

Minutes of the Monthly Meeting of the Council on Monday 5th July 2021 in the City Hall at 7.00pm.

Present: Mayor AC York, Deputy Mayor FD John, MJ Chant, DB Halse, JG Lloyd, BS Sehmi, RT Thornton with CH Gray (Clerk) and W Mann (Responsible Finance Officer).

The Mayor informed Members that today was the 73rd birthday of the National Health Service.

111 Apologies for Absence: ES Evans, DJH George, D Griffiths, BT Price, S Williams

112 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

113 Confirmation of Minutes for:-

113.1 The Council Monthly Meeting on Tuesday 18th May 2021 were RESOLVED to be approved.

113.2 The Council Monthly Meeting on Monday 7th June 2021 were RESOLVED to be approved.

113.3 The Second Meeting of the Council on Monday 21st June 2021 were RESOLVED to be approved.

Matters Arising

114 WAUN FAWR PUMP TRACK It was RESOLVED to contact LLys Y Fran to ascertain the cost and practicalities of the building the project.

115 CITY HALL CARETAKER The staff committee met on Thursday 1st July 2021. It was RESOLVED that the Committee would meet again to ascertain whether the role would incorporate managing the hall bookings.

116 SEWAGE TREATMENT WORKS AT PORTHCLAIS

116.1 NP/18/0051 38 Affordable residential dwellings, Hotel, 32 open market dwellings & associated car parking, access, landscaping, drainage & engineering works at Glasfryn Road. Members received a copy of the decision notice confirming that Condition 12 relating to the upgrade of St Davids Wastewater Treatment Works has been discharged.

116.2 Rhys Evans e-mail of 24th June 2021 confirming that reinforcement works to the St Davids Wastewater Treatment Works had been completed was received and it was RESOLVED to invite Mr Evans to meet with the City Council to discuss on going concerns regarding the disposal of sewage at Porthclais.

117 TRAFFIC MATTERS

117.1 One way system – Steve Benger e-mail of 2nd July 2021 confirming that the installation of the system will take place from 7th July 2021 was received.

117.2 Speeding in Nun Street – the Clerk confirmed that the police had been informed. It was RESOLVED to contact the school liaison officer with a view to organise a Reduce Your Speed campaign involving the school children.

117.3 Flashing speed sign – the Clerk confirmed that an application for grant funding was in the process of being prepared.

- 118** ST DAVIDS CITY NEWS The Clerk confirmed that the Summer edition has been published and distributed to local businesses.
- 119** COUNCIL PROPERTY
- 119.1 Fountain – the Clerk reported that the fountain itself was producing water and that the chain is to be repaired and signs installed during the forth coming week.
- 119.2 Whitesands car park – the Clerk confirmed that the power bank had arrived and it was anticipated that it would alleviate some of the problems associated with the card machine.
- 119.3 Waun Fawr Playing Field – the Clerk informed Members that the areas immediately surrounding the fitness equipment, the skate ramps and the benches at Waun Fawr have been strimmed and it was RESOLVED to enter into an SLA with the contractor.
- 119.4 St Davids Memorial Playing field. Junior Seesaw – the Clerk confirmed that the new seats have arrived and will be installed imminently.
- 120** GRANTS / FUNDRAISING
- 120.1 The Clerk confirmed that Section 106 monies in the sum of £6,024.02 had been received from Pembrokeshire County Council in respect of an application funding for new rocking horse at the Memorial Playing Fields. The rocking horse is due to be installed in mid September.
- 120.2 The Clerk confirmed that Section 106 monies in the sum of £6,057.50 had been received from Pembrokeshire County Council in respect of groundworks and landscaping at the skate park, Waun Fawr playing field.
- 120.3 The Clerk confirmed that there was a residual balance of £2,862.48 of Section 106 monies remaining. It was RESOLVED to ascertain whether the balance of could be used towards match funding
- 120.4 Request for cycle path – Anne Curran, Ben Hughes and Andy Gill e-mails of 1st July 2021 requesting cycle path from St Davids to Whitesands were received and it was RESOLVED to contact Sue Lewis at Pembrokeshire County Council to ascertain whether the proposals included in the 2011 Safe Routes campaign could be implemented under a new scheme.
- 120.5 The Council RESOLVED to establish a Development Funding Committee comprising Cllr Thornton as Chair together with Cllr Halse Cllr John, Cllr Sehmi and Cllr York with the first meeting to take place on Wednesday 7th July 2021.
- 121** Tegryn Jones letter of 10th June 2021 Consultation on future of the National Park (item deferred from meeting of 21st June 2021) together with Sara Morris and Martina Dune e-mail of 24th June 2021 containing Supplementary planning guidance (LDP2) - PCNPA and LDP SPG – Pembs CC was received nad it was RESOLVED that the Mayor would attend the Virtual Seminar on 13th July.

