration Group. Nothing to report.
- 58.3 St Davids Day Centre for the Elderly. Nothing to report.
- 58.4 St Davids Peninsula Tourist and Traders Association. Cllr Evans reported that the group was to hold a meeting on Wednesday 20th May.
- 58.5 Porthclais Harbour Authority. Cllr John reported that all was well at the harbour.
- 58.6 St Davids - Matsieng Lesotho Link. Nothing to report.
- 58.7 Youth Drop In. The Clerk confirmed that the Youth Club was due to return to the City Hall on Thursday 20th May 2021.
- 58.8 Ysgol Penrhyn Dewi Governor. Cllr Halse reported that a positive meeting with a WAG School Inspector had recently taken place and that positive developments relating to the 6th form management group had been received regarding the provision of BTEC courses,
- 58.9 St Davids Community Forum. Nothing to report.
- 58.10 Porthstinan Boat Owners Association. Nothing to report.
- 58.11 Porthmawr Surf Life Saving Club. Nothing to report.
- 58.12 Bws Y Bobl. Nothing to report.
- 58.13 Music and Arts Festival. Nothing to report.
- 58.14 Re-discovering Ancient Connections. Ruth Jones e-mail of 7th May 2021 Public Consultation regarding the Public Art Commission was received.
- 58.15 Coffee and Chat. Cllr John reported that he would inform Members as soon as the restrictions permitted the group to resume meeting enjoyably.

58.16 St Davids Befrienders Cllr York reported that he Meals on Wheels service was a success and that the St Davids Shed initiative was progressing well.

59 County Councillors report:

59.1 Cllr Lloyd paid tribute to the Meals on Wheels service and applauded the scheme.

59.2 Cllr Lloyd stated that he hoped that the application for the UK Community Renewal Fund would succeed.

59.3 Cllr Lloyd reported that in November he had submitted a Notice of Motion to address the housing emergency and hoped that the demand of the Welsh Housing Charter would ensure a fundamental re-priority of the housing policy. Cllr Evans implored the County Councillor to push hard to ensure that the policy reflected the need for sustainability, particularly within rural communities where residents of smaller villages and hamlets faced a distinct lack of affordable homes. Cllr Evans added that providing younger generations of local residents with the opportunity to remain within their communities would also help ensure that the Welsh language was protected.

Planning:

60 NP/21/0234/FUL Single storey flat roof extension at rear, removal of conservatory, external alterations to doors and windows together with internal reorganisation 7, Maes Yr Hedydd, St Davids, Haverfordwest, Pembrokeshire, SA62 6QW. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

61 NP/21/0244/FUL New rooflights, demolition of one chimney, reconstruction of two chimneys, new external finishes, re-paving and new paving to forecourt, widening of entrance gateway, alterations to screen wall, removal of porch enclosure and new single storey rear and side extensions to existing single family dwelling at Fairways, 109, Nun Street, St. Davids, Haverfordwest, SA62 6BP. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

62 NP/21/0252/FUL Conversion of garage to bedroom accommodation and single storey extension to create Porch link at 17, Bishops Court, St Davids, Pembrokeshire, SA62 6NR. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

63 NP/21/0258/FUL Demolish existing rear conservatory. Construct new larger rear lean to conservatory. Reduce rear/side access and boundary treatment alterations. Corner House, Caerfarchell, Haverfordwest, Pembrokeshire, SA62 6XG. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

There being no further business the meeting closed at 9.00 pm.

Signed
Chair

Date