Accounts

- 122** Internal Audit for May 2021. Responsible Finance Officer reported that the Internal Audit for May 2021 had been completed successfully.
- 123** The accounts for June 2021 were RESOLVED to be approved and permission was granted to pay.

124 DONATIONS:124.1.1 Thanks124.1.1.1 Tenovus Cancer Care e-mail of 1st July 2021 was received.124.1.1.2 Macmillan Cancer Support e-mail of 2nd July 2021 was received.**Correspondence:****125** Wendi Patience e-mail of 24th June 2021 Pembrokeshire Area Committee Meeting together with agenda for meeting on 6th July 2021 and minutes of meeting on 18th May 2021 was received.**126** David Fuller e-mail of 30th June 2021 Report of anti-social behaviour outside Cathedral grounds together with YPD e-mail confirming that the matter had been dealt with, was received.**127 Reports from Members representing the Council:-**

127.1 St Davids Christmas Tree Association. Nothing to report.

127.2 St Davids Day Celebration Group. Nothing to report.

127.3 St Davids Day Centre for the Elderly. Nothing to report

127.4 St Davids Peninsula Tourist and Traders Association. Nothing to report.

127.5 Porthclais Harbour Authority. Cllr John reported that the harbour has been especially busy this season and experienced a substantial increase in visitors. Cllr John reiterated concerns regarding the capacity of sewage that was able to be treated at the Treatment Works.

127.6 St Davids - Matsieng Lesotho Link. Nothing to report.

127.7 Youth Drop In. Nothing to report. Nothing to report.

127.8 Ysgol Penrhyn Dewi Governor. Nothing to report.

127.9 St Davids Community Forum. Nothing to report.

127.10 Porthstinan Boat Owners Association. Nothing to report.

127.11 Porthmawr Surf Life Saving Club. Nothing to report.

127.12 Bws Y Bobl. Nothing to report.

127.13 Music and Arts Festival. Nothing to report.

127.14 Re-discovering Ancient Connections. The St Davids Music and Arts CIC has been awarded 50000 Euro by the Funding Panel.

127.15 Coffee and Chat. Nothing to report.

127.16 St Davids Befrienders. Cllr York reported that Cllr Sehmi has purchased wood, paint and brushes for the group's shed.

127.17 One Voice Wales. Nothing to report.

127.18 Eco Dewi/Bee Friendly. Nothing to report.

128 County Councillors Report. No report given.**Planning:****129** NP/21/0337/FUL First Floor Extension to a Single Storey Dwelling to form a New Flat at 38, Nun Street, St. Davids, Haverfordwest, Pembrokeshire, SA62 6NT. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.**130** NP/21/0344/FUL Demolish existing Diner and utility room - single storey flat roof 16 m2 Build single storey pitched roof extension area 12 m2 Roof to match existing tiled roof UPVC windows and doors as existing Painted smooth render at 16, Pen Y Garn, St. Davids, Haverfordwest, Pembrokeshire, SA62 6QZ.

The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

- 131** NP/21/0390/FUL 5 additional industrial units (B1) at Glasfryn Road Business Park, Unit 1, Glasfryn Road, St Davids, SA62 6FH. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

Any other business

- 132** Ian Cohen e-mail of 2nd July 2021 – Invitation to the Mayor and Councillors to attend a service at St Patricks Chapel Excavation on Monday 12th July 2021 was received and it was RESOLVED that the Mayor would attend. Cllr Thornton informed members that 90 skeletons including many children had been discovered at the Whitesands site.
- 133** Cllr John requested that a proposal to install a bench along Glasfryn Road be include as an Item on the following agenda.

There being no further business the meeting closed at 8.40pm

Signed
Chair

Date

Minutes of the Second Monthly Meeting of the Council on Monday 19th July 2021 in the City Hall at 7.00pm.

Present: Mayor AC York, Deputy Mayor FD John, ES Evans, DJH George, DJ Griffiths, DB Halse, JG Lloyd, BT Price, BS Sehmi, RT Thornton, S Williams, with CH Gray (Clerk) JE Foster (Deputy Clerk) and W Mann (Responsible Finance Officer).

134 Apologies for Absence: MJ Chant, D Griffiths, B Price, S Williams,

135 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

Matters Arising

136 Members were joined by Mr Jeremy Martineau of North Pembrokeshire Trade and Tourism to discuss a proposal to install a digital interactive touchscreen either outside the City Hall or at Whitesands. The organisation were planning to apply for grant funding of circa £22000 for 4 screens with the City Council expected to contribute approximately £800 per annum towards the maintenance. It was RESOLVED to await confirmation that planning consent would be given by the LPA, prior to submitting an application.

137 SEWAGE TREATMENT WORKS AT PORTHCLAIS Rhys Evans e-mail of 7th July 2021 confirming that Condition 17 relating to NP/18/051/OUT had been discharged was received together with confirmation that a representative would be more likely to attend a meeting with the Council in September. It was RESOLVED to invite Me Evans to the City Council's second meeting of the month.

138 TRAFFIC MATTERS

138.1 One way system –Steve Bengner e-mail of 12th July 2021 containing an update regarding the installation date was received. By a vote of 4:2 with 2 abstentions it was RESOLVED to request that the red and white baulk system be installed immediately and that the black bolt down system not be introduced until **after** a full public consultation had taken place in the City Hall and the results had been evaluated by both the City Council and the Highway Authority.

138.2 Whitesands cycle path - County Councillor David Lloyd e-mail of 14th July 2021 together with Sue Lewis of Pembrokeshire County Council response confirming that the possibility of introducing a cycle path was being looked into was received.

138.3 Parking issues at Maes Dyfed – the following items were received concerning the increased off road parking:

138.3.1 Les Owen e-mail of 10th July 2021

138.3.2 Paul Sage e-mail of 13th July 2021.

138.3.3 David and Tracy John of 13th July 2021.

138.3.4 Rob Davies e-mail of 13th July 2021.

138.3.5 Connie Galloway e-mail of 14th July 2021.

138.3.6 Helen Cuesta e-mail of 16th July 2021.

138.3.7 Chris Lunt e-mail of 19th July 2021.

It was RESOLVED to request that the Highway Authority look into the matter again to see whether an alternative proposal to double yellow lines could be introduced and to ask the police to patrol the area and move on and vehicles obstructing the pavement

- 139** WHITESANDS CAR PARK The Deputy Clerk confirmed that a second card machine had been ordered and set up in preparation for the school summer holidays. It was RESOLVED to order 'No Dogs Allowed' sail banners and to site them in the car park.
- 140** GRANTS FUNDING COMMITTEE
- 140.1 A report following the Committee's meeting on Wednesday 14th July 2021 (a copy of which is attached to these Minutes) was received and it was RESOLVED to agree a maximum £2000 contribution to match fund the installation of solar panels on the City Hall.
- 141** PCC WASTE AND RECYCLING CENTRE CONSULTATION Joan Lilley of 8th July 2021 regarding the consultation on proposals around amending the level of provision (operating and opening arrangements) of Waste and Recycling centres was received and it was RESOLVED that the Clerk would submit a corporate response highlighting the Council's preference form a reduction in opening hours as oppose to the closure of any local sites.
- 142** STAFF COMMITTEE – Review of staff pay.
- 143** GLASFRYN ROAD – bench request from Cllr John was RESOLVED to be endorsed pending approval by the Highway Authority using the Council bench that was currently in situ at the rear of the City Hall
- 144** ST DAVIDS LIBRARY SERVICE – Anita Thomas e-mail of 16th July 2021 was received and it was RESOLVED to approve the re-opening of the library and to pay for the service.

145 DONATIONS:145.1.1 Thanks145.1.1.1 Paul satori letter of 28th June 2021 was received.**Correspondence:**

- 146** Ruth Jones e-mail of 7th July 2021 Minutes from Ancient Connections meeting on 7th July was received and it was RESOLVED to suggest that each of the YPD school children be presented with a Bee badge by the City Council on St Davids Day.
- 147** Toby Houston-Sime e-mail of 7th July 2021 New ice cream shop at the Pebbles (previously St Davids Bookshop) was received.
- 148** John and Julia Mansfield e-mail of 11th July 2021 St Davids City Open Gardens weekend 26th/27th June 2021 was received.
- 149** Dan Shaw e-mail of 12th July 2021 Pembrokeshire Community Hub: Future Plans – information session was received.
- 150** Nathan Walton e-mail of 12th July 2021 Section 38 Commons Act – Form of notice – Dowrog Common together with letter and notice attached was received.

Planning:

- 151** NP/21/0387/FUL Insertion of new side gate for access to 19 New Street and creation of ramped access at 21, New Street, St Davids, Haverfordwest, Pembrokeshire, SA62 6SW. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 152** NP/21/0404/ADV Erection of 3 No. high level building mounted halo illuminated individual letter and rounded signs & 1 No. non-illuminated directional sign at Premier Inn, Glasfryn Road, St Davids, SA62 6QF. The City Council considered that the proposed sign would cause light pollution, that the design was not in keeping with the local historical character of the city and as such was deemed likely to have a detrimental

visual or environmental impact on the surrounding area. It was RESOLVED to refuse to support the application.

- 153** NP/21/0419/FUL Change of use from closed hotel to (returning to) a single dwelling with staff quarters at St Davids Court (*Warpool Court Hotel*), St Davids, Haverfordwest, Pembrokeshire, SA62 6BN. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 154** NP/21/0420/LBA Internal alterations in tandem with proposed change of use to single dwelling at St Davids Court (*Warpool Court Hotel*), St Davids, Haverfordwest, Pembrokeshire, SA62 6BN. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 155** NP/21/0428/S73 Removal of Condition No. 3 of NP/204/82 & NP/414/84 - Agricultural Occupancy at Lower Moor Farmhouse, Lower Moor, St Davids, Haverfordwest, Pembrokeshire, SA62 6RP. The Council considered that within St Davids there was already insufficient affordable housing specifically designated for key workers within the agricultural industry and that the removal of this Agricultural Occupancy would further add to the problem and as such would have a detrimental socioeconomic impact on the local community. It was RESOLVED to refuse to support the application.
- 156** NP/21/0435/FUL Retrospective application to Change of use of field to residential curtilage, creation of separate vehicular access through existing field gate to serve dwelling and laying of associated track to form driveway at Haulfryn, Nine Wells, Solva, Haverfordwest, Pembrokeshire, SA62 6UH. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 157** NP/21/0437/FUL Change of use of dining halls, established as part of bunk house development NP/19/0582/S73, to allow use by non-resident guests as well as resident guests at Carn Nwchwn Farm, St Davids, Haverfordwest, Pembrokeshire, SA62 6QN. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 158** NP/21/0442/FUL Two storey extension to west elevation & porch extension including internal alterations 2 Carnhedryn, Solva, Haverfordwest, SA62 6XT. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

Mayor’s Business

- 159** Mayor’s Civic Service – A Choral Matins service will be held at St Davids Cathedral on Sunday 19th September 2021 at 11.15am followed by a Civic reception at Ty’r Pererin.

There being no further business the meeting closed at 8.50pm

Signed
Chair

Date